



**SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE  
IKOMITI YEMICIMBI YESEBE KWEZOCWANGCISO LWAMABALA NOKUSINGQONGILEYO  
PORTEFEULJEKOMITEE OOR RUIMTELIKE BEPLANNING EN DIE OMGEWING**

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**SPE 04/11/23**

**MINUTES OF PREVIOUS MEETING FOR CONFIRMATION  
IMIZUZU YENTLANGANISO EGQITHILEYO UKUZE IQWALASELWE  
NOTULE VAN VORIGE VERGADERING VIR GOEDKEURING**

**L von Molendorff  
Executive Support and  
Committee Services  
(021) 400-2310**

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The minutes of the Spatial Planning and Environment Portfolio Committee meeting held on 5 October 2023 is attached hereto for **CONFIRMATION**.

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**MINUTES**

**OF A MEETING OF THE SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE HELD IN COMMITTEE ROOM D, 5<sup>TH</sup> FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON THURSDAY, 5 OCTOBER 2023 AT 10:00**

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**PRESENT:****COMMITTEE MEMBERS****DEMOCRATIC ALLIANCE (DA)**

Cllr A Cassiem (Chairperson)

Cllr R C Cameron

Cllr C V Franklin

Cllr E E Jansen

Cllr F Lombard

Cllr N W McFarlane

Ald M Nieuwoudt

Cllr J Solomon

Cllr B van der Merwe

**AFRICAN NATIONAL CONGRESS (ANC)**

Cllr L Mbiza

**ECONOMIC FREEDOM FIGHTERS (EFF)**

None

**GOOD**

Cllr G Joachims (Skype)

**AFRICAN CHRISTIAN DEMOCRATIC PARTY**

None

**CAPE COLOURED CONGRESS**

None

**COMMITTEE MEMBERS ABSENT**

Cllr P Booï (with apology)  
 Cllr A Gabuza (with apology)  
 Cllr G Haskin (with apology)  
 Cllr N Makasi (with apology)  
 Cllr N Satarien (with apology)

### **MAYCO MEMBER**

None

***Note: Some of the officials were present in the venue while others linked in via Skype.***

### **OFFICIALS**

R McGaffin	-	ED: Spatial Planning and Environment
A Maxwell	-	Manager: Support Services
A Du Plessis	-	Student
B Mnisi	-	Manager: Environmental Planning & Sustainability
C Walters	-	Director: Development Management
D Daniels	-	Committee Support Officer
A Salie	-	Student
E Daniels	-	Manager: Finance
J Wood	-	Manager: Biodiversity Management
J Joubert	-	Manager: City Improvements Districts
L Kroese	-	HR Business Partner (SPE)
L Gerrans	-	Director: Environmental Management
N Meissenheimer	-	Executive Committee Officer
M Marope	-	Student
M Scharffenorth	-	Office Administration Manager
S Ismail	-	Support Assistant
S Ables	-	Legal Advisor
E Williams	-	Legal Advisor
E Foot	-	Manager: Biodiversity
K Wiseman	-	Manager: Environmental Management Systems
D van Wyk	-	Support Assistant
L Mathieson	-	Executive Support Officer: Corporate Services
L Kruger-Fountain	-	Urban Planning and Design
A Graham	-	Head: MURP Technical Support
M van Heerden	-	Senior Professional Officer
D Hart	-	Head: Environmental and Heritage Management
S Kraai	-	Functional Operational Manager
S Saungweme	-	Senior Professional Officer
S Dyongo	-	Professional Officer
E de Wet	-	Manager: Urban Development Implementation

**SPE 01/10/23      OPENING / PRAYER**

The Chairperson, Cllr A Cassiem welcomed the members and officials present at the meeting, whereupon Cllr E Jansen opened the meeting with prayer.

**SPE 02/10/23      APOLOGIES / LEAVE OF ABSENCE****Councillors**

Cllr P Booi (with apology)  
Cllr A Gabuza (with apology)  
Cllr G Haskin (with apology)  
Cllr N Makasi (with apology)  
Cllr N Satarien (with apology)

**Mayco Member**

Ald E Andrews

**Officials**

Mr F Cumming (leave)

**RESOLVED** that the applications for leave of absence received for this meeting, **BE NOTED**

**SPE 03/10/23      CHAIRPERSON'S REPORT**

The chairperson addressed the portfolio committee.

**NOTED**

**SPE 04/10/23      CONFIRMATION OF MINUTES OF THE SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE MEETING HELD ON 7 SEPTEMBER 2023**

The confirmation of minutes were proposed by Ald M Nieuwoudt and seconded by Cllr F Lombard.

