



REPORT TO URBAN MANAGEMENT PORTFOLIO COMMITTEE

1. **ITEM NUMBER: URBM 04/08/21**

2. **SUBJECT / ONDERWERP / ISIHLOKO**

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 7 JUNE 2021

BEVESTIGING VAN DIE NOTULE VAN DIE VERGADERING GEHOU 7 JUNIE 2021

**UKUQINISEKISWA KWEMIZUZU YENTLANGANISO EYAYICHOTSHELWE
NGOWE- IKOMITI yeMICIMBI yeSEBE LEZEMPILO 7 EYESILIMELA 2021**

3. **PURPOSE**

The minutes are submitted for consideration and confirmation.

ANNEXURE:

ANNEXURE A: MINUTES OF THE MEETING HELD ON 7 JUNE 2021

MINUTES

OF THE URBAN MANAGEMENT PORTFOLIO COMMITTEE SKYPE MEETING OF THE CITY OF CAPE TOWN ON MONDAY, 07 JUNE 2021 AT 11H00

PRESENT:

DEMOCRATIC ALLIANCE (DA)

Cllr W Jaftha	(Chairperson)
Cllr N Grose	(Chairperson: Subcouncil 1)
Cllr B Hansen	(Chairperson: Subcouncil 2)
Cllr N Rheeder	(Chairperson: Subcouncil 3)
Ald. C Jordaan	(Chairperson: Subcouncil 4)
Cllr A McKenzie	(Chairperson: Subcouncil 5)
Cllr M Kleinsmith	(Chairperson: Subcouncil 6)
Ald. G Fourie	(Chairperson: Subcouncil 7)
Cllr C Cerfontein	(Chairperson: Subcouncil 8)
Ald. A van der Rhee	(Chairperson: Subcouncil 11)
Cllr S Philander	(Chairperson: Subcouncil 12)
Ald. B Watkyns	(Chairperson: Subcouncil 15)
Ald. M Kempthorne	(Chairperson: Subcouncil 16)
Ald. G March	(Chairperson: Subcouncil 17)
Ald. S Rossouw	(Chairperson: Subcouncil 18)
Cllr P Francke	(Chairperson: Subcouncil 19)
Ald. J van der Merwe	(Chairperson: Subcouncil 21)
Cllr M Nikelo	(Chairperson: Subcouncil 22)
Cllr E Jansen	(Chairperson: Subcouncil 23)
Ald. S Pringle	(Chairperson: Subcouncil 24)
Ald. G Twigg	(Mayoral Committee Member)

AFRICAN NATIONAL CONGRESS (ANC)

Cllr X Sotashe	(Chairperson: Subcouncil 9)
Cllr P Mngxuneni	(Chairperson: Subcouncil 10)
Ald. R Bazier	(Chairperson: Subcouncil 13)
Cllr N Makasi	(Chairperson: Subcouncil 14)

COUNCILLORS ABSENT WITH APOLOGY:

Cllr I Iversen	(Chairperson: Subcouncil 20)
----------------	------------------------------

COUNCILLORS ABSENT WITHOUT APOLOGY:

None

OTHER COUNCILLORS:

None

OFFICIALS PRESENT

Adv. B Gerber	Acting Executive Director
Dr L Mdunyelwa	Director: East
Mrs A Bosman	Director: South
Mr Z Siswana	Director: North

Mr W van der Westhuizen	Subcouncil Manager: Subcouncil 1
Mrs A van Rhyh	Subcouncil Manager: Subcouncil 2
Mr Z Siswana	Acting Subcouncil Manager: Subcouncil 3
Mrs A van Niekerk	Subcouncil Manager: Subcouncil 4
Ms N Mdingi	Subcouncil Manager: Subcouncil 5
Ms P Jansen	Subcouncil Manager: Subcouncil 6
Mrs C Viljoen	Subcouncil Manager: Subcouncil 7
Ms E Williams	Subcouncil Manager: Subcouncil 8
Mr J France	Subcouncil Manager: Subcouncil 9
Mr M Sitonga	Subcouncil Manager: Subcouncil 10
Ms K Nombakuse	Subcouncil Manager: Subcouncil 11
Mr J Fetu	Subcouncil Manager: Subcouncil 12
Mr L Bobo	Subcouncil Manager: Subcouncil 13
Mr A Daniels	Subcouncil Manager: Subcouncil 14
Mrs M Griessel	Subcouncil Manager: Subcouncil 15
Mr G Fouldien	Subcouncil Manager: Subcouncil 16
Mrs C Liebenberg	Subcouncil Manager: Subcouncil 17
Mr F Monk	Subcouncil Manager: Subcouncil 18
Mrs D Mentor	Subcouncil Manager: Subcouncil 19
Mr R White	Subcouncil Manager: Subcouncil 20
Mrs L Frost	Subcouncil Manager: Subcouncil 21
Ms E Jacobs	Acting Subcouncil Manager: Subcouncil 22
Mr G Rorwana	Subcouncil Manager: Subcouncil 24
Ms M Miller	Area Economic Development: Area South
Mr Z Lalendle	Area Economic Development: Area Central
Mrs E du Plessis	Administrative Officer: Area North
Ms N Ryan	Secretary: Area East
Ms T Ntaba	Senior Clerk: Area East
Mr M Kgolane	Finance
Mr C Brown	Finance
Mr M Koesnell	Finance
Mrs P Naidoo	Programme Management Office
Mr P Williamson	Service Coordinator: Area South
Mr M de Jongh	Councillor Support
Adv. I Robson	Public Participation
Mrs M Isaacs	Public Participation
Mr M January	Councillor Support
Mr S Mayekiso	Human Resource Business Partner
Mr E Scott	City Improvements Districts
Mrs A Fillis	Support Services
Mr E Dick	Support Services
Mr A Arendse	Support Services
Mr J van As	Support Services
Mrs S Kellerman	Support Services
Mr K Miller	Office of the ED:UM
Ms N Nani	Office of the ED:UM
Ms C Overmeyer	Support Services
Ms D Marais	Support Services
Mr A Joseph	Support Services
Mr G van Schalkwyk	Support Services
Mrs A Taylor	Support Assistant
Mr A Graham	Head: MURP
Mr M Booï	MURP: Area North
Mr I Anthony	MURP: Area South
Ms S Sekgonyana	EPWP and CDW
Ms M Rix	EPWP and CDW
Ms C Jonas	Economic Development

