



URBAN WASTE MANAGEMENT PORTFOLIO COMMITTEE

1. ITEM NUMBER: UWM 04/09/24

2. SUBJECT

**CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 05
AUGUST 2024**

*BEVESTIGING VAN DIE NOTULE VAN DIE VERGADERING GEHOU 05
AUGUSTUS 2024*

**UKUQINISEKISWA KWEMIZUZU YENTLANGANISO EYAYICHOTSHELWE
NGOWE- IKOMITI yeMICIMBI yeSEBE LEZEMPILO 05 EYETHUPHA 2024**

3. PURPOSE

The minutes are submitted for consideration and confirmation.

ANNEXURE:

ANNEXURE A: MINUTES OF THE MEETING HELD ON 5 AUGUST 2024

MINUTES OF THE ORDINARY MEETING

OF THE URBAN WASTE MANAGEMENT PORTFOLIO COMMITTEE OF THE CITY OF CAPE TOWN HELD IN THE COUNCIL CHAMBERS, 6TH FLOOR, CIVIC CENTRE, CAPE TOWN ON MONDAY, 05 AUGUST 2024 AT 10H00.

PRESENT:

DEMOCRATIC ALLIANCE (DA)

Cllr B Hansen (Chairperson)
Cllr B Clarke
Cllr G Gordon
Cllr P Maxiti
Cllr M Nikelo
Cllr F Sauls
Cllr C Siebritz (*SKYPE*)
Cllr B van der Merwe
Cllr C Cerfontein (*SKYPE*)
Cllr C Kobeni
Cllr C Esau

AFRICAN NATIONAL CONGRESS (ANC)

Cllr D Cottee
Cllr L Somdaka
Cllr A Tetani

ECONOMIC FREEDOM FIGHTERS (EFF)

Cllr N Botya
Cllr A Kwebulana

GOOD

Cllr S Little

NATIONAL COLOURED CONGRESS (CCC)

Cllr H Loonat

PATRIOTIC ALLIANCE (PA)

Cllr A Addinall

AFRICA RESTORATION ALLIANCE (ARA)

Cllr M Jacobs

MAYORAL COMMITTEE MEMBER

Ald. G Twigg

COUNCILLORS ABSENT WITH APOLOGY:

None

OFFICIALS PRESENT

P Mayisela	Acting Executive Director: Urban Waste Management
S Rushmere	Director: Public Empowerment and Development
V Mabiletsa	Director: Integrated Planning and Waste Strategy
R Keraan	Director: Waste Services
L van Oordt	Head: Public Awareness & Education Communication
S Sekgonyana	Head: EPWP Coordination, Public Empowerment & Development
L Hesselman	Head: Facility & Contract Administration, Waste Services
P Booysen	Head: Events and Partnerships, Integrated Planning
L Momo	Head: Monitoring and Reporting, Public Empowerment & Development
M Rarani	Head: Project Management Office, Planning, Development & PMO
K van Reenen	Head: Area Cleaning - Atlantic Area, Waste Service
A Evans	Head: Waste Markets, Waste Services
A Banyu	Head: Projects and Support, Public Empowerment & Development
M Pretorius	Acting Departmental Support Services Manager: Waste Services
W J van Rensburg	Manager: Engineering and Asset Management
M Mtyi	Manager: Revenue and Budgets, Finance and Capital Implementation
G Jonkers	Manager: Collections, Waste Services
M Ladouce	Manager: Disposal, Waste Services
Z Ngqagweni	Manager: EPWP & CWP, Public Empowerment & Development
D Malherbe	Principal Professional Officer: Solid Waste Management
P Williams	Principal Professional Officer: OPM Support Services
S Maytham	Principal Professional Officer: Waste Services
M van Wyk	Senior Professional Officer: Organisational Performance Management
M Rix	Professional Officer: Public Empowerment & Development
T Tsika	HR Business Partner
A Fillis	Executive Support Officer: Councillor Support Operations
N Nani	Manager: Support Services
A Seconds	Student: Subcouncil 10

EXECUTIVE COMMITTEE SERVICES:

N Damon
J Cooper

LEGAL SERVICES:

S Marais

INTERPRETER:

None

PRESS:

None

PUBLIC:

None

UWM 01/08/24 OPENING OF MEETING/MOMENT'S SILENCE

The Chairperson, Cllr B Hansen, welcomed everybody present at the meeting, especially all the new Cllrs, and opened the meeting with a prayer.

