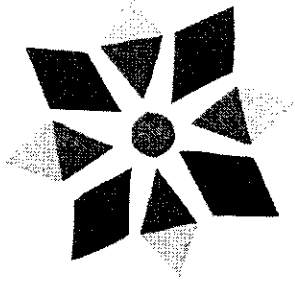


ANNEXURE TO ITEM
C 03/05/16



City Improvement District

Blackheath
committed to making a difference

19 October 2015

The City of Cape Town
PO Box 655
Cape Town
8000

To whom it may concern,

**APPLICATION FOR EXTENSION OF TERM FOR BLACKHEATH CITY IMPROVEMENT DISTRICT
NPC 2016 – 2021**

The Blackheath City Improvement District would hereby like to submit an application for the extension of term 2016 – 2021 for the BCID, as approved by the members at the BCID Annual General Meeting held on the 14th of October 2015 and as advertised in 'Die Burger' and 'The Cape Times' on the 18th of September 2015.

Yours faithfully,

Andre Smuts
Chairperson

Blackheath City Improvement District NPC - Motivation Report for the renewal of term from 2016 – 2021 – August 2015

1. Executive Summary

CID Management

A Special Rating Area (SRA) refers to a clearly defined geographical area, in which property owners commit to contribute additional rates to fund 'top up' Municipal services for that specific area as per the approved Business and Implementation Plan. SRAs are governed by Section 19(1)(d) and 22(1)(b) of the Municipal Property Rates Act (MPRA), Municipal Finance Management Act 2003 (Act no. 56 of 2003), the Companies Act, the SA Constitution and both the City of Cape Town's Special Rating Areas By-law of 28th May 2012 and the SRA Policy of 2015/16.

The Blackheath City Improvement District (BCID) is incorporated as a Non-Profit Company as specified in the Companies Act 71 of 2008. A minimum of 3 Directors are required to represent the Property Owners within the dedicated BCID area. All property owners may become members of the BCID NPC and participate in the affairs of the company.

The CID Manager is responsible to feed back to the members on all related issues whilst representing the Board at the relevant meetings including, but not limited to Ward Committees, the SRA forum and Sub-Council. The CID Manager is also responsible to submit applications to, the various Council, Ward, the Integrated Development Plan (IDP) and Council Capital budgets as per the timelines referred to in the Implementation Plan.

Cleansing Services

Although the City of Cape Town has a mandate to attend to the cleansing and cutting of verges and the sweeping of the streets, the CID provides a top up to this service by employing our own team of cleansing staff who concentrate their efforts within the registered boundaries of the Blackheath Industrial CID area. They also address and clear illegal dumping in partnership with the City of Cape Town and develop and maintain the public areas and verges, thus topping up the service provided by the City of Cape Town's various directorates.

The BCID aims to cleanse all 21 Roads within the BCID boundary at least once within a 2 month period, helping to identify Health, Safety, Cleansing, Infrastructure and Illegal Dumping issues and ensuring that the correct City C3 reporting process is followed and then also tracking reference numbers and the resultant repairs / maintenance.

Verge maintenance is carried out, whilst helping businesses to deal with overgrown city and government owned properties and other verge challenges and development initiatives. Tree planting and maintenance is ongoing and we have planted avenues of indigenous trees that will become landmarks along with other legacy projects as referred to in the Implementation Plan.



CID Security / law enforcement initiatives

The appointed Security provider carries out 24/7/365 patrols within the Blackheath CID boundaries primarily focusing on securing the Public Areas and reporting findings by proactively identifying potential Security breaches within the communal areas.

There is a 24-Hour BCID Emergency number 086 000 2243 managed by the Security Provider's Control room and connecting callers directly to the appropriate emergency service or the BCID Patrol unit.

The BCID manages a close working relationship with the SAPS at Mfuleni where the BCID Manager holds the position of Chairman of the SAPS Sector 3, Sector Policing Forum. Weekly Security operations meetings are held and a monthly meeting is held with the SAPS station management, all Law Enforcement initiatives and the local Security companies to compare crime statistics and monitor SA Police Services Operations that have taken place within the CID boundaries, whilst identifying and prioritising responses to crime and the respective modus operandi.

The CID has a close relationship with the City's Law Enforcement, Metro Police, Traffic and Fire and Rescue Services as referred to in the Implementation Plan.

CID Marketing and advertising / Promotions

Regular Newsletters and newsflashes as well as entries into the local newspapers are generated by the BCID Manager. Press releases cover local development, promote local projects and initiatives and various social issues. The BCID manages a website that contains information relevant to our Vision, Mission and Goals and latest newsletters and other important / relevant information, including Membership Applications.

The well-known BCID Business Directory and the BCID signage at the entrances to Blackheath are other important sponsored marketing tools. Independent Brokers are occasionally contracted to provide entries in the local property newspapers to promote local business premises and new developments referred to in the Implementation Plan.



CID General Services and Projects

The CID Manager identifies the "Top-up" Services to City Municipal Services that are required and flags issues relating to Street Lighting, dumping, refuse removal, waterworks and other infrastructure relative to roads and storm water. Traffic signals and painted lines also form part of this reporting process as well as safety initiatives and physical measures and infrastructure to support pedestrian safety. All infrastructural repairs and maintenance issues are reported to the City via the C3 reporting process.

2. Introduction

Since inception on the 01st of July 2005 the Blackheath City Improvement District NPC (BCID) has continued to deliver essential "Top-up" services to the property owners within the Blackheath SRA boundaries. Cleansing and Safety are priorities within a mixed use node, as are infrastructure and various other community based issues and then there are the essential relationships with the local municipal service providers. Value-add Projects to top up City Services are equally essential, as are regular meetings with City representatives and the BCID makes managing this profile achievable.

The BCID is incorporated as a Non-Profit Company in terms of the Companies Act. The BCID is further a registered Non-Profit Organisation and Public Benefit Organisation. The BCID is managed under and complies fully with, the requirements of the Companies Act, the City's SRA By-Law and Policy and a formal Finance Agreement with the City of Cape Town. The Memorandum of Incorporation sets out the rights and responsibilities of the Directors by which the company is incorporated in the Act.

The BCID Board is made up of property owners that are elected at the AGM by the members. A Councillor attends all meetings of the Board. Being a service organisation, the main focus is on supplementing existing city services. No funds from SRA additional rates are spent outside of the BCID boundaries. All infrastructure upgrades and installations also benefit the neighbouring residential areas that consist of both formal and informal settlements.

Social development projects that are undertaken are solely funded by donations from the members of the BCID and benefit only previously disadvantaged members of those neighbouring communities. The Happy Feet Crèche is a separate entity with its own constitution, bank account and management body and administration processes. The Sing for Africa Grade "R" School is also a separate entity with its own constitution, bank account and management body and administration processes.



All proposed projects are done in line with and in consultation with the BCID Directors and Members of the Company at the Annual AGM, with the Sub-Council Management, Ward Committee and the City of Cape Town's 5-Year Integrated Development Plan.