**RESOLVED** that the minutes of the Spatial Planning and Environment Portfolio Committee held on 7 September 2023, **BE CONFIRMED.**

**1. A) GATEWAY PRECINCT MASTERPLAN PROGRESS STATUS**

The ED gave an update on the Gateway precincts and briefly highlighted two initiatives which are at various stages of project packaging. He indicated that a meeting has been scheduled for the 27<sup>TH</sup> October 2023 with the Directorate: Economic Growth on the prioritisation and programming of projects on the MPP process. The purpose would be to present the UCI CLP sites to the ED:EG and ED:HS and to discuss how these sites can be incorporated into the City-wide CLP programme and be subjected to a prioritisation assessment, as well as to programme how the Gateway sites in UCI CLP can be included in the MPP: Land Release process.

**RESOLVED** that the verbal status report by the ED: Spatial Planning and Environment be noted, with comments.

**ACTION: R MCGAFFIN**

**1 B) ESTABLISHMENT OF AN URBANISATION TASK TEAM  
CONSISTING OUT OF MEMBERS OF THE SPATIAL  
PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE**

With reference to the proposed Urbanisation Task Team, the ED reported that the City Manager's delivery system identified 6 priority areas where the City Manager wants particular oversight and direction. He elaborated that one area that impacts on SPE, namely the "Urbanisation Impact on Service Delivery", is in combination with Human Settlements, and would be focussing on a particular area, in order to develop a methodology on how to replicate this in other parts of the City. It was noted that Du Noon was identified in respect of the aforementioned.

Ald M Nieuwoudt clarified that the proposal to establish an Urbanisation Task Team consisting out of PC members would be to monitor the precinct plan in relation to economic growth through engagement of the Task Team and Cape Town Partnerships in respect of CBD's. She commented that the Blaauwberg situation should not re-occur in Cape Town CBD. She further expressed the view that the changes in respect of the market response to the proposed changes should be filtered into the masterplan of the City for the CBD.

**RESOLVED** that a Task Team on Urbanisation be established, consisting out of members of the Spatial Planning and Environment Portfolio Committee, headed by Alderman Nieuwoudt to meet on a quarterly basis.

**ACTION: ALD M NIEUWOUDT**

**2. SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE ACTIVITY DAY ON ROLES AND FUNCTIONS OF RELEVANT OUTSIDE BODIES THAT REQUIRE COUNCIL REPRESENTATION**

**RESOLVED** that it be noted that the tentative date of 22 February 2024 will be confirmed once the new Calendar of Council Meetings has been approved by Council.

**ACTION: R McGAFFIN**

**3. PROJECT MANAGEMENT UNIT: MANAGEMENT OF PROJECTS AND PROGRAMMES**

The ED provided a status update and reported that the Directorate is continuing with its work in respect of alignment of the Urban Regeneration Department. At present the functional analyses is in process with the Organizational, Effectiveness and Innovation Unit.

Ms. L Kroese elaborated on the work plan and workshop proposals for both PMU and the Urban Regeneration Department and informed that these have been concluded. The proposals would however need to be substantiated. It was further reported that the corporate process and the necessary engagements stemming therefrom is being actioned in line with corporate availability and capacity.

Ald M Nieuwoudt emphasised the formulation of a strategy and policy framework for the bureaucracy to be implemented, as there is currently no strategy or guideline to extend the City, and was of the view that the barrier for urban creep should be fragmented.

**RESOLVED** that it be noted that the proposal prepared for review by OEI – to determine the extent of functional analysis required in order to finalize the proposed functional and organizational structure with regard to the PMU and Urban Regeneration Department has been concluded as well as that the Corporate Process and necessary engagements stemming therefrom is being actioned.

**ACTION: R McGAFFIN; L KROESE**

**4. DEVELOPMENT APPLICATION MANAGEMENT SYSTEM (DAMS) UPDATE**

The ED reported that the completion of the items were finalised and that the deadline has been met. It was noted that a report and demonstration on the subject matter would be made available to the next Portfolio Committee meeting.

**RESOLVED** that a report and demonstration on the Development Application Management System (DAMS) be made available at the next Portfolio Committee meeting scheduled for 2 November 2023.

**ACTION: J VAN DER WESTHUIZEN, C WALTERS; R McGAFFIN**

**5. LIST OF TRAINED CONTRACTORS TO REMOVE PSHB INFESTED MATERIAL**

Ms. J Wood informed the Committee that a schedule of trained contractors was provided to secretariat for distribution to members. It was further noted that the schedule was also uploaded onto the City web for ease of access.

Cllr F Lombard indicated that the schedule might change, as result of further trained contractors. Ms Wood confirmed that the schedule would be updated regularly.

**RESOLVED** that the subject matter be removed from the MRA Schedule.

**ACTION: COMMITTEE SERVICES; J WOOD**

**6. ACTION ITEMS EMANATING FROM FEEDBACK ON THE INTERNATIONAL/OUTSIDE THE BORDERS OF THE RSA TRIP UNDERTAKEN BY TWO CITY OFFICIALS FROM 10- 23 OCTOBER 2022 TO ACCOMPANY THE EXECUTIVE DEPUTY MAYOR TO ATTEND THE INTERNATIONAL UNION FOR CONSERVATION OF NATURES LEADERS FORUM IN SOUTH KOREA AND THE C40 MAYORS SUMMIT IN ARGENTINA**

**RESOLVED** that it be noted that a report on the action items would be submitted to the next Portfolio Committee scheduled for 2 November 2023.