UWM 02/08/24 APOLOGIES/LEAVE OF ABSENCE

RESOLVED that no applications for leave of absence were received from the Office of the Chief Whip.

It was further noted that the following application for leave was received:

- E Hlongwane, Manager: Cleansing, Waste Services

ACTION: J COOPER

UWM 03/08/24 CHAIRPERSON'S ADDRESS

A direct translation of the Chairperson's report follows hereunder:

“Good morning Portfolio Members, Mayco Member, Acting ED, Directors and all Management. A warm welcome to the new Cllr’s that joined this PC

It is with great concern and a sense of urgency that I bring to your attention some critical issues regarding the 2023/24 Capital Budget spend within our directorate. The current status of financial management and service delivery has deteriorated significantly compared to the previous year, and it is imperative that we address these challenges without delay.

The performance of our directorate in managing finances and implementing projects has been subpar, falling well below expectations set by the Portfolio committee. Despite assurances of project monitoring and spend control, the actual outcomes do not reflect these promises. There is a noticeable absence of consequence management indicating systemic issue that demand immediate attention.

If this trend continues unchecked, there is a risk that services provided to the Residents of Cape Town will be compromised. It is therefore essential that we take swift and decisive action to rectify these issues and ensure better financial governance in the upcoming fiscal year.

Our concern extends to the underperformance in ward allocation spend, which should ideally be close to 100%. Failure to fully utilize these ward allocations not only reflects poorly on the Council but also undermines the credibility of our Ward Councillors in the eyes of the community. This cannot be tolerated and we must hold ourselves accountable for ensuring effective utilization of the resource.

Furthermore the challenges within the PED department under the acting ED are escalating without clear resolution in sight. The lack of leadership coupled with unresolved internal collective grievance laid against the Director by senior staff in the department is a cause for serious concern. The MMC and Mayor are aware of these issues and have stressed the need for prompt and decisive action.

I hereby request a comprehensive report on the challenges facing the PED department, to be presented at our next meeting. This report should outline critical issues such as the EPWP staff's improper operation of the randomization unit and deficiencies in current processes, along with details of remedial actions being undertaken to address these pressing concerns. Additionally the inadequate cleansing services in informal settlements and the withdrawal of contractors in certain areas are leading to worsening conditions and illegal dumping. It is vital that we receive a clear plan of action regarding these issues to safeguard the effected communities and address the service delivery shortcomings promptly, at our next PC meeting we will thoroughly discuss your plans and give input as per our mandate,

It is evident that a turnaround strategy is urgently required across different departments in service delivery and financial management. Let us work together to overcome these challenges and uphold our commitment to serving the community effectively.

Thank you for your attention to these critical matters.

RESOLVED that:

- (a) the Chairperson's Address be noted;
- (b) the Chairperson's Address be e-mailed to the members;
- (c) a comprehensive report on the challenges facing the PED department, to be presented at our next meeting. This report should outline critical issues such as the EPWP staff's improper operation of the randomization unit and deficiencies in current processes, along with details of remedial actions being undertaken to address these pressing concerns.

ACTION: P MAYISELA

UWM 04/08/24

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 8 APRIL 2024

RESOLVED that the minutes of the ordinary meeting of 8 April 2024, be confirmed and proposed by Cllr B van der Merwe and seconded by Cllr M Nikelo.

ACTION: J COOPER

UWM 05/08/24

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6 MAY 2024

RESOLVED that the minutes of the ordinary meeting of 6 May 2024, be confirmed and proposed by Cllr B Clarke and seconded by Cllr B van der Merwe.

ACTION: J COOPER

P Mayisela responded on the Chairperson's Address and stated that 86% expenditure was achieved on the capital budget and due to the current vacancies, 100% was not reached on the operational budget.

The poor performance of Ward Allocation funds was previously addressed and it was improved from 44% in February to 94% at the end of the financial year.

The matter regarding the grievance which was brought against a PED Director is being handled on an operational level.

She reported that the IT Department is investigating the challenges experienced with regards to the randomization process and a workshop is scheduled to take the community members through the enhancements in that space.

Cleansing services had to be postponed due to extortion challenges, the backlogs were cleared successfully and that a plan will be presented to the City Manager to discuss the matter and the outcome will be shared with the committee.

**1. MOTION: COUNCILLOR GERALDINE GORDON
(FORENSIC INTERNAL AUDIT ON THE CONTRACTING,
SUPPLY AND DELIVERY OF PLASTIC BAGS IN THE CITY) (UWM
06/08/23)(UWM 06/02/24)(UWM 05/03/24)(UWM 06/04/24)**

P Mayisela reported that the Forensic Services had given an undertaking to provide a report before the end of September.