3. Management

The present portfolios are:

<u>Position</u>	<u>Portfolio</u>
Director	CID Management
Director	Social Responsibility, cleansing, Environment
Director	Security & Projects
Director	Operational/Capital Projects
Director	Finances

4. Vision

To transform the Blackheath Industrial Area into a sought after and preferred, attractive and secure Industrial and Commercial Node and thereby enhance property values.

5. Mission

To provide enhanced management and top-up municipal services, including security, cleansing and marketing campaigns and assist the City of Cape Town with rehabilitation and infrastructure development programs for the Blackheath Industrial Area.

6. Goals

By acting in the best interests of all persons entering the Blackheath Industrial Area and those associated to it, the CID will operate only in the public areas within the CID boundaries to benefit all members of the community without prejudice by:

- Creating a safe and clean environment in partnership with the City of Cape Town and the local law enforcement agencies and contract Security companies.
- Marketing the area so as to attract the right mix of business and the further development of available tracts of vacant industrial land, whilst promoting developed properties and the general area to investors.
- Promoting and continuing to pursue greening projects within the area.
- Enhancing the provision of services by the local Authorities, including the rehabilitation, installation and upgrade of local infrastructure.
- Promoting and prioritising pedestrian safety within the area to ensure the safe passage of staff to their workplace and also other pedestrians and road users using routes to public transport within the area.
- Ensuring a holistic, democratic and dynamic approach to dealing with issues relative to the area, to the benefit of all concerned.

7. Services

The services provided by the BCID are broken down in the Implementation Plan.

- Management
- Cleansing
- Security
- Marketing
- General

8. Finance

The BCID is funded solely by additional property rates collected from property owners within the Blackheath CID boundaries. The City of Cape Town collects on behalf of an SRA an Additional Rate over and above the existing property rates; this additional rate is paid over to the CID that in turn operates according to the approved Business Plan, as approved by the members.

The additional rate is expressed as a Cent in the Rand calculation that is applied to the municipal valuation of the property and is payable by all the property owners within the designated boundary. Annual Financial Statements are available from the BCID office or from the BCID website.

Additional rates do not accrue to the City, although the City and the SRA share an invoice to save on collection costs. The additional rate appears as a separate item (Improvement District Levy) on the monthly municipal account of each property owner within the BCID geographical boundary. VAT on the additional rate can be recovered from the Receiver of Revenue.

The following categories of owners / properties will be 100% exempted from paying the additional rate should they qualify for the rates rebate.

- Indigent, Senior Citizens and Disabled Persons of which there are none
- All improved residential properties that have a municipal valuation of R200 000 or Less of which there are none
- Properties registered in the name of and used primarily as a place of worship
- Council owned properties used predominantly for official municipal business
- PBO's / NPO's

Please see the proposed BCID Budget for a detailed breakdown of expenditure for the period 2016 - 2021.

The Blackheath Industrial Node is a developing area. Large tracks of Industrial Land are still available as investment properties for development, often being sub-divided and sold on as smaller tracks of individual industrial properties of about 1000 square meters each. These properties are also being developed, adding to the ever growing rates base within the Blackheath Industrial Area.

This results in a continued growth in membership, property values and therefore contributing members, in turn making the Blackheath CID additional rate extremely affordable and remaining on a slow growth trajectory. To cope with increased demand and services, increased spending will be required as this trend continues over the next five years. The additional workload requires an assistant to the CID Manager to help with the increased admin function.

A large growth in registered properties took place between 2007 and 2015. The number of properties has grown from 307 in 2007 to the current level of 479 in 2015. This continued development and the increased demand could result in strain on the BCID resources and the budget being reviewed again during the next financial period. Future subdivisions of Erf Wimbledon Farm 454 80 (25 Properties) and Portion 23 (25 Properties) are expected during the 2015-16 period, as well as the addition of some previously Agriculturally zoned properties like Erf Wimbledon Farm 454, Portion 22 that may apply to become part of the Blackheath CID establishment during this period.

This valuation increase will make some allowance for the increase in required services due to the new roads being added, whilst the increased membership due to more properties / higher property values and therefore the required additional contributions will ensure that a nominal increase, approximately equivalent to or below CPIX will be passed to members year on year.

This will be precluded by a 15.7% increase for the 2015-16 Financial Year that is necessitated by a requirement for the Capital Replacement Fund post the implementation of CCTV cameras in and around the Blackheath CID area.

It is likely that the proposed budget may have to continue to be amended on an annual basis going forward, depending on the abovementioned growth and the additional requirements and demands this local growth will put on the operational ability of the BCID.

The current year Non-Motorised Transport (NMT), verge upgrades and tree planting Projects that have been rolled out throughout the Blackheath Industrial Area have created a lasting legacy for the upliftment of the Blackheath Area and are the start of many a similar project to follow over the proposed 5-year implementation period from 2016-21.



The systematic and speedy transformation of the Blackheath Industrial Area that has been brought about by the Blackheath City Improvement District has surprised its members. The Blackheath CID has not only met, but by far outperformed its set targets over the last ten years and the Members of the Company are well in support of

the proposed future endeavours of the organisation and the potential this will bring to the Blackheath Industrial Area.

The accompanying 5-year Budget and Implementation Plan have been carefully designed in support of this function. We look forward to another very successful 5-year term.