**ACTION: D VAN SCHALKWYK**

**7. TASK TEAM - ZANDVLEI ESTUARY MANAGEMENT PLAN FOR PUBLIC COMMENT**

Cllr F Lombard indicated that the advert for public engagement in respect of the subject matter was publicised as requested. Ms Gerrans further elaborated on the pollution abatement plan, and indicated that the Coastal Unit is legally responsible for the Estuary Management Plan. Ald Nieuwoudt urged that it should be a holistic management plan.

At this stage of discussions, Cllr E Jansen made reference to a report on Coastal Management relating to information on the recent storms and the impact on our coastlines. He requested that such report be submitted to the Spatial Planning and Environment Portfolio Committee to also be informed of the content. Ald M Nieuwoudt acknowledged the great work that the Coastal Unit has done, whereupon she expressed her appreciation.

**RESOLVED** that the status update on the public participation process be noted and that the portfolio committee receive a report from Coastal Management with reference to the recent storms and effect on the City's coastlines.

**ACTION: CLLR LOMBARD**

**SPE 06/10/23**

**HELDERBERG NATURE RESERVE BUSINESS FRAMEWORK**

A presentation was made by Ms J Wood of the Environmental Management Department and highlighted the following:

- Coverage and slopes of the Helderberg Nature Reserve Area
- Vision of the Nature Reserve - The natural resources of the Helderberg Nature Reserve are conserved and managed through sound partnerships in order to promote ecological, recreational and social benefits
- Underlying principles:
  - The location, size and placement of facilities and all activities need to be captured within the approved Protected Area Management Plans (PAMP's) as per National Environmental Management: Protected Areas Act 57 of 2003. This is to ensure that the development options implemented are sustainable and support the protected area. This requires careful unpacking and alignment of conservation features with the needs and desires of visitors and users of the nature reserves and working with partners such as the City's Tourism Department.



- The most important aspect is to provide a safe, natural or wilderness experience while protecting and enhancing our natural heritage (biodiversity assets). Coupled with this is the need to keep gate fees, activity and facility hiring costs affordable so that our nature reserves remain accessible to, and are well used by, a wide range of society.
  - In line with above, the primary objective is not to make a profit but to effectively optimise existing activities and generate revenue where possible.
- Operating expenses and – income
  - Graphs of the prioritisation of new opportunities
  - Conclusion of the Business Framework

Cllr N McFarlane mentioned that almost 60% of the public who visited the Helderberg Nature Reserve were from outside the Helderberg Jurisdiction Area, as it is a very popular Nature Reserve. He enquired how soon the “visitor survey” would be conducted, as well as mentioned the availability of coffee stations and food trucks at the reserve. Cllr McFarlane pleaded that the use of the Helderberg Environmental Centre for weddings / birthdays / community events over weekends should be considered, as it would generate a significant source of income.

Cllr E Jansen was of the view that business people should be engaged to optimise the facilities and minor events in the Nature Reserve. Ald M Nieuwoudt advised that the ideas must be shared with entrepreneurs to explore the opportunities on the aforementioned. She requested the ED to discuss the report with EMT, and to consult the ED: Economic Growth for possible assistance in developing a business plan in this regard.

Ms Wood explained that a lot more work has to be done and that she would consider a survey during the summer season. She stated that the additional staff issue should be addressed in order to optimally use the facilities at nature reserves. Cllr F McFarlane emphasised that the main and precious responsibility to communities is to maintain the environmental sustainability of the nature reserves.

**RESOLVED** that:

- (a) the content of the report and the presentation on the Helderberg Nature Reserve Business Framework, be noted with appreciation.
- (b) A presentation be made to the Executive Management Team by the ED, in order for EMT to assist with the Helderberg Nature

Reserve Business Framework and development of a business plan for nature reserves.

**ACTION: J WOOD, L GERRANS, R McGaffin**

**SPE 07/10/23**

**ACTION PLAN COMPONENT (2023-2027) OF THE LOCAL BIODIVERSITY STRATEGY AND ACTION PLAN**

A presentation was made by Ms J Wood of the Environmental Management Department on the Local Biodiversity Strategy and Action Plan (LBSAP) which highlighted the following:

- Environmental Sector Plan - functional areas:
  - Strategy and Policy
  - Conservation Services
  - Invasive Species
  - Green Jobs
  - People and Conservation
  - Support (Tender, Contracts, Projects) & Operations
  - Nature Reserves
  - Special Environmental Projects
- Vision
- Strategic Objectives:
  - Develop and maintain relevant policies and strategies to ensure alignment with relevant International, National, Provincial and City of Cape Town legislation, policies and strategies.
  - Secure formal conservation status, manage and maintain terrestrial and wetland priority sites and species.
  - Identify, enhance and optimise socio-economic benefits and opportunities that are ecologically sustainable.
  - Increase communication efforts to enrich knowledge and awareness about, and support for Cape Town's biodiversity.
  - Ensure effective and efficient management of the Biodiversity Management Branch.
- Deliverables:
  - Report on BMB work in the IDP Integrated Annual Report, as per the Environmental Strategy M&E Framework.
  - Review existing targets and prepare 5 and 10 year targets for Implementation of the Bio Net; invasive species programme; and nature reserve management.

