



REPORT TO SUBCOUNCIL 1

1. ITEM NUMBER: 01SUB 10/06/2021 SM

[M3088]

2. SUBJECT

**LIBRARY AND INFORMATION SERVICES: QUARTERLY ACTIVITY
REPORT FOR THE PERIOD 1 JANUARY 2021 TO 31 MARCH 2021.**

**BIBLIOTEEK- EN INLIGTINGSDIENSTE: KWARTAALLIKSE
AKTIWITEITSVERSLAG VIR DIE TYDPERK 1 JANUARIE 2021 TOT 31
MAART 2021**

**IINKONZO ZAMATHALA EENCWADI NOLWAZI: INGXELO yeKOTA
ENGEMISEBENZI yeSITHUBA ESISUSELA NGOWO 1 KWEYOMQUNGU
2021 UKUYA KOWAMA 31 KWEYOKWINDLA 2021**

3. PURPOSE

The purpose of the report is to inform the Subcouncils of the activities of the Department for the period 1 January 2021 – 31 March 2021.

4. FOR DECISION BY

This report is for noting by the Subcouncils.

5. EXECUTIVE SUMMARY

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period 1 January 2021 – 31 March 2021

6. RECOMMENDATIONS

It is recommended that the report be noted.

AANBEVELINGS

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

ISINDULULO

Kundululwe ukuba makuqwalaselwe ingxelo.

7. DISCUSSION/CONTENTS

The Department aims for excellence in providing highly professional and cost-effective lending, reference, and community information service. This report deals with the monitoring of service delivery at Avondale Library, Bloubergstrand Library, Du Noon Library, Koeberg Library, Mamre Library, and Wesfleur Library.

7.1.1 Services

During this quarter and under the COVID-19 pandemic restrictions, Sub Area 1 libraries were able to provide outreach services to some of our partners and organizations in the communities we serve. Services were rendered to pre-schools in Du Noon and Early Childhood Development (ECD) Centres in the Atlantis and Westcoast areas.

7.1.2 Programmes (Events and promotions)

Sub Area 1 libraries continued to be at the forefront of service delivery and delivered continuous services to their communities under strict Covid-19 safety guidelines. The libraries ensured that seamless and efficient service was offered to the library patrons. Book clubs continued to have their meetings, and libraries offered reading and storytelling programmes. Some programmes were done virtually due to the Covid-19 restrictions.

An overview of new membership, circulation, gate readings, and Smart Cape usage at the libraries, is **attached** as Annexure A.

The libraries in Sub Area 1 had a productive third quarter, with the World Read Aloud Day (WRAD) event that took place on the 3rd February 2021. All the Sub Area 1 libraries took part except for the Bloubergstrand Library, which did not take part due to the limited services that were offered at the library.

The LIS mascot LiBee, made an appearance at the Du Noon Library and was part of their WRAD programme. The Du Noon library staff visited the local ECD Centre to read to the excited kids (**picture attached as Annexure B**). Avondale Library took part in WRAD programme and promoted reading when they visited the ECD Centres. Mamre had a blast as staff members visited a local pre-school to read to the kids, Koeberg and Wesfleur Libraries also ensured that the day was well celebrated by taking part in WRAD programme by reading to the kids in the community. All the pictures from the aforementioned programmes were posted on each library's social media pages.

As part of the South African Library Week (SALW) 2021 event, themed 'Libraries Matter', libraries were involved in a display competition, and one of Sub Area 1 Libraries, the Koeberg Library's display, was one of the winning SALW 2021 displays.

Another highlight for this quarter, was the appearance on a famous news channel of the Du Noon Library, with the Librarian in Charge being interviewed and provided some information on what the libraries were doing during the pandemic to ensure that the service offered to the public was not affected by the current restrictions.

The libraries have been very adaptive due to the current restrictions, and they utilized their social media pages to do some of their programmes, for example, they have embarked on Alcohol and Other Drugs (AOD) campaign, to make the public aware of the dangers of drugs and alcohol. Libraries made awareness displays on AOD and posted pictures on their social media pages, libraries also promoted books and other reading materials on drugs and alcohol abuse. Some libraries offered pamphlets that they collected from the local clinics on AOD and rehabilitation centres and distributed it to the community members.

