

## TRANSPORT PORTFOLIO COMMITTEE

---

1. ITEM NUMBER: TRNS 04/06/21
  
2. SUBJECT

### **CONFIRMATION OF THE MINUTES OF A MEETING HELD ON 6 MAY 2021**

*BEKRAGTIGING VAN DIE NOTULE VAN 'N VERGADERING GEHOU OP 6 MEI 2021*

**ISIQINISEKISO SEMIZUZU YENTLANGANISO EYAYIBANJWE NGOWE-6 EKACANZIBE 2021**

---

The minutes are attached for confirmation by the Transport Portfolio Committee.

---

**MINUTES**

**OF THE TRANSPORT PORTFOLIO COMMITTEE SKYPE MEETING HELD ON THURSDAY, 06 MAY 2021 AT 11:00**

---

**PRESENT:****COMMITTEE MEMBERS****DEMOCRATIC ALLIANCE (DA)**

Cllr S Liell-Cock (Chairperson)  
Cllr A McKenzie  
Ald. T Thompson  
Cllr S Batala  
Cllr K Carls  
Cllr Nonqaba Xamle  
Cllr N Jowell  
Cllr B van der Merwe  
Cllr C Kobeni  
Cllr A Lightburn  
Cllr M Sibunzi

**AFRICAN NATIONAL CONGRESS (ANC)**

Cllr D Badela  
Cllr P Heynes  
Cllr Z Qoba

**ECONOMIC FREEDOM FIGHTERS (EFF)**

Cllr M Dwane

**COUNCILLORS ABSENT WITH APOLOGY:**

Cllr W Dlulane

**COUNCILLORS ABSENT WITHOUT APOLOGY:**

None

**OFFICIALS:**

R Melody	Acting Executive Director
A Viti	Head : Community Engagement, Business Enablement
H Lekay	Head: District Roads Infrastructure & Management
T Harris	Head: Compliance and Probity, Business Enablement
G Fortune	Director: Public Transport
N Slingers	Director: Network Management
A Bassier	Director: Public Transport Regulations

N Pieterse	Manager: Finance
A de Ujfalussy	Manager: Support Services
D Keet	Manager: Stakeholder Management & Business Enablement
J Oliver	Manager: Roads Infrastructure & Management
L Stolworthy	Manager: Transport Forward Planning, Transport Planning
N Arendse	Manager: Transport Regulations
O Gabuza	Manager: Area East, Roads Infrastructure & Management
D Daries	Manager: Roads Infrastructure & Management
H Scholtz	Manager: Informal Network Management
J Koen	Manager: Shared Services
T Vieira	Manager: Roads Infrastructure Planning and Development
J Snyman	Manager: Area North, Roads Infrastructure & Management
M Adams	Manager: Area Central, Roads Infrastructure & Management
D Tietties	SPO: Organisational Performance Management
J Diamond	Specialist Clerk: Administrative Support
D Gretton	Council Support
D Meyer	Office Administration Manager
V Ludada	Office of the Executive Director

### **EXECUTIVE COMMITTEE SERVICES**

N Damon	Executive Committee Services
J Cooper	Executive Committee Services

### **LEGAL SERVICES:**

N Mabai

### **INTERPRETER:**

None

### **PRESS:**

None

### **PUBLIC:**

B Dyke-Beyer	Golden Arrow Bus Services
--------------	---------------------------

### **TRNS 01/05/21      OPENING AND PRAYER / MOMENT OF SILENCE**

The Chairperson, Cllr S Liell-Cock, welcomed everybody present at the meeting, whereupon a moment of silence was observed.

### **TRNS 02/05/21      APPLICATIONS FOR LEAVE OF ABSENCE**

It was noted that the following application for leave of absence was received from the office of the Chief Whip:

- Cllr W Dlulane

It was further noted that an apology for not being able to attend the meeting was received from D Campbell, Executive Director: Transport.

**RESOLVED** that no applications for leave of absence were received from the office of the Chief Whip.

**ACTION: J COOPER**

**TRNS 03/05/21**

## **CHAIRPERSONS REPORT OR ADDRESS**

A direct translation of the Chairperson's report follows hereunder:

"Good day all members, today I would like to recognise all the staff of the Transport Directorate who serve the City.

