



DATE: 07 OCTOBER 2024

REPORT TO: URBAN WASTE MANAGEMENT PORTFOLIO COMMITTEE

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## 1. ITEM NUMBER **UWM 15/10/24**

### SUBJECT

**EXPANDED PUBLIC WORKS PROGRAMME AND COMMUNITY DEVELOPMENT WORKER PROGRAMME IMPLEMENTATION PROGRESS REPORT FOR AUGUST 2024**

### ONDERWERP

**VORDERINGSVERSLAG OOR IMPLEMENTERING VAN DIE UITGEBREIDE OPENBAREWERKEPROGRAM EN GEMEENSKAPSONTWIKKELINGSWERKERS VIR AUGUSTUS 2024**

### ISIHLOKO:

**INGXELO ENGENKQUBELA NGOKUMALUNGA NENKQUBO ENATYISIWEYO  
ENGEMISEBENZI YOLUNTU NENGOKUMISELWA KOPHUHLISO LWABASEBENZI  
BOLUNTU, YANGEYETHUPHA 2024**

**LSU: R0952**

## 3. DELEGATED AUTHORITY

In terms of delegation

This report is

- Committee name** : Urban Waste Management
- The Executive Mayor together with the Mayoral Committee (MAYCO)
- Council

## 4. DISCUSSION

### 4.1. ACHIEVEMENT OF WORK OPPORTUNITIES AND FULL-TIME EQUIVALENTS

The City of Cape Town aims to create **30 000** EPWP work opportunities (WOs) and **7 400** full-time equivalent (FTE) opportunities in the 2024/25 financial year. The accumulative total of **10 759** work

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opportunities and **1 022** FTE opportunities were created in the first part of Quarter 1 (July 2024 to 31 August at the time of submitting this report), through the implementation of **194** projects in various Sub-councils. This represents **36%** achievement of the annual target so far, and **143%** of the Q1 target for WOs; and **92%** of annual target and **18%** of the Q1 target for FTEs.

The direct employment opportunities and FTEs are created when the City contracts directly with EPWP workers, while indirect employment opportunities and FTEs are created through the City's service providers or contractors.

Below, please find the summary of the number of work opportunities created per Directorate:

<b>2024/2025_(Q1): JULY - AUGUST 2024 – WORK OPPORTUNITIES CREATED THROUGH PUBLIC EMPLOYMENT PROGRAMMES (NUMBER)</b>								
<b>DIRECTORATE</b>	<b>ANNUAL TARGET</b>	<b>Q1 TARGET</b>	<b>JOBS ACHIEVED</b>	<b>% AGAINST ANNUAL TARGET</b>	<b>ANNUAL FTE TARGET</b>	<b>Q 1 FTE TARGET</b>	<b>FTE ACHIEVED</b>	<b>% AGAINST ANNUAL TARGET</b>
COMMUNITY SERVICES AND HEALTH	3 820	660	873	23%	835	150	66.53	8%
CORPORATE SERVICES	1 356	382	71	5%	337	45	5.96	2%
ECONOMIC GROWTH	300	126	14	5%	85	21	1.18	1%
ENERGY AND CLIMATE CHANGE	300	40	6	2%	15	2	0.54	4%
FINANCE	56	14	5	9%	16	4	0.50	3%
FUTURE PLANNING AND RESILIENCE	9	3	3	33%	3	1	0.20	7%
HUMAN SETTLEMENTS	2 500	376	89	4%	717	108	4.72	1%
OFFICE OF THE CITY MANAGER	10	2	0	0%	10	2	0.00	0%
SAFETY AND SECURITY	1 467	367	1109	76%	1 684	421	94.00	6%
SPATIAL PLANNING AND ENVIRONMENT	2 400	435	315	13%	370	80	33.72	9%
URBAN MOBILITY	1 828	329	942	52%	801	100	85.04	11%
URBAN WASTE MANAGEMENT	12 000	2 000	5252	44%	2 500	424	538.36	22%
WATER AND SANITATION	4 000	1 000	2080	52%	669	167	191.59	29%
<b>TOTAL</b>	<b>30 000</b>	<b>7 500</b>	<b>10 759</b>	<b>36%</b>	<b>7 400</b>	<b>1 110</b>	<b>1 022</b>	<b>14%</b>

## **4.2. JOBSEEKERS DATABASE**

### **A) JOBSEEKER DATABASE ENHANCEMENTS PROJECT**

The Jobseeker Database IT enhancements project was presented at the Urban Waste Management Portfolio Committee Workshop held on the 20th August 2024. The workshop resolved that the demonstration will continue at the next planned workshop of the 6th September 2024 with the

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presence of the IS&T Team. Further engagement on the enhancement will be scheduled with relevant stakeholders.

