

**MINUTES
OF THE URBAN MOBILITY PORTFOLIO COMMITTEE MEETING
HELD ON THURSDAY, 02 NOVEMBER 2023 AT 10:00**

PRESENT:

COMMITTEE MEMBERS

DEMOCRATIC ALLIANCE DA)

Cllr M Manuel
Ald. T Thompson
Ald. R Arendse
Cllr P de Vos
Cllr A Lightburn
Ald. W Jaftha
Cllr N Jowell
Cllr A McKenzie
Cllr P East
Cllr U Lasiti
Cllr T Jackson

AFRICAN NATIONAL CONGRESS (ANC)

Cllr D Badela
Cllr L Mqina
Cllr Z Qoba

ECONOMIC FREEDOM FIGHTERS (EFF)

None

GOOD

VACANT

AFRICAN CHRISTIAN DEMOCRATIC PARTY (ACDP)

Cllr N Sukers

CAPE COLOURED CONGRESS (CCC)

None

PATRIOTIC ALLIANCE (PA)

None

MAYORAL MEMBER:

M.M.

Cllr R Quintas

COUNCILORS ABSENT WITH AN APOLOGY:

Cllr N Tyandela (EFF)
Cllr N Williams (CCC)
Cllr N Sono (PA)

OFFICIALS

D Campbell	Executive Director: Transport Infrastructure
H Peters	Director: Transport Shared Services
N Slingers	Director: Transport Planning and Network Management
M Wust	Director: Transport Infrastructure Implementation
H Scholtz	Director: Roads Infrastructure Management
N Sinuka	Head: Positioning and Stakeholder Management
A de Ujfalussy	Manager: Transport Support Services
N Pieterse	Manager: Finance Transport
J Oliver	Manager: RIM Area South, Roads Infrastructure Management
D Keet	Manager: Transport Communications Change
J Snyman	Manager: RIM Area North, Roads Infrastructure Management
A Harris	Manager: Public Transport Implementation
O Gabuza	Manager: RIM Area East, Roads Infrastructure
F Nell	Manager: Transport Business Systems and Information
T Vieira	Manager: Transport Information Plan
D White-Phillips	HR Business Partner (Transport RIM)
J Roux	HR Business Partner: Transport
M Adams	Senior Professional Officer, Organisational Performance
J Koen	Senior Professional Officer, Transport Shared Services
G Verkuil	Senior Professional Officer, Human Resources
K Abrahams	Senior Professional Officer, Organisational Performance
M van Wyk	Senior Professional Officer, Organisational Performance
S Nonyati	Senior Professional Officer, Policy and Strategy
L Wicomb	Senior Professional Officer: Effectiveness & Innovation
K Maimela	Professional Officer: Planning and Projects
L Jeneke	Researcher: Strategic Policy Branch
D Linde	Executive Support Officer, Executive and Councillor Support
C Montague	Executive Support Officer, Executive and Cllr Support
N Nyakaza-Sandla	Support Assistant, Executive and Councillor Support
T Dasa	Community Liaison Officer
D Meyer	Office Administration Manager
V Ludada	Administrative Officer: Administrative Support
J Diamond	Administrative Officer: Administrative Support

EXECUTIVE COMMITTEE SERVICES

A Salie
J Cooper

LEGAL SERVICES

B Nicolas

INTERPRETER

hjm.

None

PUBLIC

None

PRESS:

None

UM 01/11/23

OPENING OF MEETING / MOMENT'S SILENCE

The Chairperson welcomed everybody present, whereupon a moment of silence was observed.

UM 02/11/23

APOLOGIES/LEAVE OF ABSENCE

It was noted that the following applications for leave of absence had been received from the office of the Chief Whip:

- Cllr N Tyandela (EFF)
- Cllr N Williams (CCC)
- Cllr N Sono (PA)

RESOLVED that an application for leave of absence were received for Cllrs N Tyandela, N Williams and N Sono.