Ms S Ngondo
Ms B Douse

Area: South
Senior Professional Officer: Tourism

EXECUTIVE COMMITTEE SERVICES:

Ms N Damon
Ms J Cooper

LEGAL SERVICES:

Ms N Casiem

INTERPRETER:

None

PRESS:

None

PUBLIC:

None

URBM 01/06/21 OPENING / MOMENT OF SILENCE

The Chairperson, Cllr W Jaftha, welcomed everybody present at the meeting, whereupon the meeting was opened with a prayer by Cllr E Jansen.

URBM 02/06/21 APPLICATIONS FOR LEAVE OF ABSENCE

RESOLVED that the following applications for leave of absence was received from the Office of the Chief Whip:

- Cllr I Iversen (Chairperson: Subcouncil 20)

ACTION: J COOPER

URBM 03/06/21 CHAIRPERSON'S REPORT

A direct translation of the Chairperson's report follows hereunder:

"Good morning Alderman, Councillors and officials welcome to our June 2021 meeting.

This is our last meeting for the Financial Year 2020/21, a year with many challenges which we overcame together. We were required to continue to deliver services when many lives were being compromised and lives lost. We went through a second wave of the pandemic in which our health services were under strain and now we are facing a 3rd wave. All I can request is that you continue to take the lead in your communities to bring the awareness of COVID -19 to the door step of our people.

To our officials, continue to push to ensure that both our Operating and Capital budgets are spent to the maximum so that our communities can derive the benefit of the services or the facilities that are being provided. I also call upon you to ensure that all the planning for the financial year 2021/22 is ready for implementation and that we are ready to start implementing from 1 July 2021.

As in my regular monthly approach, I also need to acknowledge the work of our Subcouncils and I will be reflecting on some of the good news stories

SUBCOUNCIL 1

- Installation of optic fiber in the Atlantis area, Ward 29 & 32 – Private Contractor
- Hard surfacing of certain areas in Ward 32 – MURP funding
- Installation of traffic calming measures (speed humps) areas in Ward 29 – Ward Allocations

SUBCOUNCIL 2

- Inform Women, Transform Lives-Campaign, a flagship LIS project, took place at Scottdene Library on 18 May 2021.
- The second phase of Covid-19 vaccinations was launched in Brackenfell, ward 102. This is for people 60 years and older.
- The second batch of Community Ambassadors for Ward 7 were appointed.
- Ward Allocations Completed:
Sidewalks - Kipling, Hill, Sending and Milton Streets (Ward 102)
Speed bumps – 11th Avenue (Ward 111) Buitensingel (Ward 7)
- A three-day bookkeeping training was provided to informal traders.

SUBCOUNCIL 3

Executive Mayor Dan Plato visited Ward 5. To showcase the efforts done in partnership with associations and to highlight issues that are problematic for attention.

SUBCOUNCIL 5

Ward 24

- The number of potholes fixed in Bishop Lavis has increased and the workers are doing a good job;
- Area Cleaning: Specifically dumping is being cleaned by the EPWP workers in both Bishop Lavis and Delft;
- Sewerage Blockages: Response times in Bishop Lavis and Delft have been good, with a few exceptions;
- Road Markings: Thanks to the department.

Ward 13

Vagrants squatting at the retention pond, Silversands were placed with the help of the Ward Cllr together with Law enforcement. Support was offered with clothing and beverages and relevant testing was done before placement.