BLACKHEATH CITY IMPROVEMENT DISTRICT
5 YEAR IMPLEMENTATION PLAN
 1st July 2016 to 30th June 2021

PROGRAM 1 - MANAGEMENT & OPERATIONS									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Appointment of staff	BCID Board and BCID Manager	As Required	▶	▶	▶	▶	▶	As and when required.	BCID Manager and assistant positions
2. Continued operation of the SRA Management Office	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Monthly Feedback to Board.	
3. Appointment of relevant service providers	BCID Board	As Required	▶	▶	▶	▶	▶	Annual review of performance and cost evaluation.	BCID Directors obtain three quotes and decide on best option for the BCID
4. BCID Board meetings	BCID Board and BCID Manager	As Required	▶	▶	▶	▶	▶	8 Meetings per annum.	BCID Manager hosts Board Meetings at BCID Office.
5. Financial reports to CoCT	BCID Manager	Monthly	▶	▶	▶	▶	▶	Monthly Reports to ISL Department and standing item on Board Meeting agenda.	BCID Manager compiles and submits in the first week of every month.
6. Audited Financial Statements	BCID Manager / BCID Auditors / BCID Board	Annually	▶	▶	▶	▶	▶	Annual Audit by elected auditors to be submitted to the City by the 31st of August and local Sub-council within two months.	BCID Board sign off on AFS once compiled.
7. Communicate Arrears List	BCID Manager	Monthly	▶	▶	▶	▶	▶	Monthly reports received from ISL Department and reporting to BCID Board.	Standing Item on BCID Board Meeting agenda.
8. Feedback to Members at Annual General Meeting	BCID Board and BCID Manager	Annually	▶	▶	▶	▶	▶	Annual feedback to Members at the Annual General Meeting.	
9. Submit Management Report and Annual Financial Statements to local Sub-council.	BCID Manager	Annually	▶	▶	▶	▶	▶	Annual Reports to ISL Department and Sub-council.	Within thirty days of AGM.
10. Progress Reports to the BCID Board.	BCID Manager	Monthly	▶	▶	▶	▶	▶	Reports to BCID Board Meetings.	As and when required as part of BCID Board Meeting agenda.
11. Establish and maintain Website.	BCID Manager	Monthly	▶	▶	▶	▶	▶	Monthly Newsletters and News Flashes linked to website and other regular information updates.	
12. Comply with all Company Act requirements.	BCID Board and BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Manager in association with Company Secretary and Auditors.	
13. Manage and monitor the C3 notification Process via Incident Desk.	BCID Manager	As Required	▶	▶	▶	▶	▶	Register CoCT C3 notification and then transfer to Incident Desk.	
14. Submit input to the Integrated Development Plan.	BCID Manager	Annually	▶	▶	▶	▶	▶	Annual Submissions to Sub-council Manager.	
15. Submit input to the City Capital and Operational Budgets.	BCID Manager	Annually	▶	▶	▶	▶	▶	Annual Submissions to Sub-council Manager.	
16. Interact with property owners and Members of the BCID.	BCID Manager	As Required	▶	▶	▶	▶	▶	Ensure regular contact.	
17. Mediate issues with or between property owners.	BCID Manager	As Required	▶	▶	▶	▶	▶	Ensure successful outcomes through mediation.	
18. Visit SRA members.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Ensure regular contact.	
19. Promote and develop BCID NPC Membership and maintain BCID Members List and Property Database.	BCID Manager / CoCT ISL Department	Ongoing	▶	▶	▶	▶	▶	Ongoing updates to membership List and Property database to ensure entities are represented.	
20. Tax Clearance Certificate Apply Timeously for new TCC.	BCID Manager	Annually	▶	▶	▶	▶	▶	CoCT ISL require valid tax clearance certificate to pay over SRA Levy Income to the BCID.	
21. Vat reconciliation / tax returns.	BCID Manager / Company Secretary	Monthly	▶	▶	▶	▶	▶	Monthly and Annual Tax Returns.	
22. Conduct an urban management survey and create a Business Retention Strategy.	BCID Manager / CoCT Economic Development	As Required	▶	▶	▶	▶	▶	This is already in progress and partnerships are being solidified with various departments.	The survey is complete and recommendations rising from the survey will now be carried out.
23. Build working relationships with Sub-Council Management and relevant CoCT officials and departments that deliver services in the BCID.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Good relationships have already been established and need to be maintained by the BCID Manager.	
24. Compile the annual SRA implementation Plan and Budget and 5-Year renewal application.	BCID Manager	Annually and in Sep 2020	▶	▶	▶	▶	▶	Renewals are done every 5 years.	Annual presentation at the BCID AGM Feedback meeting.

PROGRAM 2 - SECURITY / LAW ENFORCEMENT INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			V1	V2	V3	V4	V5		
1. Identify the root causes of crime in the BCID area in conjunction with the SAPS, Local Authority and existing security contractor using their experience as well as available crime statistics.	BCID Manager / Sector 3 Sector Security Forum	Ongoing	▶	▶	▶	▶	▶	Monthly SAPS Sector Security Meeting	SAPS refuse to submit written crime statistics. Notes are taken at meetings.
2. Determine the Crime Threat Analysis of the BCID area in conjunction with the SAPS and other Law Enforcement Initiatives.	BCID Manager / Sector 3 Sector Security Forum	Ongoing	▶	▶	▶	▶	▶	Monthly SAPS Sector Security Meeting	Standing item on Sector 3 Sector Security Forum Meeting agenda.
3. Determine strategies by means of an integrated approach to address / deter crime / criminals.	BCID Manager / Sector 3 Sector Security Forum	Ongoing	▶	▶	▶	▶	▶	Monthly SAPS Sector Security Meeting.	Standing item on Sector 3 Sector Security Forum Meeting agenda.
4. In liaison with other security role players and the South African Police Service, identify current security and policing shortcomings and develop and implement effective crime prevention strategies.	BCID Manager / Sector 3 Sector Security Forum	Ongoing	▶	▶	▶	▶	▶	Monthly SAPS Sector Security Meeting.	Standing item on Sector 3 Sector Security Forum Meeting agenda.
5. Develop a Security Management Strategy with clear deliverables and defined performance indicators to guide safety services by the appointed service provider and evaluate levels of service provided.	BCID Director and BCID Manager	Ongoing	▶	▶	▶	▶	▶	SLA with Security Service Provider and feedback to the BCID Board Meeting and Monthly SAPS Sector Security Meeting.	Standing item on Sector 3 Sector Security Forum Meeting agenda.
6. Maintain a manned centrally located office(s) open to the members of the BCID to request security assistance or report information.	BCID Manager / Security contractor	Ongoing	▶	▶	▶	▶	▶	Security Control Room and BCID mobile Security caravan.	Security Contractor provides control room, places and monitors Security trailer.
7. Deploy security resources accordingly and effectively on visible patrols. Security personnel and patrol vehicles to be easily identifiable.	BCID Manager / Security contractor	Ongoing	▶	▶	▶	▶	▶	Contract Security provider to ensure good Security service levels on a daily basis.	
8. Utilise the "eyes and ears" of all security and gardening/street cleaning staff, as well as own staff and Chrysalis Students to identify any Security risks.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	All staff are trained to report issues via the control room. 2 x Chrysalis students on daily bicycle patrols to record any Security Risks	Incident Desk assists with this initiative.
9. Assist the police through participation by BCID in the local SAPS Sector 3, Sector Security Forum.	BCID Manager / Security Contractors	Ongoing	▶	▶	▶	▶	▶	Monthly SAPS Sector Security meetings are held at the BCID offices and minutes are recorded and reported to Members via a monthly Security Newsletter.	Standing item on Sector 3 Sector Security Forum Meeting agenda.
10. Monitor and evaluate the security strategy and performance of all service delivery on a quarterly basis.	BCID Manager / Security Contractors	Quarterly	▶	▶	▶	▶	▶	SLA with Security Service Provider and feedback to the BCID Board Meeting.	
11. Monthly security report recorded in Incident Desk.	BCID Manager / Security Contractors	Monthly	▶	▶	▶	▶	▶	Security Control Room records all incidents on Incident Desk.	
12. Maintain Incident Desk.	BCID Manager / Security Contractors	As Required	▶	▶	▶	▶	▶	Security Contractors and BCID Admin assistant.	
13. On-site inspection of Security Patrol officers.	BCID Manager / Security Contractor	Ongoing	▶	▶	▶	▶	▶	Security supervisor and BCID Manager attend to this.	
14. Weekly Security Reports from Contract Security Company.	BCID Manager / Security Contractor	Weekly	▶	▶	▶	▶	▶	Recorded on Incident Desk.	
15. CCTV Area Roll out.	BCID Manager / CCTV Contractor	Ongoing	▶	▶	▶	▶	▶	Annual budget and partnerships with private companies to roll out the network area-wide.	Standing item on Sector 3 Sector Security Forum Meeting agenda.
16. CCTV Monitoring Initiative.	BCID Manager / Security Contractor	Ongoing	▶	▶	▶	▶	▶	Security Contractors and BCID Admin assistant.	
17. Daily placement and manning of CCTV enabled Security Caravan.	BCID Manager / Security Contractor	Daily	▶	▶	▶	▶	▶	Security Contractors and BCID Admin assistant.	
18. Daily placement and management of Chrysalis Students.	BCID Manager / Security Contractors	Daily when in service	▶	▶	▶	▶	▶	Security Contractors and BCID Admin assistant.	

