

**MINUTES OF A MEETING OF THE SAFETY AND SECURITY PORTFOLIO COMMITTEE  
HELD IN COUNCIL CHAMBER, 6<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE  
TOWN ON WEDNESDAY, 5 JUNE 2019 AT 09:30**

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**PRESENT:**

**COMMITTEE MEMBERS**

**DEMOCRATIC ALLIANCE (DA)**

Councillor M Nqavashe (Chairperson)  
Councillor R Bresler (Deputy Chairperson)  
Councillor T Dasa  
Councillor B Golding  
Councillor V Matanzima  
Councillor B Rass  
Councillor L van der Walt  
Councillor C L Visser  
Councillor J Martlow

**AFRICAN NATIONAL CONGRESS (ANC)**

Councillor K Yozi  
Councillor N M Bolitye  
Councillor M D Kumeke  
Councillor N E Mgolombane

**ECONOMIC FREEDOM FIGHTERS (EFF)**

Councillor C O Mabona

**AL JAMA-AH (AJ)**

None

**PATRIOTIC ALLIANCE (PA)**

Councillor B Truter

**COUNCILLORS ABSENT WITH APOLOGY**

Councillor A Adams  
Councillor W Harris  
Councillor M Achmat

**MAYCO MEMBER**

Alderman JP Smith

**INTERPRETER**

Sandile Gxilishe

**OFFICIALS**

R Bosman	-	Executive Director: Safety and Security Services
J Arnoldus	-	Information Officer
T Isaacs	-	Head: Events Department
B J Isaacs	-	Office: HRBP S & S
M Cleinwerck	-	Senior Professional Officer
A Marais	-	Deputy Chief: Metro Police Services
J Groenewald	-	Head: PECC
K Heckrath	-	Assistant Traffic Chief
A Nel	-	Deputy Chief: Traffic Services
N Ngele	-	Chief: Civilian Oversight and Investigations
B Lackay	-	Director: Training and Development
W Le Roux	-	Chief: Metro Police Services
A Visser	-	Manager: Support Services
S Visser	-	Manager: PECC
G Young	-	Head: Resource Planning & Administration
R Wiltshire	-	Chief: Law Enforcement Services
M Matthyse	-	Manager: Finance
B Schuller	-	Director: CCTV
I Schnetler	-	Chief: Fire Services
R Schoeman	-	Department Support Manager
G Stevens	-	Legal Advisor
M Pluke	-	Acting Head: Disaster Risk Management
M Gaffley	-	Municipal Courts: Manager
R Robberts	-	Director: Law Enforcement, Traffic and Coordination

**SAFS PC 01/06/19 OPENING / PRAYER**

The Chairperson, Cllr M Nqavashe welcomed everyone to the meeting where after a moment of silence was observed.

**NOTED****SAFS PC 02/06/19 APOLOGIES / LEAVE OF ABSENCE****APOLOGIES FROM COUNCILLORS**

Councillor A Adams  
Councillor W Harris  
Councillor M Achmat

**NOTED**

**SAFS PC 03/06/19 CHAIRPERSON'S REPORT**

None

**NOTED**

**SAFS PC 04/06/19 MINUTES OF THE PREVIOUS SAFETY AND SECURITY PORTFOLIO COMMITTEE MEETING FOR CONFIRMATION**

**RESOLVED** that the minutes of the Safety and Security Portfolio Committee meeting held on 3 April 2019 **BE CONFIRMED**.

**SAFS PC 05/06/19 MATTERS RECEIVING ATTENTION: SAFETY AND SECURITY**

**1. DEPARTMENTAL DRIVER OF THE YEAR COMPETITION (DOTY)**

Mr Bosman informed that the Departmental Driver of the Year Competition took place at the end of March 2019 with 48 participants. He undertook to email the report to the committee members.

**RESOLVED** that information on the outcome of the Departmental Driver of the Year Competition that took place at the end of March 2019 be circulated to the members of the Safety and Security Portfolio Committee.

**ACTION: J HENN; N EBRAHIM; R BOSMAN**

**2. AMENDMENTS TO DRAFT TRAFFIC BY-LAW**

Mr Bosman commented that the final draft is ready for discussion at the Safety and Security PC workshop scheduled for 11 June 2019.

**RESOLVED** that the final draft Traffic By-law be considered at a workshop scheduled for 11 June 2019.

**ACTION: R BOSMAN; A NEL**

**3. QUARTERLY REPORT FROM THEFT LOST FORUM**

**RESOLVED** that an updated report including additional information requested during the meeting held April 2019 be submitted to the Safety and Security Portfolio Committee in August 2019.