The Covid-19 year had been a tough and bruising period, on both our personal and work lives and you have shown great resilience. I would like to acknowledge the great work and the excellent staff who make up the Transport Directorate. We have excellent skilled and heart working staff and collectively we are one of the strongest transport teams amongst South Africa's Metro Municipalities.

It is important to note that the work of the Transport Directorate does make a difference in the lives of ordinary Capetonians who are particularly dependent on public transport and using the road work network to reach their jobs and schools.

The Directorate had successfully completed a host of projects, including the first phase of the R 40 million Du Noon PTI Upgrade. The second phase which is already in full swing is scheduled to be completed by June 2021.

The rehabilitation of Giel Basson Drive had been completed. This investment of R38 million had improved the key section between the N1 off-ramp and Voortrekker Road. In addition to this, a number of priority congestion alleviation projects had been completed.

The Broadway Boulevard where the City's Transport Directorate in partnership with Sanral have completed the upgrade and widening of this major access route to Somerset West.

The Bosmansdam road project had been completed. This upgrade in the new surfaced NMT transport route provide both vehicles and pedestrians with safer and quicker journeys.

The upgrade on Malibongwe Drive / Sandown Road project between Wood drive and Potsdam Drive and the Jan Smuts Drive project have been completed.

The M12 at Giel Basson where R21 million had been invested to alleviate traffic congestion on the Platteklouf Road and surrounds had been completed.

In addition to this there a number of road rehabilitation and road resurfacing projects underway.

The Erica Drive rehabilitation between Alabama Avenue and Stellenbosch Arterial is set to be completed mid-year and R41 million had been invested.

The Jakes Gerwel Drive between Bluegum Street and Viking Road commenced in March 2021. This is a key transport link in the rehabilitation and will improve the condition and lifespan of this stretch of road, as well as the travel experience for all road users, especially those of the surrounding suburbs of Langa, Bonteheuwel and Epping.

The Heideveld project regarding the rehabilitation of various concrete roads and footways is already 67% completed.

In Khayelitsha and Brown's Farm R11 million had been invested in road resurfacing projects and forms part of an initiative to resurface all roads adjacent to public interchanges across the City.

There are also a number of NMT projects which had been completed. The construction and rehabilitation of NMT facilities in Atlantis and Blaauwburg North had been completed six months ahead of time.

A new pedestrian bridge across the N2 at De Beers Avenue, Somerset West had been completed. The new bridge enables residents and learners to cross the N2 safely and R14 million was invested in this project.

The installation of a signalised pedestrian crossing on New Eisleben Road adjacent to Imbasa Primary School in Crossroads had also been completed.

The upgrade of the traffic signals in Darling Street and Sir Lowry Road intersection and at the Tennant and Caledon Street intersections are underway. These two busy intersections in Cape Town are intended to improve pedestrian safety and the City had invested R 14 million into the two-year long project.

A safe, reliable and accessible public transport system is critical for the Metro. The robberies and vandalism on Golden Arrow busses are of major concern as is the collapse of the railway system. In response to the constant robberies and harassment of passengers on Golden Arrow busses the City's Mayco member for Transport, Ald. Felicity Purchase has called on the South African Police service and the Transport Minister to appoint a dedicated team to investigate the ongoing bus attacks.

We hope that PRASA will also collaborate the City in using the Transport Enforcement Unit.

The City is celebrating its 11<sup>th</sup> anniversary of the MyCiTi bus service and the service is constantly improving. Within the eighteen months when the official travelling application had been introduced, it had been downloaded more than 32 000 times and used more than one million times, 8 000 passengers makes use of the application on a daily basis.

As the 2021 financial year draws to a close, let us focus on our core priority which is the achievement of efficient integrated transport which is implemented sustainably. We can all be proud of the work that we do every day that demonstrates our commitment to this vision and this includes the teams of Depot staff who works in the hot sun and freezing rain, day and

night to repair potholes, traffic lights, damaged infrastructure and other problems on the road network.

