



MEMORIALISATION POLICY 2015

Memorialisation Nomination Form

Note: Please consult all provisions and requirements of the Memorialisation Policy carefully.

A copy of the Memorialisation Policy is available online at

[http://resource.capetown.gov.za/documentcentre/Documents/Bylaws_and_policies/Memorialisation - \(Policy number 12777\) approved on 29 July 2015.pdf](http://resource.capetown.gov.za/documentcentre/Documents/Bylaws_and_policies/Memorialisation_-_Policy_number_12777_approved_on_29_July_2015.pdf). Alternatively, visit www.capetown.gov.za/policies and search for 'Memorialisation Policy' under 'Council policies'.

The proposer of a memorialisation submission must obtain the written consent of living individuals or the individual family members or heirs of a deceased person to be honoured or organisation or other entity, by completing the required form Annexure B (letter of consent).

Please e-mail the nomination form and the consent form to naming@capetown.gov.za

1. Contact details of the proposer:

Name:

Tel:

Cell:

E-mail:

2. Which category of memorial or commemoration is proposed? (Section 5.3 of the Policy)

- ☐ Memorial which honours or commemorate history, events, memories or cultural practices of relevance to the people of Cape Town
- ☐ Memorial commemorating a deceased person(s) or past event(s) that has contributed significantly to the history or development of Cape Town or South Africa
- ☐ Memorial that promotes the cultural diversity of Cape Town and strengthen community identity

3. Which form of memorialisation is proposed? (Section 5.1 of the policy)

- ☐ Objects, sculptures or structures
- ☐ Interment in a memorial garden in a city-owned cemetery
- ☐ Enhancement, redevelopment or proclamation of a specific area in the city

4. Proposed location for memorialisation (e.g. corner of Smith and Jones Streets):

.....

.....

5. Does the nominator propose to cover some/all of the cost of installation? ☐ Yes ☐ No

The amount of any financial contribution: R

6. Provide a motivation setting out the level of local, metropolitan or national relevance and significance of the memorialisation issue, the form proposed as well as the proposed location for the establishment of the memorial. If the space below is insufficient, please attach a separate sheet: (Section 8.3 of the policy)

.....

.....

.....

.....

.....

.....

.....

.....

.....

7. Please list interested and affected parties that might be affected by the proposed memorial:

.....

.....

.....

8. Have other role-players or affected parties been consulted? ☐ Yes ☐ No

If yes, provide details or attach supporting documentation as evidence of public support: (Section 8.4 of the policy)

.....

.....

9. Would demolition or removal of any structures, alterations to public infrastructure be required for the proposed memorial? ☐ Yes ☐ No

If yes, please specify:

.....