



## REPORT TO SUBCOUNCIL 15

---

**1. ITEM NUMBER: 15SUB13/05/22**

**2. SUBJECT / ONDERWERP / ISIHLOKO**

**STATUS REPORT: GRANT-IN-AID TO JUST GRACE NPC – REVENUE DEPARTMENT**

**STATUSVERSLAG: HULPTOELAAG AAN JUST GRACE NPC – DEPARTEMENT INKOMSTE**

**UBUME BENGXELO: IZIBONELELO ZONCEDO EZIYA KWABEJUST GRACE NPC – ISEBE LEZENGENISO**

[LSU: N0569]

---

**3. PURPOSE**

The purpose of this report is to provide Subcouncil 15 with a status update on the implementation of the Revenue Department's grant-in-aid as recommended by Subcouncil 15

---

**4. FOR DECISION BY**

Delegation 2 (1) To monitor the implementation of Council's budget, service delivery business implementation plans, strategic objectives, policies and programmes within the sub-council jurisdictional area.

Subcouncil 15 to note the content of the report.

---

**5. EXECUTIVE SUMMARY**

Grants are allocations of funds, from the City's approved operating budget to organisations or bodies outside any sphere of government.

These allocations provide organisations with funds for carrying out projects which assist the City in exercising its legislative obligations which include any additional competencies that may be assigned to the City by National or Provincial Government by means of an Implementation Protocol.

An amount of R585 100 was approved on the Revenue Budget during 2020/21 for Just Grace, an organisation in Langa.

The beneficiary must submit monthly reports reflecting the expenditure for the particular month and the Subcouncil must be informed of such expenditure on a monthly basis.

---

#### **Background Information**

<b>Date</b>	<b>Action / Activity</b>
17 March 2021	Recommended for Approval by Subcouncil 15 (vide 15SUB25/03/21)
4 May 2021	Recommended for Approval by the Grants-in-Aid Committee
27 May 2021	Approval by Council (C47C/05/21)
30 June 2021	Memorandum of Agreement signed by all parties Payment Request signed by Director: Area North (the Subcouncil Manager was booked off ill during this period)
01 July 2021	Payment Request signed by Director: Budgets Payment Request & Supporting Documentation submitted to Accounts Payable for processing
02 July 2021	Confirmation of Bank Details required from Just Grace as bank details on the system differed from bank confirmation letter submitted by the organisation when applying Banking Details Confirmed by the organisation Payment Request submitted to Director: Budgets to release for payment
09 July 2021	Confirmation from organisation that the funding reflects in their bank account
24 July 2021	Revised budget and timelines submitted by the organisation
03 August 2021	1 <sup>st</sup> Expenditure Report submitted
25 August 2021	Subcouncil considers Status Report I (July 2021) vide 15SUB29/08/21
02 September 2021	2 <sup>nd</sup> Expenditure Report submitted
22 September 2021	Subcouncil considers Status Report II (August 2021) vide 15SUB16/09/21
03 October 2021	3 <sup>rd</sup> Expenditure Report submitted
14 October 2021	Amendment to Memorandum of Agreement: An amendment to the MOA was issued to: <ul style="list-style-type: none"> <li>(i) <b>Replace</b> the word <b>she</b> with the word <b>he</b> insofar as it refers to the beneficiary's representative.</li> <li>(ii) <b>Insert</b> a clause 12.3 <i>To allow the Subcouncil Manager or her nominee to, in executing due diligence and as a means to monitor and evaluate, request additional information and conduct site visitations</i></li> </ul>
1 – 29 October 2021	Subcouncil Manager considers Status Report III (September 2021) in terms of recess powers
02 November 2021	4 <sup>th</sup> Expenditure Report submitted
01 December 2021	5 <sup>th</sup> Expenditure Report submitted
15 December 2021	Subcouncil Manager considers Status Report IV (October & November 2021) in terms of delegated authority
11 January 2022	6 <sup>th</sup> Expenditure Report submitted
27 January 2022	Subcouncil Manager considers Status Report V (December 2021) in terms of

	delegated authority
03 February 2022	7 <sup>th</sup> Expenditure Report submitted
16 February 2022	Subcouncil considers Status Report VI (January 2022) vide 15SUB06/02/22SM
28 February 2022	8 <sup>th</sup> Expenditure Report submitted
23 March 2022	Subcouncil considers Status Report VII (February 2022) vide 15SUB25/03/22
04 April 2022	9 <sup>th</sup> Expenditure Report submitted
20 April 2022	Subcouncil considers Status Report VIII (March 2022) vide 15SUB11/04/22
03 May 2022	10 <sup>th</sup> Expenditure Report submitted

Note: No interest is accrued on the bank account according to report

The following for information:

