



REPORT TO SUBCOUNCIL 21

1. **ITEM NUMBER:** 21SUB22/05/2023
To be inserted by secretariat

2. **WARD COMMITTEE MINUTES: WARDS 11 & 19: MARCH 2023**

**IMIZUZU YEKOMITI YEWADI EJOLISWE KWIIWADI-11 & 19: EYENKANGA
EYOKWINDLA 2023**

WYKSKOMITEE-NOTULES: WYKE 11 & 19: MAART 2023

3. **PURPOSE**

The purpose of the report is to inform Subcouncil of the Ward Committee meetings of wards 11 & 19 held on their respective dates during March 2023.

4. **FOR NOTING BY**

Subcouncil.

Delegation 1(1): To access the performance of service delivery generally within their area of jurisdiction (outcomes monitoring)

5. **EXECUTIVE SUMMARY**

The report is submitted in order to monitor the performance of service delivery generally within the jurisdiction of Subcouncil 21.

Ward Committees in terms of the new term of office was established in respect of wards 11, 14, 16, 17, 19, 108 & 109. A combined Inaugural Meeting and Induction Session was held on 15 March 2022. Bi-monthly meetings are held and the minutes of the meetings are submitted for information.

6. RECOMMENDATION

It is recommended that Subcouncil note the minutes of the ward committee meetings of wards 11 & 19 held on their respective dates during March 2023.

ISINDULULO

Kundululwe ukuba iBhungana maliqwalasele imizuzu yeentlanganiso zekomiti yewadi ezichotshelwe kwiiwadi 11 & 19, ezichotshelwe kwiintsuku ezahlukeneyo ngeenyanga eyoKwindla 2023

AANBEVELING

Daar word aanbeveel dat die subraad van die wykskomiteevergaderings van wyke 11 & 19 gehou op hul onderskeie datums gedurende Maart 2023 kennis neem.

7. DISCUSSION/CONTENTS

Refer to the executive summary listed in (5) above.

7.1. Constitutional and Policy Implications

None

7.2. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
---	--	------------------------------

7.3. Legal Implications

None

7.4. Staff Implications

Does the report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

7.5 **POPIA Compliance**

☒ It is confirmed that this report has been checked and considered for POPIA Compliance

7.6 **Other Services Consulted**

None

Annexure A: Minutes of Ward Committee Meeting of Ward 11: 22 March 2023

Annexure B: Minutes of Ward Committee Meeting of Ward 19: 13 March 2023

FOR FURTHER DETAILS, CONTACT:

NAME	<i>Denise Fester</i>
CONTACT NUMBERS	<i>021 400 2349</i>
E-MAIL ADDRESS	<i>Denise.Fester@capetown.gov.za</i>
DIRECTORATE	<i>Corporate Services</i>
DEPARTMENT	<i>Subcouncil 21 : Area East</i>

MINUTES

OF A WARD COMMITTEE MEETING OF WARD 11 OF SUBCOUNCIL 21 OF THE CITY OF CAPE TOWN HELD IN THE KUILSRIVER COUNCIL CHAMBERS, ON TUESDAY, 22 MARCH 2023 AT 19:00

PRESENT**Ward 11**

Councillor PW De Vos
Councillor M Christians
Winston Middleton
Isaac Jeneke
Aldrich Burmeister

MEMBERS

Ward Councillor –Ward 11 **(Chairperson)**
PR Councillor
Community Based Organisation
Business
Safety and Security

ABSENT WITH AN APOLOGY

Marius Bailey

Faith Based Organisation

ABSENT WITHOUT AN APOLOGY

Rhonde September

Designated Vulnerable Groups

OFFICIALS PRESENT

Eliza Ann Mare
Denise Fester
Manda Visser

Subcouncil 21
Subcouncil 21
Ward 11 Assistant

PUBLIC

Carmen Britz

ACRONYMS FREQUENTLY USED IN MINUTES

Ald	Alderman
Councillor(s)	Councillor(s)
PCER (s)	Progressive Capital Expenditure Report (s)

11WC01/03/23 OPENING AND QUORUM

The Chairperson, Councillor P De Vos welcomed the Ward Committee Members, Officials and Members of the Public to the meeting. He wished Mr Burmeister a Happy Birthday.

11WC02/03/23 APPLICATIONS FOR LEAVE/APOLOGIES

That it **BE NOTED** that Subcouncil 21 received the following apology:

Marius Bailey

Faith Based Organisation

INFORMATION: ELIZA ANN MARE / DENISE FESTER

11WC03/03/23 CHAIRPERSON REPORT

“As this is a working meeting, for which we have one hour to our disposal, I will forego the opportunity for a long winded speech.