A drive to educate the community on illegal dumping was done together with Law Enforcement, City Parks, Environmental Health and Solid Waste. Fines were also issued to offenders and trees will be planted in certain open spaces.

We procured 300 smoke detector alarms for Ward 13 from the ward allocation funds. The fire department will give training and awareness to the affected families. Twenty families were identified. They will receive fire training and will be taken through a fire drill. Smoke alarm detectors will be installed in the dwellings of the 20 identified recipients. This will occur in June.

SUBCOUNCIL 7

WARD 112 - Road resurfacing

- Road rehabilitation and refurbishment work along Langeberg Road and St John's road in Durbanville is currently underway;
- City has invested R 11 million in the project and aims to complete the project by end of June;
- Roadworks entail 0.8 km along Langeberg Rd and 1.4 km along St. John's Rd;
- These are two important access routes to the N1 and Bellville.

SUBCOUNCIL 8

- In Ward 100, under the leadership of the Subcouncil Chairperson, Cllr Chantal Cerfontein, community volunteers are clearing illegal dumping hotspots in the area, over weekends. This programme is supported by the Solid Waste Department who immediately removes the blue bags and rubble from these sites.

SUBCOUNCIL 9

- Ward allocation projects are progressing well, both Capex & Opex. Beacon Valley Housing Project: Mr. Van der Ross - currently busy with re-establishment of the contractor in conjunction with SAPS and Law Enforcement. Subject to the security plan being finalised then the contractor will be back on site, that will be forwarded to the SC09 office. Road surfacing and pavement in Cnr of Bonga and Sulani Drive in progress as the road.

SUBCOUNCIL 12

Area Economic Development

4th Avenue Market, Mitchells Plain - AED has initiated the Market Management Framework in the 4th Ave Trading Market at the MP Town Centre. The Market Management Framework process includes regular engagements be held with Traders to conclude on the preferred management model for the market.

Traders have considered that the market must be managed by a Third Party which may include Trader Association. Subcouncil has adopted that SAWITA a local Trader Organisation based in the 4th Ave Market be considered as the preferred entity. AED as part of the Public Participation process has placed an advert in the newspaper to collate inputs and comments. The 4th Ave Market Management is planned to be fully implemented in the 2022/2023 financial year.

SUBCOUNCIL 13

PEDI site visit by UM PC

PEDI as the implementing agent for the City of Cape Town: Area Economic Development South, accepted an invitation from the Urban Management Portfolio to visit the PEDI Fresh Produce Market. The visit was led by Urban Management

Mayoral Committee Member Ald Grant Twigg and Chairperson Ald. Willie Jafftha. The visit was held on 05 May 2021 with about 10 Councillors from the Urban Management Portfolio Committee. The PEDI delegation included Board Chairperson Ms Anthea Serritslev and Programme Manager, Mr Paul Stohrer.

SUBCOUNCIL 15

- Subcouncil 15 has spent and committed 77% of their Ward allocation funding i.e 48% expenditure and 29% committed. We have also started with prioritising of our Ward Allocation funding for Projects 2022/2023;
- Subcouncil 15 committed 97% of its funding when it comes to the Subcouncil-wide projects;
- Subcouncil 15 hosted successful Budget, SDF and EMF Public Participation Meetings during the month of April with great participation in all our wards within our Subcouncil;
- A Spatial Spanning Planning official conducted the in person presentation where residents had the opportunity to view the plans and to pose questions to City officials;
- Phase 1 of the Humanitarian Relief Programme has commenced, entered into 8 MOU's with 5 NGO's, supporting community kitchens, to provide much needed food relief. We have also identified additional community kitchens and am in process to introduce them to proposed NGO's for the second phase of the Humanitarian Food Relief;
- The Chairperson of the Subcouncil, Alderman Brian Watkyns and Subcouncil officials visited Nine Miles Project food kitchen in Pinelands on Wednesday, 19 May 2021, observing the preparation of the cooked food, followed by the distributing of food to vulnerable communities within Maitland Garden Village, Ward 53;
- Due to one kitchen in Langa that withdrawn from this programme, the Subcouncil had to assist with two additional kitchens to obtained their COA's so that distribution can continue. The Department of Environmental Health did a sterling job in executing and expediting this process;
- SERVICE PROVIDER DONATING SOUP INGREDIENTS TO LANGA FOOD KITCHEN - The contractor responsible for doing murals provided some ingredients to the local soup kitchen as part of their social responsibility to give back to the community;
- MURP-FUNDING: COMPLETION OF LANGA MURAL AT THE OLD FLATS - As part of the MURP R2million funding a Public Art and Mural Project concluded on the beautification of the Old Flats in Langa. The final inspection was conducted by the Subcouncil, the Contractor and the Arts & Culture Department on the completion of the mural art project;
- PEACE AMBASSADOR TRAINING FOR WARD 56 - Subcouncil 15 assisted with the identification and recruitment of 25 participants from the various neighbourhood watches operating in the Kensington and Factreton areas to partake in the Peace Ambassador Training, facilitated by Williams, Labour Law and Meditation (WLLM). Another 25 scholars were selected from Windermere High School residing in Factreton;
- The training was scheduled over two days from the 19-20 May 2021 and thereafter three days were allocated for the Peace Project Implementation. In completion of the training participants will be issued with an accredited certificate.

