



DATE: 04 MARCH 2019

REPORT TO: SAFETY & SECURITY PORTFOLIO COMMITTEE

LL22836

1. ITEM NUMBER **SAFS 10/06/19**

2. SUBJECT

**MONTHLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR MARCH 2019**

**ONDERWERP**

**MAANDELIKSE VERSLAG VAN DIE KAAPSTADSE METROPOLITAANSE POLISIE SE OPLEIDINGSAKADEMIE VIR VEILIGHEID EN SEKURITEIT**

**ISIHLOKO**

**INGXELO YARHOQO NGENYANGA ENGEZIKO LEZOQEQESHO  
KWEZOKHUSELO NOKHUSELEKO LAMAPOLISA ENQILA YASEKAPA  
YANGEYOKWINDLA 2019**

**K3911**

3. DELEGATED AUTHORITY

In terms of delegation

This report is FOR NOTING BY

- Committee name** : Safety and Security
- The Executive Mayor together with the Mayoral Committee (MAYCO)
- Council

4. DISCUSSION

This report refers to all the activities that took place within the various sections of the Safety and Security Training Academy. The activities that took place in Basic Training, In-Service Training and Quality Assurance and Skills Development is unpacked in Annexures A to C.

Making progress possible. Together.

JNH

At the previous meeting the committee also requested feedback on challenges regarding:

Currently the shortage of qualified training staff at the Training Academy is being addressed. The shooting range currently has a shortage of Firearm instructors to deliver on the Basic competency and Refresher training requirements.

Four qualified Range Officers have been appointed as of the 1st of January 2019. We have initiated a head hunting process for the 2 additional Range Officer positions.

Three Fitness Instructors were appointed and due to the fact that Fitness instruction is not considered a scarce skill a head hunting process was not initiated and a new advert was sent for advertising.

4.1. Financial Implications  None  Opex  Capex

Capex: New Projects

Capex: Existing projects requiring additional funding

Capex: Existing projects with no additional funding requirements

Legal Compliance

4.2. Staff Implications  Yes  No

4.3. Risk Implications  Yes  No

## 5. RECOMMENDATIONS

It is recommended that the monthly report on the functioning of the Cape Town Metropolitan Police's Safety and Security Training Academy for the month of March 2019 be noted.

**AANBEVELING**

Daar word aanbeveel dat daar kennis geneem word van die maandelikse verslag oor die funksionering van die Kaapstadse metropolitaanse polisie se opleidingsakademie vir veiligheid en sekuriteit gedurende Maart 2019.

**ISINDULULO**

Kundululwe ukuba makuqwalaselwe ingxelo yarhoqo ngenyanga engendlela yokusebenza kweZiko lezoQeqeqesho kwezoKhuselo noKhuseleko lamaPolisa eNqila yaseKapa kwisithuba senyanga yangeyoKwindla 2019.

**ANNEXURE A****Basic Training:****Traffic Officer Intake 2018:**

Fifty (50) candidates registered for training on 3 January 2018. Two resigned (2) and forty-eight (48) continued their training. Two (2) candidates replaced the two that resigned on 5 February 2018 and the full complement was fifty (50). One resigned due to personal problems in the Eastern Cape. Another was on extended sick leave from 13 October 2018 to 6 January 2019, resulting in being unpaid as she was on a learnership with limited sick leave and leave. She could not complete her Traffic Officer training due to this and did not attain her Traffic qualification. She would not have been able to catch up her outstanding workload and therefore could not fall in with her colleagues on the Law Enforcement Skills Programme which is the police phase of the training. Her contract expires at the end of June 2019 and on the advice of HR she was given administrative tasks to perform at the academy until her Incapacity hearing scheduled for 13 February 2019. She was incapacitated was placed into alternate administrative position. She has since resigned on 27 February 2019. The total is now forty-eight (48) learners. Traffic training is completed and all were declared to be competent except for the one discussed above. They progress to the LE Skills Programme.

**Law Enforcement Skills Programme SP04/2012**

Forty-eight (48) qualified to participate in this skills program and is based at the Traffic Centre in Lakeside.

This programme comprises of seven (7) SAQA registered unit standards. The course started on 7 January 2019 and will conclude on 29 March 2019.

- Demonstrate an understanding of the Criminal Justice – US120489
- Demonstrate Tactical and Street Survival Techniques – US 120477
- Attend to and handle a Domestic Violence Incident – US120488

- Demonstrate an understanding of Children and Youth at Risk – US120495
- Manage a Client Service Centre in a Law Enforcement Environment – US120482
- Adhere to Professional Conduct and organisational Ethics – US120476
- Demonstrate an understanding of Crime Prevention – US120480

All passed the exam except for four (4) who have to write the supplementary Children and Youth at Risk exam on Wednesday 3 April 2019. Two (2) Ladies have to finish their practical Tactical Street Survival assessment in May 2019 as one had a back operation in December and was declared fit to continue on 19 March 2019 and the other was pregnant and gave birth. She has been declared fit to continue practical activities.