7.1.3 Challenges / Successes

The current restrictions because of the Covid-19 pandemic have affected the attendance of the programmes, this has led libraries to have done some of the programmes virtually. Some of the libraries in the sub area did storytelling sessions, information literacy sessions and book club sessions and posted it on their Facebook pages, which allowed more patrons to have access and to enjoy the programmes.

7.1.4 Repairs and maintenance

The Wesfleur Library was closed due to the falling tiles, the library staff worked on a plan to use the library hall as well as the foyer area to issue books and to ensure that the community still had access to the reading materials as well as research information.

7.1.5 Security

There were no incidents at any of the libraries during the reporting period.

7.2. Constitutional and Policy Implications

Not applicable.

7.3. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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7.4. Legal Implications

Not applicable.

7.5. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

7.6. Other Services Consulted

Not applicable.

ANNEXURES

Annexure A – Statistical Analysis Sheet

Annexure B – World Read Aloud Day (WRAD) Picture (Du Noon Library)

FOR FURTHER DETAILS, CONTACT:

NAME	Malusi Radebe
CONTACT NUMBERS	021 400 1007 / 061 503 5877
E-MAIL ADDRESS	Malusi.Radebe@capetown.gov.za
FILE REF. NO.	2/2/7/4
SIGNATURE: HEAD 1	<i>M. Radebe</i>

Dairmaid Wessels

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AREA MANAGER: NORTH.

DAIRMAID WESSELS

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**DIRECTOR: LIBRARY AND
INFORMATION SERVICES**

NINNIE STEYN

Comment:

Comment:

SUBCOUNCIL MANAGER: NORTH.

WESSIE VAN DER WESTHUIZEN

SUBCOUNCIL CHAIRPERSON.

Nora Grose

Comment:

Annexure A

Subcouncil 01

Subcouncil	Subc 001
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Library	Open hours per week	Total new members joined	New Adult	New Juvenile	New SmartCape only	Circulation	Gate Reading	ILL Loans Supplied
Avondale	42	3	2	1	0	10530	1483	0
Bloubergstrand	35	13	8	5	0	6817	0	0
Dunoon	0	66	66	0	0	7902	4521	0
Kosberg	42	47	35	12	0	18521	11981	0
Mamre	42	9	5	4	0	9831	7951	0
Westfleur	45	0	0	0	0	6131	0	0
Grand Total	207	138	116	22	0	58952	25936	0

Library	SmartCape	Total sessions per Gender		Total sessions per Age Group			
	Total Sessions	Male	Female	Age 0 - 12	Age 13 - 17	Age 18 - 25	Age 26+
Avondale	0	0	0	0	0	0	0
Bloubergstrand	3	0	3	0	0	0	3
Dunoon	993	690	273	90	125	250	553
Kosberg	18	16	2	0	0	0	15
Mamre	119	40	73	6	12	6	39
Westfleur	103	102	1	27	0	1	75
Grand Total	1200	848	392	83	137	257	723

Subcouncil 01

Library	Reading Programmes	Attendees	Information Literacy Literacy Cr.	Attendees	Story Telling	Attendees
Avondale	0	0	0	0	0	0
Bloubergstrand	0	0	0	0	0	0
Dunoon	0	0	0	0	3	17
Kosberg	0	0	1	2	0	0
Mamre	1	3	1	0	3	50
Westfleur	0	0	1	0	0	0
Grand Total	1	3	3	2	8	47

Library	Digital Literacy Session	Attendees	Library Orientation	Attendees	Formal Book Club Sessions	Attendees
Avondale	0	0	0	0	0	0
Bloubergstrand	0	0	0	0	1	28
Dunoon	0	0	3	19	1	6
Kosberg	0	0	0	0	2	9
Mamre	0	0	0	0	0	0
Westfleur	0	0	0	0	0	0
Grand Total	0	0	3	19	4	41





MR WVD WESTHUIZEN
Subcouncil 1 Manager



DATE 08.06.2021



CLLR N GROSE
Chairperson Subcouncil 1



DATE 08.06.2021