RESOLVED that the:

- (a) Portfolio Committee resolve to request a forensic internal audit on the contracting, supply and delivery of plastic bags in the City. That such an audit focusses on the last financial year. That the audit make specific reference as to the systems failure in non-delivery of plastic bags and financial loss in that regard;
- (b) confidential Audit report serve before the Committee by no later than 60 days from the adoption of this Motion.

ACTION: P MAYISELA

**2. PRESENTATION ON THE URBAN WASTE MANAGEMENT: EAM vs
AVR (UWM 12/11/23)(UWM 06/02/24)(UWM 09/03/24)**

RESOLVED that a report will be submitted on how vehicles who has trackers installed are monitored, also those contractors without tracking devices.

**ACTION: P MAYISELA; V MABILETSA; D MALHERBE; M MTYI; T
MABASA**

**3. ONGOING MOTION SUBMITTED BY CLLR B VAN DER
MERWE REGARDING THE LEACHATE TREATMENT PLANT AT
VISSERSHOK (UWM 18/02/24)(UWM 05/03/24)(UWM 06/04/24)**

P Mayisela reported that the external service provider had been appointed to manage the Vissershok facility, that the facility is partially operating, there was an improvement on leachate quality and is also at an advanced stage to appoint a process engineer at the end of January 2025, ensuring a smooth hand over. The City Manager is in the process of taking remedial action by initiating the disciplinary procedures against the senior management and other relevant officials responsible for the non-functional leachate treatment plant at Vissershok.

It is **RECOMMENDED** that:

- (a) the Urban Waste Management Portfolio Committee should consider and resolve to request the operation of the facility by a competent external service provider. This alternative is being proposed to avoid incurring additional costs associated with appointing additional staff and incurring overtime, especially in the absence of a clear plan for the way forward, nor a guaranteed outcome of a fully functional facility.
- (b) after the appointment of the external service provider, it is recommended that a turnaround plan be formulated. This plan should focus on ensuring the efficient operation of the leachate treatment plant and its alignment with the intended purpose.
- (c) the Portfolio Committee is requesting the City Manager to take immediate action by initiating disciplinary procedures against the senior management and other relevant officials responsible for the non-functional leachate treatment plant at Vissershok. This malfunction directly stemmed from inadequate planning, operation, and oversight, as well as the failure to implement corrective measures. Despite significant capital investments, the plant failed to fulfill its intended function. Therefore, it is imperative to hold those responsible accountable for their actions or lack thereof.

ACTION: P MAYISELA

4. BAKKIE BRIGADE AND BACKYARD CLEAN-UP PROJECT (UWM 11/03/24)(UWM 21/04/24)

P Mayisela reported that some pilot projects are being initiated by the Directorate, that there was not sufficient data collected to support the viability of the Bakkie Brigade and that a different method needs to be investigated to take the matter forward.

RESOLVED that the Bakkie Brigade pilot project will not be taken forward due to sustainability principles and that community vendors will be looked at within this space.

ACTION: R KERAAN

5. URBAN WASTE MANAGEMENT PERFORMANCE MONITORING REPORT – DISPOSAL BRANCH (UWM 13/03/24)(UWM 06/04/24)

It be **NOTED** that the matter regarding the Urban Waste Monitoring Report – Disposal Branch will be dealt with during item UWM 15/08/24 and UWM 19/08/24 of the Agenda.

ACTION: E MOHAMED; M LADOUCE

6. MOTION BY CLLR B VAN DER MERWE TO IMPLEMENT COMPOSTABLE BAGS FOR REFUSE REMOVAL IN THE CITY OF CAPE TOWN (UWM 16/03/24)(UWM 06/04/24)

RESOLVED that the Urban Waste Management Directorate start with a cost-benefit-analysis for this new approach as well as initiate a pilot programme in one of the departments within Urban Waste Management. This pilot program will allow the Directorate to assess the feasibility and effectiveness of this environmentally friendly alternative.

ACTION: P MAYISELA; R KERAAN; V MABILETSA

7. URBAN WASTE MANAGEMENT – REPORT ON BELLVILLE COMPOST FACILITY – DISPOSAL BRANCH (UWM 22/03/24)(UWM 13/04/24)

It be **NOTED** that the matter regarding the Urban Waste Management – Report on Bellville Compost Facility – Disposal Branch will be dealt with during item UWM 16/08/24 and UWM 18/08/24 of the Agenda.