They are starting their field training as from 1 April 2019 to 31 May 2019. One group will go with the Traffic field training officers and the other with the Metro Police field trainers. After one month they rotate the group to go from Traffic to Metro and vice versa.

#### **Traffic Officer Intake 2019:**

The course started on 2 January 2019 and concludes on 13 December 2019. One hundred and twenty (120) were meant to have enrolled for this course, but only one hundred and thirteen (113) learners registered. Seven (7) accepted employment elsewhere. One learner resigned due to personal reasons on 5 February 2019 and one other to join the SAPS on 28 February 2019. One (1) learner is charged with dishonesty by Corporate HR. His hearing was on 6 March 2019 and dismissed on 20 March 2019. There are one hundred and ten (110) continuing with their training.

- **Professional conduct** compliments and saluting is ongoing to the end of the course

Summary:

- ✓ Uniform
- ✓ Labour relations
- ✓ Health and Safety
- ✓ Body language
- ✓ Written communication
- ✓ Conflict and conflict resolution

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- ✓ Types and levels of conflict
- ✓ Compliments and saluting
- ✓ Health and safety
- ✓ Assessments

- **Communication**

Summary:

- ✓ Respond critically and sensitively as a listener/audience
- ✓ Analyse own responses to spoken/signed texts
- ✓ Use strategies to be an effective speaker/signer in sustained oral/signed interactions
- ✓ Evaluate spoken/signed discourse
- ✓ Access and use available learning resources
- ✓ Use learning strategies.
- ✓ Technical language/ terminology is engaged with, and clarification sought if needed
- ✓ Conduct basic research and analyse and present findings
- ✓ Research steps are planned and sequenced appropriately
- ✓ Research techniques are applied
- ✓ Information is evaluated for relevance
- ✓ Function in a team
- ✓ Reflect on how characteristics of the workplace and occupational context affect learning
- ✓ Critically analyse texts produced for a range of purposes, audiences and contexts
- ✓ Identify and explain the values, attitudes and assumptions in texts
- ✓ Evaluate the effects of content, language and style on readers'/viewers' responses in specific texts
- ✓ Access, use and manage suitable learning resources
- ✓ Formulate and use learning strategies
- ✓ Manage occupational learning materials
- ✓ Assessments

- **Legals**

Summary:

- ✓ Constitution and various other legislation
- ✓ Application of the limitations clause
- ✓ Policing powers in terms of the Constitution
- ✓ Criminal Procedure Act affecting Road Traffic enforcement
- ✓ Legislation regarding Search and seizure of persons and property
- ✓ Seizure of goods
- ✓ Securing attendance in court
- ✓ Legislation regarding methods of arrest, and written notices
- ✓ Criminal Justice system
- ✓ Law of evidence
- ✓ Presumptions and burden of proof
- ✓ Types of evidence
- ✓ Hearsay evidence
- ✓ Confessions, admissions and pointing out

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- ✓ Criminal law
- ✓ Elements of a crime
- ✓ Acts and conduct
- ✓ Unlawfulness and culpability
- ✓ Types of Perpetrators
- ✓ Assessments

- **National Road Traffic Act (NRTA):**

Summary:

- ✓ Purpose and scope of legislation
- ✓ Powers and duties of a traffic officer
- ✓ Registering and licencing of motor vehicles
- ✓ Learner's licences, driving licences and professional driving permits
- ✓ Roadworthiness of vehicles
- ✓ Dimensions, projections and loads on vehicles
- ✓ Legislation applicable to operators
- ✓ Enforce the rules of the road
- ✓ Presumptions and offences
- ✓ Theoretical and practical assessments
- ✓ Assessments

### **Peace Officer and Traffic Warden**

**Course 1 of 2019** – One hundred and four (104) learners registered for training. They comprise of sixty-nine (69) Chrysalis students and thirty-five (35) Law Enforcement (9 x SRO's; 15 x NST's; 5 x Big Bay; 4 x Grand Parade; 1 x Muizenberg and 1 x Control Room member) members. Training started on 12 February 2018 and concludes on 24 March 2018. Two (2) LEO had to leave the course due to having a criminal record and two (2) Chrysalis learners were dismissed due to internal disciplinary action conducted by Chrysalis. The total who finished training and were declared competent was one hundred (100).