**ACTION: R BOSMAN**

**4. MEMORANDUM OF UNDERSTANDING WITH SASSA**

Mr Bosman reported that the memorandum of understanding has been signed and will be forwarded once received.

**RESOLVED** that the signed memorandum of understanding with SASSA be circulated to the Safety and Security Portfolio Committee once received.

**ACTION: R BOSMAN**

**5. FEEDBACK REPORT ON PREVENTATIVE MEASURES: DENEL**

**RESOLVED**

1. That the Disaster Risk Management Centre update the on-site and off-site emergency plans and embark on a major safety exercise with all role-players.
2. That a report on improvement of the abovementioned emergency plans pertaining to Denel be submitted to the committee in August 2019.

**ACTION: M PLUKE; G PILLAY**

**6. UPDATE ON E-PERMITTING SYSTEM**

Mr Bosman proposed that a session on the E-Permitting System be arranged for the portfolio committee in August 2019.

**RESOLVED** that a session on the E-Permitting System be arranged in August 2019.

**ACTION: L DA SOUZA-ZILWA; T ISAACS; J ARNOLDUS**

**7. OPERATIONAL STAFF ESTABLISHMENT – FIRE AND RESCUE SERVICE – MARCH 2019**

For the minute refer to item no. SAFS 29/06/19.

**INFORMATION: I SCHNETLER**

**8. REPORTS FROM LAW ENFORCEMENT SERVICES ON A NUMBER OF ISSUES EMANATING FROM THE QUARTERLY REPORT FOR THE PERIOD 1 OCTOBER 2018 TO 31 DECEMBER 2018 ON THE FUNCTIONING OF THE SPECIALISED AND LAW ENFORCEMENT SERVICES FOR THE CITY OF CAPE TOWN- AS SUBMITTED TO THE MARCH 2019 MEETING**

For the minute refer to item no. SAFS 16/06/19.

**INFORMATION: R WILTSHIRE**

**9. NEW TRAINING COLLEGE**

**RESOLVED** that a report on the scope, nature and location of the new training college be submitted to the portfolio committee in August 2019.

**ACTION: R BOSMAN**

**10. STUDY TRIP TO KUMBHMELA 2019 PAYAGRAJ, INDIA**

**RESOLVED** that planning for sending a follow-up crew to India to become familiar with the planning- and building process, be earmarked for August 2019.

**ACTION: R BOSMAN; T ISAACS**

**11. FORMAL PROCESS (TEMPLATE) FOR TABLING CIVOC RECOMMENDATIONS FOR CONSIDERATION BY THE SAFETY AND SECURITY PORTFOLIO COMMITTEE**

Consideration of this item was deferred to August 2019.

**RESOLVED** that a formal process (template) for tabling CIVOC recommendations for consideration by the Safety and Security Portfolio committee be put in place.

**ACTION: R BOSMAN; N NGELE**

**12. UPDATE ON BAIL APPLICATION INVOLVING A SUSPECT IN A SHOOTING INCIDENT WITH A METRO POLICE OFFICER**

**RESOLVED** that the committee receive a status report during the August 2019 cycle of meetings.

**ACTION: N NGELE**

**13. A) ROLL OUT OF WI-FI ON EPIC  
B) ROLL OUT OF FIBRE NETWORK PLAN PER  
SUBCOUNCIL AND THE IMPACT ON THE SAFE CITY**

**RESOLVED** that the Safety and Security portfolio committee receives a status presentation on options in addressing the challenges pertaining to fibre roll out as identified during the portfolio committee meeting held in April 2019.

**ACTION: T BOSMAN**

**14. UPDATE ON FILLING OF SENIOR MANAGER POSITIONS**

- 1. EPIC MANAGER**
- 2. SIMS MANAGER**
- 3. ASSISTANT CHIEF: SPECIALISED SERVICES**
- 4. CONTROL ROOM POST**

For the minute refer to item no. SAFS 22/06/19.

**INFORMATION: R BOSMAN; B ISAACS**

**15. PRESENTATION ON FILM POLICY AND STRATEGY**

The committee urged that finalisation of the policy and strategy document receive priority.

**RESOLVED** that a workshop be arranged on the Film Policy and Strategy after the recess period.

**ACTION: L DA SOUZA-ZILWA**

**SAFS PC 06/06/19 PRESENTATION: DISPLACED PEOPLE / DUMPING**

Mr P Robberts gave a presentation on Displaced People and responded to questions.