It was further noted that leave of absence were received for:

- N Arendse, Manager: Public Transport Enforcement, Public Transport

ACTION: J COOPER

UM 03/11/23

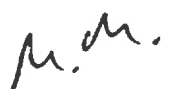
CHAIRPERSON'S ADDRESS

A direct translation of the Chairperson's report follows hereunder:

"Good morning Ald, Cllrs and officials and welcome to today's meeting. The Agenda of today has quite a few items and I want to thank the members for their engagement and the officials for their professionalism and effectiveness in dealing with the items.

During the discussion of the previous Fourth Quarter's Progress report for the Directorate, the Executive Mayoral Committee noted that the input from this Committee on that report was the best in Council, so well done to the Committee and officials for answering the questions and including all the comments.

Cllr R Quintas expressed his thanks and appreciation to the members of the



Portfolio Committee and officials for the regular contacts and level of engagement.

D Campbell thanked all the members, Directors and all staff and shared that the Public Transport Network Grant (PTMG) was published in the DORA and that the funds were not reduced.

RESOLVED that the Chairperson's Address be noted.

ACTION: J COOPER

UM 04/11/23

MINUTES OF THE MEETING HELD ON 05 OCTOBER 2023

RESOLVED that the minutes of the meeting of the Urban Mobility Portfolio Committee held on 05 October 2023, was confirmed by Cllr N Jowell and seconded by Cllr A McKenzie.

ACTION: J COOPER

UM 05/11/23

MATTERS ARISING FROM THE MINUTES OF 05 OCTOBER 2023

RESOLVED that there were no matters arising from the Minutes of 05 October 2023.

ACTION: J COOPER

UM 06/11/23

MATTERS RECEIVING ATTENTION

1. URBAN MOBILITY: 2022/23 FOURTH QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENTS' PERFORMANCE

It was **NOTED** that a report on the PTI Programme and the potential challenges faced and the Unplanned Absenteeism report, will be dealt with during items UM 07/11/23 and UM 12/11/23 of the Agenda.

ACTION: H PETERS; A DE UJFALUSSY; J KOEN

UM 07/11/23

BUDGET PERFORMANCE REPORT (23 OCTOBER 2023) FOR THE 2023/24 FINANCIAL YEAR

N Pieterse gave a presentation on the Budget Performance Report (23 October 2023) for the 2023/24 Financial year and highlighted the following:

- Capital Budget per Department;
- Capital Budget per Fund Source;
- Major Programmes and Projects;
- Public Transport Network Grant (PTNG);
- PTNG-BFI;
- Urban Settlement Development Grant (USDG);

mm.

- Congestion Relief;
- Ward Allocation;
- Operating Budget Expenditure Performance

Ald. Jaftha enquired whether the need for older roads within the City in need to be resurfaced would be included in the adjustment budget.

N Pieterse responded that no additional funding will be added to the adjustment budget and that he will inform the members if any additional budget would be made available within the new year.

D Campbell added that the R30 million budget which is rolled over to next year constitutes 1.4% of the budget.

Cllr Mqina asked whether there is any additional budget provided to improve security in order to ensure that the projects are completed.

D Campbell responded that all the tenders made provision for security within their tenders and that certain security firms unfortunately are not allowed to have armed guards and the projects cannot be protected properly. The construction unit will be launched with Safety and Security which will consist of 18 officers whom will be roaming within public transport construction areas.

RESOLVED that the presentation on the Budget Performance Report (23 October 2023) for the 2023/24 Financial year be noted.

ACTION: N PIETERSE

UM 08/11/23

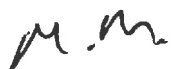
2023/2024 QUARTERLY PROGRESS REPORT ON CORPORATE PERFORMANCE

A Venter introduced the report and pointed the members to page 44 of the report, which highlighted the performance of the Urban Mobility Directorate.

It is **RECOMMENDED** that:

- a) the 2023/2024 quarterly progress report on Corporate Performance in relation to the Urban Mobility directorate's functional area be submitted to the Executive Mayor together with the Mayoral Committee;
- b) the Executive Mayor together with the Mayoral Committee evaluate and review the 2023/2024 quarterly progress report on Corporate Performance and submit the report to Council for noting;
- c) Council note the 2023/2024 quarterly progress report on Corporate Performance.