The staff at the TIC and TMC who work around the clock to provide accurate information to customers and monitors the road network to ensure real time responses to emergencies.

The skilled engineers and planners who continues to grapple with the complexity of rolling out a new public transport system which balances the needs of customers and operators against financial sustainability.

To the engineers and project managers who tackle congestion, manage conflict and oversees complexed procurement processes to enhance and invest in the road network.

The investments in our road networks that take into account the needs for cyclists and pedestrians and move us to our goal in being a cycling City.

Also to those of you who worked closely with communities to bring them along us when we undertake work in the areas, we know that this can particularly be challenging.

In closing, South Africa is traversing very rough terrain at the moment and it is essential that one of Africa's leading Metro's that we continue to lead to innovate and to get the job done safely, efficiently, effectively and with integrity.

Thank you"

**RESOLVED** that the Chairperson's report be noted.

**ACTION: J COOPER**

Cllr McKenzie thanked the Chairperson for his comprehensive report. He commended the City and Department for the implementation of the Jakes Gerwel project, as so many unemployed people were able to earn an income.

The Chairperson announced that G Fortune will be leaving the employment of the City of Cape Town and thanked him for his outstanding services and strong support through a very difficult time. He wished him well for his future endeavours.

The Chairperson also announced that Abdul Bassier, Director: Public Transport Regulations will be retiring and wished him well for the future.

TRNS 04/05/21

**MINUTES OF THE MEETING HELD ON 8 APRIL 2021**

**RESOLVED** that the minutes of the ordinary meeting of the Transport Portfolio Committee held on 8 April 2021, was confirmed by Cllr N Jowell and seconded by Cllr B van der Merwe, subject to the following correction, that:

- Cllr C Kobeni be marked absent with apology

**ACTION: J COOPER**

TRNS 05/05/21

**MATTERS ARISING FROM THE MINUTES**

**RESOLVED** that there were no matters arising from the minutes.

**ACTION: J COOPER**

TRNS 06/05/21

**MATTERS RECEIVING ATTENTION**

**1. MOTION BY CLLR DAVE BRYANT REGARDING THE REQUEST FOR POLICY REVIEW RELATING TO E-HAILING AND ONLINE FOOD DELIVERY VEHICLES (TRNS 14/07/20):**

L Stolworthy responded that one of the actions which emanated from the workshop on 30 April 2021 was that a collaborative conversation between the Transport Directorate and the Safety and Security Directorate should be held with regards to how to deal with some of the enforcement aspects.

**RESOLVED** that the matter on the “Motion by Cllr Dave Bryant regarding the request for Policy Review relating to E-hailing and Online Food Delivery vehicles remain on the Matters Receiving Attention schedule.

**ACTION: L STOLWORTHY**

**2. REQUEST TO INVESTIGATE A DEDICATED NON-MOTORISED TRANSPORT ROUTE ALONG THE ATLANTIC SEA BOARD SUBMITTED BY CLLR NICOLA JOWELL (TRNS 08/02/20):**

L Stolworthy responded that the appointed specialist had completed the information gathering portion of the work, site visits and surveys were completed and engagements were held with the relevant City officials to inform the investigations. He added that meetings were held in April with the Ward Cllrs to gain input and very valuable input was provided. He further added that a draft report is being constructed which will be submitted to the Portfolio Committee.

**RESOLVED** that the matter regarding the request to investigate a dedicated Non-Motorised Transport Route along the Atlantic Sea Board, submitted by Cllr Nicola Jowell, be removed from the Matters Receiving Attention schedule and to be placed on the Monthly / Quarterly report schedule for monitoring purposes.

**ACTION: L STOLWORTHY****3. WINTER READINESS PROGRAMME 2020: RESPONSE TO FEEDBACK RECEIVED FROM SUBCOUNCILS (TRNS 11/07/20)**

M Adams reported that the various District Offices had been requested to draft their winter readiness plans and these plans will be submitted to the various Subcouncils. He further reported that an engagement with the Solid Waste Department is being arranged in order to coincide with their programs.

Cllr Heynes requested a follow-up on the District Offices who had been instructed to develop and submit their plans to Subcouncils and that the budgets follow these plans.