ACTION: E MOHAMED; M LADOUCE

8. URBAN WASTE MANAGEMENT UPDATE ON FILLING OF VACANCIES MARCH 2024 (UWM 11/04/24)

It be **NOTED** that the matter regarding the Urban Waste Management update on filling of vacancies will be dealt with during item UWM 13/08/24 of the Agenda.

ACTION: T TSIKA

9. PORTFOLIO COMMITTEE REPORT ON JOBSEEKER DATABASE (UWM 20/04/24)

RESOLVED that a workshop is scheduled on 20 August 2024 to demonstrate the IT improvements.

ACTION: Z NGQANGWENI

10. SERVICING OF INFORMAL SETTLEMENTS REPORT (UWM 22/04/24)

RESOLVED that a workshop is scheduled on 20 August 2024 to brief the members on the servicing of the informal settlements process and that representatives who are working closely on the EPWP, Jobseekers Database, Bakkie Brigade and the servicing of informal settlement projects to attend.

ACTION: E HLONGWANE

Cllr Gordon expressed her concern regarding outstanding issues, which are dated as far back as a year ago.

Cllr Maxiti requested information regarding the backyarder clean-up pilot project.

Cllr Little requested a copy of the Motion which was submitted by Cllr G Gordon in August 2023, regarding the forensic internal audit on the contracting, supply and delivery of plastic bags in the City. She asked whether discussions around projects should not be presented at the Portfolio Committee first, before presenting it to the City Manager.

P Mayisela responded that the request to present the project to the City Manager flowed from a previous engagement between the City Manager and the Executive Mayor, etc.

Cllr Clarke stressed the fact that the Mayoral Committee Member should form part of project discussions between the City Manager and the Executive Mayor.

P Mayisela responded that the process is to present to the City Manager and that the resolutions to be shared with the Mayoral Committee Member and the Executive Mayor.

UWM 07/08/24

2023/2024 QUARTERLY PROGRESS REPORT ON CORPORATE PERFORMANCE

M van Wyk introduced the report and stated that the purpose of the report is to provide feedback on the annual progress for the corporate performance, that the report is based on the Citywide performance and that Urban Waste contributes to three indicators in the report. She highlighted that the performance noted is from 1 July 2023 until 30 June 2024, that the performance is subject to change and provided a summary of the progress of the Urban Waste Management Directorate in its functional area.

Cllr Cottee asked whether month-to-month contracts would be made available to remedy the extortion problem, in terms of the key performance indicator "4F Service requests for non-collection of refuse resolved within 3 days".

G Jonkers responded that longer-term contracts are currently being implemented and hopefully the extortions will not reach the point where contractors would want to withdraw their services. He added that the staff is reluctant to go into the areas where areas are known for extortion.

R Keraan added that a number of mechanisms are used to escort staff into these "hot" areas and that the Department has a good working relationship with the Safety and Security Department, and that assistance is provided when needed.

Ald. Twigg stated that other methods should be investigated in order to manage extortions and that a proposal should be provided to the portfolio, in order for services to continue in the different communities.

It is **RECOMMENDED** that:

- a) the 2023/2024 quarterly progress report on Corporate Performance be submitted to the Executive Mayor together with the Mayoral Committee;

- b) the Executive Mayor together with the Mayoral Committee evaluate and review the 2023/2024 quarterly progress report on Corporate Performance and submit the report to Council for noting;
- c) Council note the 2023/2024 quarterly progress report on Corporate Performance.

**ACTION: M VAN WYK; M ABASS; M FILLIES; J COOPER;
G JOSEPHS**

UWM 08/08/24

**URBAN WASTE MANAGEMENT: 2023/24 THIRD QUARTER'S
PROGRESS REPORT ON THE DIRECTORATE PERFORMANCE**

P Williams introduced the report and stated that the report covers the period from January to March 2024. He added that the Directorate has 49 KPI's that they need to report on, of which 32 is applicable for quarter three, as 8 KPI's are annual targets and a status report is required for 9 KPI's. He further added that of the 32 KPI's, 25 was achieved which resulted in a 78.13% achievement and in relation to the 7 KPI's, which were not achieved, details are provided in the report. Should any additional information be required, the committee is welcome to raise those issues.

Cllr D Cottee enquired by when the final Directorate SDBIP will serve at the Portfolio Committee, to which P Williams stated that the final 2023/24 progress report on the Directorate Performance would be submitted at the next meeting.