One important notice though is that, going forward, as instructed by Subcouncil 21, the time of our meetings will move, starting at 17h00 and ending at 18h00. The dates remain unchanged.

Tonight we will take important steps forward towards the finalisation of the Ward Allocation for the 2024/2025 financial year.

I have tabled all suggestions and input received in the document that we have all received, including submissions received as late as this afternoon.

We will deal with agenda item 11WC06/03/23 in the following manner:

- 1. Determination of priorities per sector using the abovementioned document.*
- 2. Provisional allocation of funding per item as per the form provided (Annexure A)*
- 3. Submission of draft budget, together with wish list to Subcouncil Manager and Line Department for input.*

In closing, I would like to make use of this opportunity to thank the large number of community members that took up my invitation to submit their input into this process."

11WC04/03/23 CONFIRMATION OF MINUTES: 14 FEBRUARY 2023

Mr Middleton raised the matter on the allocation of seats on the Ward Committee – 11WC05/02/23. Councillor De Vos indicated that the Subcouncil is busy with the process of filling any vacancies on Ward Committees and that he notes Mr Middleton's concern with regards to opening more sectors / seats on the Ward Committee.

Mr Middleton enquired on the rationale behind Councillor De Vos's decision. Councillor De Vos responded that it is the Councillor's prerogative to allocate sectors and there are currently two vacancies on Ward 11's Ward Committee.

Mr Middleton submitted a petition in terms of item 11WC08/02/23 – Traffic Calming: Heron Street, Danarand. He mentioned that the funds allocated towards traffic calming for Heron Street, Danarand should be re-allocated towards the repair of the wall at the end of Heron Street, Danarand.

Proposer: Aldrich Burmeister
Second: Isaac Jeneke

RESOLVED

That it **BE NOTED** that the Ward 11 Ward Committee Minutes of 14 February 2023 be proposed by Aldrich Burmeister and seconded by Isaac Jeneke.

INFORMATION: ELIZA ANN MARE / DENISE FESTER

11WC05/03/23 MATTERS ARAISING FROM PREVIOUS MEETING

Councillor De Vos indicated that any matters for discussion will be noted and discussed at the next Ward Committee meeting as the meeting will be devoted to the Ward Allocation budget.

RESOLVED

That any comments from the Ward Committee members of Ward 11 **BE NOTED** and discussed at the next Ward Committee meeting.

INFORMATION: ELIZA ANN MARE / DENISE FESTER

11WC06/03/23**PROPOSED WARD ALLOCATION PROJECTS:**

1. Councillor De Vos explained the process for the determination of priorities per sector using the document that was handed out to all the Ward Committee members present.
 - *"Please look at the suggested projects.*
 - *Prioritise them from 1, being the most important in your opinion, through to the least important.*
 - *Should you be unsure of the location of a proposal, I will be happy to indicate on the screens.*
 - *Please hand in the complete forms – the results will be calculated via a spreadsheet and communicated to committee members."*
2. Provisional allocation of funding per item as per item per the form provided (Annexure A).
 - *"Please use the form provided in the agenda pack to draw your ideal ward allocation budget, and hand in once completed."*
3. The process going forward:
 - a) *"The priorities per sector will be determined by the selections submitted.*
 - b) *These will then be submitted to the Subcouncil Manager and Line Departments*
 - c) *Should a suggestion not be viable / realistic, an explanation to that effect will be requested and noted when provided, and the item will be removed from the list.*
 - d) *The next approved suggestion will then move up one position on the list of priorities."*

RESOLVED

That the process conducted to identify the priorities for Ward 11's 2024/2025 Ward Allocation **BE NOTED.**

INFORMATION: ALL

Meeting adjourned 20:10

CHAIRPERSON

DATE

MINUTES**OF A WARD COMMITTEE MEETING OF WARD 19 OF SUBCOUNCIL 21 OF THE CITY OF CAPE TOWN HELD IN THE KUILSRIVER COUNCIL CHAMBERS, ON MONDAY, 13 MARCH 2023 AT 15:30**

PRESENT**Ward 19**

Councillor E Sawant
Councillor JJ Witbooi
Graham Raatz
Leona Fortuin
Brian Papier
Wilhelmina Rhode
Martin Lottering
Hilton Seth Dennis

MEMBERS

Ward Councillor – Ward 19 (**Chairperson**)
PR Councillor (**Ex-Officio Member**)
Civic – Based Organisation
Civic – Based Organisation
Safety & Security
Designated & Vulnerable Groups
Designated & Vulnerable Groups
Faith-Based Organisation