Ald. Thompson queried whether the reports will be submitted to the Subcouncils before being submitted to the Portfolio.

R Melody responded that Subcouncils will receive District specific schedules and that a consolidated report will be submitted to the Portfolio Committee.

Cllr Liell-Cock added that a well-informed communication plan need to be actioned with regards to the three visible service delivery issues, namely potholes, gulley cleaning and overgrown weeds.

**RESOLVED** that a consolidated report, which speaks to District specific schedules, be submitted to the Portfolio Committee.

**ACTION: M ADAMS****4. MOTION TO THE TRANSPORT PORTFOLIO COMMITTEE MOTION FOR THE REVIEW OF THE CURRENT WEED MANAGEMENT PROGRAM AND OVERSIGHT SUBMITTED BY WARD COUNCILLOR NICOLA JOWELL (TRNS 07/04/21):**

It was noted that a report in this regard was submitted under Item TRNS 09/05/21.

D Keet stated that an extensive campaign is underway with regards to winter preparedness, which includes gulley cleaning and potholes and that favourable coverage had been received in the Media as well as social media. She added that the campaign could be extended in order to cover the weed spraying.

**ACTION: R MELODY**

TRNS 07/05/21

**MYCITI PHASE 2A INDUSTRY TRANSITION BUSINESS PLAN: A BASIS FOR INDUSTRY ENGAGEMENT**

Cllr Badela enquired regarding the proposal which was made previously in



terms of traffic lights at Mew Way, Khayelitsha.

N Slingers responded that all the necessary approvals are in place and that the project will be completed shortly.

## RECOMMENDATIONS

It is recommended that Council:

- (a) Approve the *MyCiTi Phase 2A Industry Transition Business Plan*, attached as Annexure A to the Council report, as the basis for formal engagement with the bus and minibus-taxi (MBT) industry, noting:
  - i. The categories of incentivised MBT feeder services to be offered (see Chapter 6 of Annexure A);
  - ii. The principles of VOC formation as outlined in Chapter 8 of Annexure A, as already approved in the *2020 MyCiTi Business Plan for Phase 2A*;
  - iii. The principle of adopting a partial replacement approach towards achieving an appropriate level of MBT supply reduction on Phase 2A corridors (see Chapter 9 of Annexure A), as already approved in the *2020 MyCiTi Business Plan for Phase 2A*;
  - iv. That the financial plan contained in this report (Chapter 10) is indicative, and needs to be settled following: Engagement with the bus and MBT industry; completion of the MYFIN 2021; and any other relevant contextual changes;
  - v. That further development of the compensation model associated with the above recommended MBT service reduction approach will be required through an amendment to the *City Policy On Compensation of Minibus – Taxi and Other Operators (Policy Number 13776)* for Council approval.
- (b) Require that the ED: Transport ensures that the *MyCiTi Phase 2A Industry Transition Business Plan* is resubmitted to Council for approval as the final *MyCiTi Phase 2A Industry Transition Business Plan* following any changes resulting from the engagement on its contents with the bus and MBT industry, as well as any other relevant contextual changes.

## ACTION: P PILLAY; R SPRINGLEER

TRNS 08/05/21

## TRANSPORT VACANCY ANALYSIS

N Pieterse introduced the report and pointed out that the Transport Directorate is under set-up target of 31.71% to attract and retain woman at various occupational categories and the current achieved target is at 24.58%, which is below target. He added that a more vigorous recruitment and selection drive and process will be considered in order to achieve the set-up target of 31.71%.

Cllr Badela stated that it seems that the Transport Directorate fails to meet its vacancy target on an annual basis and that these issues should be addressed. He requested that a presentation be conducted to indicate the vacancy rate of the Transport Directorate on its own.

R Melody stated that detailed reports are reflected in the Agenda from Page 143 to 158, outlining EE targets and the achievement against those targets. He added that the item could be added to the Matters Receiving Attention schedule in order to provide clear and legible information to the members.

N Jowell enquired whether the vacancy analysis numbers had taken into consideration the reduction in staff due to the COVID-19 pandemic.

