



- 
1. ITEM NUMBER: UM 04/05/22
  2. SUBJECT

**CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 7 APRIL  
2022**

*BEVESTIGING VAN DIE NOTULE VAN DIE VERGADERING GEHOU 7 APRIL  
2022*

**UKUQINISEKISWA KWEMIZUZU YENTLANGANISO EYAYICHOTSHELWE  
NGOWE- IKOMITI yeMICIMBI yeSEBE LEZEMPILO 7 EKATSHAZIIMPUZI  
2022**

---

The minutes are attached for noting by the Urban Mobility Portfolio Committee.

---

**MINUTES  
OF THE URBAN MOBILITY PORTFOLIO COMMITTEE ON-SITE /  
SKYPE MEETING HELD ON THURSDAY, 07 APRIL 2022 AT 11:00**

---

**PRESENT:**

**COMMITTEE MEMBERS**

**DEMOCRATIC ALLIANCE**

**(DA)**

Cllr M Manuel	(Chairperson)
Cllr S P Liell-Cock	
Ald R Arendse	
Cllr P W De Vos	
Cllr A Lightburn	(joined via Skype link)
Ald. W Jaftha	
Cllr N Jowell	
Cllr A P McKenzie	(joined via Skype link)
Ald T Thompson	
Cllr B Van Der Merwe	
Cllr F Essack	

**AFRICAN NATIONAL CONGRESS (ANC)**

Cllr D E Badela	
Cllr L M Mqina	(joined via Skype link)
Cllr Z L Qoba	

**ECONOMIC FREEDOM FIGHTERS (EFF)**

None

**GOOD**

Cllr M Joseph

**AFRICAN CHRISTIAN DEMOCRATIC PARTY (ACDP)**

Cllr N R E Sukers

**CAPE COLOURED CONGRESS (CCC)**

Cllr N Williams

**PATRIOTIC ALLIANCE (PA)**

Cllr A Richards

## **MAYORAL COMMITTEE MEMBER**

Cllr R Quintas

## **OTHER COUNCILLORS**

Cllr D Visagie (Chief Whip)

## **COUNCILORS ABSENT WITHOUT AN APOLOGY:**

Cllr N V Tyandela (EFF)

## **OFFICIALS:**

D Campbell	Executive Director
R Melody	Director: Transport Infrastructure
C Stroud	Director: Business Enablement
H Scholtz	Director: Roads Infrastructure Management
N Slingers	Director: Transport Planning and Network
H Peters	Director: Transport Shared Services
N Sinuka	Head: Positioning and Stakeholder Management
N Sasman	Head: Transport Planning & Policy Development
E Tukushe	Head: Universal Access & Non Motorised
K Simpson	Strategic Support Analyst, Policy and Strategy
N Pieterse	Manager: Finance Transport
N Arendse	Manager: Public Transport Enforcement
A de Ujfalussy	Manager: Support Services
O Gabuza	Manager: Roads Infrastructure Management (East)
J Snyman	Manager: Roads Infrastructure Management (North)
R Magotsi	Manager: Transport Project Management
R Groenewald	Manager: Public Transport Facilities Management
H Gaibe	Manager: Public Transport Systems
M Durnez	Manager: Transport Infrastructure Design
S Glass	Manager: Transport Network Facilitation
D Keet	Manager: Transport Communications Change
F Nell	Manager: Transport Business Systems and Information
A Harris	Manager: Public Transport Implementation
T Vieira	Manager: Transport Planning and Development
A Joemat	Manager: Transport Business Administration
L van der Berg	Manager: Transport Regulations Management
S Pretorius	Manager: Public Transport Contract Management
J Koen	Departmental Support Services Manager
J van Wyk	Senior Professional Officer: Transport Infrastructure
M Adams	Senior Technical Assistant, Transport Planning
T Kok	Senior Professional Officer: Transport
T Rambali	Senior Professional Officer: Transport Infrastructure
D Meyer	Office Administration Manager, Administrative Support
V Ludada	Administrative Officer: Administrative Support
J Diamond	Administrative Officer: Administrative Support