ACTION: A VENTER; M ABBAS; M FILLIES; C JANUARY; J COOPER; G JOSEPHS



UM 09/11/23

URBAN MOBILITY: TARIFFS AND CHARGES FOR THE 2024/25 FINANCIAL YEAR

N Pieterse introduced the report and added that a workshop will be scheduled to discuss the Tariffs and Charges in the new year, before it will be tabled at the Portfolio Committee.

Cllr Jowell pointed out that with respect to the crash report from Revenue, it appears that there may be an issue with the figures reflected in the report, which were drawn from SAP. The departmental administrative records state significantly higher revenues.

N Slingsers responded that the Department would investigate possible causes for the low revenue figures on SAP.

Cllr Manuel questioned whether it is within the scope of the tariff framework to Exempt certain types of wayleave applications for CBOs that are working with the City to install LPR/CCTV cameras for community safety purposes.

N Pieterse responded that the decrease or increase of Tariffs should always be calculated against the impact on the Revenue.

It is RECOMMENDED:

- a) that the tariffs for the 2024/25 financial year, as outlined in annexures A & B be advertised as legally required, for coming into effect by 1 July 2024, and that these proposed 2024/25 tariffs, be approved;
- b) for it to be considered exempting the Way Leave Tariff of CIDS, Neighborhood Watches and community based organisations who would like to install security cameras for the benefit of the public.

ACTION: N PIETERSE; K JACOBY

UM 10/11/23

MYCITI PHASE 2A - PROPOSED PERMANENT FULL AND PARTIAL ROAD CLOSURES PROCESS FOR WORK PACKAGE W1

O Davids introduced the report and elaborated on the comments and responses received.

It is RECOMMENDED that:

- a) The objections and comments received in respect of the proposed road closures as set out in Annexure E be considered, and that based on the responses thereto, the objections not be upheld;
- b) As part of the implementation of the proposed MyCiTi Phase 2A roll-out of services to the Metro South East, that the closures of the following roads be approved:
 - i. Partial closure of Roseville Road on Imam Haron Road
 - ii. Partial closure of Oakfield Road on Imam Haron Road



- iii. Median closure at Wade Road on Imam Haron Road
- iv. Median closure at Stanley Road on Imam Haron Road
- iv. Full closure of the westbound lane of Imam Haron Road at Cook Road and Chichester Road
- vi. Partial closure of Columbus Road on Imam Haron Road
- vii. Partial closure of Markham Road on Chichester Road
- viii. Full closure of Selous Road on Chichester Road
- ix. Median closure at Loch Road on Chichester Road
- x. Partial closure of Garfield Road at Loch Road
- xi. Median closure at First Avenue on Imam Haron Road
- xii. Median closure at Franklin Road on Chichester Road

ACTION: O DAVIDS; M WUST

UM 11/11/23

MYCITI PHASE 2A - PROPOSED PERMANENT FULL AND PARTIAL ROAD CLOSURES AND BUS STOP LOCATIONS FOR WORK PACKAGE W6

O Davids introduced the report and elaborated on the comments and responses received.

It is **RECOMMENDED** that:

- a) The objections and comments received in respect of the proposed road closures and bus stop locations as set out in Annexure E be considered, and that based on the responses thereto, the objections not be upheld.
- b) As part of the implementation of the proposed MyCiTi Phase 2A roll-out of services to the Metro South East, that the closures of the following roads be approved:
 - i. Full closure at Kemms Road on M4 Main Road
 - ii. Full closure of Glaren Road (with replacement) between Millbank and Piers Roads
 - iii. Full closure of Tenby Road (with replacement) between Wellington and Wilson Roads
 - iv. Partial closure of Brodie Road between Riverstone Road and Church Street
 - v. Partial closure of Church Street Road between Brodie and M4 Main Road
 - vi. Partial closure of Maynard Road between Brodie and M4 Main Road
 - vii. Partial closure of Millbank Road between Brodie and M4 Main Road
 - viii. Partial closure of Piers Road between Brodie and M4 Main Road
 - ix. Partial closure of Egglestone Road between Brodie and M4 Main Road
 - x. Partial closure of Benjamin Road between Brodie and M4 Main Road
 - xi. Partial closure of Wellington Road between Brodie and M4 Main Road