Ald M Nieuwoudt emphasised that the Department should comply with the biodiversity targets and “green infrastructure” and that a healthy eco-system must be maintained. Cllr E Jansen mentioned that especially where nature reserves are surrounded by

communities, public relationships should be of the essence, in order to preserve these reserves.

Further questions raised by the members of the portfolio committee were clarified by Ms Wood.

**RESOLVED** that the content of the report and the presentation on the Action Plan Component (2023-2027) of the Local Biodiversity Strategy and Action Plan, be noted with appreciation.

**ACTION: J WOOD, L GERRANS, R McGAFFIN**

**SPE 08/10/23**

**PRESENTATION ON BIODIVERSITY MANAGEMENT REPORT 1  
JULY 2022 - 30 JUNE 2023**

A presentation was made by Ms J Wood of the Environmental Management Department on the Biodiversity Management Report which highlighted the following:

- Completion of Biodiversity Network (Bio Net), and Bioregional Plan in draft
- 2. Action Plan component (2023-2027) of Local Biodiversity Strategy and Action Plan (LBSAP) completed
- Mayor's Priority Programme (MPP) vleis remediation reports completed for Zeekoevlei, Zandvlei, Rietvlei and Milnerton Lagoon
- Flora and fauna discoveries
- Statistics for 2023
- BioNet 2021 for CCT municipal area, extended domain (10 km buffer) and Water Supply Catchments
- Cape Town Terrestrial and Aquatic BioNet 2023
- Conserved land in Cape Town
- Summary of EMD MPP June 2023 Feedback
- Fauna highlights: Swartland Silver-spotted Copper
- The Cape Bird Club City Birding Big Year
- Flora highlight
- Number of visitors to Nature Reserves and revenue for the financial years 2017 to 2023
- Environmental Education, Awareness, Volunteers and Community Liaison
- Job Creation
- Invasive Plant Species (ha cleared)
- Nature Reserve Operations and Challenges
- Online Booking System - update September 2023

Ald M Nieuwoudt expressed the importance of a structure plan and/or at least an environmental framework plan, to ensure that it is taken into account when land use planning decisions are made. Ald M Nieuwoudt and the Chairperson expressed their utmost thanks to Ms Wood and her team for the excellent work done.

Further questions raised by the members of the Committee were clarified by Ms Wood.

**RESOLVED** that the presentation on the Biodiversity Management Report for the period 1 July 2022 - 30 June 2023, be noted with appreciation.

**ACTION: J WOOD, L GERRANS, R McGAFFIN**

**SPE 09/10/23**

**PRESENTATION ON SPATIAL PLANNING AND ENVIRONMENT DIRECTORATE VACANCY ANALYSIS**

A presentation was made by Ms L Kroese, HR Business Partner (SPE) on the Directorate's Staff Establishment and Vacancy Status Overview as at September 2023 which highlighted the following:

- Staff Establishment status overview : 4<sup>th</sup> quarter & 1<sup>st</sup> quarter as at 30 September 2023
- Vacancy status overview: 4<sup>th</sup> quarter & 1<sup>st</sup> quarter as at 30 September 2023
- Appointments and Staff movements
- Vacancy Age analysis as at 30 September 2023
- Recruitment and Selection plan & turnaround
- Factors impacting and related interventions
- Summary analysis: vacancy rates –appointments : Jul-Aug extract
- Extracted worksheet – Staff Establishment and Status of Vacancies ( incl. cost) as at 30 September 2023
- Extracted worksheet – Staff Establishment and Status of Vacancies ( incl. cost) as at 31 Aug 2023
- Extracted worksheet – Staff Establishment and Status of Vacancies ( incl. cost) as at 31 July 2023
- Vacancy Age Analysis as at 30 September 2023 Organisation wide
- Vacancy Age Analysis – 30 September 2023 – SPE per Department
- Vacancy Age Analysis –31 September 2023 – >1 year extract (21)
- Factors impacting Filling of vacancies / vacancy rates

- Interventions/ proposals
- Prioritised filling of vacancies (i.e. DM Filling of prioritised vacancies – to address bottlenecks in processing of applications / and DAMS production tempo)
- Recruitment and Selection plan & process – extract of plan / turnaround times
- Fast-tracked –filling of prioritised vacancies – DM (DAMS) Programming extract
- Proposal to Corporate HR & Outcome of reviewed allocation of resources –Corporate HR
- Outcome –reviewed resource allocation

At this stage Ald M Nieuwoudt expressed her concern in respect of the shortage of building control officers and how this impacts the process of approval of building plan applications. She was of the view that the aforementioned places the City at risk and suggested that the ED addresses the matter with the City Manager. She further advised that the structure of the Planning Development Management Unit must be relooked in such a way that it would enhance economic growth, as well as to address safety within the building environment. Ald Nieuwoudt also suggested that the portfolio committee at least visits one Area Planning Development Management Branch Office per month from February 2024 onwards. She requested the ED to submit a detailed report on each Planning District speaking to the process flow in respect of approval of building plan applications.