It is **RECOMMENDED** that:

- a) The Urban Waste Management directorate's 2023/2024 third quarter's progress report be submitted to the Executive Mayor together with the Mayoral Committee together with a summary of the concerns and queries raised by the Portfolio Committee and the directorate's responses thereto;
- b) the Executive Mayor together with the Mayoral Committee evaluate and review the 2023/24 third quarter's progress report and submit the report to Council for noting;
- c) Council note the 2023/24 third quarter's progress report.

ACTION: P WILLIAMS

UWM 09/08/24

**DEMAND PLAN FOR 2023/24 AND 2024/25 AND BUDGET
INFORMATION FOR THE 2023/24 FINANCIAL YEAR**

M Mtyi gave a presentation on the Financial Performance 2023/24 and the Demand Plan: 2024/25 – 2026/27 and highlighted the following:

- Capex Budget 2023/24;
- Capex Budget 2023/24 (Adjusted Performance);
- Total OPEX Budget 2023/24;
- Total OPEX Budget 2023/24 (Primary);
- Collections: Income & Expenditure – 30 July 2024;
- Disposal: Income & Expenditure – 30 July 2024;
- UWM Rates – Income & Expenditure – 30 July 2024;
- Cleansing: Expenditure – 30 July 2024;

- Drop-offs: Expenditure – 30 July 2024;
- EPWP & CDW: Expenditure – 30 July 2024
- Demand Plan Summary;

Cllr van der Merwe asked about the interest paid on debt. He added that a serious discussion is needed around the under expenditure relating to salaries and the filling of vacancies. He further asked about the progress at the Vissershok landfill site.

M Mtyi responded that the line item is specific to the disposal and the rehabilitation of closed landfill sites, that rehabilitation happens on an ongoing basis and that the determination of the cost is only made at the end of the financial year by external consultants.

Cllr Little raised her concern regarding the finance charges and asked what the R 7.2 million Helderberg Design and Development Drop-off funds were spent on.

M Mtyi responded that some finance charges happen at the end of the financial year and that it is beyond the control of the Urban Waste Management Directorate, as external consultants do the work. The work that was done on the Helderberg Design and Development Drop-off had been removed from the 2023/24 financial year because the financial results of 2022/23 have already been released because the reduction should happen in the financial year when the expenditure was incurred.

Ald. Twigg asked M Mtyi to rectify the amount for the Helderberg Design and Development Drop-off plant to R 600 million. He asked why there was a grant under expenditure, whether dashboard meetings were held during this financial year and why the 13% PED expenditure was not utilized. He added that if there was anything else in place the funds should have been redirected and why did that not happen. He also added that he finds it difficult obtaining information from the PED department and that information pertaining to the budget should be shared correctly.

S Rushmere responded that all the grant funding had been spent.

M Mtyi stated that as a result of the Helderberg Design and Development Drop-off reduction, the expenditure reduced to R590 million. He added that none of the line items in the capital budget are funded from grant funding and that it fall in the operating budget space. He stated that the greatest part of the operational allocation resides within the cleansing Department and that they have expended 99% of their budget allocation but that there was a reduction on the income side.

Cllr Little asked that when it was discovered that the funds were not being spent, why was the budget not adjusted and why was the Mayoral Member not informed. She added that when work was done it has to be reflected and cannot disappear.

Cllr M Jacobs asked who decided to bring the R7.2 million for the Helderberg Design and Development Drop-off plant amount into the budget.

M Mtyi stated that in the case of the Helderberg Design and Development Drop-off plant, because there is no physical asset which can be accounted for, flowing from the expenditure which was incurred, as the nature of the work is that of detailed design, there is a need for a reversal of the expenditure.

Cllr Hansen stressed the importance of regular dashboard meetings.

P Mayisela responded that weekly budget meetings are held to discuss issues of concern and new format is being looked at and information will be made available to the Mayco member and the committee.

Cllrs Gordon and Nikelo appealed that information be shared with the Macyo Member.

Cllr Little expressed her concern that information is not being shared with the Mayoral Member.

RESOLVED that the contents of the Demand Plan for 2023/24 and 2024/25 and budget information for the 2023/24 financial year be noted.

ACTION: M MTYI

UWM 10/08/24

REPORT ON THE COMMUNITY DEVELOPMENT WORKER PROGRAMME AND FUTURE PROJECTS FOR IMPLEMENTATION

Z Ngqangweni introduced the report and stated that the report indicates the progress until the end of April, the new items which will be implemented for the new financial year and the list of the CDW's of the different Wards.

