



## REPORT TO SUB COUNCIL (2)

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1. ITEM NUMBER : **02SUB09/09/2021**

2. SUBJECT

ANNUAL REVIEW OF SUPPLY CHAIN MANAGEMENT POLICY 2021

ONDERWERP

JAARLIKSE HERSIENING VAN DIE  
VOORSIENINGSKANAALBESTUURSBELEID

ISIHLOKO

UPHENGULULO LONYAKA LOMGAQO-NKQUBO ONGOLAWULO  
LOBONELELO NGEENKONZO ZEZIKO

LSU: K1765

3. PURPOSE

This report seeks to obtain comment from all sub councils on the annual review of the City of Cape Town's Supply Chain Management (SCM) Policy

4. FOR NOTING BY

Sub councils

In terms of Part 24 (6.1) of the Systems of Delegation for the City of Cape Town.

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5. EXECUTIVE SUMMARY

In terms of the Municipal Finance Management Act (MFMA) Supply Chain Regulation 3(1)(b), the municipal manager must review the implementation of the SCM Policy annually. To that end, such a review has been conducted that required amendments to the current SCM Policy (approved by Council 30 May 2019 C18/05/19).

The proposed revised document is attached as Annexure A and will also be made available on the City's Have your Say website.

Comments may be submitted via the following:

Online: [www.capetown.gov.za/haveyoursay](http://www.capetown.gov.za/haveyoursay)

Email: [scm.enquiries@capetown.gov.za](mailto:scm.enquiries@capetown.gov.za)

Written submissions: City of Cape Town: Supply Chain Management  
8<sup>th</sup> Floor, Tower block, 4 Bay Side  
Cape Town Civic Centre  
Attention: Sandra Gomm

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## 6. RECOMMENDATIONS

Not delegated: for information

It is recommended that the Sub councils:

- a) note the content of this report;
- b) circulate this report to all ward committees; and
- c) request all councilors to peruse the proposed revised SCM Policy (Annexure A) and comment individually as part of the public participation process.

## 6. AANBEVELINGS

Daar word aanbeveel dat die subrade:

- a) kennis neem van die inhoud van hierdie verslag;
- b) hierdie verslag aan alle wykskomitees versprei; en
- c) alle raadslede versoek om die voorgestelde gewysigde voorsieningskanaalbestuursbeleid (bylae A) te bestudeer en individueel as deel van die openbaredeelneproses kommentaar daarop te lewer.

## 6. IZINDULULO

Azigunyaziswanga: sesokuba kufunyanwe ulwazi

Kundululwe ukuba amaBhungana:

- a) Mawaqwalasele okuqulathwe yile ngxelo;
- b) Mawahambise le ngxelo kuzo zonke iikomiti zewadi; kwakhona
- c) Acele bonke ooceba ukuba baphonononge isiphakamiso soMgaqo-nkqubo ohlaziyiweyo we-SCM (isihlomelo-A) kwaye bavakalise uluvo ngabanye njengenkqubo yentatho-nxaxheba yoluntu.

## 7. DISCUSSION/CONTENTS

### 7.1. Constitutional and Policy Implications

Various pieces of legislation and regulations are applicable to the SCM Policy and provided the framework within which this policy was reviewed. The most notable of these include the following:

- Constitution of the Republic of South Africa;
- Municipal Finance Management Act (MFMA);
- Municipal Supply Chain Management Regulation (published under the MFMA);
- Preferential Procurement Policy Framework Act and the associated Regulations;
- Broad-Based Black Economic Empowerment Act;
- Construction Industry Development Act and the associated Regulations;
- Local Government Systems Act;
- Promotion of Administrative Justice Act; and
- Promotion of Access to Information Act.
- Protection of Personal Information Act, 2013 (Act 4 of 2013).

### 7.2. Sustainability implications

Does the activity in this report have any sustainability implications for the City?

No ☒

Yes ☐

### 7.3 Financial Implications

None

### 7.4 Legal Implications

Public Participation is required for this policy. The Standard Operating Procedure for Public Participation will apply.

## 7.5 Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

## 7.6 Other Services Consulted

The review was undertaken by a cross functional team comprising officials and senior managers from line departments and the SCM unit of the City. Members also included representative of the Bid Adjudication Committee, the Contract Management Unit and Legal Services.

The proposals from this committee was assessed by the Director Supply Chain Management. Regular engagements were also held with the team from the office of the City Manager.

The following committees were consulted in the development of this policy and expressed support for the solicitation of public comment:

- Policy Coordinating Committee
- Finance Portfolio Committee
- Office of the City Manager

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## ANNEXURES

Annexure A: Proposed revision of the City of Cape Town Supply Chain Management Policy.

Annexure B: List of proposed changes

Annexure C: Public participation plan

Annexure D: Public adverts (three languages)

FOR FURTHER DETAILS CONTACT:

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<b>DIRECTORATE</b>	<i>Finance</i>
<b>FILE REF NO</b>	

Basil Chinasamy

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Chinasamy  
Date: 2021.08.05 12:43:31 +02'00'

Comment:

**DIRECTOR: SCM**

Basil Chinasamy

NAME

DATE



Digitally signed  
by Kevin Jacoby  
Date: 2021.08.06  
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Comment:

**CHIEF FINANCIAL OFFICER**

Kevin Jacoby

NAME

DATE