PROGRAM 3 - CLEANSING INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Successful daily running of the Cleansing Profile.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Manager ensures the Cleansing Operation is stable.	Supplier is contracted by the BCID Board.
2. Monitor and evaluate the cleansing strategy and performance of all service delivery on a monthly basis.	BCID Manager	Monthly	▶	▶	▶	▶	▶	BCID Manager ensures the Cleansing Operation is stable.	Standing item on BCID Board Meeting agenda.
3. Co-ordinate the provision of additional litter bins and emptying of litter bins by service providers and the relevant City of Cape Town departments.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Manager ensures the Cleansing Operation is stable.	
4. Cleansing each of the streets within the BCID Boundary at least once within every two month period.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Manager ensures the Cleansing Operation is stable.	
5. Identifying Health and safety / infrastructure issues within the area and reporting to Council with C3 notification reference no's and record on Incident Desk.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Assistant / Cleansing Team / Security Contractor and Chrysalis Students to report issues via C3 Notifications and on Incident desk	A joint responsibility between all role players to ensure good and timeous reporting.
6. Monitor and combat illegal Dumping.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	All BCID Associates and Members.	A joint responsibility between all role players to ensure good and timeous reporting.
7. Dealing with messy tenants.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Maintain a clean and safe Industrial Area by addressing companies and reporting those that litter or spoil the POS to the CoCT Law Enforcement initiatives.	
8. Promoting waste minimisation in the public space through education and awareness campaigns.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Don't litter and anti-illegal dumping campaigns.	Regular information sharing and pamphlet drops.
9. Coordinate with local Community Leaders to assist in staffing cleansing programs where applicable.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Partnerships with community leadership allow access to casual staffing for projects at short notice.	Local communities volunteer to assist in neighbouring areas.
10. Bush clearing and verge maintenance initiatives in the Public or common areas.	BCID Manager / Cleansing Team	Ongoing	▶	▶	▶	▶	▶	Overgrown areas are cleared due to failure of local government.	Provincial and other Govt departments fail to manage vacant properties.

PROGRAM 4 - URBAN MANAGEMENT INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Submissions to CoCT Ward Allocation, IDP and Capital and Operational Budgets.	BCID Manager	Annually	▶	▶	▶	▶	▶	As above	
2. Identify problem areas with respect to: a. street lighting; b. missing drain covers / cleaning of drains and storm water inlets c. maintenance of road surfaces, verges and sidewalks d. cutting of grass / removal of weeds e. road markings / traffic signs Partner with various CoCT Service Departments and Directorates.	BCID Manager / Security Contractor / Cleansing Team	Ongoing	▶	▶	▶	▶	▶	Reports by all role players inform applications to the relevant budgets through the Sub-council and CoCT line departments.	A joint responsibility between all role players to ensure good and timeous reporting.
3. Illegal Poster Removal - Notify and monitor the removal of illegal posters by the City of Cape Town.	BCID Manager / Security Contractor / Cleansing Team	Ongoing	▶	▶	▶	▶	▶	CoCT deals with the removal and action.	A joint responsibility between all role players to ensure good and timeous reporting.
4. Identify and report infrastructure failures to respective CoCT Departments / Directorates: a. Street lighting b. Dumping c. Refuse Removal d. Waterworks e. Sewerage f. Roads and Storm water g. Traffic signals and line painting h. Pedestrian safety i. Road repairs	BCID Manager / Security Contractor / Cleansing Team	Ongoing	▶	▶	▶	▶	▶	Reports by all role players inform applications to the relevant budgets through the Sub-council and CoCT line departments.	A joint responsibility between all role players to ensure good and timeous reporting.
5. Compile a list of prioritised needs from area surveys to enhance the objectives of the BCID and liaise with the relevant CoCT Departments / Directorates to address needs.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Reports by all role players inform applications to the relevant budgets through the Sub-council and CoCT line departments.	A joint responsibility between all role players to ensure good and timeous reporting.
6. Greening campaigns - Arbor Day	BCID Manager	Annually	▶	▶	▶	▶	▶	In partnership with City Parks.	
7. CCTV Camera Roll out and Monitoring	BCID Board and BCID Manager	Ongoing	▶	▶	▶	▶	▶	In partnership with local business.	
8. Stray animals	BCID Manager / CoCT Traffic Services	As and when required	▶	▶	▶	▶	▶	Traffic department deals with livestock being brought into the area to graze.	A joint responsibility between all role players to ensure good and timeous reporting.
9. Promoting waste minimization through education and awareness on waste and air and water pollution.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	WISP and Greencape and other role players like Wasteman present.	
10. Encourage property owners to act responsibly in terms of waste management and encourage recycling.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID manager, WISP, Greencape and other role players like Wasteman present.	

PROGRAM 5 - SOCIAL INTERVENTION INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			V1	V2	V3	V4	V5		
1. Identify and determine strategies by means of an integrated approach to address / homelessness and the relief measures available, current and future.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	The formalisation of the Happy valley Informal Settlement and the completion of the area based infrastructure	A joint responsibility between all role players to ensure good and timeous reporting.
2. Daily support and running of Happy Feet ECD Centre.	BCID Manager	Daily	▶	▶	▶	▶	▶	Successful daily roll-out of early childhood development programmes.	
3. Daily support and running of the Sing For Africa Grade "R" School.	BCID Manager	Daily	▶	▶	▶	▶	▶	Successful daily roll-out of early childhood development programmes.	
4. The planning and development of 3 ECD centres in partnership with the Children's Family Trust and associated benefactors.	BCID Manager / Children's Family Trust / Various Benefactors	Ongoing	▶	▶	▶	▶	▶	Successful daily roll-out of early childhood development programmes.	Even reserved and zoning taking place, now drawing up plans for approval upon completion of above.
5. Work in conjunction with local Sub-council and Social Development initiatives to address area concerns and populate skills and job seeker databases.	BCID Manager / Sub-council Manager	Ongoing	▶	▶	▶	▶	▶	The CoCT EPWP program and local employment initiatives.	Community Leadership and Ward Councillor assists Sub-council secretarial staff.