Further questions raised by the members of the Committee were clarified by Ms L Kroese and the Executive Director.

**RESOLVED** that:

- (a) the presentation on the Spatial Planning and Environment Directorate Vacancy Analyses, be noted with appreciation.
- (b) a detailed report of the process flow in respect of approval of building plan applications at each Planning District be submitted to the Portfolio Committee during February 2024.

**ACTION: L KROESE, C WALTERS, R McGAFFIN**

**At this stage, namely at 13H25, the Chairperson announced that the meeting would adjourn for a comfort break. The meeting reconvened at 13H50. It was noted that Cllr G Joachims was excused for the remainder of the meeting at 13H00.**

**SPE 10/10/23 ANNUAL REPORT ON ENVIRONMENTAL COMPLIANCE FOR THE CITY OF CAPE TOWN: 1 JULY 2022 TO 30 JUNE 2023**

**RESOLVED** that the content of the Annual Report on Environmental Compliance for the City of Cape Town for the period 1 July 2022 to 30 June 2023, be noted.

**ACTION: K WISEMAN, L GERRANS, R McGAFFIN**

**At this stage, namely at 14H30, Cllr E Jansen was excused for the remainder of the meeting.**

**SPE 11/10/23 PHILIPPI FRESH PRODUCE MARKET REFURBISHMENT PROJECT: YEAR 3 CLOSE-OUT REPORT**

Ald M Nieuwoudt requested clarity on what the impact of this project would have on the intention and aim of the precinct plan of the respective area.

Mr. G Brand explained that this project is about the refurbishment of that facility in a catalytic precinct, where also other related and parallel actions are taking place in terms of new housing developments, urban mobility, safety and security. It was noted that this particular project is about skills and jobs at a multi-year project and that the facility would be trading by end of December 2023 to actually fulfil the role for which it was built originally in 2008.

**RESOLVED** that the content of the 3 Year Close-Out report on the Philippi Fresh Produce Market Refurbishment Project, be noted.

**ACTION: G BRAND, F CUMMING, , R McGAFFIN**

**SPE 12/10/23 INTEGRATED DEVELOPMENT PLAN (IDP) ANNUAL AMENDMENT PROCESS**

Cllr C Franklin mentioned that the annual IDP amendment process commenced during September 2023, as outlined in the Council approved IDP and Budget Time-Schedule. During this process, a member or Committee of the Municipal Council have the opportunity to submit proposals for amending the IDP by way of a memorandum, setting out the reasons for the proposal.

She advised that, in order to comply with the legislative requirements, the template attached to the report on the agenda for submitting

proposals should be completed and be submitted to [NT05YR@capetown.gov.za](mailto:NT05YR@capetown.gov.za) by 16:00 on 31 October 2023.

Cllr Franklin made some proposals, as per the attached *Annexures B & C*, which were duly supported by the members of the Portfolio Committee. Members of the Portfolio Committee were advised to timeously submit their proposals. (*The proposals have been forwarded to the IDP Office*)

Ald M Nieuwoudt stated that with reference to recommendation (c) on the report on the agenda, it is not the responsibility of Chairpersons, who serve on Section 79 Portfolio Committees, to inform their respective Subcouncils of the process, but the responsibility of the Administration.

**RESOLVED** that:

- a) the commencement of the annual Integrated Development Plan (IDP) amendment process, be noted
- b) the proposals to amend the IDP, as reflected on Addendum A attached to the minutes, be timeously submitted before or on 31 October 2023
- c) all Subcouncils be informed of the process by the Administration.

**ACTION: J YSLIE, H COLE, G MORGAN**

**SPE 13/10/23**

**ANNUAL REVIEW OF ORGANISATIONAL PERFORMANCE MANAGEMENT SYSTEM**

**RESOLVED** that the process for the review of the Organisational Performance Management system be noted and that the members of the portfolio committee provide input, if necessary and recommend it to the Executive Mayor together with Mayco for submission to Council as part of the annual review process.

**ACTION: M FILLIES, G MORGAN**

**SPE 14/10/23**

**MATTER ARISING FROM THE MINUTES OF A CORPORATE SERVICES PORTFOLIO COMMITTEE MEETING HELD ON 6 SEPTEMBER 2023 REGARDING A PROPOSAL TO CONSIDER THE DEVELOPMENT OF A POLICY OR POTENTIAL AMENDMENT TO THE MUNICIPAL PLANNING BY-LAW**

The Executive Director gave a brief explanation of the proposal / motion considered and supported by the Corporate Services Portfolio Committee at its meeting held on 6 September 2023 on the structural circumstances of the Council Chamber Dome, which was submitted to the Spatial Planning and Environment Portfolio Committee for consultation on this matter.