- xii. Partial closure of Langley Road between Brodie and M4 Main Road
 - xiii. Partial closure of Wilson Road between Brodie and M4 Main Road
 - xiv. Partial closure of Malton Road between Brodie and M4 Main Road
 - xv. Partial closure of Dinsley Road at Kemms Road
 - xvi. Partial closure of Stilton Road between Fleming and M4 Main Road
 - xvii. Partial closure of Ebor Road at M4 Main Road
 - xviii. Partial closure of York Road at M4 Main Road
- c) As part of the implementation of the proposed MyCiTi Phase 2A roll-out of services to the Metro South East, that the proposed kerb side bus stop locations be approved:
- i. Stop pair on M4 Main Road at Park and Stilton Roads
 - ii. Stop on the proposed northbound couplet (Brodie Couplet) at Piers Road
 - iii. Stop on the existing M4 Main Road at Piers Road
 - iv. Stop on the proposed northbound couplet (Brodie Couplet) at Church Road
 - v. Stop on the existing M4 Main Road at Church Road

ACTION: O DAVIDS; M WUST

UM 12/11/23

UPDATING OF ABSENTEEISM RATE FOR URBAN MOBILITY: 2022/23 FOURTH QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENT'S PERFORMANCE

D White-Phillip introduced the report and pointed out that it is important to note that there is a peak in absenteeism over the winter cycle, as the bulk of the staff are operational in the RIM Depots and during winter they have to be physically active doing manual work. The absenteeism in the work place is being managed and incapacity and disciplinary processes are made use of where there are potential problems.

RESOLVED that the contents of the Updated of Absenteeism Rate for Urban Mobility: 2022/23 Fourth Quarter's Progress report on the Directorate and Department's Performance be noted.

ACTION: D WHITE-PHILLIP; A UJFALUSSY; H PETERS

UM 13/11/23

PROPOSED ONE-WAY CONVERSIONS TO IMPROVE TRAFFIC FLOW: PUBLIC PARTICIPATION PROCESS

T de Villiers introduced the report and stated that the purpose of the report is to inform the Urban Mobility Portfolio Committee that a public participation process is planned to commence for each of five One-Way Road Conversions, during the First Quarter of the calendar year 2024.

mm.

RESOLVED that the public participation process planned for the Proposed One-way conversions to improve traffic flow to commence during the First Quarter of the calendar year 2024, be noted.

ACTION: N SLINGERS; T DE VILLIERS

UM 14/11/23

REVISED BELLVILLE ROAD SCHEMES: PUBLIC PARTICIPATION PROCESS

S Slamdien and K Maimela introduced the report and conducted a presentation on the Bellville Road Schemes: Public Participation Process and highlighted the following:

- Introduction: PPP Project team;
- Locality and Scope of PPP;
- Goal and Objective;
- History and requirement to revise the Bellville Road Schemes;
- IDP, CIP, IPTN;
- Bellville LSDF;
- Stakeholder Mapping;
- Proposed Programme

T Viviera stated that there was an eight phase process to attempt to improve the access to the PTI and that the space on the other side of Bellrail Road would be improved (next to Paint City). He added that taxi's could be guided underneath Robert Sobukwe Road, through the holding area, to the taxi rank, which will alleviate a lot of the taxi's who are currently struggling to turn right at that intersection.

RESOLVED that the public participation process planned for the Northern extension of Robert Sobukwe Road, including Carl Cronje Drive and Tienie Meyer Bypass Extension, including the Willie Hofmeyer Extension and a portion of Church Street, be noted.

ACTION: S SLAMDIEN; T VIEIRA

UM 15/11/23

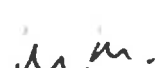
TRANSPORT SUCCESSES 2023

D Campbell introduced the report and thanked the members and officials for the well attendance of the summit during the Transport Month.

Cllr Jowell thanked all the officials for the great work and added that it would be great to see the innovation ideas becoming a norm.

RESOLVED that the contents of the Transport Successes 2023 report be noted.