## **EXECUTIVE COMMITTEE SERVICES**

S Mabona	Executive Committee Services
J Cooper	Executive Committee Services

**LEGAL SERVICES:**

C Coleridge

**INTERPRETER:**

None

**PRESS:**

None

**PUBLIC:**

I Benzoin  
 L van der Eems  
 M Lokhat  
 L van Wyk

**UM 01/04/22      OPENING AND PRAYER / MOMENT OF SILENCE**

The Chairperson, Cllr M Manuel, welcomed everybody present at the meeting, whereupon a moment of silence was observed. He asked that the committee keep in mind the passengers and pedestrians who were involved in an accident in the morning, due to a minibus taxi driver who jumped the robot.

Ald. Jaftha also asked that the committee keep in mind the three children who passed away in an accident on the Stellenbosch Arterial the past weekend.

Cllr Williams added that a child was knocked over by a MyCiTi bus in Adderley Street.

**UM 02/04/22      APOLOGIES/LEAVE OF ABSENCE**

It was noted that no applications for leave of absence had been received from the office of the Chief Whip.

**RESOLVED** that no applications for leave of absence was received from the office of the Chief Whip.

**ACTION: J COOPER****UM 03/04/22      CHAIRPERSON'S ADDRESS**

A direct translation of the Chairperson's report follows hereunder:

Doing more for the minibus-taxi industry, expanding MyCiti services, and maintaining our top quality roads.

What a month the Transport Directorate has had – a taxi strike that caused

significant damage, very early rains bringing flooding while we prepare for winter, and a vibrant public participation process in Sea Point that has seen over 1400 residents give their input. As a government, we the Portfolio Committee recognize that it is always challenging to balance the competing interests of the multitude of stakeholders. Listening to and considering the various ideas in an effort to find the right solution, is a brave task. To each of the directors, the ED, and the Mayco member – I don't think that we will ever grow tired of saying thank you. Your job is a tough one and it does not go unnoticed.

The month of March have seen at least three developments of which we can be very proud:

The directorate has supported the creation of 1431 new minibus-taxi operating licenses, and up to 533 new routes around our metropole. Which is in addition to the very successful Industry Transition Pilot. It is important to note that all of this took place before the latest taxi strike. And that the driving force behind these developments has been the fact that the officials and our mayco considers Minibus-taxi's as being a core part of the transport options in Cape Town.

An additional bus stop is being added to the MyCiti Atlantis Route due to very high demand. This is great news and exactly the kind of expansion that we want to see in the MyCiti services.

Roads and NMT infrastructure is being maintained and developed as we speak in Khayelitsha, Grassy Park, Lansdowne, Dunoon, Strand, Fish Hoek main road has just finished, Claremont Main Road just finished, Sunningdale, Ottery, and Delft. This makes it so apparent that it is simple not true that the City favors leafy suburbs. However, there is ofcourse so much more to be done, whether it is concrete roads across the City, building more cycling and walking infrastructure, or finding innovative ways to reduce the impact of sewerage on the road surfaces. I have full faith that this directorate will find ways to do more than ever before for all who live in Cape Town.

This is quite a short agenda for our Portfolio Committee but an important one to frame our work for the rest of the year and the plans of the Mayor and his Mayoral Executive for this five year term.

In this PC sitting will cover:

An update on the Directorate budget performance

New Term Draft IDP for comment by the Portfolio Committee Members by 22 April 2022.

The approval of the Terms of Reference for the Budget and Policy Review Working Group for the Urban Mobility Portfolio Committee

The adoption of the Annual Oversight Plan for this Urban Mobility Portfolio Committee

We will consider the following items for noting:

The February 2022 report of the Transport Enforcement Unit

An update on the Employment Equity and Vacancy status of the directorate

An update on preparation for winter to avoid flooding

The transfer of roads from the Western Cape Government to the City of Cape Town, and a status update report on the extension of Erica drive across the R300, between Belhar Drive and Highbury Road

The last thing that I want to mention as MMC Quintas has spoken about it at length, is how crucial it is for each of us here – opposition parties and governing party – to implore the residents who elected us to take a stand against vandalism. It is reaching epidemic proportions and fundamentally undermining the efforts of each and every community leader hoping to see progress in their neighbourhoods. Vandalism can be overcome, when we show residents how much there is to be proud of in our beautiful City of Cape Town.