N Pieterse responded that the vacancy analysis numbers took into consideration the 50% cut in vacancies within the current financial year.

Cllr Heynes expressed her concern regarding the two vacancies which are vacant for more than two years and the 208 vacancies.

**RESOLVED** that:

- (a) the report on the Transport Vacancy Analysis be noted;
- (b) the matter regarding the Transport Vacancy Analysis be placed on the Matters Receiving Attention schedule in order to provide clear and legible information to the members.

**ACTION: N PIETERSE**

**TRNS 09/05/21**

**WEEDSPRAYING FEEDBACK REPORT**

J Oliver stated that two cycles of weed spraying will be conducted on a yearly basis, one before the wet season and one after the wet season. She added that each District will have their own detailed schedule and the individual detailed weed spraying schedules could be made available at the Subcouncils. She further added that the Department makes use of the Parks and Recreation tender which allows the Department to make use of their contractor for the spraying and the tender also has an item which allows for the removal of the dead biomass.

Cllr Jowell pointed out that the Motion submitted with regards to weed spraying indicated that the current weed spraying methods is not sufficient to meet the concerns of the community and the visual impact on the roads. She added that the Department need to have the capacity to be proactive and have a process in place in between the weed spraying cycles.

J Oliver responded that the frequency of weed spraying will be investigated, that the budget is always a factor and that the removal of the dead biomass which forms part of the new tender will be of great assistance.

Cllr van der Merwe queried whether there was a weed spraying program in place and whether a quarterly report could be submitted.

J Oliver responded that the weed spraying program will be submitted to all Subcouncils, which will cover each Suburb and that quarterly weed spraying reports will be submitted.

Cllr Heynes questioned when the EPWP workers will commence with their work in the areas and whether they will be employed by the Directorate or through the various Subcouncils.

Cllr McKenzie queried whether the weed spraying programs could be incorporated with the local contractors within Subcouncils resulting in an effective oversight of the completed work and an efficient implementation of the project.

R Melody responded that the relevant assessments will be made. He further stated that EPWP workers will be employed via the Subcouncils.

**RESOLVED** that the contents of the Weedspraying Feedback report be noted.

**ACTION: J OLIVER; O GABUZA**

**TRNS 10/05/21**

**SUMMARY OF COMMENTS SUBMITTED BY THE TRANSPORT DIRECTORATE ON THE ECONOMIC REGULATION OF TRANSPORT BILL, 2020**

**RESOLVED** that the City's Transport Portfolio Committee note the comment contained in the attached document (Annexure 1).

**ACTION: T HECTOR**

**TRNS 11/05/21**

**MYCITI IRT PHASE 2A (EAST)- PROPOSED PERMANENT FULL AND PARTIAL ROAD CLOSURES PUBLIC PARTICIPATION PROCESS**

T Vierra introduced the report and stated that the report will be submitted to all Subcouncils and is going through the process of indicating the road closures required to accommodate the Phase 2A project.

Cllr Badela enquired when the closures on the business plan will take place and whether the proposal of the connection of the M5 and Wynberg and Kenilworth will be investigated.

T Vieira responded that the connection is still on the network plan but that it is not a requirement for the IRT Phase 2A.

**RESOLVED** that the Transport Portfolio Committee note the Transport Directorate's intention to undertake a public participation process, as prescribed in the City's Immovable Property By-Law of 2015, on the proposed full and partial road closures associated with the Phase 2A roll-out of the MyCiTi service.

**ACTION: A SWANEPOEL**

**TRNS 12/05/21**

**CAPITAL FINANCIAL REPORT (APRIL 2021) FOR THE MTREF PERIOD**

N Pieterse gave a presentation on the Capital Financial Report for the

MTREF period and highlighted the following:

- Capital Budget Allocation per Department
- Capital Budget per Funding source
- Budget per Major Funding Source
- Budget per Funding Source description
- Major Programmes and projects
- Public Transport Network Grant -PTNG
- CRR Roll Overs
- Urban Settlement Development Grant
- Ward Allocation
- Operating Budget Expenditure Performanc

Cllr Jowell congratulated the finance team for a job well done.