ACTION: D KEET



UM 16/11/23

WAYLEAVE MANAGEMENT SYSTEM & MONITORING

J Snyman introduced the report and added that consultants were appointed by the Engineering Management Services branch to develop an integrated Electronic Wayleave Management System that will allow atomization and individual tracking of all stakeholders. The system will include automated billing and multiple tracking as well as an automated elevation process in line with agreed performance criteria. The system is currently in a trial stage where specific applications are routed electronically to all stakeholder departments and training of staff is ongoing. It is anticipated that the system will go live in 2024 and until then a duplicate process is run on the manual system to ensure minimum disruption.

RESOLVED that:

- (a) the contents of the Wayleave Management System and Monitoring report be noted;
- (b) that a follow-up report on the Wayleave Management System, indicating the types of Wayleave applications, the duration of the various applications and the reasons, be submitted to the next meeting.

ACTION: H SCHOLTZ; J SNYMAN

UM 17/11/23

WINTER PREPARATION PROGRAMME 2024

H Scholtz introduced the report and stated that for the proactive cleaning initiative, the Department has employed 188 EPWP staff (147 workers, 18 team leaders and 23 support staff), until the end of the financial year, to ensure a longer cleaning cycle is undertaken for stormwater catchpit cleaning.

Cllr Badela added that the Urban Waste Management Directorate should be made part of the process in order to minimise illegal dumping, which causes blockages.

Cllr McKenzie added that a mechanism should be established which allows Depots to be more accountable to Subcouncils and for Subcouncils to have a stronger hand at having oversight in terms of the implementation and planning of the program.

Ald. Jaftha stated that the yearly sewerage overflows at the same hot spots, City Wide and the sandy areas should be investigated.

Cllr Jowell suggested that the name of the item be changed to Rainfull Readiness.

Cllr Jackson asked whether there is a SOP which is being developed between the RIM and the Water and Sanitation Directorates and what the progress is. She further requested that the outcomes of the flood investigations be forwarded the Portfolio Committee, ahead of the winter season of next year.

D Campbell responded that weekly meetings are held with the



Executive Directors of the Urban Mobility Department, the Urban Waste Management Department, Spatial Planning and Environment and Community Services and Health and the joint task team zoom into all the areas in terms of cleansing, etc. to ensure that all the Directorates work together and are on a program. She added that the process of closing C3 notifications in terms of the Water and Sanitation Department is being investigated.

H Scholtz added that the engagement with the Urban Waste Management Department happens at a District Depot level and challenges are dealt with directly.

RESOLVED that the contents of the Winter Preparation Programme 2024 report be noted.

ACTION: H SCHOLTZ

UM 18/11/23

PROGRESS AND CHALLENGES ON THE PUBLIC TRANSPORT INTERCHANGE PROGRAMME

N Slingers introduced the report and elaborated on the challenges experienced.

Cllr Jowell stated that the report list the various PTI's which are in the planning phases but does not give an idea how it fits into the global scheme of PTI's across the City.

N Slingers responded that there are 4 PTI's in Category A but that the Durbanville PTI cannot be built anytime soon before the entire Phase 2A is built and capacitated.

RESOLVED that the contents of the Progress and Challenges on the Public Transport Interchange Programme be noted.

ACTION: N SLINGERS

UM 19/11/23

URBAN MOBILITY: 2023/24 FIRST QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENTS' PERFORMANCE

A de Ujfalussy introduced the report and stated that the percentage of "4.32%" for the *Absenteeism for all Staff* indicator reflected in Annexure 6 attached to the report on the agenda is incorrect and that the percentage should read "5.81%".

The figure presented in the annexure to the report is only reflecting the September absenteeism rate and not the entire three months reporting period.

The reasons for not meeting the target for the *Absenteeism for all Staff* indicator are as follows:



- the taxi strike in August where many operational staff were unable to get to work;
- the Directorate has tightened controls on the use of staff transport in July 2023 and this saw many staff absent during the two weeks before the end of July;
- the longer winter period caused higher sick leave numbers.

It was further stated that the 4.32% absenteeism rate for September 2023 indicates a decrease and is within the target.