ABSENT WITHOUT AN APOLOGY

Bongiwe Yvonne Sipamla
Jason Phiels
Klaas Van Wyk

Education
Youth
Faith-Based Organisation

OFFICIALS PRESENT

Eliza Ann Mare
Denise Fester

Subcouncil 21
Subcouncil 21

PUBLIC

Sidney Van der Colff
Winston Middleton

ACRONYMS FREQUENTLY USED IN MINUTES

Ald	Alderman
Councillor(s)	Councillor(s)
PCER (s)	Progressive Capital Expenditure Report (s)

19WC01/03/23 OPENING AND QUORUM

The Chairperson, Councillor Ebrahim Sawant welcomed the Ward Committee Members, Officials, Observers and Councillor Witbooi to the meeting. He indicated that the meeting is not quorate. He indicated that Mr Phiels send a whatsapp message and he requested that a formal apology be submitted to the Subcouncil office. Ms Mare confirmed that she received no email from Mr Phiels in this regard. Councillor Sawant contacted Ms Yvonne Sipamla, whom indicated that she is not well and that she send a whatsapp to Councillor Witbooi. Councillor Sawant reiterated that the correct procedure to submit an apology is in writing to the Subcouncil Office.

Ms Rhode and Ms Fortuin arrived and the meeting commenced.

Councillor Sawant asked for a moment of silence.

19WC02/03/23 APPLICATIONS FOR LEAVE/APOLOGIES

1. That it **BE NOTED** that Subcouncil 21 did not receive any apologies from the following members:

Klaas Van Wyk	Faith-Based Organisation
Bongiwe Yvonne Sipamla	Education
Jason Phiels	Youth

Councillor Sawant requested that the Officials send formal correspondence on the process to submit apologies for the Ward Committee Meetings.

INFORMATION: ELIZA ANN MARE / DENISE FESTER

19WC03/03/23 CHAIRPERSON REPORT

The Chairperson, Councillor Sawant explained that the 2024/2025 budget process will be the most important business for the meeting. He explained that he was in a fortunate position to host six Community meetings. He indicated that not all the meetings was well attended. He thanked the Ward Committee Members that attended

these meetings as well as Councillor Witbooi that chaired the meetings.

Councillor Sawant requested that the members keep to the Rules of Order and remain in a respectful and cordial manner. He asked that if they have a comment that they raise their hand and that the members keep to the agenda items.

Mr Raatz enquired if the meeting will just be about the proposals for the 2024/2025 Ward Allocation projects and whether his proposals for agenda items could be considered for the next agenda. Councillor Sawant requested that the requested agenda items be emailed to himself for consideration.

19WC04/03/23 CONFIRMATION OF MINUTES

Brian Papier requested a correction. *"...If the report on the Occupational Certificates in Riverside Gardens was available."*

Mr Raatz referred to item "19WC10/03/23 Research Request". He mentioned that the minutes does not reflect what transpired when Mr Sayers tried to address the meeting. Ms Mare indicated to the meeting that the minutes are a summary of the meeting and not a verbatim minutes.

Mr Raatz referred to the statement made on page 10 of the minutes. *"Mr Raatz explained that if an item is brought to the Subcouncil and it is necessary for the Ward Committee too have an opinion or input the timeframe to have the item on the agenda is too short."*

He enquired if any Ward Committee Member has an opinion on an item that will serve at the Subcouncil, two-days after the Ward Committee meeting, and the item has not been at the Ward Committee Meeting, how a member communicates that opinion to the Ward Councillor in such a short timeframe. Councillor Sawant suggested that Ward Committee members email or contact him directly.

Mr Hilton Dennis enquired on the timeframe to write to the Councillor to provide comment or input. Councillor Sawant requested that the communication reach him two-days before Subcouncil meeting.

Ms Rhode referred to page 11 of the Minutes, "*Ms Rhode enquired about the Nooiensfontein Housing Project.*" She indicated that Ms Fortuin asked the question relate to the Nooiensfontein Housing project.

Mr Lottering indicated that on page 11 of the minutes it indicated that he mentioned that he used the words stir up the Community. He requested a correction as he could not recall using the statement. Councillor Sawant asked the Officials to re-look at the minutes and what was said and indicated that he do recall the statement being made by Mr Lottering. Councillor Witbooi also indicated that he recall the same statement made by Mr Lottering. Ms Mare to listen to the recording of the previous meeting.

The minutes was proposed with corrections and comments by Ms Rhode and second by Ms Fortuin.

RESOLVED

That it **BE NOTED** that the Ward 19 Ward Committee Minutes of 13 February 2022 was proposed with corrections and comments by Ms Rhode and second by Ms Fortuin.