Thank you".

**RESOLVED** that the Chairperson's address be noted.

**ACTION: J COOPER**

Cllr Badela enquired who will be held responsible for the damage incurred due to vandalism.

Cllr Quintas responded that the Safety and Security Directorate is processing the various claims, together with the City's insurers and the claims will be instituted against the organizers of the march.

Cllr Williams added that it is important to formalize a network for assistance during vandalism.

Cllr Quintas responded that the hotline, link and e-mail address are available where residents could report any type of vandalism.

**UM 04/04/22**

**MINUTES OF THE MEETING HELD ON 3 MARCH 2022**

**RESOLVED** that the minutes of the ordinary meeting of the Urban Mobility Portfolio Committee held on 3 March 2022, was confirmed by Cllr B van der Merwe and seconded by Cllr N Jowell.

**ACTION: J COOPER**

**UM 05/04/22**

**MINUTES OF THE SPECIAL MEETING HELD ON 15 MARCH 2022**

**RESOLVED** that the Special minutes of the meeting of the Urban Mobility Portfolio Committee held on 15 March 2022, was confirmed by Cllr B van der Merwe and seconded by Ald. W Jaftha.

**ACTION: J COOPER**

**UM 06/04/22**

**MATTERS RECEIVING ATTENTION**

Cllr van Merwe requested that the following matters, mentioned at the previous meeting, be added to the Matters Receiving Attention schedule and be made available to the committee:

- a vacancy filling process plan / strategy (UM 06/03/22)(June meeting);

- a report on all received, declined and approved traffic calming measures, City-wide (June meeting);
- a report on projects that have been funded by DC's, both panned and in process.

**1. NOTING OF MINUTES: 02 SEPTEMBER 2021 (UM 04/02/22):**

It be **NOTED** that the matter regarding the proposed expansion of Erica Drive / Belhar Main Road over the R300 will be dealt with during item UM 16/04/22.

**RESOLVED** that the transport month communication plan be made available by July / August.

**2. WINTER PREPARATION PROGRAMME**

It be **NOTED** that the matter regarding the Winter preparation programme will be dealt with during item UM 14/04/22.

**RESOLVED** that the report which speaks to the agreement between the Parks and Recreation Department and the Roads and Stormwater Department regarding verges be made available.

**ACTION: H SCHOLTZ**

**3. BUDGET PERFORMANCE REPORT (21 FEBRUARY 2022) FOR THE 2021/22 FINANCIAL YEAR (UM 06/03/22)**

**RESOLVED** that:

- (a) a workshop be arranged to explain the expenditure to date;
- (b) that a vacancy filling process plan / strategy be made available to committee (June meeting).

**ACTION: N PIETERSE**

**UM 07/04/22**

**PRESENTATION ON THE BUDGET PERFORMANCE REPORT (25 MARCH 2022) FOR THE 2021/22 FINANCIAL YEAR AND 2023 PROPOSED DRAFT BUDGET (MTREF)**

N Pieterse gave a presentation on the Budget Performance Report (25 March 2022) for the 2021/22 financial year and 2023 proposed draft budget (MTREF) highlighted the following:

- Capital Budget Allocation per Department
- Capital Budget per Funding source
- Budget per Major Funding Source
- Major Programmes and projects
- Public Transport Network Grant -PTNG
- Public Transport Network Grant - BFI

- Urban Settlement Development Grant
- Ward Allocation
- Operating Budget Expenditure Performance
- COVID-19
- Draft Capital Budget 2022/23

Cllr van der Merwe pointed out that according to a recent press release, the City will be going to invest R1 billion in congestion relief in the next year. He queried what the impeding factors are which hampers the Department from achieving more than 92% in terms of repairs and maintenance.

N Pietersen responded that the Department's intention is to improve on the current 92% yearly projection of repairs and maintenance. He added that more than R 750 million had been spent on congestion and approximately five years ago a decision was taken that R 150 million USDG funding would be provided for traffic congestion, over a five year period.