Ald M Nieuwoudt was of the view that this matter does not fall under the domain of this Portfolio Committee, but Asset Management, which resorts under Corporate Services. Ald M Nieuwoudt advised that the relevant Department should consult a Consultant or Structural Engineer to assess the structure / building, as Planning Development Management could not act as regulator and player in this instance.

Ms C Walters indicated that their Department was in consultation with Corporate Services and gave them permission to liaise with Mr. Marius Lourens (City's Building Control Professional) on this matter. Ms Walters also informed the Portfolio Committee that the incorrect legislation has been cited, namely the Municipal Planning By-Law, and not the Municipal Building Regulations. She indicated that this matter was referred to Facilities Management, which should by now have addressed this issue.

**RESOLVED** that it be noted that this matter is not applicable to the Spatial Planning and Environment Portfolio Committee for the reasons captured in the above discussion.

**ACTION: R MELODY, E SASS**

**SPE 15/10/23**

**PHILIPPI OPPORTUNITY AREA (POA) PRESIDENTIAL EMPLOYMENT PROJECT (PEP): 2022/ 23 FINANCIAL YEAR (YEAR 2) CLOSE-OUT REPORT**

Mr. G Brand mentioned that this is a Presidential Employment Project that runs strictly on EPWP terms with the relevant requirements in place. It was noted that this is the 3<sup>rd</sup> and last year of grants, which National Government did make available and that this close-out report covers the 2022/23 financial year (i.e. Year 2 of this three-year project), with a 100% spent.

Ald M Nieuwoudt requested that the following proposals be considered as part of the way forward::

- Engagement with the Provincial Agriculture Department for operational funding and management support for emerging farmers, as well as practical assistance from aforementioned Department



- Possible engagement between PEDI and the Social Development Department to register as a Development Agency to get project funding from the aforementioned Department

**RESOLVED** that:

- (a) the content of Year 2 Close-Out report on the Philippi Opportunity Area (POA) Presidential Employment Project (Pep) for the 2022/23 Financial Year, be noted.
- (b) the following proposals be considered:
  - Engagement with the Provincial Agriculture Department for operational funding and management support for emerging farmers, as well as practical assistance from aforementioned Department
  - Possible engagement between PEDI and the Social Development Department to register as a Development Agency to get project funding from the aforementioned Department

**ACTION: G BRAND, F CUMMING, R McGAFFIN**

**SPE 16/10/23**

**SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE ANNUAL REPORT FOR THE PERIOD JULY 2022 TO JUNE 2023**

**RECOMMENDED TO MAYCO** that the Spatial Planning and Environment Portfolio Committee Annual Report for the period July 2022 to June 2023, as set out in Annexure A, be approved.

**ACTION: N MEISSENHEIMER, CHAIRPERSON**

**SPE 17/10/23**

**SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE 2023/24 ANNUAL OVERSIGHT WORK PLAN**

**RESOLVED** that the Spatial Planning and Environment Portfolio Committee considered and adopted the 2023/24 Annual Oversight Work Plan.

**ACTION: CHAIRPERSON**

**THE MEETING ENDED AT 14:45**

.....  
**CHAIRPERSON**

.....  
**DATE**

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**ADDRESS BY CLLR ASLAM CASSIEM TO THE SPATIAL PLANNING AND ENVIRONMENT  
PORTFOLIO COMMITTEE**

05 October 2023

*Aldermen & Councillors*

*Mayoral Committee for Spatial Planning – Ald Andrews*

*Executive Directors, Directors & Managers*

*Committee Secretariat*

Greetings and welcome all to this October 2023 seating of the Spatial Planning and Environment Portfolio Committee Meeting.

A very important requirement, in terms of the Municipal Systems Act, is the IDP amendment process where the municipal council have the opportunity to submit any proposals.

Please be aware that it has a strict legislative timeframe by 4pm on the 31 October 2023.10.19. Today we will be noting and reviewing the Organisational Performance Management System (OPM) and recommending these comments and inputs to the executive structures.

The OPM process involves firstly: Auditing and oversight, Secondly: Planning, Thirdly: Reporting, Fourthly: Monitoring & Evaluation & Review.

The key performance indicators with its vision and strategies is translated into tangible and real actions. However the scorecard allow us to see whether these actions culminate in its intended outcomes.

One of the matters relevant to our PC would be the attainment and our objective of a sustainable environment, our biodiversity is conserved and enhanced and not to forget the delicate and respect to the interaction we have with our environment.

As we conclude, some important highlights:

- Zandvlei Estuary Management Plan available to for public comment
- Steenbras Nature Reserve Gorge hike closed until further notice.

- Free entry to City's nature reserves this heritage weekend
- Residents encouraged to comment on the revised Urban Design Policy
- Residents invited to Design workshop related to new spatial vision for Cape Town CBD.