INFORMATION: ELIZA ANN MARE / DENISE FESTER

19WC05/03/23

MATTERS ARAISING FROM PREVIOUS MEETING

Martin Lottering enquired if the supervision for EPWP workers in Wesbank and Kalkfontein was improved. Councillor Sawant indicated that he will enquire from the Line Departments. Ms Mare informed the meeting that Wesbank and Kalkfontein is outsourced by contract management.

Councillor Witbooi indicated that the matter is continuously raised with Line Departments through regular engagement.

Mr Raatz asked that they be informed of changes in the ward to prevent confusion.

Brian Papier enquired about the two reports related to Riverside Gardens. Councillor Sawant indicated that correspondence was sent to the Developer in the regard of the traffic calming and if not feedback is received an email will be send to the relevant Department to request an assessment on traffic calming needs.

Councillor Sawant indicated that the Occupation Certificate matter is being addressed by the relevant Department and Revenue is being engaged on the rates account matter.

Brian Papier enquired if Councillor Sawant is aware that the Developer will be hosting a meeting with regards to landscaping in Riverside Gardens.

Mr Raatz enquired around the matter of the Developer being responsible for certain aspects of the project, why another Department need to investigate on their behalf. Councillor Sawant responded that Roads is responsible for the maintenance and they will interact with the Developer where necessary. Mr Raatz reiterated that certain measures was part of the conditions of approval and the Developer should not get away with it. Councillor Sawant highlighted that the Roads Department will take it up with the Developer.

Martin Lottering enquired about the use of facilities by Ward Committee Members for sector feedback meetings. Councillor Sawant asked that Mr Lottering write to the Subcouncil Manager.

Mr Raatz enquired about the 2024/2025 ward allocation planning and a clear timeline. Councillor Sawant responded that the item will be discussed under item 19WC06/03/23.

Mr Raatz referred to item 19WC10/03/23 - *Research Request* and the email correspondence he send after the meeting. He requested that his concerns and feelings be noted. He indicated that he felt embarrassed for Mr Sayers and that Councillor Sawant did block Mr Sayers from presenting the research request. He indicated that Mr Sayers asked again to present and was prohibited from doing so. Mr Raatz

asked that for the record he would like to distance himself from any action that transpired.

Councillor Sawant responded that he and Councillor Witbooi did engage Mr Sayers on the matter and that Mr Sayers was not blocked from doing a presentation and was following the rules. He noted Mr Raatz's sentiment.

Martin Lottering referred to the statement on page 10 of the minutes, "... residents that currently live on the informal farms at the back of Kalkfontein would like to move," and indicated that he send an email to the Subcouncil Manager and Councillor in the regard the previous day. He enquired if there was any feedback on the matter.

Councillor Sawant mentioned that it is a work in progress.

Martin Lottering referred to item 19WC13/02/23 – Feedback on Hester Street, Kalkfontein. Councillor Sawant indicated that he will follow up with the relevant Officials.

RESOLVED

That the comments from the Ward 19 Ward Committee members **BE NOTED**.

INFORMATION: COUNCILLOR SAWANT / ELIZA ANN MARE / DENISE FESTER

19WC06/03/23 PROPOSED 2024 / 2025 WARD ALLOCATION PROJECTS

Councillor Sawant explained the process and timelines for Ward Committees to submit proposal for consideration. He indicated that the deadline for his submission of a draft priority list to the Subcouncil Manager is 24 March 2023. He mentioned that he has a meeting scheduled on 29 March 2023 with the Subcouncil Manager to discuss the proposals and complete a draft priority list for discussion with the relevant Line Departments.

The Line Departments will then indicate if they have the capacity and supply chain mechanisms for implementation of such proposed projects.

Councillor Sawant explained that the draft priority list will then serve as an item at the April 2023 Ward Committee Meeting before the final list will serve at Subcouncil.

Mr Raatz explained that he has a long shopping list, however do not have prices or a ballpark figure for the cost of items, to determine a budget.

Councillor Sawant explained that after consultation with Line Departments, he will have a better idea of the budget required for proposed projects.

Councillor Witbooi mentioned that a proposed budget can change between now and implementation as well as the Supply Chain process required. He highlighted that a Ward Committee is not a decision making platform.

Mr Raatz mentioned that the role of the Ward Committee is: - to enhance public participation, - to make recommendations on all areas in the Ward. He also referred to the Municipal Structures Act and Municipal Systems Act.

Brian Papier enquired about the role of the Subcouncil Manager.