H Scholtz added that some of the maintenance work makes use of term tenders for reseal rehabilitation. There is an amount that the Department allocate within the purchase order for contingencies and the risk need to be measured for every work package. The contingency remains within the purchase order until the work is completed.

Ald. Jaftha queried in which areas the Non-Motorised Transport (NMT) will be rolled out as some areas do not have sidewalks.

N Pieterse responded that he will liaise with Ald. Jaftha regarding the NMT projects.

Cllr Badela questioned whether a coherence approach could be adopted within Directorates, as two roads were resurfaced in the Subcouncil 9 area in the previous month, but after the rain the water was stagnant as the storm water catch pit was blocked. The road was resurfaced but the blocked storm water catch pit was not addressed.

**RESOLVED** that the presentation on the Budget Performance Report (25 March 2022) for the 2021/22 financial year and 2023 proposed draft budget (MTREF) be noted.

**ACTION: N PIETERSE; K FOURIE; D WASO**

**UM 08/04/22**

**NEW TERM OF OFFICE: DRAFT 2022-2027 INTEGRATED DEVELOPMENT PLAN (IDP)**

K Simpson introduced the report and added that the draft 2022 – 2027 IDP is submitted to all Portfolio Committees for comment. She added that comments received during this period will be considered in preparing the final draft, which will be submitted to Council for approval in May 2022.

Cllr McKenzie expressed his concern that the draft IDP is not focusing on the quality of the current road infrastructure.

Cllr van der Merwe queried whether all the transport comments received from the draft process would be submitted to the Urban Mobility Portfolio Committee for consideration.

K Simpson responded that the final IDP report will be submitted to Council and this will include the summarized comments received, as well as the responses. She added that she will liaise with the Chairperson in order to make the Urban Mobility comments available to the Portfolio.

**RESOLVED** that:

- (a) the New Term of Office: Draft 2022-2027 Integrated Development Plan (IDP) report be noted;
- (b) the Portfolio Committee provide comments on the draft 2022 -2027 IDP before 22 April 2022.

**ACTION: K SIMPSON**

**UM 09/04/22**

**ESTABLISHMENT OF AN URBAN MOBILITY BUDGET WORKING GROUP:  
APPROVAL OF THE TERMS OF REFERENCE**

Cllr Jowell proposed that the Agenda for the Urban Mobility Budget working group be distributed five days before the working group meeting. She added that printed copies of the PCER document be made available five days before the working group meeting. The term of operation to be extended to two years.

**RESOLVED** that:

- (a) the contents of the Establishment of an Urban Mobility Budget working group: approval of the Terms of Reference be noted;
- (b) the Agenda for the Urban Mobility Budget working group be distributed five days before the working group meeting;
- (c) printed copies of the PCER document be made available five days before the working group meeting;
- (d) the term of operation to be extended to two years;
- (e) the following members to serve on the Budget working group:
  - Cllr N Jowell (DA)(Chairperson);
  - Ald. T Thompson (DA);
  - Ald. W Jaftha (DA);
  - Cllr L M Mqina (ANC);
  - Cllr N R E Sukers (ACDP);
  - Cllr A Richards (PA)

Cllr Badela stated that he would alternate between the two working groups.

**ACTION: N PIETERSE**

**UM 10/04/22 ESTABLISHMENT OF THE URBAN MOBILITY POLICY REVIEW WORKING GROUP: APPROVAL OF THE TERMS OF REFERENCE**

**RESOLVED** that:

- (a) the contents of the Establishment of an Urban Mobility Policy Review working group: approval of the Terms of Reference be noted;
- (b) the term of operation to be extended to two years;
- (c) the following members to serve on the Policy working group:
  - Cllr B van der Merwe (DA)(Chairperson);
  - Cllr S Liell-Cock (DA);
  - Cllr A Lightburn (DA);
  - Ald. R Arendse (DA);
  - Cllr N Williams (CCC);
  - Cllr Z L Qoba (ANC)

**ACTION: A DE UJFALUSSY**

**UM 11/04/22 URBAN MOBILITY COMMITTEE 2021/22 ANNUAL OVERSIGHT WORK PLAN**

Cllr Liell-Cock stated that he is very pleased that the list of policies are included in the report as it impacts on the Portfolio.