RESOLVED that the Report on the Community Development Worker Programme and future projects for implementation be noted.

ACTION: Z NGQANGWENI

UWM 11/08/24

FOLLOW-UP ON ACTION RELATED TO PACE PERFORMANCE

L van Oordt introduced the report and stated that the purpose of the report is to provide the committee an update on the Public Awareness performance for on quarter 4 for 2023-2024 financial year with resultant outcome against the set targets. The report also wishes to share the key accomplishments and challenges during performance period. The Public Awareness functional indicator to deliver on 200 activities across the 21 subcouncils was achieved. To reach and achieve the outcome the utilisation of the Extended Public Works Program commenced with 75 EPWP workers and ended off with 69 workers. In addition, two graduate drama interns were appointed and funded by Corporate HR ETD. Their role was to provide responsible waste management messaging through theatrical performances/ Arts and fulfilment of the UWM mascot activities.

Cllr Gordon asked if there is a plan in the near future which would determine the total of people who were reached with these programs. She further requested an organogram indicating who the responsible officials are.

L van Oordt responded, in terms of forward planning that Public Awareness submitted a proposal for future staff in terms of the directorate staffing strategy process for more people to be employed so to have more reach with these programs. She indicated that the Basket of Services referred to the menu Public Awareness services that could be done via Subcouncils or alternatively doing community exhibitions in various areas.

Ald. Twigg added that the performance of the PACE team was great over the last period and that the team should zoom into the areas which are

mostly affected by illegal dumping and have activities in those areas. He added that more international events should be looked at and to zoom into the various Wards and to involve the Ward Cllrs in order to have a bigger impact moving forward.

Cllr Hansen asked that the PACE team keep the Portfolio Committee informed of all events.

RESOLVED that the contents of the Follow-up on action related to PACE performance be noted.

ACTION: V MABILETSA; L VAN OORDT

UWM 12/08/24

STATUS UPDATE ON VEHICLE AVAILABILITY

D Malherbe introduced the report, stated that the information in the report is until mid-April and elaborated further on the report.

Ald. Twigg asked about the progress of the 24-hour workshops and added that it would be the ideal mechanism to deal with the total available vehicles.

W Janse van Rensburg responded that the onsite repairs are currently being executed and when needed external assistance is procured, that LDV's had been procured and that the technical staff had been appointed.

Cllr van der Merwe asked whether a business plan could be made available in order to determine what the Department had planned for the repairs of vehicles going forward in terms of 24-hour repairs, workshop repairs and internal and external repairs.

M Mtyi responded that there were no panel tenders in place to effect repairs to the vehicles but that the situation had changed. He added that once the Department had established how much work could be done internally, the ratio between internal and external could be determined.

RESOLVED that:

- (a) the contents of the Status Update on Vehicle Availability be noted;
- (b) a business plan be made available in order to determine what the Department had planned for the repairs of vehicles going forward in terms of 24-hour repairs.

R KERAAN; D MALHERBE

UWM 13/08/24

**URBAN WASTE MANAGEMENT UPDATE ON FILLING OF VACANCIES
JUNE 2024**

T Tsika introduced the report and stated that the report is to provide an update on the progress with the filling of vacancies in the Urban Waste Management Directorate during the period of June 2024.

Cllr Gordon stated that the increased population was not considered when infrastructure was built, relating in being understaffed especially within the City Health Facilities.

Cllr Esau asked about the percentage of people who has disabilities.

Ald. Twigg stated that at the end of July a number of 169 of the 379 vacancies would be filled and asked when the remainder vacancies would be filled within the next three months.

T Tsika responded that the remainder vacancies would be prioritised, will be filled within the next three months and that the people with disability forms part of the total figure.

He further asked whether a monthly report, indicating the percentage of people with disabilities could be provided as he would like to monitor the 2% target of people with disabilities within the Department.

Ald. Twigg added that the Department is the lowest in terms of aging vacancies and hopefully the vacancies will be filled within the next three months.

RESOLVED that the contents of the Urban Waste Management update on filling of vacancies – June 2024 report be noted

ACTION: T TSIKA

UWM 14/08/24

PORTFOLIO COMMITTEE REPORT ON THE EPWP AND CDW 2023/24 IMPLEMENTATION AND PROGRESS

Z Ngqangweni introduced the report and stated that the City aims to create 35 000 EPWP work opportunities (WOs) and 7 400 full-time equivalent (FTE) opportunities in the 2023/24 financial year. The accumulative total of 43 962 work opportunities and 16 074 FTE opportunities were created in Quarter 4, through the implementation of projects in various Sub-councils. This represents 126% achievement of the annual target so far, and 184% of the Q4 target for WO's; and 126% of annual target and 217% of the Q4 target for FTEs. The direct employment opportunities and FTEs are created when the City contracts directly with EPWP workers, while indirect employment opportunities and FTEs are created through the City's service providers or contractors.