<b>3 August 2021</b>	<b>July 2021 Expenditure Report</b>  Report with supporting documentation was received and found to be compliant.  <i>Funds Allocated: R585 100</i> <ul style="list-style-type: none"> <li>• <i>Expenditure: R347 063.32</i></li> <li>• <i>Remainder funds: R238 036.68</i></li> </ul> Purchased: training equipment & consumables
<b>2 September 2021</b>	<b>August 2021 Expenditure Report</b>  Report with supporting documentation was received and found to be compliant.  <i>Funds Allocated: R585 100</i> <ul style="list-style-type: none"> <li>• <i>Expenditure – Previous Month: R347 063.32</i></li> <li>• <i>Expenditure – Current Month: R48 418</i></li> <li>• <i>Remainder funds: R189 618.68</i></li> </ul> Purchased: training equipment & consumables
<b>3 October 2021</b>	<b>September 2021 Expenditure Report</b>  Report with supporting documentation was received and found to be compliant.  <i>Funds Allocated: R585 100</i> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R395 481.32</i></li> <li>• <i>Expenditure – Current Month: R16 372</i></li> <li>• <i>Remainder funds: R173 247.68</i></li> </ul> Purchased: facilitator costs
<b>2 November 2021</b>	<b>October 2021 Expenditure Report</b>  Report with supporting documentation was received and found to be compliant.  <i>Funds Allocated: R585 100</i> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R411 853</i></li> <li>• <i>Expenditure – Current Month: R18 126</i></li> <li>• <i>Remainder funds: R155 121</i></li> </ul> Purchased: facilitator costs & consumables
<b>1 December 2021</b>	<b>November 2021 Expenditure Report</b>  Report with supporting documentation was received and found to be compliant.

	<p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R429 979</i></li> <li>• <i>Expenditure – Current Month: R18 866</i></li> <li>• <i>Remainder funds: R136 255</i></li> </ul> <p>Purchased: facilitator costs, airtime &amp; consumables</p>
<b>11 January 2022</b>	<p><b>December 2021 Expenditure Report</b></p> <p>Report with supporting documentation was received and found to be compliant.</p> <p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R448 845</i></li> <li>• <i>Expenditure – Current Month: R16 000</i></li> <li>• <i>Remainder funds: R120 255</i></li> </ul> <p>Purchased: facilitator costs</p>
<b>3 February 2022</b>	<p><b>January 2022 Expenditure Report</b></p> <p>Report with supporting documentation was received and found to be compliant.</p> <p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R464 845</i></li> <li>• <i>Expenditure – Current Month: R17 191</i></li> <li>• <i>Remainder funds: R103 064</i></li> </ul> <p>Purchased: facilitator costs, training equipment &amp; consumables</p>
<b>28 February 2022</b>	<p><b>February 2022 Expenditure Report</b></p> <p>Report with supporting documentation was received and found to be compliant.</p> <p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R482 036</i></li> <li>• <i>Expenditure – Current Month: R19 456</i></li> <li>• <i>Remainder funds: R83 608</i></li> </ul> <p>Purchased: facilitator costs, training equipment &amp; consumables</p>
<b>4 April 2022</b>	<p><b>March 2022 Expenditure Report</b></p> <p>Report with supporting documentation was received and found to be compliant.</p> <p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R501 492</i></li> <li>• <i>Expenditure – Current Month: R31 963</i></li> <li>• <i>Remainder funds: R51 645</i></li> </ul> <p>Purchased: facilitator costs, training equipment &amp; consumables</p>
<b>3 May 2022</b>	<p><b>April 2022 Expenditure Report</b></p> <p>Report with supporting documentation was received and found to be compliant.</p> <p><i>Funds Allocated: R585 100</i></p> <ul style="list-style-type: none"> <li>• <i>Expenditure – To date: R533 455</i></li> <li>• <i>Expenditure – Current Month: R18 053</i></li> <li>• <i>Remainder funds: R33 592</i></li> </ul> <p>Purchased: facilitator costs, training equipment &amp; consumables</p>

---

## 6. RECOMMENDATION

That the Status Report for the period April 2022 in respect of grant funding amounting to R585 100 allocated to Just Grace NPC for the 2020/21 financial year **BE NOTED**.

### AANBEVELING

Dat daar **KENNIS GENEEM WORD** van die statusverslag vir April 2022 ten opsigte van toelaagbefondsing ten bedrae van R585 100 toegewys aan Just Grace NPC deur die departement inkomste vir die 2020/21-boekjaar.

### ISINDULULO

Ukuba **MAKUQWALASELWE** ubume bengxelo yesithuba ekaTshaziimpuzi 2022 ngokujoliswe kwisibonelelo sengxowamali efikelela kumaR585 100 esabelwe abeJust Grace NPC liSebe lezeNgeniso kunyakamali ka2020/21.

---

## 7. DISCUSSION/CONTENTS

Refer to the contents of the executive summary reflected in item 5 above.

### 7.1 Constitutional and Policy Implications

Grants-in-Aid Policy: 26 May 2021 - SPC05/05/21

Section 67 of the Local Government: Municipal Finance Management Act, No. 56 of 2003

Monthly expenditure reports, accompanied by the relevant proof of expenditure (quotes; invoices; receipts & bank statements (where applicable) must be submitted. The administrative processes to ensure that submissions take place on a monthly basis will be done.

### 7.2 Sustainability Implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
---	--	------------------------------

### 7.3 Legal Implications

None

### 7.4 Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No



Yes



## 7.5 POPIA Compliance

- ☒ It is confirmed that this report has been checked and considered for POPIA Compliance.

## 8. Other Services Consulted

Andre Jordaan – Budgets

---

## ANNEXURE

Note: The documentation related to the expenditure report is loaded on the dedicated teamsite. This is done to protect the personal information contained in the report.

### FOR FURTHER DETAILS, CONTACT:

<b>NAME</b>	Mariette Griessel
<b>CONTACT NUMBERS</b>	021 444 9795/7
<b>E-MAIL ADDRESS</b>	<a href="mailto:Mariette.Griessel@capetown.gov.za">Mariette.Griessel@capetown.gov.za</a>
<b>DIRECTORATE</b>	Corporate Services – Subcouncils Area North
<b>SIGNATURE</b>	

Comment:

---

**DIRECTOR: SUBCOUNCILS AREA NORTH**

NAME **ZOLILE SISWANA**

DATE