



REPORT TO SUBCOUNCIL 11

1. ITEM NUMBER :

2. SUBJECT

[LSU J1266]

**LIBRARY AND INFORMATION SERVICES: QUARTERLY ACTIVITY
REPORT FOR THE PERIOD 1 JANUARY 2023 TO 31 MARCH 2023**

**IINKONZO ZAMATHALA EENCWADI NEZOLWAZI: INGXELO YARHOQO
NGEKOTA EMALUNGA NOMSEBENZI YESITHUBA ESISUSELA NGOWO-
1 EYOMQUNGU 2023 – 31 EYOKWINDLA 2023**

**BIBLIOTEEK- EN INLIGTINGSDIENSTE: KWARTAALLIKSE
AKTIWITEITSVERSLAG VIR DIE TYDPERK 1 JANUARIE 2023 TOT 31
MAART 2023**

3. PURPOSE

The purpose of the report is to inform subcouncils of the activities of the Department for the period 1 January 2023 to 31 March 2023.

4. FOR DECISION BY

This report is for noting by the subcouncils.

5. EXECUTIVE SUMMARY

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period 1 January 2023 to 31 March 2023.

6. RECOMMENDATIONS

It is recommended that the report be noted.

AANBEVELING

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

ISINDULULO

Kundululwe ukuba makuqatshelwe le ngxelo.

7. DISCUSSION/CONTENTS

- 7.1** The Department aims to achieve excellence in providing a highly professional and cost-effective lending, reference and community information service. This report deals with the monitoring of service delivery.

7.1.1 Services

During the period under review, all of the libraries in the Subcouncil created attractive, informative displays to inform the public of the availability of new library materials. Libraries also created displays promoting the importance of returning overdue library materials to the library. These displays were set up in the facilities but also posted on Facebook in order to reach as many people as possible. In addition to creating displays to promote the return of library materials, the Hanover Park and Lansdowne libraries left a returns box at a school in the community to allow learners to return books at school as an easier option.

Claremont Library staff delivered library materials to one homebound patron and Lansdowne Library delivered library materials to two homebound patrons. The patrons were most appreciative of the lengths to which the dedicated staff members went to deliver library services to them. Rondebosch Library staff made library materials available to the residents of the Avondrust Old Age Home every alternate Tuesday. The aged library patrons appreciated this service as it eliminates the need to travel to the library.

Hanover Park Library, in collaboration with Smart Cape, provided digital literacy classes to 20 people. After the classes were concluded, the public was allowed to utilise the additional Smart Cape computers to search for jobs, do homework and browse the internet.

Lansdowne Library delivered services to the Flamingo Informal Settlement by way of homework club sessions for the children of this informal settlement. Twenty homework club sessions were conducted during the period under review. These sessions were attended by 185 learners over the period of January - March 2023. The homework club sessions focused on assisting children with homework, developing creativity and improving literacy levels and cognitive ability through activities which include reading, storytelling, arts & crafts, puzzle building, playing with building blocks and educational word games.

7.1.2 Programmes (Events and promotions)

An overview of new membership, circulation, gate readings and Smart Cape usage at the libraries, as well as an analysis of the types of programmes and the number of attendees per programme per library is attached as Annexure A.

All of the libraries in the sub council managed to offer a variety of programmes to the community, including storytelling sessions, reading programmes, information literacy sessions, formal book club sessions and digital literacy sessions.

During January, Rondebosch Library conducted a variety of holiday programme activities, which were attended by approximately 30 children. The activities included storytelling, arts and crafts, board game sessions and many more activities.

Special Programmes/Events:

This year, World Read Aloud Day (WRAD) was celebrated on 1 February 2023. All of the libraries participated in the event in order to emphasise the importance of cultivating a culture of reading, particularly amongst children. Storytelling sessions were arranged at libraries, schools, crèches and early childhood development centres near libraries. The event was run in collaboration with longstanding partner, Nal'ibali, an organisation devoted to cultivating a culture of reading amongst children across South Africa. During WRAD 2023, the department of Library and Information Services pledged to read aloud to 9047 children and managed to exceed this target and read to 15 938 children on World Read Aloud Day.

Lansdowne Library hosted KayPeeZee Crèche in a morning WRAD session and the Flamingo informal settlement children in an afternoon WRAD session. After enjoying their favourite story, chosen by them, the Flamingo kids were treated to lunch at the library.

Claremont Library visited Rosmead Central Primary School to present a library puppet show. The story, I am a tiger by Karl Newman was performed by library staff. A few additional stories were read aloud to 310 learners in celebration of WRAD.

The Hanover Park Library staff visited the Atwood and Belmor Primary Schools as part of the WRAD celebrations. Library staff read stories aloud, which was enjoyed by over 700 learners from both schools. Rondebosch Library staff members visited United Preschool along with LiBee, the Library mascot to read to preschool learners.