The Chairperson, Cllr Manuel stated that the directorate's 1st quarter performance report indicates that the % of pothole complaints resolved was below target at 38% (target is 50%), and the reason for the variance was 'High amount of pothole complaints received resulted in extended response times' but, the amount of complaints received during this same period was lower than the target (11.9 potholes reported per 10km. Target is 19 potholes reported).

Cllr Manuel queried that should more potholes be reported, as we want to happen, do we have sufficient capacity to resolve them in the promised time of the SLA?

H Scholtz responded that it depends on how many potholes complaints are resolved within a 15-day period.

Cllr Jowell expressed her concern regarding underperformance in the area of congestion relief, specifically the underspending during the last financial year. She also suggested that an age analysis around logged C3 notifications for potholes should be conducted.

Cllr McKenzie added that it is important to have consistency within Depot turnaround times in terms of repairing potholes.

Cllr Jackson suggested that a presentation be delivered at the next meeting on the process flow of C3 notifications related to potholes as it will assist in understanding the delays in the fixing of potholes.

D Campbell added that a lot of C3 complaints are recorded as potholes when they are not related to potholes and those notifications need to be closed.

H Scholtz responded that the first quarter is normally after the winter season and that the teams are working hard to catch up with all the outstanding complaints.

It is **RECOMMENDED** that:

- a) the 2023/24 first quarter's progress report in relation to the Urban Mobility directorate's functional area be submitted to the Executive Mayor together with the Mayoral Committee;

- b) the Executive Mayor together with the Mayoral Committee evaluate and review the 2023/2024 first quarter's progress report and submit the report to Council for noting;
- a. with special attention given to pothole repair response time and depot capacity in this regard
- c) Council note the 2023/24 first quarter's progress report.

ACTION: A DE UJFALUSSY

UM 20/11/23

BRIEF TO THE URBAN MOBILITY PORTFOLIO COMMITTEE ON THE ROAD SAFETY STRATEGY COLLABORATION PLATFORM AND FOCUS GROUPS

S Mdlangaso and L Wicomb gave a presentation on the Road Safety Strategy Collaboration Platform and focus groups and highlighted the following:

- Introduction to the Road Safety Call for Ideas Campaign;
- Introduction the Key Themes and Challenge Statements;
- The City has identified three key themes for the Road Safety Call for Ideas Campaign namely: Introduction the Key Themes and Challenge Statements; Introduction the Key Themes and Challenge Statements
- Theme 1 –Road safety for Pedestrians and other non-motorised transport (NMT) road users;
- Theme 2 –Road safety for Passengers;
- Theme 3 –Road safety for Road Users;

Cllr Jowell expressed her concern regarding the voting moderation idea.

L Wicomb responded that the concern of Cllr Jowell would be taken up in the upcoming weekly meetings.

RESOLVED that the contents on the Brief to the Urban Mobility Portfolio Committee on the Road Safety Strategy Collaboration Platform and Focus Groups report be noted.

ACTION: S MDLANGASO

M.M.

UM 21/11/23

MYCITI PHASE 2A - PROPOSED PERMANENT FULL AND PARTIAL ROAD CLOSURES FOR WORK PACKAGES W5A AND W5B

O Davids introduced the report and elaborated on the comments and responses received.

It is **RECOMMENDED** that:

- a) The objections and comments received in respect of the proposed road closures as set out in Annexure E be considered, and that based on the responses thereto, the objections not be upheld.
- b) As part of the implementation of the proposed MyCiTi Phase 2A roll-out of services to the Metro South East, that the closures of the following roads be approved:
 - i. Median closure at Ulster Road on M68 Ottery Road east of the M5 Kromboom Parkway Interchange
 - ii. Full closure on Humby Road, on M68 Ottery Road between Ferness Road and Greyland Road
 - iii. Median closure at Eddy Road on M68 Ottery Road
 - iv. Median closure at Tulip Close on M68 Ottery Road
 - vi. Median closure at Link Road on M68 Ottery Road
 - vi. Median closure at Littlewood Road on M68 Ottery Road
 - VII. Partial closure of Shawcamp Road onto the M68 Ottery Road

ACTION: O DAVIDS; M WUST

Meeting concluded at 13H30



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CLLR M MANUEL

1 Feb 2024
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DATE