CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

REPORT TO ALL SUB COUNCILS (2)

1. ITEM NUMBER :

02SUB08/03/2023

2. SUBJECT

P2849

SOUTH AFRICAN LIBRARY WEEK: FINE-FREE WEEK, 20-25 MARCH 2023

ONDERWERP

SUID-AFRIKAANSE BIBLIOTEEKWEEK: BOETEVRYE WEEK, 20-25 MAART 2023

ISIHLOKO

IVEKI ENGAMATHALA EENCWADI EMZANTSI AFRIKA: IVEKI YOKUNGAHLAWULI ZOHLWAYO , 20-25 KWEYOKWINDLA 2023

3. PURPOSE

To obtain the support of the Sub Councils in promoting Fine-Free Week and to request the Sub Councils to encourage their communities to return overdue library items to their local libraries from 20-25 March 2023.

4. FOR DECISION BY

This report is for decision by the Sub Councils

5. EXECUTIVE SUMMARY

SALW is the brainchild of the Library & Information Association of South Africa (LIASA) to market Library Services across the sector to the broader community, civil society and decision-makers. In Library and information Services LIS, SALW is an annual opportunity to highlight the role that public libraries play in advancing literacy, providing free access to information and empowering communities. LIS uses the opportunity to recover overdue material. SALW will run from 20 - 25 March 2023.

6. RECOMMENDATIONS

It is recommended that the Sub Councils support Library & Information Services in their efforts to retrieve overdue library material by informing their communities about Fine-Free Week and actively encouraging people to return overdue library material.

AANBEVELINGS

Daar word aanbeveel dat die subrade steun aan biblioteek- en inligtingsdienste gee in hul pogings om uitstaande biblioteekitems terug te kry deur hulle gemeenskappe oor Boetevrye Week in te lig en mense aktief aan te moedig om uitstaande biblioteekitems in te handig.

IZINDULULO

Kundululwe ukuba amaBhungana mawaxhase iiNkonzo zamaThala eeNcwadi noLwazi kwiinzame zawo zokufumana izixhobo/iincwadi zamathala eencwadi eziphelelwe lixesha ngokuthi kwaziswe uluntu malunga neVeki yokungaHlawuli zoHlwayo, kwaye akhuthaze abantu ukuba babuyise izixhobo/iincwadi esele ziphelelwe lixesha.

7. DISCUSSION/CONTENTS

As part of South African Library Week, LIS concurrently runs an Amnesty Week commonly known as Fine-Free Week. This initiative aims to retrieve overdue library material from library patrons who are encouraged via various communication platforms to return their overdue library items to their local library, preferably to the library where the item was borrowed. Our current annual losses for the year stand at 39,508 items with a value of R4,6 million.

The top 10 outstanding books are:

- The getaway Kinney, Jeff (23 copies)
- The meltdown Kinney, Jeff (23 copies)
- Physical Science. Grade 12, study guide (22 copies)
- Cinderella Davidson, Susanna (20 copies)
- Dog days – Kinney, Jeff (19 copies)
- Double down Kinney, Jeff (19 copies)
- Accounting. Grade 12, study guide (18 copies)
- Life of Pi by Yann Martel Grade 12 English Literature study guide (17 copies)
- The last straw – Kinney, Jeff (17 copies)
- Life sciences. Part 1. Grade 12, study guide (16 copies)

The LIS Marketing and Communications unit will promote SALW on various platforms to return material, including the online public access catalogue (OPAC), social media platforms, municipal bills and staff desktop screens, etc. with the indication that no fines will be payable on overdue material during this week. Posters can be provided by this unit to all Sub Council offices to assist with the promotion of this event.

The objective is to inform as many people as possible regarding the LIS initiative. Books are extremely expensive and the current book budget does not adequately provide for the need in the department for new material. Material that is not returned rob other members of the community of the opportunity to benefit from the material. Once returned, the library material can then be utilized by other library patrons

---

7.1. Constitutional and Policy Implications

NA

7.2. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No ☒	Yes ☐

7.3. Legal Implications

NA

7.4. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

7.5. POPIA Compliance

☒ It is confirmed that this report has been checked and considered for POPIA Compliance.

7.6 Other Services Consulted

NA

FOR FURTHER DETAILS CONTACT :

NAME	*Merle Collins*
CONTACT NUMBERS	*021 4001817*
E-MAIL ADDRESS	*Merle.collins@capetown.gov.za*
DIRECTORATE	*Community Services and Health*
FILE REF NO	11/10/2

Akeela Gaibie Digitally signed by Akeela Gaibie Date: 2023.02.22 13:27:53 +02'00'

MANAGER: SPECIALISED OPERATIONS
[Akeela Gaibie]

DATE _____

Comment:

_____

_____

_____

Ninnie Steyn Digitally signed by Ninnie Steyn Date: 2023.02.22 17:54:21 +02'00'

DIRECTOR: LIBRARY AND INFORMATION SERVICES
Ninnie Steyn

DATE _____

Comment:

_____

_____

_____

_____