Councillor Sawant indicate that previously it was mentioned that Ward Committee Members did not have enough time for engagement on the item. He highlighted that the Ward Committee Members had a clear mandate to bring their proposals to the meeting and not contest any timeframes or laws in future. He requested that Ward Committee Members not only speak to their areas, but the entire ward 19.

Councillor Witbooi agreed with Councillor Sawant and indicated that they are willing to assist members where needed.

Councillor Sawant indicated that he will grant members and extension to submit proposals until Tuesday, 14 March 2023.

Martin Lottering:

- Assistance to Food / Soup Kitchens in Kalkfontein and Wesbank
- Assistance to street children and their needs
- Maintenance of soccer field in Isabel Street, Kalkfontein

- Soccer gear

Mr Raatz indicated that he send an email to all Civic-Based Organisations to gather proposals and that he will be speaking on behalf of Highbury Foundation and Gersham.

Mr Raatz:

- Traffic Calming – Jonkman Street
- Park Buddies for all Parks in Gersham and Highbury
- Park Maintenance - all Parks in Gersham and Highbury
- Park Equipment
- Enclosed entrances to Gersham
- WellPoint's for all parks in Highbury
- Water tanker to share between Ward 11 and 19
- Identified locations for LPR or PTZ cameras in Ward 19 – Mr Raatz to forward the list to Councillor Sawant.
- Multi-Purpose Court (including a 5-a-side soccer field)
- Canal upgrade – Including lights and horticulture
- Jojo tanks

Hilton Dennis enquired about the use of open spaces in Wesbank. Councillor Sawant referred him to Property Management.

Brian Papier:

- Neighbourhood Watch Equipment
- Repainting / replacement of stop signs
- More visibility from Illegal Dumping Unit
- CCTV Cameras
- Highmast light in Vryegron / Betel
- Traffic Calming – Bongwe Street, Kalkfontein

Ms Rhode explained that she send an email to all registered Organisations in her sector and received no feedback.

Wilhelmina Rhode:

- Park Development – Corner of Driebergen Road and Highbury Road.
- Budget for Food hampers for Residents affected by Residential Fires.

Leona Fortuin:

- Speed limit signs – Nooiensfontein Road
- Fence Repair – Park in Camelot
- Replacement of artificial grass in the park in Camelot

- Disabled ramp in park in Camelot
- Vegetable garden next to Park in Camelot for Soup kitchens

Councillor Sawant:

- Traffic Calming
- Upgrade of Parks
- Food Gardens
- Beautification of Entrances
- CCTV Cameras
- Capital items for Kalkfontein Hall
- Upgrade of Sports Facilities
- Sports equipment
- Neighbourhood Watch Equipment
- Sports programmes
- Seminar Style events

Councillor Sawant explained he will engage the relevant Department on Food Gardens and whether it is a capital or operational item.

Councillor Sawant explained that there was a visit to the park in Camelot with the Mayco member in regard to the items mentioned and he will enquire. He also explained that there was a site visit with the Office of the Energy Mayco Member with regards to lighting and he will request feedback on all the matters raised during the site visit.

Martin Lottering indicated that he would like Councillor Sawant to not distribute food, bread or vegetables on his own, but rather give to NPO or NGO's in the Communities. He asked that the Councillor refrain from doing so before the Councillor get into trouble. He mentioned that Councillor Sawant hands out old or rotten food.

Brian Papier enquired about red zones from a safety sector point of view. Councillor Sawant indicated that it include areas with a high crime rate and poor lighting. He mentioned that it include most areas in Ward 19.

Brian Papier referred to a previous statement made by Councillor Sawant where he indicated that only Wesbank and Kalkfontein was red zones. He enquired if the areas increased or if it is only these areas.

Councillor Sawant referred to the statement made by Martin Lottering and indicated that he distributes food

where necessary. Mr Raatz explained that Councillor Sawant does not need to defend himself.

Councillor Sawant indicated that a draft priority list will be added to the April 2023 agenda.

Mr Raatz raised a concern that other wards only budgeted R70 000 for a LPR camera. Councillor Sawant enquired about the ward in order to investigate the matter. Ms Mare explained that it is possible that the Line Department supplemented the balance.

Mr Raatz enquired about PTZ cameras. Ms Mare indicated that the cost of a PTZ camera is more than R300 000.

Councillor Sawant kindly requested the members to put any concerns in writing and if they are unsure to please ask. He reminded them about the importance of Sector feedback meetings and sector feedback reports.

Mr Lottering indicated that he did make the stir up the community comment, but would like to mention that he will never do so.

Mr Raatz enquired about the budget ratio between capital and operational projects. Councillor Sawant explained that there is no norm.

Meeting adjourned at 17:14.

CHAIRPERSON

DATE