SUBCOUNCIL 16

- As we are rapidly approaching the end of our financial year it has been a busy month for the Subcouncil with Ward allocation expenditure now at 65% committed and spent, i.e 32% expenditure and 33% committed. To date the Subcouncil have assigned 91% of its funding with committed and spent;
- Phase 1 of the Humanitarian Relief Programme have commenced with organisations providing much needed food relief to communities in need. We have also started with the negotiations for the second phase of the Humanitarian Food Relief effort through Grant-in-Aid;
- The Subcouncil officials, law enforcement officers, leadership and ward assistants are continuing to log service requests across all our wards to enable to address adequate service delivery. Service request logged during May:
 - Ward 54: 641
 - Ward 57: 604
 - Ward 74: 704
 - Ward 77: 548
 - Ward 115: 814
- ROTARY PARK - Something new is on the way in the Rotary Park next to the Pavilion. Thank you to the amazing people from Rotary Sea Point and Waterfront! Watch this space and next month we will show you the final artwork!

The previous picnic site on Camps Bay Drive will be restored with half hard landscaping and the other soft (grass) landscaping

SUBCOUNCIL 17

WARD 49 - ECD Fire Safety Ward Project was driven by Cllr Kleinschmidt and the Social Development Department with ward allocation funding. Each ECD Centre was presented with a Fire Extinguisher, fire blanket and a stationery pack.

Langa Mural Art Competition - A mural art competition was held from 27 – 28 May 2021 between upcoming artists in Langa. The purpose was also to beautify walls in Langa as part of a rejuvenation of focus areas project.

WARD 48

Hadjie Ebrahim Informal Settlement Beautification - The wall of informal structures in the Hadjie Ebrahim Informal Settlement that face the businesses road, Hadjie Ebrahim Crescent, was painted by EPWP workers who live in the Informal Settlement. This forms part of a MURP rejuvenation of focus areas project.

SUBCOUNCIL 18

WARD 65

19.05.2021 - Ceremony to hand over Erf 2899 to land claimant in Grassy Park, 8th Avenue.

WARD 66

07.05.2021 - Senior Wellness 2020/21 Ward Allocation at Ottery Civic

WARD 67

30.04.2021 - MURP: Gender Based-Violence Programme Presentation and Certificate Handover

07.05.2021 - Site-visit to Clinics: Pelican Park and Seawinds; Site-visit to Clinics: Pelican Park and Seawinds

Ward 110: 2020/21 Ward Allocation Project – Woman’s Day Programme

SUBCOUNCIL 19

WARD 61

- Grief counselling session - A workshop/grief counselling session was held for the ministers fraternal from Ocean View and surrounding areas on Saturday, 15 May 2021 at Fish Hoek Civic Centre.
- Urban Art Project - Urban art project in Ocean View was completed by a local artist. He provided the conceptual designs for this art project and took the opportunity to get community members involved. The artist is currently holding training and development classes for youth who interested in becoming artists.
- Recycling - Ward Councillor, Cllr Liell-Cock personally collected blue bags and dropped it off at the transfer station, when the collections truck was unavailable.

AREA ECONOMIC DEVELOPMENT

Bayside Bazaar Container removal - Fish Hoek’s Trading Plan was Gazetted on 22 January 2021. The trading plan is currently being implemented and implementation includes the relocation and removal of the dilapidated containers and resurfacing of bayside bazaar.

There are currently 21 traders trading in Fish Hoek and 7 of those traders were relocated from Bayside Bazaar Containers. This transfer required that the traders be relocated to new locations as per the new demarcations of the revised trading plan.

WARD 64

Zandvlei weed harvester - The Kingfisher weed harvester for Zandvlei has finally been repaired and is clearing the vlei to ensure water quality standards are adhered to.

WARD 69

Masiphumelele fire - Hundreds of homes were destroyed by fire. A number of structures have been constructed and quite a number have been handed over to fire victims.

SUBCOUNCIL 20

Humanitarian Food Relief programme - Phase 1 - Chairperson and Subcouncil Manager visited the food distribution point in Steurhof, Diep River on Tuesday, 18 May to observe phase 1 of the Humanitarian Food Relief programme. It was a very well run distribution point with many happy community members

SUBCOUNCIL 18 & 20: AREA ECONOMIC DEVELOPMENT

Council approved trading Plans: Claremont 63 bays and Pelican Park – 60 bays

- WARD 67 - On 29 April 2021, Council approved the review of the Pelican Park trading plan which will create 60 informal trading opportunities.
- WARD 59 - On 29 April 2021, Council approved the review of the Claremont CBD trading plan which will create 63 informal trading opportunities.