Committee Members requested clarity with regard to the matters listed below:

- Sentencing of displaced persons
- Immigration (Outcome of meeting with Department of Home Affairs)
- Areas (North, South, East, West) within Safety and Security are not aligned with the ODTP

**RESOLVED** that cognisance be taken of the contents of the presentation on Displaced People.

**ACTION: P ROBBERTS**

**SAFS PC 07/06/19 PRESENTATION ON EPIC**

Mr. P Robberts presented an update on the EPIC system and responded to questions for clarity.

**RESOLVED** that the Safety and Security Portfolio committee takes cognisance of the presentation on EPIC.

**ACTION: P ROBBERTS**

**SAFS PC 08/06/19 REPORT ON THE FUNCTIONING OF THE MUNICIPAL COURTS FOR THE PERIOD 1 JANUARY 2019 T 31 MARCH 2019**

Mr. M Gaffley spoke to the contents of the report and responded to questions for clarity. He inter alia advised that he is in the process of engaging with the judiciary to establish the reasons for cases struck off the roll.

The committee raised concern in respect of the high number of cases struck off the roll and requested more information (reasons) for the high number of struck-off cases. The portfolio committee further requested that possible staff errors and areas of concern be identified and that training be provided where needed.

Further concerns raised by the committee is listed below:

- High number of representations made (reductions)
- Discrepancy in cash receipts for Cape Town and Wineberg

**RESOLVED**

1. That the contents of the report on the Functioning of the Municipal Courts for the period 1 January 2019 to 31 March 2019 be noted.
2. That the Safety and Security Portfolio Committee receive a follow-up report in August 2019 looking at how resources could be optimised to address the above concerns.
3. That the follow-up report to the committee include information on the number of representations made and number of cases struck off the roll in comparison to the number of fines issued.

**ACTION: M BASSON; M GAFFLEY**

**SAFS PC 09/06/19 VISIT BY THE SOUTH AFRICAN POLICE DETECTIVES TO CHECK SURVEILLANCE FOOTAGE**

Mr. B Schuller spoke to the contents of the report and responded to questions for clarity.

It was noted that SAPS officers are centred at both surveillance centres. The committee raised concern with regard to the unavailability of SAPS officers on site and requested a monthly report on attendance of the SAPS officers and also stats on requests for footage.

Cllr Golding commented that the system is not well used by all the areas.

**RESOLVED**

1. That the contents of the report on the visit by the South-African Police Detectives be noted.
2. That the committee receive information on the attendance/absenteeism by SAPS officers of surveillance centres as well as stats on the amount of requests for footage.

**ACTION: J VAN AS; B SCHULLER**

**SAFS PC 10/06/19 MONTHLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR MARCH 2019**

Mr B Lackay spoke to the contents of the report and pointed out highlights.

Cllr Yozi emphasized that politicians should not be involved in recruitment processes and requested information on the staff compliment of the Safety and Security directorate. The ED: Safety and Security undertook to email the requested information to Cllr Yozi.

**RESOLVED** that the contents of the report on the Cape Town Metropolitan Police's Safety and Security Training Academy for March 2019 be noted.

**INFORMATION: B LACKAY**

**ACTION: R BOSMAN**

**SAFS PC 11/06/19 QUARTERLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR JANUARY, FEBRUARY AND MARCH 2019**

It was clarified that officials are responsible for booking themselves for training online.



Cllr Golding requested information on the capacity for added training in the new financial year as well as a monthly update on the academy move.

**RESOLVED**

1. That the contents of the report on the Cape Town Metropolitan Police's Safety and Security Training Academy for January, February and March 2019 be noted.
2. That the information requested above be included in the next report to the committee.

**ACTION: B LACKAY**

**SAFS PC 12/06/19 QUARTERLY REPORT FOR THE PERIOD 1 JANUARY 2019 TO 31 MARCH 2019 FOR METROPOLITAN POLICE DEPARTMENT**

Cllr Bresler pointed out that there are no stats on arrests of stolen vehicles and requested that the list of stolen vehicles of SAPS be circulated to the Metro Police, Traffic Services and Law Enforcement as this could assist in identifying stolen vehicles that is often used in burglaries and other crimes.

