



**REPORT TO SUBCOUNCIL 20**

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**1. ITEM NUMBER:**

**2. SUBJECT**

**[P3373]**

**LIBRARY AND INFORMATION SERVICES: QUARTERLY ACTIVITY  
REPORT FOR THE PERIOD 1 JANUARY 2023 TO 31 MARCH 2023.**

**ONDERWERP:**

**BIBLIOTEEK-EN INLIGTINGSDIENSTE: KWARTAALLIKSE  
AKTIWITEITSVERSLAG VIR DIE TYDPERK 1 JANUARIE 2023 TOT 31  
MAART 2023.**

**ISIHLOKO:**

**IINKONZO ZAMATHALA EENCWADI NOLWAZI: INGXELO YARHOQO  
NGEKOTA ENGEMISEBENZI YESITHUBA ESISUSELA NGOWO1  
KWEYEDWARHA 2022 UKUYA KOWAMA31 KWEYOMNGA 2022.**

**3. PURPOSE**

The purpose of the report is to inform Subcouncils of the activities of the Department for the period 1 January 2023 to 31 March 2023.

**4. FOR DECISION BY**

This report is for noting by the Subcouncils.

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**5. EXECUTIVE SUMMARY**

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period 1 January 2023 to 31 March 2023.

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**6. RECOMMENDATIONS**

It is recommended that the report be noted.

## **AANBEVELING**

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

## **ISINDULULO**

Kundululwe ukuba makuqatshelwe le ngxelo.

## **7. DISCUSSION/CONTENTS**

The Department aims for excellence in providing a highly professional and cost-effective lending, reference and community information service. This report deals with the monitoring of service delivery.

### **7.1.1 Services**

Blockloan services continued with various partners. Wynberg Library continued their visits to Sunnyside Old Age Home, providing a blockloan service with approximately 30 items being issued every two months.

### **7.1.2 Programmes (Events and promotions)**

The Subcouncil 20 libraries ensured that both the young and old enjoyed a hive of activities. Patrons enjoyed what the libraries had to offer and continued to compliment the libraries on the great work they had done during the quarter under review.

Partnerships with various schools and other entities continued with numerous interactions. The interactions included information literacy sessions, storytelling sessions as well as craft activities and reading programmes. Wynberg Library hosted film shows for adults on a monthly basis. Knitting, chess and scrabble clubs as well as book clubs also continued at the Subcouncil 20 libraries.

Wynberg Library hosted a successful People Living on the Streets session with the Haven Night Shelter to promote the services offered by the library. Each attendee was gifted a USB stick, purchased from ward funding in the previous financial year.

Storytelling sessions continued, which included Pram Jams. The Pram Jam sessions were not only a time for song and dance, but also an opportunity for social interaction between the nannies and parents. Tokai Library's Pram Jam sessions became very popular, having a considerable increase in attendees. The Ward Councillor, Caroline Franklyn attended one of the sessions during the month of March 2023. Plumstead and Wynberg Libraries also held an integrated storytelling session at Oakley House, a school for children with special needs.

World Read Aloud Day was celebrated on 01 February 2023. One of WRAD event highlights included an event at Tokai Library, where children were entertained with a story read aloud by 7-year-old Cassidy

Hendricks. Cassidy Hendricks was the second place winner in the final round of the South African Literacy Association for English Language 2022 national competition. Local author, Nikki Jacobs also read to and entertained the children with her story 'Mean Cow'. Plumstead Library held a storytelling session at the Chaeli Campaign, a social justice foundation focused on children with disabilities.

As part of celebrating South African Library Week, with the theme for 2023 being 'Libraries: telling powerful stories', Southfield Library hosted a poetry session with 42 learners from Cultivating Excellence. A few brave learners read poems about why libraries and reading are important to them, which they wrote themselves. Julie Daniels, author of 'Gediggies van die Kaap' and Leila Phoenix Alexander, a 13-year-old whom launched her collection of poems 'Young Mind...Unspoken Thoughts' were invited to speak at the session.

Meadowridge Library held displays at the library from the Cape Town Clothing Guild, Silvermine Stitches and the Constantia Craft Club. The displays were aimed at encouraging patrons to join these groups and also drew non-members into the library.

Plumstead Library held an art exhibition, which ran over the whole of SALW displaying the works of the young budding artist, Tanya Ngandu. Following the exhibition, an article about the artist appeared in the local Bulletin. Plumstead Library also hosted a free hearing screening, facilitated by F Slabber & Associates and 26 people came to the library to have their hearing tested.