There were IT challenges experienced when some aspects of the enhancement became operational in the Jobseeker Database. This resulted in operational delays in being able to randomise EPWP participants for some projects. A IT solution was found, and the randomisation backlog has now been cleared.

A communication campaign is planned, aimed at informing jobseekers about the need to update their contact details on the Jobseeker Database to avoid being deactivated. This is as per the policy, and is an operational requirement to improve the quality of the Jobseeker Database, which will make randomisation and recruitment more efficient.

## B) EPWP JOBSEEKER DRIVES

For the period ending August 2024, **2 577** new jobseekers have been registered on the Jobseeker Database, while a total of **3 997** Jobseeker details were updated on the system.

The statistics below represents the total number of Jobseeker Drives which took place in the period of July to August 2024 throughout various Subcouncils.

JOBSEEKER DRIVE STATISTICS						
NO	AREA	WARD	DATE	DRIVE	NEW SIGN UPS	UPDATE
<b>JULY 2024</b>						
1	RT Phase 2A- W2 Turfhall Road - Construction Information Day – Range Road Hall, Lansdowne	48	4	Information Day (Project)	2	11
2	Delft	20	9	Jobseeker Drive	57	49
3	IRT Phase 2A - E3 Pre-Construction Information day – Lentegeur, SC12 Chambers	76	23	Information Day (Project)	34	25
4	FW: IRT Phase 2A - E3 Preconstruction Information Day - Philippi East Hall	35	24	Information Day	22	49
5	Happy Valley	14	25	Jobseeker Drive	137	125
6	E6 IRT Phase 2A - E6 AZ Berman Drive - Phillippi East Community Hall	35	25	Information Day	17	32
7	Alexander Sinton, Athlone	48	26	Career Expo	3	2
8	Driftsands Community Hall Khayelitsha	114	30	Jobseeker Drive	158	248
9	IRT Phase 2A - E3 Pre-Construction – SC13 Chambers	33	30	Information Day	42	55
10	Solomon Tshuku hall - Taiwan idada street site C Khayelitsha	94	31	Jobseeker Drive	349	475
11	IRT Phase 2A - E3 Pre-Construction – SC9 Chambers	All wards	31	Information Day	29	45

JOBSEEKER DRIVE STATISTICS						
NO	AREA	WARD	DATE	DRIVE	NEW SIGN UPS	UPDATE
12	Walk ins (52 Wale Street)	All Wards	Daily		452	879
<b>SUBTOTAL</b>					<b>1 302</b>	<b>1 995</b>
<b>AUGUST 2024</b>						
1	Delft	20	6	Jobseeker Drive	22	49
2	IRT Phase 2A - E6 AZ Berman Drive - Lobelia Community Hall	76	13	Information day	4	17
3	IRT Phase 2A - E6 AZ Berman Drive	76	14	Information day	7	11
4	Solomon Tshuku Hall meeting point - DT Section	99	15	Jobseeker Drive	380	310
5	Zanokhanyo Creche Los Angels, LA (Mfuleni)	114	20	Jobseeker Drive	170	241
6	Morkels Cottage & Beverly hills informal settlement	83	21	Jobseeker Drive	54	114
7	IRT Phase 2A: E1 Construction - Philippi West Community Hall	35	21	Information day	47	32
8	Kensington	56	27	Career Expo	17	22
9	Walk ins (52 Wale Street)	All Wards	Daily		574	1206
<b>SUBTOTAL</b>					<b>1 275</b>	<b>2 002</b>
<b>TOTAL</b>					<b>2 577</b>	<b>3 997</b>

#### 4.3. EPWP COORDINATION: VETTING, SITE VISITS AND INDUCTIONS

The aim of this process is to ensure that line departments note and implement the vetting process developed in order to ensure that EPWP workers are vetted for substance abuse, criminal checks and declaration of interest (Vendor Verifications).