SUBCOUNCIL 12 & 19

- Community Vendor Registration: Strandfontein and Westlake
- On 30 April and 5 May 2021, AED South and Enterprise and Investment hosted workshops for subcouncil 12 and 19 on “How to do Business with the City”.
- These workshops were introduced to assist small businesses to understand how the City of Cape Town’s procurement processes worked.

SUBCOUNCIL 21

- Subcouncil 21 continues with our initiative (since June 2020) to raise awareness on our achievements, programmes, City news and opportunities for the Communities through the circulation our monthly informative Community newsletter.

WARD 19 – ELECTRICAL SAFETY PROGRAMME –KALKFONTEIN

- 26 – 28 April 2021 - The Electricity Department held a three-day Electrical Safety Awareness Programme in Kalkfontein. It included awareness on illegal connections, how to safely assemble a three-point plug, information on the supply of illegal pre-paid meters and where to report it.
- The provided the attendees for helpful electricity saving tips.

WARD 108 – HUMANITARIAN FOOD RELIEF

- Sarah Ludik was identified as a Soup Kitchen Beneficiary by Subcouncil 21 and linked to Ladles of Love as part of the Urban Management – Humanitarian Food Relief Programme to distribute home cooked meals to the Community of Highgate, Delro Village and Hindle Park to approximately 100 people on Wednesday’s and Thursday’s.

WARD 11**URBAN MANAGEMENT – HUMANITARIAN FOOD RELIEF**

- Ward 11 Women for Change EPWP workers from SDECD were identified by Subcouncil 21 and linked to Ladles of Love as part of the Urban Management – Humanitarian Food Relief Programme. They collect dry ingredients from Ladles of Love and provide approximately 300 people with a home cooked twice a week in different Communities.
- SPATIAL DEVELOPMENT FRAMEWORK OPEN DAY - On 28 April 2021, SDF held an open day session at the Kuilsriver Council Chambers.
- The event was very well attended by Organisations and Stakeholders from Wards 11, 19 and 108 and had the opportunity to provide valuable input.
- WARD 108 –MOTHER AND CHILD PROGRAMME - SCECD held a Mother and Child Programme in Highgate, Ward 108 which included fun activities for both the Mothers and Children that attended.
- A Community Member, Sarah Ludik made her home available for SCECD to present the programme.
- WARD 108 – EMPIRE GATE EDUCARE - Empire Gate Educare in Ward 108 hosted a Freedom Day programme for the Children. The Children portrayed various cultures.
- WARD 19 – HUMANITARIAN FOOD RELIEF - Pastor Langenhoven from Ward 19 was identified as a Soup Kitchen Beneficiary by Subcouncil 21 and linked to Ladles of Love as part of the Urban Management – Humanitarian Food Relief Programme to distribute home cooked meals to approximately 120 people every Saturday.

- KUILSRIVER MUNICIPAL BUILDING - The fence at the Kuilsriver Municipal Building was repaired by Facilities Management improving the look of our Facility.
- DPU AND LAW ENFORCEMENT - DPU and Law Enforcement had a joined operation with regards to Street People living behind the Netcare Hospital and on the Open Space across from the BP Garage on Van Riebeeck Road.
- WARD 19 – YOUTH EMPOWERMENT PROGRAMME - On 29 April 2021, 40 Youth from Ward 19 attended a Youth Empowerment Programme hosted by SDECD which included how to improve their Community by using their own initiative, identifying the needs of their Community, what the attendees are currently doing for their Community and how SDECD can assist them from the COCT side.
- WARD 19 – SAFETY AMBASSADORS - Ward 19 Safety Ambassadors assists with various initiatives in and around Ward 19 which includes proper social distancing awareness when they are distributing soup in Wesbank.
- WARD 19 – WOMEN FOR CHANGE - Ward 19 Women for Change hosted a lunch at their own cost for the seniors of Wesbank, reaching 50 seniors and was attended by Councillor Sawant .
- Captain Kock from Mfuleni SAPS empowered the senior with health and safety tip.
- WARD 19 – SAFETY AMBASSADORS - On Saturday 1 May Safety Ambassadors assisted the Kalkfontein Community at the Fun walk/ Fun day organised by the Community.
- WARD 108 – HUMANITARIAN FOOD RELIEF - Breadline Africa, as one of the Organisation, which is part of the Urban Management - Humanitarian Food Relief Programmed partnered with Aurorah Feeding Kitchen at 27 Lovebird Walk, Sunbird Park, Ward 108 and are distributing a 1000 cooked meals per week, to the Community of Sunbird Park.
- WARD 108 – AURORAH FEEDING KITCHEN - The Aurorah Feeding Kitchen and volunteers were able to assist 2 families whose Wendy-house burnt down and taught the affected young children the importance of volunteering.
- WARD 19 – SOLID WASTE CLEAN UPS - Subcouncil 21 continuous to do weekly site visits in Ward 19 and through our efforts and service request logging, solid waste is attending to illegal dumping and we are seeing a marked improvement in ward 19.
- WARD 11 – SAREPTA COMMUNITY HALL
- Recreation and Parks funded the upgrade of the parking area and fencing of the Sarepta Community Hall.
- The upgrade is continuing and will include the following:
 - Construction of new and additional walkways.
 - Installation of concrete seating/benches.
 - Installation of lighting in the vicinity of the walkway.
- WARD 19 – EDUCATION AND AWARENESS: BIN IT, DON'T BLOCK IT CAMPAIGN - Cllr Skippers seen here creating awareness regarding blockages of sewer drains as part of the Bin it!, Don't block it campaign.
- WARD 108 – COMMUNITY TREATING THE SENIOR CITIZENS - Community Leaders in Highgate treated the Senior Citizens to a high tea at their own expense, reaching 20 seniors.
- WARD 11 / 19 – EDUCATION AND AWARENESS PLANNING SESSION - Subcouncil 21 arranged an education and awareness planning session with Water Pollution Control, Ward 11 and 19 Safety Ambassadors and Women for Change around intensive Bin it! Don't block it awareness sessions in Wesbank, Nooiensfontein and Kalkfontein.
- WARD 19 – KALKFONTEIN BIN IT! DON'T BLOCK IT! AWARENESS