PROGRAM 6 - MARKETING INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Regular and monthly Newsletters / Newsflashes.	BCID Manager	Monthly	▶	▶	▶	▶	▶	BCID Manager and BCID Assistant prepare regular Newsletters.	
2. Regular Press releases in local Newspapers covering: a. Local Development b. Promoting local Projects	BCID Manager	As and when required	▶	▶	▶	▶	▶	When and if possible in partnership with the local estate agents.	
3. Establish and maintain Website.	BCID Manager	Monthly	▶	▶	▶	▶	▶	Monthly in partnership with website developer.	IT Consultant contracted by BCID Board.
4. Establishing the BCID Business Directory and link to website.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Annually in partnership with website developer.	IT Consultant contracted by BCID Board.
5. Regular Member visits and meetings.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	At least one official visit to each member in a 12 month period.	
6. Promote business prospects for the BCID area.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Regular contact with Estate Agents and Property developers.	
7. BCID Area Signage and street naming project.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	In partnership with benefactors.	Partnerships with suppliers and Benefactors
8. Management and Administration of BCID Area Surveys.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	BCID Manager and BCID Assistant conduct annual surveys.	
9. Blackheath Business Retention Strategy.	BCID Manager - CoCT Economic Development	Ongoing	▶	▶	▶	▶	▶	A partnership with the CoCT's Economic Development Department	The survey is complete and recommendations arising from the survey will now be carried out.
10. Website and Facebook Page Updates.	BCID Manager	Ongoing	▶	▶	▶	▶	▶	Regular updates by the BCID assistant.	
11. Special issue based Meetings and Events.	BCID Manager - CoCT Economic Development	As and when required	▶	▶	▶	▶	▶	Area specific. Information from the DTI, WSP and other sources.	As and when required.

BLACKHEATH CITY IMPROVEMENT DISTRICT

5 YEAR BUDGET AS PER BUSINESS PLAN

	2016/17	2017/18	2018/19	2019/20	2020/21
EXPENDITURE	R	R	R	R	R
Employee Related	794 534 40.9%	862 667 41.3%	927 368 41.3%	998 842 41.4%	1 075 943 41.5%
Salaries	595 000	650 000	698 750	752 000	810 400
UIF	5 950	6 500	6 988	7 520	8 104
Transport allowance	144 000	152 000	163 400	176 655	189 905
Bonus Provision	49 584	54 167	58 230	62 667	67 534
Core Business	790 769 40.7%	854 022 40.9%	930 951 41.5%	1 001 252 41.5%	1 080 743 41.7%
Cleansing Services	440 280	475 502	508 788	544 404	589 715
Environmental Upgrading (Greening, landscaping, recycling, etc.)	15 566	17 123	34 500	40 090	45 097
Security Services - CCTV monitoring	40 824	44 090	48 140	51 510	55 116
Security Services	278 100	300 348	321 373	346 009	370 230
Social Upliftment	15 999	16 959	18 150	19 239	20 585
Depreciation	60 000 3.1%	60 000 2.9%	60 000 2.7%	60 000 2.5%	60 000 2.3%
Repairs and Maintenance	12 594 0.6%	13 350 0.6%	14 285 0.6%	15 285 0.6%	16 355 0.6%
General Expenditure	207 220 10.7%	219 397 10.5%	235 879 10.5%	255 044 10.6%	271 052 10.4%
Accommodation (Rent)	46 273	49 975	53 474	57 218	61 224
Accounting fees	8 357	8 858	9 479	10 143	10 854
Auditor's remuneration	9 655	10 427	11 157	11 938	12 774
Advertising	10 389	10 589	11 119	11 787	12 613
Bank charges	6 453	6 969	7 457	8 017	8 619
Computer expenses (including Website)	1 897	2 011	3 490	3 700	3 959
Contingency / Sundry	7 586	8 042	8 525	9 122	9 761
Donations	1 507	1 980	2 450	2 850	3 050
Entertainment	7 573	8 027	8 428	9 018	9 650
Insurance	24 741	26 721	28 726	32 880	33 197
Marketing and promotions	6 600	6 996	7 486	8 010	8 571
Meeting expenses	4 200	4 452	4 719	5 250	5 504

Motor vehicle expenses	15 551		16 484		17 474		18 698		20 007	
Newsletter expenses	7 200		7 632		8 167		8 739		9 351	
Postage	548		548		548		548		548	
Printing and stationery	9 946		10 543		11 176		12 015		12 920	
Protective clothing	3 500		3 745		4 008		4 288		4 589	
Secretarial duties	3 500		3 710		3 933		4 208		4 503	
Staff welfare (tea, Coffee, etc.)	2 256		-		-		-		-	
Subscriptions	450		481		515		552		591	
Telephone and fax	28 353		30 480		32 770		35 230		37 875	
Traveling	685		727		778		833		892	
<i>Other: Specify</i>										
Capital Expenditure (PPE)	20 504	1.1%	17 248	0.8%	9 750	0.4%	10 485	0.4%	12 360	0.5%
Office Furniture	5 472		4 895		3 250		3 495		4 120	
Office Equipment	5 472		4 895		3 250		3 495		4 120	
Computer Equipment	9 560		7 458		3 250		3 495		4 120	
<i>Other: Specify</i>										
Bad Debt Provision 3%	58 318	3.0%	62 681	3.0%	67 368	3.0%	72 399	3.0%	77 828	3.0%
TOTAL EXPENDITURE	1 943 939	100.0%	2 089 365	100.0%	2 245 601	100.0%	2 413 307	100.0%	2 594 281	100.0%
INCOME	R		R		R		R		R	
Revenue - SRA Add Rates	-1 943 939	100.0%	-2 089 365	100.0%	-2 245 601	100.0%	-2 413 307	100.0%	-2 594 281	100.0%
TOTAL INCOME	-1 943 939		-2 089 365		-2 245 601		-2 413 307		-2 594 281	
(SURPLUS) / SHORTFALL	-		-		-		-		-	
BUDGET GROWTH	15.7%		7.5%		7.5%		7.5%		7.5%	

rydag 18 September 2015 **DIE BURGER**

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Info@L2B.co.za

www.L2B.co.za

LEADS²
BUSINESS



City Improvement District

Blackheath

committed to making a difference

Kennisgewing van Algemene Jaarvergadering

Die Blackheath City Improvement District NPC (BCID) hou sy Algemene Jaarvergadering. Alle belanghebbende persone word genooi na 'n oorsig van die jaar se bedrywighede en beplanning vir 2016/17.

Datum: 14 Oktober 2015
Tyd: 13:00
Plek: Home Choice, Skoolstraat,
Blackheath

Slegs bona fide-lede van die BCID NPC kan stem by die Algemene Jaarvergadering. Alle eienaars van industriële eiendom wat binne die BCID val kan lede word sonder enige kostes daaraan verbonde, maar moet registreer voor 30 September 2015.

Vir meer besonderhede oor registrasie, kontak:
www.bcid.co.za, stuur 'n e-pos aan
bcid@kingsley.co.za of skakel 021 905 0929.