On 1 March 2023, Hanover Park Library, in collaboration with the Desmond Tutu Foundation: Health Foundation, arranged a LGBTQI+ march and an information session for the community. More than 200 participants attended the event at the Hanover Park Civic.

During South African Library Week (SALW) 2023, celebrated 20-25 March 2023, all of the libraries presented a number of special programmes aimed at promoting libraries and marketing the wonderful services libraries offer.

Hundreds of community members participated in these programmes. SALW was kicked off with the return of the annual SALW Library and Information Services Road march through the streets of the Central Business District (CBD) in Cape Town. Hundreds of passionate Library and Information Services staff members participated in the event by carrying colourful banners and wearing striking costumes to attract attention to public libraries in the City of Cape Town. The cheerful marchers were met with smiling and hooting motorists throughout the CBD.

Claremont Library presented an integrated storytelling and theatre session in collaboration with Manenberg Library and the Bridgetown Theatre Company in the Ardene Gardens in Claremont. The event was attended by 136 children from four educares in Manenberg.

During SALW, Rondebosch Library hosted a book launch. The book, titled *The Other Side of the Track* by Clement Du Plessis, was launched at the library; the event was well attended.

Hanover Park Library collaborated with the District Six Museum to educate 572 grade 6 and 7 learners about the forced removals during apartheid. This programme was arranged to coincide with Human Rights day, commemorated on 21 March, during SALW.

During SALW, Lansdowne Library was a hive of activity. An array of programmes were offered for all age groups. A quilting and handwork exhibition as well as an author talk, hosting Ismail Baredien to discuss his book, *The Ugly American*, were arranged. Both events were well attended.

7.1.3 Challenges / Successes

All of the libraries were forced to deal with the interruptions to service delivery caused by the frequent load shedding. Despite this challenge, all libraries strived to deliver the best possible level of service to the public.

Hanover Park Library experienced connectivity challenges regularly. The issue was escalated via the relevant channels and is receiving urgent attention.

Lansdowne Library is in dire need of a public toilet facility. At present, the library does not have a toilet for the public to use, resulting in dissatisfied library patrons.

On a more positive note, Wi-Fi was installed at Claremont Library during March. This is a service that will definitely be welcomed by the community the library serves.

7.1.4 Repairs and maintenance

No major repairs and maintenance projects were planned for the period under review.

7.1.5 Security

The Hanover Park Library staff had to deal with a number of gang related challenges during the period under review. Rival gangs clashed violently in front of the library, resulting in a serious risk to the safety of staff and the public. Firearms, knives and bricks were the weapons used during these extremely violent altercations. During these sporadic occurrences, the library closed immediately and reopened when it was safe to do so.

7.2. Constitutional and Policy Implications

Not applicable.

7.3. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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7.4. Legal Implications

Not applicable.

7.5. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No

Yes

7.6. POPIA Compliance

It is confirmed that this report has been checked and considered for POPIA Compliance.

7.7. Other Services Consulted

Not applicable.

ANNEXURES

Annexure A – Statistical Analysis Sheet

Subcouncil	Subc 011
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Library	Open hours per week	Total new members joined	New Adult	New Juvenile	New SmartCape only	Circulation	Gate Reading	ILL Loans Supplied
Claremont	45	161	111	46	4	27469	17685	14
Hanover Pk	35	92	38	54	0	11213	24284	0
Lansdowne	35	81	31	40	10	13376	7799	10
Rondebosch	45	107	80	27	0	28497	21597	40
Grand Total	160	441	260	167	14	80555	71365	64

Library	SmartCape Total Sessions	Total sessions per Gender		Total sessions per Age Group			
		Male	Female	Age 0 - 12	Age 13 - 17	Age 18 - 25	Age 26+
Claremont	305	202	103	5	5	27	268
Hanover Pk	969	472	497	120	123	164	562
Lansdowne	549	405	144	168	18	11	352
Rondebosch	350	231	119	5	1	47	297
Grand Total	2173	1310	863	298	147	249	1479

Library	Reading Programmes	Attendees	Information Literacy Gr. 6	Attendees	Story Telling	Attendees
Claremont	0	0	1	5	11	304
Hanover Pk	1	5	4	234	8	106
Lansdowne	1	5	1	5	10	99
Rondebosch	1	14	0	0	26	215
Grand Total	3	24	6	244	55	724

Library	Digital Literacy Session	Attendees	Library Orientation	Attendees	Formal Book Club Sessions	Attendees
Claremont	0	0	0	0	1	5
Hanover Pk	2	17	0	0	4	36
Lansdowne	1	3	1	5	2	13
Rondebosch	1	5	0	0	0	0
Grand Total	4	25	1	5	7	54

FOR FURTHER DETAILS, CONTACT:

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Comment:

DATE _____

**DIRECTOR: LIS
[NINNIE STEYN]**

Comment:

DATE _____