- The awareness campaign was rolled out by Water and Sanitation together with Law Enforcement, Councillor Sawant and the Ward 19 Safety Ambassadors.
- Intensive Bin it! Don't Block It! awareness was done in Kalkfontein on Tuesday 18 May and in Wesbank on Wednesday, 19 May 2021, this included pamphlet dropping and loudhailing.

SUBCOUNCIL 21 – COMMUNITY ACTION PLAN – PLANNING SESSION

- MURP hosted a planning session with various Organisations from Subcouncil 21 to develop a Community Action Plan for the Kuilsriver CBD.
- The Subcouncil 21 Chairperson, Alderman Johannes Van der Merwe opened the session.
- The attendees divided into four groups for discussion purposes on various topics which included Safety and Security and Infrastructure.
- The Community Action Plan will inform the Safety Action Plan for Kuilsriver CBD.
- WARD 108 – RESURFACING OF ROADS IN MFULENI - Roads and Stormwater commenced with Road resurfacing in Mfuleni, Ward 108 during May 2021.
- WARD 11 – RESURFACING CARINUS STREET, KUILSRIVER - Roads and Stormwater commenced with the resurfacing of Carinus Street, Kuilsriver in May 2021.
- WARD 19 – BUSINESS AND LEADERSHIP DEVELOPMENT WORKSHOP - Kalkfontein Youth started a 6 month accredited Business and Leadership Development program on Saturday, 8 May 2021 presented by the Whitaker Peace and Development Network at the Subcouncil Offices.
- The workshop includes Business Development, Leadership Capacity, Entrepreneurship and at the end of the six month programme they will attend a graduation ceremony and be employed by the Whitaker Peace and Development Network.
- WARD 19 – WOMEN FOR CHANGE (KALKFONTEIN) - Ward 19 Women for Change arranged a service delivery expo in Kalkfontein on Friday, 21 May 2021, SAPS introduced the various services they offer and gave updated contact details, the Courage to Care Organisation, Sister Titus did blood pressure, covid awareness and education on diabetes and explained the services that their Organisation offer, Badisa raised awareness around their services and the Matrix Clinic informed the Community on exactly what they offer.
- HUMANITARIAN FOOD RELIEF SITE VISIT - Alderman Grant Twigg visited one of the approved Soup Kitchens, Carol's Kitchen in Ward 11 on Friday, 21 May 2021 as part of the Humanitarian Food Relief Programme.
- WARD 19 – HUMANITARIAN FOOD RELIEF - Alderman Grant Twigg visited one of the approved Soup Kitchens run by the Ward 19 Safety Ambassadors on Friday, 21 May 2021.
- Alderman Grant Twigg handed over a sanitizer stand, donated by Ladles of Love.
- Alderman Grant Twigg visited one of the approved Soup Kitchens run by Sarah Ludik in Ward 108 on Friday, 21 May 2021 as part of the Humanitarian Food Relief Programme.
- WARD 14: UPGRADE OF PARK - Upgrade of Park in Great Kei, happy Valley in Ward 14
- Part of the Ward Allocation project for 2020/21 financial year.
- WARD 14: WIMBLEDON ESTATE – HAPPY VALLEY - Wimbledon Estate - Assisting Residents with proof of address & title deeds.