CAPE TIMES

Legals & Tenders

- 705 Legals
- 705 Legals
- 705 Legals
- 705 Legals
- 706 Liquidations
- 706 Liquidations
- 711 Public Notices
- 711 Public Notices

DISSOLUTION OF PROVIDENT FUND

Notice is hereby given in terms of section 25(7) of the Pension Funds Act (No. 24 of 1956) that a preliminary liquidation account, preliminary balance sheet and preliminary distribution statement of the PRINTECH & SCREEN will lie open for inspection for a period of 30 days from the date of publication hereof at the offices of:

1. THE REGISTRAR OF PENSION FUNDS, Riverwalk Office Park, 41 Matroosberg Road, Ashlea Gardens, Pretoria; and
2. THE FUND, C/O JONATHAN VAN OORD, ORION Services, Block 5L, Mutuelpark, Jan Smuts Drive Pinelands, 7405, and
3. MASTER OF THE HIGH COURT CAPE TOWN, 45 CASTLE STREET, CAPE TOWN, 8001.

Any interested person who has objections to the aforesaid accounts and statements may lodge his objection in writing with the Registrar of Pension Funds, PO Box 35555, Menlo Park, 0102, not later than 14 days after expiration of the above-mentioned 30 day period.

(10127848)

NOTICE

21 days Notice is hereby given that Moore Stephens

Case Number: t5350/15
PROVISIONAL LIQUIDATION

Restoration of Close Corporation

Be please to take notice that MARIUS ROLFES intend making an application to the Commissioner of CIPC for re-instatement of COMPANY 7 CC BRAIN-WAVE PROJECTS 182 CC (REG ND) 2001/038159/23. Be please to take notice further that any objection to the application be lodged with the Commissioner of CIPC within twenty one (21) working days of the date of publication hereof.

(10150299)

Case Nr: 14687/15
PROVISIONAL LIQUIDATION
IN THE HIGH COURT OF SOUTH AFRICA
(WESTERN CAPE DIVISION) CAPE TOWN

NEXIA SAB & T RE - INSTATEMENT OF COMPANY

SEA VIEW SERVICES STATION CC
REGISTRATION NUMBER: 1997/039855/23

Notice is hereby given that the members of Sea View Services Station CC intend to make application to CIPC for the re-instatement of the said Closed Corporation with registration number 1997/039855/23. Please refer any objections to the re-instatement to CIPC PO Box 429, Pretoria, 0001 within 21 days of the publication of this notice.

(10144922)

706 Liquidations

MAZARS

MAZARS RECOVERY AND RESTRUCTURING

ESTATE: DISTINCTIVE CHOICE 566 CC (IN LIQUIDATION)
MASTER'S REFERENCE NO: C322/2015

Pursuant to Sections 66(1) and 79 of the Close Corporation's Act, No. 69 of 1984, as amended, notice is hereby given that the General Meeting of Creditors and Members will be convened to be held at 09h00 on Thursday, 1 October 2015 at the offices of the Magistrate, Somerset West for the proof of claims against the corporation, to receive the liquidation.

NAWAAL CLOETE & ASSOCIATES

MANZIMWULA SHUTTLE SERVICES (PTY) LTD (IN LIQUIDATION)
MASTER'S REF NO: C75/2015

Pursuant to Section 40(3)(b) of the Insolvency Act, 1936, as amended, read in conjunction with Section 402 of the Companies Act, 1973, notice is hereby given that a Second Meeting of Creditors and Contributors will be held before the Magistrate, George on the 09 October 2015 at 09h00, for the proof of claims against the Company, and for the purpose of receiving the Liquidator's report and to give the Liquidator directions regarding the realisation of the assets

Notice of Annual General Meeting

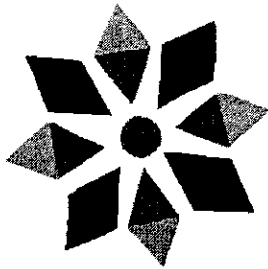
The Blackheath City Improvement District NPC (BCID) will be hosting its Annual General Meeting (AGM). All stakeholders are invited to a review of the year's activities and planning for 2016/17.

Date: 14 October 2015
Time: 13:00
Venue: Home Choice, School Street, Blackheath

Resolutions presented at the AGM can only be voted on by bona fide members of the BCID NPC. This membership is available free of charge to all owners of industrial property within the BCID footprint, but they must be registered before 30 September 2015.

For further information on how to register go to www.bcid.co.za or e-mail bcid@kingsley.co.za or call 021 905 0929.

(10142677)



City Improvement District

Blackheath

committed to making a difference

AGENDA for the Annual General Meeting of the Blackheath City Improvement District NPC (BCID) on Wed 14th of October 2015 at 13:00 at the offices of HomeChoice, School Street, Blackheath.

1. Registration
2. Welcome & Apologies, Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Chairman's Report
5. Presentation - DTI Investment Incentives Presentation
6. Noting of Audited Financial Statements 2014-15
7. Blackheath Industrial & Commercial Association (AGM)
8. CID Manager's feedback, BCID Operations 2014-15
9. Approval of Motivation Report, Implementation Plan and Budget 2016-21
10. Approval of Implementation Plan, Budget and Projects funded from Surplus Funds 2016-17
11. Appointment of Auditors and Company Secretary
12. Election of Board Members
13. General / Q & A
14. Adjournment

The present Directors of the Association and their respective portfolios are:

Mr. A.J. Smuts	Director	CID Management	Rocla
Mr. G Kappers	Director	Social Responsibility Cleansing, Environment	DBL Precast Decking Systems
Mr. G.M. Noonan	Director	Finances	MacAdams
Mr. G.R.P. Ferreira	Director	Security & Projects	TJ's Lekker Braai
Mr. J.H. van Zyl	Director	Operational / Capital Projects	Cape Industrial Properties

All owners of Business property are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members'

meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.

- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 30 September 2015 to be approved and accepted at a meeting of the Board of directors of the BCID prior to the AGM.

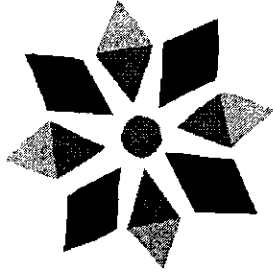
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting; OR may be handed to the Chairperson of the Meeting by no later than 10 minutes prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

- Enquiries in advance of the meeting should please be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.

- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." The following Directors Mr. Andre Smuts, Mr Graham Noonan, as the oldest serving directors, will resign. Mr Andre Smuts and Mr Graham Noonan have both made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the BCID website at www.bcid.co.za :

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- 2016-17 Implementation Plan
- 2016-17 Budget
- Membership application form
- Nomination as Director Form
- Proxy form



City Improvement District

Blackheath

committed to making a difference

Minutes of the Blackheath CID NPC (City Improvement District) Annual General Meeting

Held on Wednesday the 14th of October 2015 at the offices of HomeChoice in School Street, Blackheath, 7580