##### A) SUBSTANCE ABUSE VETTING

Listed below is a summary of the Substance Abuse vetting conducted for the period ending August 2024:

NUMBER OF CANDIDATES TESTED BY THE LINE DEPARTMENTS: JULY 2024								
LINE DEPARTMENTS	DATE	NUMBER OF CANDIDATES TESTED	FEMALES TESTED	FEMALES TESTED NEGATIVE	FEMALES TESTED POSITIVE	MALES TESTED	MALES TESTED NEGATIVE	MALES TESTED POSITIVE
Community, Arts and Culture Development	30/07/2024	8	6	6	0	2	1	1
<b>SUBTOTAL</b>		<b>8</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
Recreation and Parks	04/07/2024	2	0	0	0	2	2	0
	16/07/2024	4	2	2	0	2	1	1
<b>SUBTOTAL</b>		<b>6</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>1</b>
	26/07/2024	1	0	0	0	1	1	0

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NUMBER OF CANDIDATES TESTED BY THE LINE DEPARTMENTS: JULY 2024								
LINE DEPARTMENTS	DATE	NUMBER OF CANDIDATES TESTED	FEMALES TESTED	FEMALES TESTED NEGATIVE	FEMALES TESTED POSITIVE	MALES TESTED	MALES TESTED NEGATIVE	MALES TESTED POSITIVE
Facilities Management	29/07/2024	5	4	2	2	1	0	1
	31/07/2024	6	6	6	0	0	0	0
	31/07/2024	2	2	2	0	0	0	0
<b>SUBTOTAL</b>		<b>14</b>	<b>12</b>	<b>10</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>
Transport Shared Services	29/07/2024	3	2	2	0	1	1	0
<b>SUBTOTAL</b>		<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>
Transport Planning & Network Management	22/07/2024	2	2	2	0	0	0	0
<b>SUBTOTAL</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Citizen Interface	29/07/2024	14	9	9	0	5	3	2
<b>SUBTOTAL</b>		<b>14</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>5</b>	<b>3</b>	<b>2</b>
<b>TOTAL</b>		<b>47</b>	<b>33</b>	<b>31</b>	<b>2</b>	<b>14</b>	<b>9</b>	<b>5</b>

NUMBER OF CANDIDATES TESTED BY THE LINE DEPARTMENTS: AUGUST 2024								
LINE DEPARTMENTS	DATE	NUMBER OF CANDIDATES TESTED	FEMALES TESTED	FEMALES TESTED NEGATIVE	FEMALES TESTED POSITIVE	MALES TESTED	MALES TESTED NEGATIVE	MALES TESTED POSITIVE
Community, Arts and Culture Development	05/08/2024	9	8	7	1	1	1	0
	06/08/2024	27	25	22	3	2	1	1
	07/08/2024	13	13	10	3	0	0	0
	08/08/2024	9	7	7	0	2	2	0
	12/08/2024	18	18	13	5	0	0	0
	13/08/2024	6	0	0	0	6	4	2
	14/08/2024	17	17	12	5	0	0	0
	14/08/2024	9	7	4	3	2	1	1
	15/08/2024	4	4	3	1	0	0	0
	19/08/2024	4	1	1	0	3	0	3
	19/08/2024	22	22	20	2	0	0	0
	21/08/2024	4	4	4	0	0	0	0
	21/08/2024	4	4	4	0	0	0	0
	22/08/2024	5	5	5	0	0	0	0
	23/08/2024	22	22	21	1	0	0	0
	23/08/2024	10	7	7	0	3	3	0
	26/08/2024	41	28	28	0	13	10	3
	29/08/2024	16	8	7	1	8	4	4
30/08/2024	1	1	1	0	0	0	0	
<b>SUBTOTAL</b>		<b>241</b>	<b>201</b>	<b>176</b>	<b>25</b>	<b>40</b>	<b>26</b>	<b>14</b>
Operational Coordination	29/08/2024	11	7	7	0	4	4	0
	30/08/2024	4	0	0	0	4	2	2
	30/08/2024	5	0	0	0	5	3	2
<b>SUBTOTAL</b>		<b>20</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>13</b>	<b>9</b>	<b>4</b>



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NUMBER OF CANDIDATES TESTED BY THE LINE DEPARTMENTS: JULY 2024								
LINE DEPARTMENTS	DATE	NUMBER OF CANDIDATES TESTED	FEMALES TESTED	FEMALES TESTED NEGATIVE	FEMALES TESTED POSITIVE	MALES TESTED	MALES TESTED NEGATIVE	MALES TESTED POSITIVE
Recreation and Parks	12/08/2024	1	0	0	0	1	1	0
<b>SUBTOTAL</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>
Facilities Management	02/08/2024	3	0	0	0	3	0	3
	07/08/2024	2	0	0	0	2	1	1
	07/08/2024	3	3	3	0	0	0	0
	12/08/2024	3	3	3	0	0	0	0
	15/08/2024	9	8	8	0	1	1	0
	16/08/2024	8	4	2	2	4	4	0
	16/08/2024	3	2	2	0	1	1	0
	22/08/2024	2	0	0	0	2	0	2
	27/08/2024	19	8	8	0	11	7	4
<b>SUBTOTAL</b>		<b>52</b>	<b>28</b>	<b>26</b>	<b>2</b>	<b>24</b>	<b>14</b>	<b>10</b>
Citizen Interface	29/08/2024	2	0	0	0	2	2	0
<b>SUBTOTAL</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b>TOTAL</b>		<b>315</b>	<b>229</b>	<b>202</b>	<b>27</b>	<b>66</b>	<b>42</b>	<b>24</b>
<b>TOTAL FOR JULY &amp; AUGUST</b>		<b>362</b>	<b>262</b>	<b>233</b>	<b>29</b>	<b>80</b>	<b>51</b>	<b>29</b>