**RESOLVED** that the contents of the Urban Mobility Committee 2021/22 Annual Oversight work plan be noted.

**ACTION: A DE UJFALUSSY**

**UM 12/04/22 MONTHLY REPORT FOR THE PERIOD 1 FEBRUARY 2022 TO 28 FEBRUARY 2022 ON THE FUNCTIONING OF THE TRANSPORT ENFORCEMENT UNIT**

Ald. Thompson queried about the progress in terms of transferring the operating licence function to the Urban Mobility Directorate

D Campbell responded that in terms of the Municipal Regulating Entity (MRE), Treasury, Provincial Government and the National Government is investigating the matter.

Cllr Quintas replied that in terms of the E-Hailing platforms, permits will be granted to their individual drivers. He added that an e-mail would be send to the regional managers to request the precise data which the City of Cape Town requires in order to review the demand plan as soon as possible.

Cllr van der Merwe added that Cllr Bryant submitted a Motion to the previous Transport Directorate in terms of the E-hailing and food delivery services scenario.

Cllr Jowell stated that a transversal meeting between the Urban Mobility Directorate and the Safety and Security Directorate around the E-mobility matter is critical.

Cllr Liell-Cock indicated that the E-Hailing companies have a number of permits issued to them and they come into agreement with an undisclosed number of drivers who do not have permits, which is problematic.

Cllr McKenzie stated that a lot of the enforcement taking place does not necessarily deal with the issue of moving violations taking place on the roads. The Transport enforcement Unit since its inception has done some exceptional work and is paid for by the Urban Mobility Directorate, which has a direct oversight over the work that had been completed.

Cllr Badela highlighted that the main concern currently is the mushrooming of the unlicensed e-delivery services.

**RESOLVED** that:

- (a) The contents of the Monthly report for the period 1 February 2022 to 28 February on the functioning of the Transport Enforcement Unit be noted;
- (b) the Policy Review Working Group considers policy instruments to be put in place to control both e-hailing and e-delivery services;
- (c) a bilateral between the Safety and Security Directorate and the Urban Mobility Directorate be scheduled regarding action plans to enforce existing policy instruments, including the need for ongoing enforcement of the operating license conditions applicable to e-hailing passenger operations as well as the enforcement of applicable road traffic legislation and regulation of the e-delivery services.

**ACTION: N ARENDSE**

**UM 13/04/22      EMPLOYMENT EQUITY AND VACANCY UPDATE FOR URBAN MOBILITY DIRECTORATE AS AT 1 MARCH 2022**

**EMPLOYMENT EQUITY AND VACANCY UPDATE FOR URBAN MOBILITY DIRECTORATE AS AT 1 MARCH 2022**

H Peters introduced the report and highlighted the following:

**• DESIGNATED GROUPS**

Target is 93.8%

2022 = 95.57%

2021 = 95.43%

Total staff = 1740

Designated = 1663

**• MANAGEMENT L1 - 3**

Target is 75%  
 2022 = 67.74%  
 2021 = 67.74%  
 Total staff at Level 1-3 = 31  
 Designated = 21  
 Gap is 3 (replacement ratio) or 9  
 Known opportunity is only 6

- **DISABILITIES**

Target is 2%  
 2022 = 2.59%  
 2021 = 2.20%  
 Total PwD= 45

Initiatives continue to have more staff declare their disabilities

- **WOMEN**

Target is 39.7%  
 2022 = 28.39%  
 2021 = 24.41%  
 Total Women = 494

Further empowerment work continues •  $690 / 1740 = 39.7\%$  (200 paxgap)

Cllr Badela expressed his concern regarding the dominant male component in the Directorate and added that there are quite a few institutions in close proximity where competent female graduates could be sourced to employ within the Directorate.

Ald. Jaftha questioned whether advertisements for posts are advertised within the local newspapers and expressed his concern where Depots complain that they do not have a driver for the truck as there are lots of jobseekers which could be recruited. In previous years, a career information table was set up at universities to guide students on career paths.

