



**SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE
IKOMITI YEMICIMBI YESEBE KWEZOCWANGCISO LWAMABALA NOKUSINGQONGILEYO
PORTEFEULJEKOMITEE OOR RUIMTELIKE BEPLANNING EN DIE OMGEWING**

SPE 05/09/23

**MATTERS RECEIVING ATTENTION
INGXELO ESAFUMANA INGQWALASELA
AANGELEENTHEDE WAT AANDAG GENIET**

**H/O 4/3/2/1
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The list of Matters Receiving Attention is hereto attached for NOTING.

**SPATIAL PLANNING AND ENVIRONMENT PORTFOLIO COMMITTEE
MATTERS RECEIVING ATTENTION
7 SEPTEMBER 2023**

ITEM	REPORT REQUESTED/ DATE OF MEETING	TARGET DATE FOR UPDATE/ REPORT/ PRESENTATION	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL/ PHONE NO.	ACTION / COMMENT
1.	2 February 2023	7 September 2023 5 October 2023	<p>HELDERBERG NATURE RESERVE BUSINESS FRAMEWORK</p> <p>CITY'S NATURE RESERVES: OPTIMISING SUSTAINABLE</p> <p>During the previous portfolio committee meeting Ald Nieuwoudt pointed out that the framework must come to the portfolio committee during September 2023 in order to be in time for the Adjustment Budget.</p> <p>RESOLVED that the Helderberg Nature Reserve Business Framework be submitted to the portfolio committee on 7 September 2023.</p>	<p>L Gerrans J Wood E Foot</p>	<p><i>The department has requested an extension until the October 2023 cycle of PC meetings for submission of the Helderberg Nature Reserve Business Framework.</i></p>
2.	2 March 2023	7 September 2023	<p>GATEWAY PRECINCT MASTERPLAN STATUS</p> <p>PROGRESS REPORT</p> <p>During the previous portfolio committee meeting Mr. McGaffin reported that there has been a delay in obtaining a final resolution as the Economic Growth directorate who is directly responsible for land release from a transaction point of view is in the process of increasing their capacity through establishment of a new department. The ED: Economic Growth has requested that the engagement be delayed until such time as a director has been appointed for the new department at the beginning of September 2023. Further, to note that during the SMF Review Workshop with EMT, the need for clarification around responsibilities with respect to</p>	<p>R McGaffin F Cumming</p>	<p><i>The ED will provide a verbal status report in this regard.</i></p>

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			<p>precinct planning and land release was raised. He further informed that the intension is now to put the Gateway Precinct Project through the stage gate bid review process in order to be taken up in the budget process.</p> <p>Ald Nieuwoudt requested that the Executive Mayor be informed of the situation, noting that the plans have been with SPE for a very long time and have been incorporated into the district plans. Further, that the directorate cannot progress if Economic Growth does not have the capacity to resolve land availability, also taking into consideration that the project is part of City's Economic Recovery Plan and that Economic Growth needs to be urged to fulfil their part of the process.</p> <p>RESOLVED that the Executive Mayor be informed of the situation, noting that the Gateway Precinct Plans have been with SPE for a very long time and have been incorporated into the district plans; further, that the directorate cannot move forward if the Economic Growth directorate does not have the capacity to resolve land availability, also taking into consideration that the project is part of City's Economic Recovery Plan and that Economic Growth needs to be urged to fulfil their part of the process.</p>		

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3.	2 March 2023	7 September 2023	<p>FEEDBACK: MANAGEMENT OF CITY OF CAPE TOWN SLIPWAYS / UPDATE ON UNBUNDLING PROCESS</p> <p>During the previous portfolio committee meeting Mr. Oelofse reported that it has been agreed that SPE will take over 7 of the coastal resorts due to its biodiversity function. The process that was followed is that SPE has signed an in-principle agreement with Community Services. He informed that a meeting is set up with the Acting Director: Parks and Recreation to take place on 18 August 2023 to discuss the MOA. The MOA would be updated to indicate the detail as to what the transfer actually entails including staff implications etc. which would be following a Corporate HR process. Also to note that the MOA would establish a small transversal task team for each resort and that the MOA sets a target for final hand over by 1 July 2024.</p> <p>Ald Nieuwoudt requested that the unions be involved in the process and that the Spatial Planning and Environment PC receives copies of the minutes of the transversal task team meetings.</p> <p>RESOLVED</p> <p>a) That it be noted that seven (7) of the coastal resorts will be transferred to Spatial Planning and Environment and that the MOA with Community Services will indicate detail as to what the transfer entails, followed by a Corporate HR process.</p>	<p>R McGaffin</p> <p>L Gerrans</p> <p>G Oelofse</p>	<p><i>A verbal status update will be provided during the meeting.</i></p>