I thank you.

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**CLLR ASLAM CASSIEM**  
**PORTFOLIO COMMITTEE CHAIRPERSON**  
**SPATIAL PLANNING AND ENVIRONMENT**



**Councillor Carolynne Franklin**

**Councillor Frances Lombard**

**Alderman Marian Nieuwoudt**

**Spatial Planning and Environment Portfolio Committee**


**([Carolynne.Franklin@capetown.gov.za](mailto:Carolynne.Franklin@capetown.gov.za) – cell 0731418605)**

**Please complete this form for all proposed IDP Amendments (for implementation in 2024/2025).**

Select one (or more) of following categories which are applicable to the proposed amendment:

IDP Amendment categories		Select by marking with "X"
1	Legislative requirement for specific content to be included in the IDP. <b>NEMA, APA (Animal protection Act) and Protected Area's Act</b>	X
2	Amendments required introducing and / or implementing changes (City wide) in relevant legislation.	
	Quote the relevant legislative provision:	
3	Proposal/suggestion from the interactions with other spheres of government that is supported by Council.	
	Explanation (corroborating information):	
4	Amendments flowing from a performance assessment inclusive of the achievement of performance indicators.	
5	Amendments required due to a changed IDP work programme/project or resources that may be required.	
6	Is the amendment of a strategic (e.g. City wide) nature? (Yes/No)	Yes X
		No

IDP Amendment categories		Select by marking with "X"
	<p>If yes, please explain the strategic nature of the proposal.</p> <p><b>*Increase Biodiversity Tourism (penguins/baboons/caracul etc.) – international travel to wildlife destinations is now worth an estimated 600 billion dollars a year - globally.</b></p> <p><b>*Increase Cape Town's optics for the positive in terms of wildlife management #LivingALONGSIDEwildlife.</b></p> <p><b>*Increase potential to unlock International Funding for wildlife corridors, and Rehabilitation/Rewilding of injured or dispersing wildlife.</b></p> <p><b>*Reduce possible extinction of species due to destruction of habitat.</b></p> <p><b>*Reduce negative conflict outcomes such as shooting, poisoning, trapping by more measured and wildlife-inclusive LSDF's.</b></p> <p><b>*Improve soil health and fertility through nutrient rich dung, and fynbos seeding.</b></p> <p><b>*Increase well-being of residents and tourists with responsible and managed wildlife interactions eg: Penguins at Boulders beach or Chacma baboons in Scarborough.</b></p>	
IDP Amendment categories		Select by marking with "X"
	Does the proposed amendment result from a major change (e.g. City wide) in circumstances? (Yes/No)	Yes X No
7	<p>If yes, please explain.</p> <p><b>The incorporation and identification of wildlife corridors, and the identification and mitigation of human/wildlife conflict zones will need to be monitored and managed within Environmental Management Department as well as the Biodiversity Management Department – under the Rexasponsibility of the Spatial Planning and Environment Directorate.</b></p>	
8	<p>Motivation for proposed amendment.</p> <p><b>The City of Cape Town is a signatory to the Sustainable Development Goals which include #15 Life on Land and #14 Life below Water. In spite of drawing tourists from across the world as a result of our biodiversity (flora AND fauna) it is evident that wildlife in The City Of Cape Town are subject to conflict and persecution from authorities and residents alike (refer to SPCA wildlife data). This is particularly prevalent alongside Urban edges, and more specifically in areas abutting Table Mountain National Park. The Animal Protection Act, and our legislated responsibilities in terms of NEMA, require The City of Cape Town to undertake proactive, and best practice decisions, in order to protect our wildlife. This will include the responsible use of poisons in public spaces and on city-owned land to mitigate run-off and fauna death eg: Endangered Western Leopard Toads, Raptors, Caracul.</b></p>	
9	Based on the above motivation, the following amendments are proposed	Page 43
	<b>Current wording in the approved IDP</b>	

IDP Amendment categories	Select by marking with "X"
<p><i>Spatial Strategy: Manage Urban Growth and Create a Balance between Urban Development and Environmental Protection</i></p> <p><i>'The envisaged developmental outcomes are more sustainable use of land and natural resources, lower carbon emissions, climate adaptation, more efficient use of infrastructure, and effective public transport systems and amenities.'</i></p>	
<b>AMENDED WORDING IN IDP</b>	
<p><i>Spatial Strategy: Manage Urban Growth and Create a Balance between Urban Development and Environmental Protection</i></p> <p><i>'The envisaged developmental outcomes are more sustainable use of land and natural resources, <b>protection and incorporation of wildlife zones into LSDF's, reduced reliance on harmful pesticides/herbicides</b>, lower carbon emissions, climate adaptation, more efficient use of infrastructure, and effective public transport systems and amenities.'</i></p>	X
	

Signature of Councillor/  
Committee Chairperson

10 October 2023

Please submit this form to [NT05YR@capetown.gov.za](mailto:NT05YR@capetown.gov.za) no later than **31 October 2023**