## B) PROFICIENCY TRAINING AND INDUCTIONS

The induction for EPWP workers provides an opportunity for the newly appointed EPWP workers to be informed of the following:

1. What their role will be during the contract;
2. What type of labour intensive work they will be doing and what skill will they be learning;
3. Understanding their work schedule/leave/UI19/SASSA;
4. Payroll and when they will receive their first payment;
5. Reporting line and where they are expected to report for duty;
6. Signing of their worker contract.

Below are the number of Proficiencies facilitated by the Corporate EPWP office for the period ending August 2024:

PROFICIENCY: PROJECT MANAGERS AND CONTRACTORS - AUGUST 2024				
DEPARTMENT	PROJECT NAME	DATE	TIME	NUMBER OF ATTENDEES
Environmental Management	Carbon Smart Project	20-Aug	09H00 - 13H00	98

Below are the Worker Inductions facilitated by the Corporate EPWP for the period ending August 2024:

INDUCTION: EPWP WORKERS: JULY - AUGUST 2024					
Department	Location	Date	Time	Females	Males
Environmental Management	False Bay Nature Reserve: Zeekoevlei Section Hall_ Flowerpecker St, Pelikan Park, Cape Town, 7941	01/07/2024	09H00 - 14H00	2	1
Transport Shared Services	Cape Town Civic Centre, 14 <sup>TH</sup> Floor 2 Bay side	14/08/2024	10H00 - 11H00	4	3
Transport Shared Services	Alterial Boardroom 14C, Cape Town Civic Centre, 14 <sup>TH</sup> Floor 2 Bay side.	27/08/2024	10H00 - 11H30	2	2

Site visits for the period ending August 2024:

EPWP PROJECT: SITE VISISTS - JULY - AUGUST 2024							
Date	Location	Ward	Project Start Date	Project End Date	Project Name	Project Manager	No. Of WO
19/07/2024	137 Ngcwalazi Dr, Ilitha Park, Cape Town, 7784	97	01-Nov-21	30-Oct-24	Entrepreneurship Trainee Programme	Sonwabile/ Lazola	106
22/07/2024	83 M Baba Street Mfuleni	114	01-Nov-21	30-Oct-24	Entrepreneurship Trainee Programme	Sonwabile/ Lazola	106
01/08/2024	20 Sipres Street, Delft 7100	13	01-Nov-21	30-Oct-24	Entrepreneurship Trainee Programme	Sonwabile/ Lazola	106
02/08/2024	14 Zakhele street Khayelitsha	10	01-Nov-21	30-Oct-24	Entrepreneurship Trainee Programme	Sonwabile/ Lazola	106

#### 4.4. COMMUNITY DEVELOPMENT WORKER PROGRAMME

The City of Cape Town in partnership with the Western Cape Government implements various community development programmes and initiatives focused on the poor and marginalised to bridge the gap between the government and those in greatest need of services.

During this first quarter, the focus was primarily on monitoring and evaluation project activities, alongside the preparation for upcoming projects. This strategic approach ensured that we maintained oversight of our current initiatives while laying a solid foundation for future endeavours.

On the 13 September 2024 the gazetted tranche payment to the value of R1, 018,000.00 was received. Projects identified for implementation this financial year are as listed below:

Project WBS	Project Name	Budget Allocation	Subcouncil	Ward / Comment
WBS GPX.0003315-F1.RS	M1 Monthly Regional Meetings	R 24 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.PP	PPE and Staff Uniform	R 70 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.MC	Community Outreach Programme	R 98 000.00	8, 9, 10 and 21	14, 17, 18, 87, 91, 94, 95, 97 98, 99 85, 86, 89, 93, 109 and 113
WBS GPX.0003315-F1.KA	Early Childhood Dev Strand War	R 40 000.00	8	85
WBS GPX.0003315-F1.CC	Reduce, Reuse & Recycle	R 50 000.00	21	14
WBS GPX.0003315-F1.CR	Community Rural Outreach	R 31 000.00	1	12, 32