- ✓ Terms and phrases in legislation and their application
- ✓ Powers, duties and responsibilities of a Peace Officer
- ✓ Procedures regarding suspects
- ✓ Procedures regarding section 341 and 56 notices
- ✓ Powers in terms of Search warrants
- ✓ Procedures for search warrants in terms of legislation
- ✓ Securing attendance in a court of law
- ✓ Criminal Law
- ✓ Elements of a crime
- ✓ Participants to the commission of a crime
- ✓ Law of evidence
- ✓ Types of evidence
- ✓ The court system and procedure
- ✓ The Constitution and the Bill of Rights
- ✓ When to do point duty
- ✓ Select the appropriate equipment for the specific traffic control situation
- ✓ Use traffic vehicles to direct traffic

- ✓ Regulate the flow of traffic to ensure safety of all road users
- ✓ Duration of and when to stop point duty
- ✓ Control the movement of through co-operation with other team members
- ✓ Impact of point duty
- ✓ Safety at the point
- ✓ Correct attire at the point

### Tactical Street Survival

**Course 1 of 2019** – Eight (8) LEO's registered for training. The course started on 4 to 8 March 2019. Eight (8) were declared competent.

#### Summary

- ✓ Apply tactical movements when attending to complaints
- ✓ Secure a scene of hostage and or suicide situations
- ✓ Use different tactical approaches and techniques
- ✓ Apply tactical techniques and approaches in clearance of buildings
- ✓ Stop and search suspect vehicles and occupants in a controlled situation
- ✓ Perform an anti-technical movement and drill during the execution of policing functions.
- ✓ Defend against attack and arrest suspects
- ✓ Formative and summative written and practical assessments

## ANNEXURE B

### ADVANCED IN-SERVICE TRAINING

**Purpose:** The purpose of this report is to provide monthly feedback concerning advance In-service that includes courses presented at the Training Academy and Shooting range for the month of March 2019

#### Training Academy

For the month of March 2019, the following courses took place at the Academy

1. By-Laws:	17	11 males	and	06 females
Metro:	17	11 males	and	06 females
Traffic:	0	0 males	and	0 females
Law Enforcement:	0	0 males	and	0 females
Results:	Competent: 11	Not Yet Competent: 0	Overall = 100%	
2. Vehicle Impoundments:	10	08 males	and	02 females
Metro:	10	08 males	and	02 females
Traffic:	0	0 males	and	0 females
Law Enforcement:	0	0 males	and	0 females
Results:	Competent: 10	Not Yet Competent: 0	Overall = 100%	

*JMA*

3. NRTA Def. Merged with NRTA By-Laws	29	19 males	and	10 females
Metro:	0	0 males	and	0 females
Traffic:	0	0 males	and	0 females
Law Enforcement:	29	19 males	and	10 females

Results: Competent: 27      Not Yet Competent: 0      Did Not Complete: 02

**Note:**

- One candidate reported off-sick
- One candidate was disqualified after caught cheating on the assessment
- We also have night class of 22 Auxiliary LEO who will be writing their formative assessment on the 02<sup>nd</sup> April and a summative on 04th April

**Shooting Range**

For the month of March 2019, twenty three (23) training courses were planned. Thirteen (13) Legislative Handgun Refreshers, six (6) Shotgun Refresher, one (1) Rifle course and three (3) Basic Courses were presented.

Attendance for this month was as follows, 260 places were available and 23 handgun refresher courses were presented. Only 148 seats were taken, from 260 seats, and a total of 148 members were refreshed for handgun.

Attendance for these courses are reflected as follows

**Overall totals of members attending Handgun Refresher – March 2019:**

<b>Handgun Refresher:</b>	<b>148</b>	<b>135 males</b>	<b>and</b>	<b>13 females</b>
Metro:	45	40 males	and	5 females
Traffic:	18	17 males	and	1 females
Law Enforcement:	81	74 males	and	7 females
VIP:	4	4 males	and	0 females
SIU:	0	0 males	and	0 females

Total Attendance: 148      148    135 males    and    13 females

Results: Competent: 147    Not Yet Competent: 1      Did Not Complete: 0

**Note:**

The above table depicts the total number of personnel /members trained for the month of March 2019 on Handgun Refresher Training.

- One hundred and forty-eight (**148**) is the total number of trained personnel = **One Hundred and thirty-five** males and **thirteen** females.
- One hundred and forty-seven (**147**) achieved a competent result and **one (1)** obtained a Not Yet Competent result



**Note:**

One member only had one attempt and is still to be rescheduled for his second attempt.

This member has failed to grasp the basic fundamentals of shooting.