Cllr Heynes enquired whether all the invoices had been received and processed during the next two months in order to reach the target.

N Pieterse responded that invoices are constantly being processed and that contractors generally submit their final invoices on approximately 15 July to reflect the work which was completed at the end of June.

**RESOLVED** that the presentation on the Capital Financial Report (April 2021) for the MTREF period be noted.

**ACTION: N PIETERSE**

**TRNS 13/05/21**

**MINUTES OF THE SPECIAL MEETING HELD ON 28 APRIL 2021**

**RESOLVED** that the minutes of the special meeting of the Transport Portfolio Committee held on 28 April 2021, was confirmed by Cllr N Jowell and seconded by Cllr B van der Merwe.

**ACTION: J COOPER**

**TRNS 14/05/21**

**MYCITI PHASE 2A - PROPOSED PERMANENT FULL AND PARTIAL ROAD CLOSURES PUBLIC PARTICIPATION PROCESS**

**RESOLVED** that the Transport Portfolio Committee note the Transport Directorate's intention to undertake a public participation process, as prescribed in the City's Immovable Property By-Law of 2015, on the proposed full and partial road closures associated with the Phase 2A roll-out of the MyCiTi services.

**ACTION: K NAIDOO**

**TRNS 15/05/21**

**TABLING OF THE CITY'S 2019/20 INTEGRATED ANNUAL REPORT AS PART OF THE PUBLIC MAKING PROCESS**

It is **RECOMMENDED** that written comments in respect of the annual report (tabled in Council on 31 March 2021 as item C 23U/03/21) be provided by 7

May 2021 to:

E-mail: [performance.management@capetown.gov.za](mailto:performance.management@capetown.gov.za)

City website: [Comment on the City's 2019/20 Annual Report](#)

**ACTION: W CLAASSENS**

**TRNS 16/05/21 DIRECTORATE SERVICE DELIVERY PLAN (SDBIP) FOR 2021/2022**

A de Ujfalussy elaborated on the report contained in the Agenda.

**RECOMMENDATION**

It is **RECOMMENDED** that the Portfolio Committee review and recommend the contents of the Directorate Service Delivery and Budget Implementation Plan(SDBIP) for 2021/2022 to the Executive Mayor together with the Mayoral Committee.

**FURTHER RESOLVED** that the target for the percentage adherence to the EE target of overall representation by employees from the designated groups was amended to 93.8%.

**ACTION: A DE UJFALUSSY**

**TRNS 17/05/21 MONTHLY REPORT FOR THE PERIOD 1 MARCH 2021 TO 31 MARCH 2021 ON THE FUNCTIONING OF THE TRANSPORT ENFORCEMENT UNIT**

Cllr Lightburn congratulated the Transport Enforcement Unit for their excellent work and added that it is imperative for the work force of the Metro to be kept safe while using public transport while commuting from their residence to their place of work.

**RESOLVED** that the contents of the Monthly Report for the period 1 March 2021 to 31 March 2021 on the Functioning of the Transport Enforcement Unit be noted.

**ACTION: N ARENDSE**

**TRNS 18/05/21 2020/21 THIRD QUARTER'S PROGRESS REPORT ON CORPORATE PERFORMANCE**

It is **RECOMMENDED** that the Portfolio Committees monitor and evaluate the impact and performance of the 2020/21 third quarter's progress report in relation to its functional area. Thereafter the Portfolio Committee recommendations must be submitted to the Executive Mayor together with the Mayoral Committee for submission to Council.

**ACTION: M ABASS**

TRNS 19/05/21

**DEPARTMENTAL SERVICE DELIVERY AND BUDGET  
IMPLEMENTATION PLAN (SDBIP) FOR 2021/2022**

A de Ujfalussy elaborated on the report contained in the Agenda.

It is **RECOMMENDED** that the Portfolio Committee review and recommend the contents of the Departmental Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022, to the Executive Mayor together with the Mayoral Committee for approval.

**ACTION: A DE UJFALUSSY**

Meeting concluded at 13h00

.....  
**CLLR S LIELL-COCK**

.....  
**DATE**