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Project WBS	Project Name	Budget Allocation	Subcouncil	Ward / Comment
WBS GPX.0003315-F1.CE	Youth Empowerment Programme	R 50 000.00	21	17
WBS GPX.0003315-F1.SS	M1 Strategic Planning Session	R 30 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.EW	M2 Monthly Regional Meetings	R 20 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.LE	Early Childhood Dev Strand War	R 40 000.00	8	86
WBS GPX.0003315-F1.YW	Youth Empowerment Camp (School Camp)	R 50 000.00	12	35
WBS GPX.0003315-F1.KG	Regional Reading and Writing	R 28 000.00	2	All wards
WBS GPX.0003315-F1.NS	CDW National Forum	R 40 000.00	Funds to be reallocated	
WBS GPX.0003315-F1.SE	M2 Stationery	R 20 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.LI	Soccer Project	R 20 000.00	12	44
WBS GPX.0003315-F1.TP	Save the Learner - Prison Programme	R 65 000.00	17, 12	All wards targeted
WBS GPX.0003315-F1.GD	Gensis Project	R 20 000.00	17	
WBS GPX.0003315-F1.M2	M2 Strategic Session	R 30 000.00	Regional Activity	
WBS GPX.0003315-F1.BP	Better Perspectives	R 92 000.00	8, 9,10 and 21	14, 17, 18, 87, 91, 94, 95, 97 98, 99 85, 86, 89, 93, 109 and 114
WBS GPX.0003315-F1.BA	Boxing Academy	R 20 000.00	12	All wards targeted
WBS GPX.0003315-F1.YS	Youth Sports Development - Rug	R 30 000.00	1	29, 32
WBS GPX.0003315-F1.ST	M1 Stationery	R 30 000.00	Regional Activity	MOA requirement
WBS GPX.0003315-F1.FG	Gender Based Violence	R 50 000.00	17, 3	All wards targeted
WBS GPX.0003315-F1.BT	Dirt Bin Project - Informal B	R 10 000.00	15	50
WBS GPX.0003315-F1.AC	Aftercare Education	R 60 000.00	1, 17	29, 32, 43

#### 4.5. Financial Implications

- None  
 Opex  
 Capex  
 Capex: New Projects  
 Capex: Existing projects requiring additional funding  
 Capex: Existing projects with no additional funding requirements

Policy and Strategy     Yes    No

Legislative Vetting     Yes    No

Legal Implications     Yes    No



Staff Implications  Yes  No

Risk Implications  Yes The risks for approving and/or not approving the recommendations are listed below:

No Report is for decision and has no risk implications.

No Report is for noting only and has no risk implications.

POPIA Compliance  Yes It is confirmed that this report and the content of the annexures have been checked and considered for POPIA compliance.

## 5. RECOMMENDATIONS

a) The Portfolio Committee to note the report.

### AANBEVELING

a) Die portefeuljekomitee kennis neem van die verslag.

### IZINDULULO

a) IKomiti ejongene nemicimbi yeSebe mayiqwalasele okuqulathwe kwingxelo.

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## ANNEXURES

### FOR FURTHER DETAILS CONTACT

NAME	Ziyanda Ngqangweni	CONTACT NUMBER	021 400 9331
E-MAIL ADDRESS	Ziyanda.ngqangweni@capetown.gov.za		
DIRECTORATE	Urban Waste Management	FILE REF NO	

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## Approval Form

Supported for inclusion on the agenda



### EPWP AND CDW IMPLEMENTATION PROGRESS REPORT FOR AUGUST 2024

**Report Reference:** 526664  
**Meeting:** Section 79 Portfolio Committee - Urban Waste Management  
**Meeting Date:** 07.10.2024  
**Meeting Venue:** Council Chamber  
  
**Contact Person:** ZIYANDA NGQANGWENI  
**Contact Telephone:** 0214009331  
**Contact Email:** ZIYANDA.NGQANGWENI@CAPETOWN.GOV.ZA

Item	Section	Approver	Approval	Approved Date	Approver Comments
01	Author	Ziyanda Ngqangweni	Approved	20.09.2024 14:11:04	
02	Director/Directorate Support Manager/Chief	RUSHMERE SARAH	Approved	23.09.2024 10:53:16	
03	Executive Director	Nonqaba Mayisela	Approved	26.09.2024 15:25:31	
04	Legal Compliance	John Laing Smale	Approved with Comments	27.09.2024 09:36:05	For information.
05	Chairperson	Brenda Hansen	Approved	30.09.2024 08:43:02	

**ECS Officer:**