Cllr Cottee asked at what stage the EPWP Entrepreneurship program would be added to the report to highlight the outcomes.

Z Ngqangweni responded that there are two branch reports, one for CDW and one for the Special projects and that the project is reflected in the Special Projects report.

Cllr Gordon asked about skills development for the EPWP workers and how many EPWP workers were permanently employed.

Z Ngqangweni responded that the Special projects report will speak to the EPWP workers whom were permanently employed.

Cllr Little asked that when EPWP was implemented in 2011, training and skills development formed part of the program and asked what the difference between that skills program then and the skills program now is.

Cllr Hansen informed Cllr Little that the EPWP questions could be raised when dealing with the Special Projects report.

RESOLVED that the contents of the Portfolio Committee Report on the EPWP and CDW 2023/24 implementation and progress report be noted.

ACTION: Z NGQANGWENI

UWM 15/08/24

URBAN WASTE MANAGEMENT PERFORMANCE MONITORING REPORT – DISPOSAL BRANCH

M Ladouce introduced the report and elaborated on the various Waste Management Facilities.

Cllr Clarke asked whether there is an operational plan for the Bellville Compost plant and asked when the meeting with the Executive Director: Urban Waste Management and the Executive Director: Human Settlements in terms of the Swartklip Refuse Transfer station is scheduled for.

Cllr Gordon asked about the breakdown of the Morris Crane from 30 May 2024 until 10 June 2024 as it has a negative impact on the incoming waste in terms of the Vissershok Landfill Site. She further asked about the leachate plant that has both the mechanical and biological sections and asked if they are both in working order. She raised her concern about leachate spilling and asked whether contingency plans are in place.

M Ladouce responded that an operational plan is in place in terms of the Bellville Compost Plant, which will be circulated and that the Department is currently working with the lost control colleagues in terms of the way forward for the Swartklip Refuse Transfer station. She added that there are alternatives in place in terms of the dysfunctional crane and service is continued and leachate treatment plant is in progress and managed on a daily basis.

RESOLVED that:

- (a) the Urban Waste Management Performance Monitoring report – Disposal Branch be noted;
- (b) the operational plan for the Bellville Compost Plant be submitted to the next meeting.

ACTION: R KERAAN; M LADOUCE

UWM 16/08/24

URBAN WASTE MANAGEMENT DISPOSAL BRANCH – CLOSED AND HISTORIC LANDFILL SITES

M Ladouce introduced the report and elaborated on the Disposal Branch: closed and historic landfill sites.

Cllr Gordon enquired whether a forward plan is in place in terms of what could potentially be on those sites.

Cllr Cottee asked whether it would be feasible to have a gate installed at the Bellville Landfill site as vandalism of the fencing is still taking place, although there is a 24 hour security. He further asked if there is no gas monitoring taking place at the Radnor Landfill Site.

M Ladouce responded that the end use of the sites are stipulated in the licence and the authorities need to be consulted to change it. She added that there are newer ideas in terms of what can be established that would be durable or risks on the sites. She added that the gas is not required in the frequency that is normally required at the Radnor Landfill Site.

Cllr Gordon requested that the matter of the deviation of the licence be discussed at a workshop.

Ald. Twigg asked what the current expenditure on all the closed landfill sites are and whether there are any plans prepared prior to the possible usage of the landfill sites and have the Department engaged the private sector.

M Mtyi responded that the current expenditure information will be provided to the committee.

M Ladouce added that the historic sites are a bit different as it could be a corridor between two areas and that a surrendering process is being looked at to ensure that the cost could be limited. The Department is trying to utilise current facilities as sties to save cost and that the process of solar capping of certain landfills commenced.

Cllr Hansen requested that more information be provided in terms of existing processes at the next meeting.

RESOLVED that:

- (a) the Urban Waste Management Disposal Branch – closed and historic landfill sites be noted;
- (b) that the matter of the deviation of the licence be discussed at a workshop.