- Ward Councillor and Ward committee member bringing the services to the community.
- WARD 17: YOUTH DAY CAMP - A youth camp was held to identify potential future leaders. These potentials to come from various areas & the recreational facilities to form the group to be selected for possible camps / special programs and projects in the near future.
- The participants were selected from various areas within Area East, Sub Area 2.2 Malibu / Hillcrest / Forest Heights / Kleinvei & Melton Rose to form part of the camp at Macassar Resort in the Macassar area. The group consisted of boys + girls selected for possible life skill training & development. We invited different NGO's as part of our camp plans & outcomes.
- WARD 114 – CAPACITY BUILDING WARD - Capacity Building Event in Ward 114 took place on for the unemployed youth of Ward 114.
- 50 participants were present at the venue, all Covid -19 regulations were adhered to.

To ALL the Subcouncil managers, thank you for your good news stories. Unfortunately, I cannot accommodate them all in my opening address but continue to send them and I will announce whatever I can.

We will now proceed to the agenda.

RESOLVED that the Chairperson's report be noted.

ACTION: J COOPER

At this stage of the meeting, P Williamson conducted a presentation on the PEDI visit which was scheduled on 05 May 2021.

Cllr P Mngxunyeni raised a concern around potholes and sewer blockages, especially within the Khayelitsha area.

Ald. Sotashe added that the sewerage infrastructure in the Khayelitsha area needs to be upgraded to provide additional capacity to the residents.

URBM 04/06/21 CONFIRMATION OF MINUTES: 3 MAY 2021

RESOLVED that the minutes of the ordinary meeting of the Urban Management Portfolio Committee held on 3 May 2021, be confirmed by Ald. G Fourie and seconded by Ald. G March, subject to the following, that:

- Cllr P Mngxunyeni (Chairperson: Subcouncil 10) be marked as absent with an apology.

ACTION: J COOPER

URBM 05/06/21 PROGRESS REPORT: MATTERS RECEIVING ATTENTION

1. BUSINESS IMPROVEMENT INTERVENTION IN URBAN MANAGEMENT (URBM 11/03/20)

RESOLVED that the item on the Business Improvement Intervention in Urban Management (URBM 11/03/20) remain on the Matters Receiving Attention schedule.

ACTION: S MAYEKISO; B MORRIS

2. ESTABLISHMENT OF AD-HOC PETITIONS MANAGEMENT TASK TEAM (URBM 12/02/21)

RESOLVED that the report on the Establishment of Ad-Hoc Petitions Management Task Team be **DEFERRED** for further information.

ACTION: B GERBER; I ROBSON

URBM 06/06/21 HUMANITARIAN RELIEF PROGRAMME: PHASE TWO – APRIL 2021

RESOLVED that the Humanitarian Relief Programme: Phase Two (April 2021) be noted.

ACTION: L MDUNYELWA

URBM 07/06/21 FUNCTIONING AND MANAGEMENT OF WARD COMMITTEES

RESOLVED that the contents of the Functioning and Management of Ward Committees report be noted.

ACTION: C OVERMEYER

URBM 08/06/21 PUBLIC PARTICIPATION PROCESSES: 2020/21 THIRD QUARTER REPORT

RESOLVED that the contents of the Public Participation Processes: 2020/21 Third Quarter report be noted.

ACTION: I ROBSON

URBM 09/06/21 CLOSE-OUT REPORT: 2019/2020 GRANT-IN-AID SUBCOUNCIL 12

A Bosman reported that the oversight role of the Urban Management Portfolio Committee includes developing Strategy for the monitoring and evaluation of the actions or inactions of the executive and administration. She added that Subcouncil 12 supported the close-out report submitted to the Subcouncil 12 March 2021 meeting (item: 12 SUB09/03/21) in accordance with clause 10.2.2 of the Grants-In-Aid Policy, No 21144E, SPC 09/05/20. She further added that subsequent to the Subcouncil meeting, the close-out report, together with the minute endorsing the programmes/interventions of the organisations, Blaqpearl Foundation, Cape Town Drug Counselling Centre and Mizpah Educare Centre) was submitted to the Chief Financial Officer, to ensure compliance and that the City's Strategic intent is met, namely good governance and regulatory reform (*clause 7.1.2*)

RESOLVED that the Urban Management Portfolio notes the programmes and interventions provided by the following organisations:

- Blaqpearl Foundation;
- Cape Town Drug Counselling Centre;
- Mizpah Educare Centre

ACTION: A BOSMAN

URBM 10/06/21 URBAN MANAGEMENT: VACANCY ANALYSIS

S Mayekiso reported that the Directorate maintained a good vacancy rate and for the month of April 2021 a vacancy rate of 4.26% was achieved, against the vacancy target of 11.57%. He added that the pie chart indicates the vacancies as of 1 May 2021.

Ald. van der Rhee raised his concern regarding the overfilling of administrative staff and no filling of vacancies at a local level. He requested clarity on when the HR policies will be amended in order to accommodate the local community.

Ald. Sotashe stated that the target was not reached and that clear priorities should be set.