**RESOLVED**

1. That the contents of the report on the Metro Police Department for the period 1 January 2019 to 31 March 2019 for the Metropolitan Police Department be noted.
2. That the list of stolen vehicles of SAPS be circulated to the Metro Police, Traffic Services and Law Enforcement

**ACTION: A MARAIS**

**SAFS PC 13/06/19 QUARTERLY REPORT: DISASTER RISK MANAGEMENT CENTRE: 1 JANUARY TO 31 MARCH 2019**

Mr. M Pluke spoke to the contents of the report and pointed out highlights.

Cllr Golding asked if there are any plans for another volunteer station around the mountain range with easy access to Hout bay, Constantia, Camps bay etc. He further requested clarity with regard to the 2 Million Rand for digital back-end upgrades as well as facility upgrades and the 6 Million Rand allocated for fire relief equipment.

Cllr Yozi requested that contact details on the City Web be updated on a regular basis to reflect current contact details. He further referred to a recent flood and raised concern with regard to cooperation with other

line departments in addressing disaster assistance. He also requested that the response times to floods, fires etc. be improved.

Cllr Matanzima requested that attendance and interest shown in awareness campaigns be indicated in future reports. Mr. Bosman suggested that results and outcomes of awareness campaigns be reported in future reports to the committee.

**RESOLVED** that the contents of the Quarterly Report: Disaster Risk Management Centre: 1 January 2019 to 31 March 2019 be noted and that information requested above be unpacked in the next report to the committee.

**ACTION: G PILLAY**

**SAFS PC 14/06/19 DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN(SDBIP) FOR 2019/20**

The Portfolio Committee requested that the following change be made to the Business Plan:

- Page 10 (on the Agenda it is item 175) - That the figure of 280 be amended to 200.

**RECOMMENDED** that the Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2019/20 be noted and supported, with the proposed change.

**ACTION: M CLEINWERCK**

**SAFS PC 15/06/19 SAFETY AND SECURITY: 2018/2019 THIRD QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENT'S PERFORMANCE**

Committee members pointed out areas of concern listed below:

- Reasons for variances by scrap metal dealers (What is the value of inspections of scrap metal dealers?)
- Remotely piloted aircraft systems – (Two drone pilots failed aviation radio communication assessments for the second time and the delay with certification of the drone system is also a concern). With regard to the latter, Mr. Bosman undertook to discuss the matter with the Legal Department and to report back to the committee.

**RECOMMENDED** that the 2018/2019 Third Quarter's Progress Report on the Directorate and Department's Performance be noted.

**ACTION: M CLEINWERCK; R BOSMAN**

**SAFS PC 16/06/19 QUARTERLY REPORT FOR THE PERIOD 1 JANUARY 2019 – 31 MARCH 2019 ON THE FUNCTIONING OF SPECIALISED AND LAW ENFORCEMENT SERVICES FOR THE CITY OF CAPE TOWN**

Chief Wiltshire pointed out highlights contained in the report and responded to questions for clarity.

It was noted that the additional report previously requested by the portfolio committee is included on page 302 of the agenda and the SOP for the Animal Control Unit is included on page 330.

Cllr van der Walt referred to the amount of man hours used to remove street people and requested a report on the entire process, outcomes and achievements (all steps taken) with the prosecution of street people.

Cllr Golding requested further information on performance and focus of Auxiliary staff in comparison with partners. He asked if more Auxiliary volunteers could be taken on by the Marine Unit and requested that stats on attacks on officers for the various areas be included as a standard item in all reports.

**RESOLVED**

1. That the contents of the Quarterly Report for the period 1 January 2019 – 31 March 2019 be noted, with comments.
2. That the committee receive a report on the entire process and achievements and all steps taken in the prosecution of street people.

**ACTION: R WILTSHIRE**

**SAFS PC 17/06/19 QUARTERLY REPORTS: FIRE & RESCUE SERVICES: JANUARY TO MARCH 2019**

Chief Schnetler pointed out highlights as contained in the report and responded to questions for clarity.

**RESOLVED** that the Quarterly Reports: Fire and Rescue Services for January to March 2019 be noted.

**ACTION: I SCHNETLER**

**SAFS PC 18/06/19 MONTHLY REPORT OF THE CAPE TOWN METROPOLITAN POLICE'S SAFETY AND SECURITY TRAINING ACADEMY FOR APRIL 2019**

**RESOLVED** that the contents of the Monthly Report of the Cape Town Metropolitan Police's Safety and Security Training Academy for April 2019 be noted.

**ACTION: B LACKAY**

**SAFS PC 19/06/19 CLOSE-OUT REPORT FOR EVENTS SUPPORTED: VARIOUS EVENTS**

Cllr Golding referred to the Cape Epic Event and commented that he would like to see information on the growth potential of the sports base in terms of the developmental side, considering the high monetary investment.