In Attendance

Andre Smuts	IS Group
George Ferreira	One Vision Investments 218 (Pty) Ltd / Laritza Investments (Pty) Ltd / Viacor Trading 48 CC
Brendan van der Merwe	Blackheath CID Manager
Darty Louw	Cape Concrete Works (Pty) Ltd
Graham Noonan	MacAdams (Pty) Ltd
Wolf Wolfswinkel	Proximitas (Pty) Ltd
Johan Foster	Cape Industrial Properties
Joshua van Zyl	Cape Industrial Properties
John Swart	Fang Fencing and Guards (Pty) Ltd
Vonnie Heyns	4ever Plastics (Pty) Ltd
Ben Punt	DBL Precast Decking (Pty) Ltd
Leon Myburgh	Goosebumps
Dirk van de Wal	Bolt 'n All
Glenville Collins	Allens Meshco
D Krynauw	Allens Meshco
Runan Rossouw	COCT ISL
Girshwin Fouldien	COCT ISL
Joepie Joubert	COCT ISL
George van Schalkwyk	COCT ISL
Eddie Scott	COCT ISL
Nicholas King	LA Burger Investments (Pty) Ltd
Leon Archillies	Director of The Department of Trade and Industry
Sue-Ann Blatherwick	Indysue (Pty) Ltd
Gysbert Kappers	DBL Precast Decking
Alfred Wilkinson	HomeChoice
Hilton Rahme	HomeChoice
Arno Lotter	ST3 Security/ Home Choice
Bertus van Dalen	COCT Ward Councillor
Alexander Jeffery	Positive Ways Investments (Pty) Ltd
Nick Rust	Neulux Logistics
Christiaan Rust	Neulux Logistics
Kashif Wicomb	Adenco Construction (Pty) Ltd
Jodie Taylor	Blackheath CID Admin
Melanie Grant	Blackheath CID Admin

Proxy:

Ebrahim Kahn	Flagstone Investments
Mark Hinrichsen	Soundprops (Pty) Ltd
Johan Durand	Brights Hardware Blackheath
Johan van Deventer	Baseline Civil Contractors
John Roberts	Climatic Technologies
Gawie Cronje	SA Metal Group (Pty) Ltd
Frikkie Swanepoel	Peri Formwork & Scaffolding Engineering
Cheryl Jean Raatz	Yenza Trading 101 cc
Eric van Duuren	Siyazama Steel (Pty) Ltd
Gary Kleu	Mellon Housing Initiative
Amanda Ellis	Façade Projects
Nazmie Tape	RNB Engineering
Johann Conradie	Pearly Rock Investments
Claude Gargulho	Gargulho & Sons Properties
Theunis Hanekom	J&B Trust
Heinz Modricky	Modricky Family Trust
Ivor Morgan	Colcab Property (Pty) Ltd
Ivor Morgan	Digit Properties (Pty) Ltd

Apologies

Ragner Olsen	Omniglass CC
John de Smidt	Tribal Family Trust

Welcome and Apologies

Chairperson welcomed all those present and declared a quorum to constitute the meeting at 13:06.

Minutes of previous AGM

The Chairperson read through the previous minutes. The minutes of previous meeting held on 8th of October 2014 were accepted by all present. The previous minutes were proposed by Mr Dirk van de Wal and seconded by Mr George Ferreira.

<p><u>Chairman's Report</u></p> <p>See attached document</p> <p><u>Presentation – DTI Investments Incentives Programs</u></p> <p>Leon Archillies did a presentation on the DTI investments Incentive program.</p> <p>See attached document</p> <p><u>Noting of Audited Financial Statement 2014-15</u></p> <p>Graham Noonan presented the Audit Financial Statement. 3% increase on the total Expenses, Total Cleansing is 25%. Salaries with Traveling Allowance are 45% and increased with 6%. Security is 17% of the total budget. Projects reduced from 75000 to 34000 due to the NMT and CCTV project.</p>	
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Alexander Jeffery raised the question on what the total was that has been spent on the roll out of CCTV in the Blackheath Area to date.

Graham Noonan reported approximately R200,000.00 has been spent thus far.

The Audited Financial Statements were noted and accepted by all present.

See attached document

Blackheath Industrial & Commercial Association

BICA was the association that led to the BCID, all the members of the BCID is automatically members of BICA. BICA has been kept operational for strategic reasons.

The BICA AGM meeting was therefore constituted at 13:18 and all members present will be listed as part of the quorum of this meeting.

There was unanimous support for this.

CID Manager's feedback, BCID Operations

BVDM van der Merwe gave feedback for the past year and also mentioned that this is our 10th year of operation.

BVDM reported back on what was achieved within the Blackheath Industrial area. The NMT Projects, walkways, pedestrian crossings between Happy Valley and the Station were a priority. New Development and attracting new Investment to the Blackheath Industrial Area is a priority as well. Attractions in the area are the tree planting. The idea that City Parks roll out the Fever Tree turned to be a bad idea due to the trees being scarred by people who are stealing the bark of the trees for medicinal purposes. It is well known that the root of this tree is valuable and therefore BVDM and Darty Louw are looking to paint the stems of the current trees so that the trees are not further vandalised or stripped of their bark and roots. The City of Cape Town's City Parks division will partner with us to plant a new type of tree which has already been rolled out as part of the NMT Project.

Alexander Jeffery raised the question to what the name of new tree is which they will be planting, BvdM to revert back.

ST3 Security, the Security Supplier in the Area is performing well. The Department of Community Safety (DOCS) is providing the BCID with graduates from the Youth Placement Program that provides youth that are paid by DOCS and they assist us with patrols such as bicycle and vehicle patrols. They also man the control room at Astrosec and more graduates will be available in November when the females graduate.

Budget Spent. Core Business @ 42%

The types of things we do in operations are community based projects, Management function (office administration), managing and overseeing the cleansing and security functions, and assisting the City to prioritise road rehabilitation and other service delivery related matters which was done with success. Upgrades to Infrastructure in the area such as storm water,

sewerage, telephone systems etc. are also prioritised.

Security: 24 hour patrols are provided by ST3 Security, the CCTV cameras in place. LPR and Overview CCTV cameras are now installed at each entrance to Blackheath. At the Range Road entrance, traffic light. The Buttskop Road entrance, railway line. Eerste River Way entrance, at the Clinic and at the Intersection of Range Road and Buttskop Road. The Blackheath Station is also equipped with both LPR and overview cameras. And in addition we have an overview CCTV camera at Allen Meshco at the intersection of Range and Wimbledon Roads.

Partnerships with local business to install cameras at their buildings so that we can have a more effective network of overview cameras within the Blackheath Industrial Area will accelerate the growth and efficiency of the network.

Law Enforcement. Everything to be reported via the C3 System. We have employed a system called Incident Desk which allows us to have all 3 players. BCID office, ST3 Security and the Astrosec Control Room identify and load Health and Safety issues. Incident desk can be used as a management tool to see where the problems in Blackheath are most prominent and to track trends.

Cleansing. Planting trees, dealing with illegal dumping. The BCID cleansing team do some mowing although the City of Cape Town is responsible to mow the area.

Various projects were identified over the past 5 years such as upgrading the verges and pedestrian walkways. Between 100 and 200 trees are to be planted during the next financial period. We have managed to clean all the roads within the Blackheath Industrial Area at least twice in every month cycle.

Upgrades to infrastructure. The condition of the local roads are constantly monitored and faults reported to the City of Cape Town. Most of the Roads in Blackheath have now been resurfaced. Range Road is the last to be rehabilitated and we have been promised that the City will attend to this project during this financial year. BvDM voiced his concern about the increased speeds that would be accommodated by a newly surfaced Range Road as speed is already a concern along this route.