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			<p>b) That the portfolio committee receives a status update regarding MOA detail as per the outcome of the meeting held on 18 August 2023.</p> <p>c) That the Spatial Planning and Environment PC receives copies of the minutes of the transversal task team meetings.</p>		
4.	1 February 2023	Moving target (no tentative date)	<p>PROJECT MANAGEMENT UNIT: MANAGEMENT OF PROJECTS AND PROGRAMMES</p> <p>During the previous portfolio committee meeting the ED: SPE reported that the current status is to initiate a functional analyses for establishment of the unit through organizational effectiveness and innovation as it is the establishment of an entire new unit that involves additional staff and budget.</p> <p>The portfolio committee acknowledged that it is a long term project, but requested that the unit at least be accepted into the organigram during this current year.</p> <p>RESOLVED that taking into consideration that the establishment of the Project Management Unit is a long term process, the organigram at least be accepted into the organigram during the current year.</p>	R McGaffin	<i>The ED will provide a status update during the meeting.</i>

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5.	2 November 2022	Comprehensive report to follow after full implementation – which is a moving target	<p>DEVELOPMENT APPLICATION MANAGEMENT SYSTEM (DAMS) UPDATE</p> <p>During the previous portfolio committee meeting it was noted that the committee will receive a report on the historical rollout of the project once the system is at an optimal stage, which continuous to be the department’s priority and focus.</p> <p>The ED reported that finalization and implementation of the Development Application Management System is still a moving target estimated to be optimally functional by end September 2023 with completion of the project during the first quarter of 2024.</p> <p>He further clarified that a number of additional items “nice to haves” which were previously part of the original scope, as well as a limited number of new identified items, would be implemented post September 2023.</p> <p>The ED further informed that there has been a significant drop in the number of queries and complaints received from applicants and the public at large.</p> <p>Director Walters elaborated that it has been reiterated at the last FOCOS meeting that the info hubs should be used for complaints and queries as well as mentioned the one number project which will come to the committee once the department is ready to launch.</p> <p>Ald Nieuwoudt raised concern that the process is too slow and as a member of the General Appeals Committee she has noticed that not all the information can be accessed and</p>	<p>R McGaffin</p> <p>C Walters</p> <p>J van der Westhuizen</p>	<p><i>The Director will provide a verbal status update during the meeting.</i></p>

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			<p>assessed. She requested that the town planners also work from the files until such time as all actual data is available for use on the system. Ms. Walters confirmed that feedback in this regard has been received from legal services and it is currently being actioned.</p> <p>RESOLVED</p> <p>a) That it be noted that finalization and implementation of the Development Application Management System is still a moving target estimated to be optimally functional by end September 2023 with completion of the project during the first quarter of 2024.</p> <p>b) That the portfolio committee receives a report on the historical rollout of the DAMS project once the system is at an optimal stage.</p>		
6.	1 February 2023	7 September 2023	<p>MANAGEMENT OF THE POLYPHAGOUS SHOT HOLE BORER BEETLE</p> <p>RESOLVED that the outstanding list of trained contractors to remove/handle infested material be made available to the portfolio committee.</p>	<p>J Wood R McGaffin M Phalanndwa L Gerrans</p>	<p><i>The outstanding list on trained contractors is currently being awaited from the line department.</i></p>

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7.	2 February 2023	2 November 2023	<p>QUARTERLY REPORT - ACTION ITEMS EMANATING FROM FEEDBACK REPORT ON THE INTERNATIONAL TRIP UNDERTAKEN BY TWO CITY OFFICIALS FROM 10-23 OCTOBER 2022 TO ACCOMPANY THE EXECUTIVE DEPUTY MAYOR TO ATTEND THE INTERNATIONAL UNION FOR CONSERVATION OF NATURES LEADERS FORUM IN SOUTH KOREA AND THE C40 MAYORS SUMMIT IN ARGENTINA</p> <p>RESOLVED that the next quarterly report to the portfolio committee will be submitted to the committee on 2 November 2023.</p>	D Van Schalkwyk	<i>The next quarterly report is due for submission in November 2023.</i>
8	3 August 2023	7 September 2023.	<p>TASK TEAM - DRAFT ZANDVLEI ESTUARY MANAGEMENT PLAN FOR PUBLIC COMMENT</p> <p>RESOLVED that a Task Team headed by Cllr Franklin be established to assist Mr. G Oelofse with the public meetings on the draft Zandvlei Estuary Management Plan.</p> <p><i>Other councillors who indicated interest to serve on the task team were Ald Nieuwoudt, Cllr Franklin, Cllr Joachims and Cllr Haskin.</i></p>	G Oelofse Cllr Lombard	