S Mayekiso responded that Y Scholtz mentioned the revision of the recruitment selection policy in the previous meeting and that she would welcome any comments and input from the Committee to improve the recruitment process. He further added that the comments will be forwarded to Y Scholtz to be taken into consideration. The vacancy target is seen in a positive light and it indicates that there are a few positions which are vacant within the Directorate.

Ald. Jordaan pointed out that the Recruitment Status Analysis pie chart indicated only a 9% appointments and that the recruitment selection policy had been amended several times. He expressed his concern that the lower level staff had not been appointed in order to assist with service delivery within the different areas. He further queried what recovery plans had been put in place in the event of staff going on leave, sick leave and retirement.

S Mayekiso replied that the report presented is a detailed report on recruitment status within the Directorate only and if an update on recruitment within the City is required, the request should be submitted to Y Scholtz.

The Chairperson indicated that Y Scholtz could respond to the questions raised and that Y Scholtz address the Committee at the next Portfolio Committee meeting.

RESOLVED that the contents of the Urban Management: Vacancy Analysis report be noted.

ACTION: S MAYEKISO; Y SCHOLTZ

URBM 11/06/21 URBAN MANAGEMENT: 2020/21 THIRD QUARTERS PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENTS PERFORMANCE

E Dick reported that there are thirty-three indicators overall, of which six indicators had not achieved their targets. He pointed out the following, that the:

- “Percentage Completion rate of tenders processed as per the demand plan” indicator’s target was 70% and that the report indicated a “0” actual, because the system did not allow the words “not applicable” to be captured, as the actual for this indicator is not applicable to Urban Management;
- “Percentage spend on capital budget” indicator was 50% and an actual target of 39% was achieved;
- “Percentage budget spend on implementation of WSP” indicator was 70% and an actual target of 62.97% was achieved;
- “Percentage of operating budget spend” indicator was 71% and an actual target of 64% was achieved;
- “Percentage of assets verified” indicator was 60% and an actual target of 47% was achieved;
- “Implementation of Urban local economic precinct management pilot plans per area” indicator was 4% and an actual target of 2% was achieved;
- “Percentage progress on Ward Allocation projects implemented within Urban Management Areas 1 – 4” indicator was 60% and an actual target of 55% was achieved.

RECOMMENDATIONS

- (a) It is recommended that the Portfolio Committee monitor and evaluate the impact and performance of the 2020/21 third quarter’s progress report in relation to its functional area. Thereafter the PC report must be submitted to the Executive Mayor together with the Mayoral Committee;
- (b) It is recommended that the Executive Mayor together with the Mayoral Committee evaluate and review the 2020/21 third quarter’s progress report and submit the report to Council for noting;
- (c) It is recommended that Council note the 2020/21 third quarter’s progress report.

ACTION: E DICK

URBM 12/06/21 PROGRESSIVE CAPITAL EXPENDITURE REPORT: APRIL 2021

RESOLVED that the contents of the Progressive Capital Expenditure Report be noted.

ACTION: M KGOLANE

URBM 13/06/21 WARD ALLOCATION REPORT: APRIL 2021

RECOMMENDATIONS It is recommended that the Ward Allocation Report attached be noted.

ACTION: M KGOLANE

URBM 14/06/21 URBAN MANAGEMENT: APRIL 2021 FINANCIAL MONITORING REPORT

M Kgolane reported that a percentage of 55.09% of the capital expenditure had been actualized and that the combined year-to-date figures, including the commitments is at 78.43% and that the contributing factors had been outlined. He added that the reason for the negative variance is attributed to the delay of IT equipment delivery, the Upgrading of the Bonteheuwel Town Centre due to the legal challenges, the Gugulethu Meat Market and the Renovation of Subcouncil 18. He highlighted that the Chief Financial Officer had committed to explore the previous request that Urban Management should have their own tenders, as raised in the CFO collaboration meeting. The operating budget realized an expenditure of R824 million, which translates to 99.80% and the Operating Revenue had a negative variance of 1.86%. The actual expenditure sits at 61% of the capital budget, 26% (R 7.4 million) had been committed and R 9 million (13%) of the budget remains unspent. The year-to-date actual operating expenditure is 80% of the budget, committed 3% and 17% of the operating budget is yet to be spent.

Ald. van der Merwe expressed his concern and stated that the CAP of tenders' issue is an internal problem and that this should be communicated to Line Department before the time.

Ald. van der Rheede suggested that the communication around the CAP of the project should be made available as well as time lines of the tenders.

Clr Kleinsmith was of the opinion that the CAP of a tender is also partly a Supply Chain Management problem and that the Finance Department should advise the Subcouncil Managers on the process going forward.

Ald. Sotashe stated that the Legislation does not mention the CAP of a tender and expressed his concern regarding the expenditure of funds before the end of the financial year.

RESOLVED that the Financial Monitoring Report be noted.

ACTION: M KGOLANE

THE MEETING CONCLUDED AT 13H00

ALD. W JAFTHA
(CHAIRPERSON)

DATE