ACTION: R KERAAN; M LADOUCE

UWM 17/08/24
(MAY 2024)

PORTFOLIO COMMITTEE REPORT ON EPWP IMPLEMENTATION AND PROGRESS: QUARTER THREE

RESOLVED that the Portfolio Committee report on EPWP implementation and progress: Quarter Three be noted.

ACTION: Z NGQANGWENI

UWM 18/08/24
(MAY 2024)

URBAN WASTE MANAGEMENT DISPOSAL BRANCH – CLOSED AND HISTORIC LANDFILL SITES

RESOLVED that the contents of the Urban Waste Management Disposal Branch – closed and historic landfill sites report be noted.

ACTION: M LADOUCE

UWM 19/08/24
(MAY 2024)

URBAN WASTE MANAGEMENT PERFORMANCE MONITORING REPORT – DISPOSAL BRANCH

RESOLVED that the contents of the Urban Waste Management Performance Monitoring report – Disposal Branch be noted.

ACTION: M LADOUCE

FOLLOW-UP ON ACTION RELATED TO BEAT REALIZATION

V Mabiletsa introduced the report and added that a third party consultant (Pegasys) was commissioned to conduct the independent study review into the Collections Branch Beat Cutting process, to identify opportunities for improved efficiencies and resource optimisation, for six months.

Cllr Gordon requested that a workshop be scheduled in order to unpack the report on the action related to beat realization.

RESOLVED that:

- (a) the contents of the Follow-up on action related to beat realization report be noted;
- (b) that a workshop be scheduled to unpack the report on the action related to beat realization.

ACTION: V MABILETSA

UWM 21/08/24

URBAN WASTE MANAGEMENT PORTFOLIO COMMITTEE ANNUAL REPORT FOR THE PERIOD JULY 2023 TO JUNE 2024

It is **RECOMMENDED** that the Urban Waste Management Annual Report for the period July 2023 to June 2024, as set out in Annexure A, be approved by Council.

ACTION: P MAYISELA

UWM 22/08/24

URBAN WASTE MANAGEMENT PORTFOLIO COMMITTEE 2024/2025 OVERSIGHT ANNUAL WORK PLAN

RESOLVED that the 2024/25 Annual Oversight Work Plan as provided by the Chairperson of the Urban Waste Management Portfolio Committee, be adopted.

ACTION: N NANI

UWM 23/08/24

PED DEPARTMENT UPDATE ON SPECIAL PROJECTS

S Rushmere introduced the report and stated that this report outlines the operational projects of the Special Projects and Support branch within PED. These currently include skills development projects, as per the City's Skills Empowerment and Skills Development Framework and EPWP-related special projects implemented by the Public Employment and Development (PED) Department.

Cllr Hansen enquired about the current and new pilot projects.

S Rushmere responded that some of the skills projects are pilots, in the sense that they are new and is reported on in the report. She added that there are four pilot projects at the moment, which is implemented by the PED Department and there are other pilot projects which is conducted by other Departments as well.

Cllr Cottee stated that he observed that the apprenticeship program will be concluded at the end of October and he would like the program to continue in the future. He expressed his concern about the 27 people who did not complete the program and perhaps a follow-up should be done. He further asked in what categories the 83 people will be trained.

Cllr Gordon asked which of the 18 Skills projects are new and received funding.

S Rushmere responded that the PED Department has four new projects.

L Momo responded that the Metro Project 1000, the NBI IRM Learner Programme and the Carbon Smart projects are the new projects, which commenced recently and the rest are still continuing as skills projects.

Cllr Gordon expressed her concern that the committee members are not aware of these projects and that Cllrs need to be informed of the special projects.

Ald. Twigg asked what the new skills projects for the last financial year are and what does the PED set up.

Cllr Little enquired what happened to the old sectors and what the new sectors are that the Department is moving in to. She asked that a workshop be scheduled in order to address the manner in how the EPWP workers are implemented in the Ward.

Cllr Clarke agreed that a workshop be scheduled in order to identify what EPWP projects exist in the Urban Waste Management Directorate.

P Mayisela responded that the Line Department within the Urban Waste Management Directorate need to drive projects and that the next report will indicate which projects were implemented by Line Departments.

RESOLVED that:

- (a) the contents of the PED Department update on special projects be noted;
- (b) a workshop be scheduled in order to discuss the manner in which the EPWP workers are appointed in the Ward;
- (c) a workshop be scheduled in order to identify what EPWP projects exist in the Urban Waste Management Directorate.

ACTION: S RUSHMERE

MEETING ENDED AT: 15h02

CLLR B HANSEN (CHAIRPERSON)

DATE