We have a good partnership with the City to make sure they are constantly servicing and upgrading Infrastructure and attending to the requirement for more walkways on Wimbledon Road.

It's been reported that no vehicle theft has been taking place for the past two months at the Blackheath Station since the placement of the Security Caravan there to curb crime. Crime at the Station however has translated into robberies. People traveling to the station are being targeted since the bush on Wimbledon Road started growing and BvdM confirmed a bush cleaning project will be taking place in the near future.

Storm water in the area is still a problem and the public lighting issue is being resolved. There are two more roads that need lighting, therefore upgrades in infrastructure is in process. Helene and Nicole Streets will be attended to next to complete the public lighting project in Blackheath Industria.

BvdM confirmed no major changes have been made to the business plan and it

<p>will be business as usual over the next year and five year periods.</p> <p>Metrorail is looking at building a bridge over the Buttskop level crossing. This however has been put on hold due to the cost involved.</p> <p>Blue Downs Railway link has been approved and will apparently begin in the next two years.</p> <p>Alexander Jeffery raised a question regarding traffic calming measures on Range Road. Is there anything that may be done regarding the speed in this road? He asked if a traffic circle could be introduced. BvdM reported that the City will not approve any raised traffic calming measures in an industrial area as a result of the types of heavy vehicles making use of the roadways. There is also very limited space to allow for a traffic circle at the intersection of Range and School Roads. We can request the Ward Councillor to look into this and request traffic calming along Range Road.</p> <p>Dirk van de Wai suggested speed cameras or metal cones or the raised tar Andre Smuts will put this in front of the Ward Committee and revert back.</p> <p>The Chairperson commented that they are engaging with the Ward Councilor and the Ward 14 Ward Committee on the problems they have on Range Road such as speeding and the 4 way stops. He confirmed that they are against speed bumps. They are however continuously engaging on how to address this complaint.</p> <p>A question was raised by Christiaan Rust on how we will identify the locations of additional CCTV cameras. BvdM reported that the ideal would be to have CCTV cameras every 150 meters. The BCID would now partner with local business to achieve this goal and welcome all interested business to contact us to arrange a discussion in this regard.</p> <p>We have budgeted R60,000.00 per year for additional overview CCTV cameras. The cost would be around R10,000.00 per camera installation.</p> <p>BVDM stated that the CID levies that are being raised in Blackheath are way below the industry norm.</p> <p>Alexander Jeffery raised a question of clarity relating to the low CID additional levy by asking what the normal CID Levy industry rate is.</p> <p>Joepie Joubert from the COCT's ISL department answered the question from the floor by stating that on average in Industrial CID Areas the rate is 15% of the Property Rates charged. In Blackheath this amount has remained under the 10% mark to date.</p> <p><u>Approval of Motivational Report, Implementation Plan and Budget 2016 -21</u></p> <p>BVDM then tabled the Motivational Report for the renewal of the Blackheath CID term for a further five year period, followed by the Proposed Budget and Implementation Plan for approval by the meeting.</p>
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Motivational Report for extension of period from 2016 -21

BVDM tabled the Motivation report that will be submitted to the City of Cape Town for the extension of the period of the Blackheath CID for a further five year term. BVDM mentioned that the contents of this document that was made available as part of the AGM Packs also formed part of the Chairperson's address.

This document was supported unanimously.

Implementation Plan 2016-21

BVDM tabled the proposed Implementation Plan for the period 2016-2021 that was supported unanimously.

Proposed Budget 2016 -21

BVDM then presented the proposed 5-year Budget for the period from 2016-2021 that was approved unanimously.

See Attached document

Approval of Implementation Plan 2016-17

BVDM van der Merwe then presented the implementation plan for the period from 2016-2017 that was approved unanimously.

See attached document

Approval of Budget and usage of Surplus Funds 2016-17

BVDM then tabled the budget and usage of surplus funds for 2016-17 that was then also approved unanimously.

See Attached Document

Appointment of Auditors

It was unanimously supported that we retain Marius van Wyk as auditor.

BVDM will stand down as Company Secretary and Warren Oosthuizen who is a registered Accountant is proposed as the new Company Secretary.

Alexander Jeffery asked why the Auditor could not be the Company Secretary as well and the Members present from ISL declared that the MOU did not allow for this arrangement and that it required the Company Secretary to be an additional party.

The above matters were then approved unanimously.

Election of Board Members

Andre Smuts and Graham Noonan informed members they would stand down

	<p>as Directors.</p> <p>After a brief discussion and the fact that no nominations were received for Directors to fill the vacancies, the two members made themselves available for re-election. They were re-elected along with Messrs. Gysbert Kappers, George Ferreira and Joshua van Zyl.</p> <p>This decision was supported unanimously.</p> <p>BVDM thanked the Directors for their time and effort and commitment throughout the previous year.</p>	

Closing

The Meeting was adjourned at 14:46.

Proposed: _____

Seconded: _____

Chairperson: _____

Runan Rossouw

From: Runan Rossouw
Sent: Monday, February 15, 2016 1:40 PM
To: Japie Hugo; Rustim Keraan; Melissa Whitehead; Chantal Michaels; Ernest Sass; Wayne le Roux
Cc: Thembinkosi Siganda; Henry Du Plessis; Priscilla Booysen; Eddie Scott; Joepie Joubert; Brian Ford
Subject: Blackheath City Improvement District NPC - Next five year term approval
Attachments: BCID Motivation Report 2016-21.pdf; BCID Implementation Plan 2016-21.pdf; Blachheath - Proposed 5 year budget (Final received 15-09-2015).xlsx

Dear Colleagues

The Blackheath City Improvement District NPC had made application to continue with their operations for the next five years. The application is currently in the approval process (Council meeting 28 April 2016) with an implementation date of 1 July 2016.

The SRA Business Plan must be aligned to the City's IDP and accordingly each affected Directorate and /or /Department are requested to ensure that the proposed service delivery of the SRA aligns to their respective SDBIP.

Please familiarize yourself with the content of the Business Plan attached (Motivation report, Implementation Plan and Budget) and more specifically with the component that relates to your functional area for possible inclusion in your Directorate/Departmental SDBIPs. If a specific approval condition needs to be included in the report to Council this must be forwarded by not later than the 4th of March 2016 to the ISL office.

Should you need any clarity regarding the SRA model you may contact the ISL office. For clarity on the Business Plan and working relationships please contact the SRA (contact details as per Business Plan).

Please inform/confirm with the SRA management the contact details of the official(s) responsible for the function/service within the SRA. This will nurture a good and effective working relationship with the City.

Regards

Runan Rossouw

Senior Professional Officer: SRA - Compliance & Establishment
 Inter Service Liaison Department, Finance Directorate
 8th Floor, Civic Centre, 12 Hertzog Boulevard, City of Cape Town
 021 400 5148 (Office) 086 5885 414(Fax) 084 233 0715(Cell)

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