**Councillor Carolynne Franklin**

**Councillor Frances Lombard**

**Alderman Marian Nieuwoudt**

**Spatial Planning and Environmental Portfolio Committee**

**([Carolynne.Franklin@capetown.gov.za](mailto:Carolynne.Franklin@capetown.gov.za) cell 0731418605)**

**Please complete this form for all proposed IDP Amendments (for implementation in 2024/2025).**

Select one (or more) of following categories which are applicable to the proposed amendment:

IDP Amendment categories		Select by marking with "X"
1	Legislative requirement for specific content to be included in the IDP. <b>NEMA, APA (Animal Protection Act) and Protected Area's Act</b>	X
2	Amendments required introducing and / or implementing changes (City wide) in relevant legislation.	
	Quote the relevant legislative provision:	
3	Proposal/suggestion from the interactions with other spheres of government that is supported by Council.	
	Explanation (corroborating information):	
4	Amendments flowing from a performance assessment inclusive of the achievement of performance indicators.	
5	Amendments required due to a changed IDP work programme/project or resources that may be required.	
6	Is the amendment of a strategic (e.g. City wide) nature? (Yes/No)	Yes X
	If yes, please explain the strategic nature of the proposal.	No
*Increase Biodiversity Tourism (penguins/baboons/caracul etc.) – international travel to wildlife destinations is now worth an estimated 600 billion dollars a year - globally.		



IDP Amendment categories		Select by marking with "X"
	<p><b>*Increase Cape Town's optics for the positive in terms of wildlife management #LivingALONGSIDEwildlife.</b></p> <p><b>*Increase potential to unlock International Funding for wildlife corridors, and Rehabilitation/Rewilding of injured or dispersing wildlife.</b></p> <p><b>*Reduce possible extinction of species due to destruction of habitat.</b></p> <p><b>*Reduce negative conflict outcomes such as shooting, poisoning, trapping by more measured and wildlife-inclusive LSDF's.</b></p> <p><b>*Improve soil health and fertility through nutrient rich dung, and fynbos seeding.</b></p> <p><b>*Increase well-being of residents and tourists with responsible and managed wildlife interactions eg: Penguins at Boulders beach or Chacma baboons in Scarborough.</b></p>	
IDP Amendment categories		Select by marking with "X"
	Does the proposed amendment result from a major change (e.g. City wide) in circumstances? (Yes/No)	Yes X No
7	<p>If yes, please explain.</p> <p><b>The incorporation and identification of wildlife corridors, and the identification of human/wildlife conflict zones will need to be monitored and managed within Environmental Management Department as well as the Biodiversity Management Department – under the responsibility of the Spatial Planning and Environment Directorate.</b></p>	
8	<p>Motivation for proposed amendment.</p> <p><b>The City of Cape Town is a signatory to the Sustainable Development Goals which include #15 Life on Land and #14 Life below Water. In spite of drawing tourists from across the world as a result of our biodiversity (flora AND fauna) it is evident that the wildlife in The City Of Cape Town are subject to conflict and persecution from authorities and residents alike (refer to SPCA wildlife data). This is particularly prevalent alongside Urban edges, and more specifically in areas abutting Table Mountain National Park. The Animal Protection Act, and our legislated responsibilities in terms of NEMA, require The City of Cape Town to undertake proactive, and best practice decisions, in order to protect our wildlife. This will include the responsible use of poisons in public spaces and on city-owned land to mitigate faunal deaths eg: Endangered Western Leopard Toads, Raptors, caracul.</b></p>	
9	Based on the above motivation, the following amendments are proposed	
		Page 84
	<b>Current wording in the approved IDP</b>	

IDP Amendment categories	Select by marking with "X"
<p>9.1.A Biodiversity management initiative: The City will prioritise the protection of its ecosystem services and biodiversity sensitive areas to ensure their long-term sustainability and improve Cape Town's resilience to climate change. The City will work to expand land under conservation and manage biodiversity effectively, which includes the removal of alien species. The City recognises the importance of maintaining Cape Town's protected areas in a way that supports community access to nature as well as economic activity such as ecotourism. In this regard it will work with organisations and other spheres of government to continually improve the national park, nature reserves and biodiversity assets in Cape Town.</p>	
<b>Amended wording in the IDP</b>	
<p>9.1.A Biodiversity management initiative: The City will prioritise the protection of its ecosystem services and biodiversity sensitive areas to ensure their long-term sustainability and improve Cape Town's resilience to climate change. The City will work to expand land under conservation and manage biodiversity effectively, which includes the removal of alien species <b>and the protection of wildlife</b>. The City recognises the importance of maintaining Cape Town's protected areas in a way that supports community access to nature as well as economic activity such as ecotourism. In this regard it will work with <b>external stakeholders</b> and other spheres of government to continually improve the national park, nature reserves, and biodiversity assets in Cape Town, <b>and to reduce Human/Wildlife conflict</b>.</p>	X



Signature of Councillor/  
Committee Chairperson

10 October 2023

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