Plumstead and Wynberg Libraries embarked on a collaborative teen event called 'Storython', devised by the Plumstead Librarian. The teens had to highlight events in their lives and some spoke of the impact libraries have had in their lives; 14 teens participated in this event.

Tokai Library hosted a book fair with 22 local authors. The authors used the opportunity to showcase their work and to network with other local authors and the public. Both the public and the authors thoroughly enjoyed the event. Tokai Library also hosted a story-time session in Westlake, in collaboration with Recreation and Parks and Claremont Library. LIBEE, the library mascot joined the session.

Southfield Library compiled a video of recordings done by patrons, learners and the knitting and chess club members; telling their powerful stories about the impact libraries have had in their lives. The video was posted on the library's Facebook page and received a substantial amount of positive feedback. Hout Bay and Hangerg Libraries held interactive activities with learners that incorporated word searches, spot the difference exercises as well as mini book reviews.

A Women's Information Skills Empowerment programme was held at Southfield Library on 13 February 2023. The library staff along with Cindy Jacobs, co-author of 'Sunsets & Waterfalls' facilitated the session. The theme centred on self-love and topics covered included

self-care and self-esteem. The participants also received take home challenges and information booklets following the WISE workshop. The workshop aimed to provide women with tools they could access on a daily basis in order to practice loving kindness to themselves and in turn, emerge as a better person towards themselves and those around them. The event was covered in the local community newspaper, Constantiaberg Bulletin 23 February 2023, 'Self-care workshop at Southfield Library'.

During the January 2023 school holiday period, Meadowridge Library held a storytelling session hosted by local author, Belinda Inglis with 8 children and 4 Adults in attendance. The library also hosted a puppet show done by Eco Nature, which 66 people attended. Plumstead Library held a magic show presented by the College of Magic. At Southfield Library, the children exercised their crafting skills by making a 'pencil buddy' intended for accompanying them on their first day of school. The children also enjoyed playing the interactive X-Box Kinect Adventures® games.

Reading programmes continued at the Subcouncil 20 libraries. Meadowridge Library held a programme at Constantia Primary School with the Grade 4 learners. This particular programme aimed to assist the learners with recognising words and with reading and writing a paragraph. The Hangberg Library staff facilitated a reading programme for the grade 3 learners from Sentinel Primary School. The programme focused on listening skills through storytelling and comprehension; 109 children participated in the reading programme.

### **7.1.3 Challenges / Successes**

Load shedding continued to be a major challenge. During scheduled load shedding, libraries had to close due to non-availability of computers and telephones, poor visibility in the building and library stock theft concerns. This negatively affected service delivery.

Two families from Hangberg are still being housed in the Hangberg Civic Centre following the fire incident, which occurred in November 2018. As a result, the library experienced interruptions in water supply and exposure to the smell of smoke.

### **7.1.4 Repairs and maintenance**

Nothing to report.

### **7.1.5 Security**

Vagrants continued to utilize the space outside the Meadowridge Library fence, between the library and Bergvliet High School. The attempts by Law Enforcement to have the vagrants removed have been unsuccessful. This has been escalated to Ward Councillor, Alderman Eddie Andrews.

**7.2 Constitutional and Policy Implications**

Not applicable.

**7.3 Sustainability implications**

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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**7.4 Legal Implications**

Not applicable.

**7.5 Staff Implications**

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

**7.6. POPIA Compliance**

☒ It is confirmed that this report has been checked and considered for POPIA Compliance.

**7.7. Other Services Consulted**

Not applicable.

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## ANNEXURES

### Annexure A – Statistical Analysis Sheet

#### FOR FURTHER DETAILS, CONTACT:

<b>NAME</b>	Gilbert Isaac
<b>CONTACT NUMBERS</b>	021 444 5993
<b>E-MAIL ADDRESS</b>	Gilbert.isaac@capetown.gov.za
<b>DIRECTORATE</b>	Community Services and Health
<b>FILE REF NO</b>	2/2/7/4
<b>SIGNATURE</b>	

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**AREA MANAGER: LIBRARY AND  
INFORMATION SERVICES  
CARMEN HOLTZMAN**

Comment:

DATE \_\_\_\_\_

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**DIRECTOR: LIBRARY AND INFORMATION  
SERVICES  
NINNIE STEYN**

Comment:

DATE \_\_\_\_\_