Mr. R Bosman responded to questions for clarity emanating from the report.

**RESOLVED**

1. That the contents of the Close-Out Report for Events Supported, be noted.
2. That the committee receive a report on development and growth opportunities created by events within the city.
3. That a site visit to the Good Hoop Centre where "Raised by Wolves" is currently being filmed, be arranged for the Safety and Security portfolio committee.

**ACTION: J ARNOLDUS; T ISAACS, L DA SOUZA-ZILWA**

**SAFS PC 20/06/19 EVENTS DEPARTMENT QUARTERLY REPORT: 1 JANUARY 2019 TO 31 MARCH 2019**

**RESOLVED** that the contents of the Quarterly Report from Events Department, be noted.

**ACTION: J ARNOLDUS**

**SAFS PC 21/06/19 STATUS REPORT: TRAFFIC FINES (APRIL 2019)**

Chief Thomas pointed out highlights and responded to questions for clarity.

Cllr Golding suggested that stats on taxi impoundments receive increased media coverage.

**RESOLVED** that the contents of the status report for the month of April 2019 be noted, with comments.

**ACTION: H THOMAS**

**SAFS PC 22/06/19 VACANCY STATUS AS AT 14 MAY 2019: DIRECTORATE SAFETY AND SECURITY**

Mr. Bosman provided an update on the filling of the positions listed below as set out in **Annexure A** attached hereto:

- **EPIC MANAGER**
- **SIMS MANAGER**
- **ASSISTANT CHIEF: SPECIALISED SERVICES**
- **CONTROL ROOM POST**

**RESOLVED** that the contents of the report as well as the updated schedule handed out at the meeting, be noted.

**ACTION: B ISAACS; A DANIELS**

**SAFS PC 23/06/19 STATUS OF CCTV SYSTEM AND INCIDENT STATISTICS****RESOLVED**

1. That the contents of the report on the Status of CCTV System and Incident Statistics be noted.
2. That the average repair time of CCTV cameras be indicated in the next report to the committee.

**ACTION: B SCHULLER**

**SAFS PC 24/06/19 STATUS REPORT: TRAFFIC FINES (MARCH 2019)**

**RESOLVED** that the contents of the Status Report on Traffic Fines for March 2019 be noted.

**ACTION: H THOMAS**

**SAFS PC 25/06/19 QUARTERLY STATUS OF SHOTSPOTTER STATISTICS JANUARY TO MARCH 2019**

Cllr Golding raised concern with regard to the delay with finalizing the ShotSpotter license tender and requested that the matter be escalated.

**RESOLVED** the contents of the Quarterly Status Report on ShotSpotter statistics for the period January to March 2019 be noted, with comment.

**ACTION: J VAN AS**

**SAFS PC 26/06/19 QUARTERLY REPORT: FIRE & RESCUE SERVICE: OCTOBER TO DECEMBER 2018**

Chief Schnetler pointed out highlights as contained in the report and responded to questions for clarity.

**RESOLVED** that the contents of the quarterly report for Fire and Rescue Services for the period October to December 2018, be noted.

**ACTION: I SCHNETLER**

**SAFS PC 27/06/19 QUARTERLY REPORT FOR THE PERIOD 1 JANUARY 2019 – 31 MARCH 2019 ON THE FUNCTIONING OF THE TRAFFIC SERVICES FOR THE CITY OF CAPE TOWN**

**RESOLVED** that the contents of the quarterly report for the period 1 January 2019 – 31 March 2019 on the functioning of the Traffic Services for the City of Cape Town be noted.

**ACTION: H THOMAS**

**SAFS PC 28/06/19 QUARTERLY REPORT PECC JAN TO MARCH 2019**

**RESOLVED** that the contents of the quarterly PECC report for the period January to March 2019 be noted.

**ACTION: J GROENEWALD**

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**SAFS PC 29/06/19 OPERATIONAL STAFF ESTABLISHMENT – FIRE AND RESCUE SERVICE – MARCH 2019**

Cllr Golding requested to be provided with information on acronyms.

In response from a question from Cllr Visser it was noted that Fire and Rescue Services staff do have access to trauma counseling and debriefing.

**RESOLVED** that the contents of the report on the operational staff establishment for Fire and Rescue Services for the month of March 2019 be noted, with comments.

**ACTION: I SCHNETLER**

**THE MEETING ENDED AT 14:45**

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**CHAIRPERSON**

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**Date:**