Cllr Jowell proposed that an analysis of the vacancies and an age analysis over a period of time be submitted to a future update session.

Ald. Thompson asked whether deviation reports will be prepared in order for the contracts of the EPWP workers be extended for longer than one year. She added that people act in positions, yet they are not qualified for those positions, and queried how the Department is empowering those people to apply for those positions.

Cllr Williams added that it is important to correct the imbalances of the past and expressed his concern regarding management as the pace of filling vacancies is very slow.

H Peters responded that Urban Mobility is a technical area and that university recruitment drives would be beneficial. The City also have a succession drive which is run by the Corporate Department to grow the talent pool. The advertisements are also placed on the website, local newspapers as well as the LinkedIn website to attract qualified candidates. Competent EPWP workers who successfully apply for positions will be permanently appointed rather than have their EPWP contracts extended.

**RESOLVED** that the contents of the report on the Employment Equity and Vacancy

update for Urban Mobility Directorate as at 1 March 2022 be noted.

**ACTION: H PETERS; A DE UJFALUSSY**

**UM 14/04/22**

**WINTER PREPARATION UPDATE**

H Scottz introduced the report and stated that the detailed gulley report will serve at Subcouncils. He added that 54 flood complaints had been received to date, which is receiving attention.

Cllr McKenzie stated that the C3 notification program seem to clear the problem before it is solved. He asked if the ever changing climate patterns are taken into consideration around winter readiness.

Cllr Jowell added that it is important to have a tracking system in place in order to improve on flooding of roads as some roads would be flooding every year.

H Scottz responded that it was noted that the intensity of the rains are a lot more and that the gulley and connection pipe in roads was designed in 1942. He stated that the catchment, river and stormwater branch started to investigate to remapping of these catchments according to the climate changing. He highlighted that problematic areas would be added to the red gulley list, which would receive additional attention prior to the winter rain, as there are areas where the water cannot flow out naturally before flowing into a house.

Cllr van der Merwe added that not enough data is provided and that a comprehensive year-to-date report at a Subcouncil level would be sufficient to highlight pro-active measures, which would alleviate concerns.

**RESOLVED** that the contents on the Winter Preparation Update report be noted.

**ACTION: H SCHOLTZ**

**UM 15/04/22**

**TRANSFER OF CERTAIN ROADS CLASSIFIED AS DIVISIONAL, FORMER DIVISIONAL AND MINOR ROADS FROM THE WESTERN CAPE GOVERNMENT TO THE CITY OF CAPE TOWN**

J Oliver introduced the report and stated that a collaboration meeting was held to revitalize all the work which was completed and that the project will be brought to conclusion through different phases. The first phase will feature roads which is already being maintained as part of the annual program. The next step will be to prepare a report to Mayco and Council with the finalized MOA attached, along with the agreed schedule of roads.

**RESOLVED** that the contents of the transfer of certain roads classified as Divisional, former divisional and minor roads from the Western Cape Government to the City of Cape Town be noted and supported.

**ACTION: J OLIVER**

**UM 16/04/22      THE EXTENSION OF ERICA DRIVE ACROSS THE R300, BETWEEN BELHAR DRIVE AND HIGHBURY ROAD - STATUS UPDATE REPORT**

R Melody introduced the report and stated that the professional service provider will complete the tender documentation. He added that the project is already on the demand plan and the Department will be ready to proceed to the construction phase.

Ald. Jaftha requested that a slipway from Erica Drive into Extension 23 be investigated, as there is only one road leading into Extension 23.

R Melody responded that an additional report, which will be submitted to Mayco and Council will be provided and that the first quarter of the financial year would determine whether the timeline is suitable.

The Chairperson stated that these type of requests be forwarded to the Subcouncils.

**RESOLVED** that the contents on the Extension of Erica Drive across the R300, between Belhar Drive and Highbury Road (status update report) be noted.

**ACTION: R MELODY**

Meeting concluded at 14h10

.....  
**CLLR M MANUEL**

.....  
**DATE**