In terms of the **2F indicator** excluding DNC's the above appears as follows:

<b>Handgun Refresher:</b>	<b>148</b>	<b>135 males</b>	<b>and</b>	<b>13 females</b>
Metro:	45	40 males	and	5 females
Traffic:	18	17 males	and	1 females
Law Enforcement:	81	74 males	and	7 females
VIP:	4	4 males	and	0 females
SIU:	0	0 males	and	0 females

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Results: Competent: 147 Not Yet Competent: 1 Overall = 91.21%

**Overall totals of members attending Shotgun Refresher – March 2019:**

<b>Shotgun Refresher:</b>	<b>41</b>	<b>37 males</b>	<b>and</b>	<b>4 female</b>
Metro:	33	31 males	and	2 females
Law Enforcement:	6	4 males	and	2 female
VIP:	0	0 males	and	0 females
SIU:	2	2 males	and	0 females

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Results: Competent: 41 Not Yet Competent: 0 Did Not Complete: 0

**Note:**

The above table depicts the total number of bodies personnel /members trained for the month of March 2019 on a shotgun refresher training.

- Forty-one (**41**) is the total number of trained personnel= **37** males and **4** female
- All forty-one (**41**) members achieved a competent result.

In terms of the **2F indicator** excluding DNC's the above appears as follows:

<b>Shotgun Refresher:</b>	<b>41</b>	<b>37 males</b>	<b>and</b>	<b>4 female</b>
Metro:	33	31 males	and	2 females
Law Enforcement:	6	4 males	and	2 female
VIP:	0	0 males	and	0 females
SIU:	2	2 males	and	0 females

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Results: Competent: 41 Not Yet Competent: 0 Overall=100%

JMH

**Overall totals of members attending Basic Training Course 13– March 2019:**

<b>Basic Handgun:</b>	<b>21</b>	<b>14 males</b>	<b>and</b>	<b>7 females</b>
Law Enforcement + Aux (Group 2):	21	14 males	and	7 females

Total Attendance: 21

Results: Competent: 17    Not Yet Competent: 3    Did Not Complete: 1

**Note:**

The above table depicts the total number of members trained for the month of March 2019 on Basic handgun training.

- Twenty-One (21) is the total number of personnel trained = 14 males and 7 females
- Seventeen (17) members achieved a competent result, one (1) obtained a Not Yet Competent result after three attempts,
- Two (3) members achieved a not yet competent result, members to be rescheduled for their remedial training.
- One (1) did not complete due to medical reasons.
- Member to be rescheduled to complete the course.

**Overall totals of members attending Basic Training Course 14 – March 2019:**

<b>Basic Handgun:</b>	<b>9</b>	<b>7 males</b>	<b>and</b>	<b>2 females</b>
Law Enforcement + Aux (Group 2):	9	7 males	and	2 females

Results: Competent: 9    Not Yet Competent: 0    Did Not Complete: 0

**Note:**

The above table depicts the total number of members trained for the month of March 2019 on Basic handgun training.

- Nine (9) is the total number of trained personnel = 7 males and 2 females
- All nine members have obtained their competent assessment results.

**Overall totals of members attending Basic Training Course Aux Group 2 – March 2019:**

This course was running over two weekends, the following are dates;

Dates: 02-03,09-10 /03/2019

<b>Basic Handgun:</b>	<b>14</b>	<b>10 males</b>	<b>and</b>	<b>4 females</b>
Law Enforcement + Aux (Group 2):	14	10 males	and	4 females

JMH

Results: Competent: 14 Not Yet Competent: 0 Did Not Complete: 0

**Note:**

The above table depicts the total number of members trained for the month of March 2019 on Basic handgun training.

- Fourteen (14) is the total number of trained personnel = 10 males and 4 females
- All Fourteen (14) members achieved a competent result.

## ANNEXURE C

### SKILLS DEVELOPMENT WSP 18/19 TRAINING MONTHLY FEEDBACK FOR MARCH 2019

**Purpose:**

To give feedback regarding WSP18/19 Training for the month of March 2019

**Discussion:**

#### 1. SMART DRIVER TRAINING

**Summary:**

- Smart Driving is a way of driving a vehicle that reduces fuel consumption, and as a result reduces the negative impacts of high levels of vehicle emissions on the environment. Smart Driving increases vehicle performance and safety, while reducing running costs

**A total of 30 staff attended this training and was deemed Competent after practical assessment**

## ANNEXURES

## FOR FURTHER DETAILS CONTACT

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DIRECTORATE	S&S Metro Police	FILE REF No	
SIGNATURE : DIRECTOR			

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2019

**EXECUTIVE DIRECTOR**

NAME

*R. Ben*

DATE

SIGNATURE

*[Signature]*



**LEGAL COMPLIANCE**

- REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.  NON-COMPLIANT

NAME

*Jour-Mari Holt*

DATE

*05/04/2019*

SIGNATURE

*[Signature]*

COMMENT:

*For information. JMH*