



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

REPORT TO: EXECUTIVE MAYOR

6 FEBRUARY 2024

1. ITEM NUMBER: MC 49/02/24

2. SUBJECT:

DIRECTORATE AND DEPARTMENT AMENDMENTS TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2023/24

*IZILUNGISO ZECANDELO NEZAMASEBE KWIZICWANGCISO
ESINGONIKEZELO LWEENKONZO NOKUZALISEKISWA
KOHLAHLOMALI (SDBIP) ZOWAMA2023/24*

VERANDERINGE AAN DIE DIREKTORAAT EN DEPARTEMENT SE DIENSLEWERING-ENBEGROTINGSIMPLEMENTERINGSPLANNE (SDBIP'S) VIR 2023/24

**3. RECOMMENDATION FROM THE FINANCE PORTFOLIO COMMITTEE:
5 FEBRUARY 2024 (FNPC 12/02/24)**

RECOMMENDATION:

- a) that the Portfolio Committee considered and supported the 2023/2024 midyear budget adjustment amendments to the Directorate and Department scorecards;
- b) that the Executive Mayor together with the Mayoral Committee consider and approve the 2023/2024 mid-year budget adjustment amendments to the Directorate and Department scorecards.

**AANBEVELING VAN DIE PORTEFEULJEKOMITEE OOR FINANSIES:
5 FEBRUARIE 2024 (FNPC 12/02/24)**

AANBEVELING:

- a) dat die portefeuljekomitee oorweging geskenk het aan die halfjaarlikse begrotingaansuiweringswysigings van 2023/2024 aan die direktoraat en departement se telkaarte en dit ondersteun.
- b) dat die Uitvoerende Burgemeester tesame met die Burgemeesterskomitee die halfjaarlikse begrotingaansuiweringswysigings van 2023/2024 aan die direktoraat en departement se telkaarte oorweeg en goedkeur.

**ISINDULULO ESIVELA KWIKOMITI YEMICIMBI ENGEZIMALI:
5 EYOMDUMBA 2024 (FNPC 12/02/24)**

IZINDULULO

- a) Kundululwe ukuba iKomiti yeMicimbi yeSebe mayithathele ingqalelo zombindinyaka kulungelelwaniso lohlahlomali lowama2023/24 kumakhadi amanqaku ecandelo nawamasebe
- b) Kundululwe ukuba uSodolophu weSigqeba ekunye neKomiti yeSigqeba sakhe makathathele ingqalelo kwaye aphumeze izilungiso zombindinyaka kulungelelwaniso lohlahlomali luka2023/24 kumakhadi amanqaku ecandelo nawamasebe



DATE: 5 FEBRUARY 2024

**REPORT TO FINANCE PORTFOLIO
SECTION 79 "PORTFOLIO" COMMITTEE**

ITEM NUMBER FNPC 12/02/24

1. SUBJECT [P1932]

DIRECTORATE AND DEPARTMENT AMENDMENTS TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2023/24

ISIHLOKO

IZILUNGISO ZECANDELO NEZAMASEBE KWIZICWANGCISO ESINGONIKEZELO LWEENKONZO NOKUZALISEKISWA KOHLAHLOMALI (SDBIP) ZOWAMA2023/24

ONDERWERP

VERANDERINGE AAN DIE DIREKTORAAT EN DEPARTEMENT SE DIENSLEWERING-EN-BEGROTINGSIMPLEMENTERINGSPLANNE (SDBIP'S) VIR 2023/24

2. DELEGATED AUTHORITY

The report is being submitted to:

Portfolio Committee

In terms of the System of Delegations, PART 7- Delegation 1 (4):

To review and recommend business plans and SDBIPs to the Executive Mayor together with the Mayoral Committee.

3. DISCUSSION

The purpose of this report is to submit to the Portfolio Committee for their consideration and recommendation to the Executive Mayor together with the Mayoral Committee for their approval of the 2023/2024 Mid-Year budget adjustment amendments to the directorate and departmental scorecards.

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Date: 2024.01.18
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The changes to the 2023/24 directorate and departmental scorecards emanate from the adjustment budget, which will be tabled in Council on the 30 January 2024.

All related changes on the directorate and departmental scorecards can only be amended upon the approval by Council of the 2023/24 Mid-Year adjustment budget.

The changes being proposed are:

Average of tenders in slippage at any given quarter end (%)	Additional indicators proposed to align and integrate the Directorate and Departmental Scorecards with the CFO's Scorecard. These additional indicators is to drive the demand plan and improve SCM processes and service delivery
Gaps in Repeatable tender continuity (average number of days)	
Memorandum of Agreements (MOA) submitted to legal for vetting prior to BAC (%)	
Management and resolution of General Valuation Objections received (Number) (
	The initial targets were set prior to the actual number of GV2022 objections were known and were estimated at 27 000 based on the previous GV cycle

In terms of section 54 (1) (c), The Municipal Finance Management Act (MFMA), Section 54 (1) (c) states that "the mayor must consider and if necessary, make any revisions to the service delivery and budget implementation plan (SDBIP), provided that the revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustment budget".

This power to approve the revisions to directorate and departmental scorecards has now been designated by Council to the Executive Mayor together with Mayco.

4.1 Financial Implications

- None Opex Capex
- Capex: New Projects
- Capex: Existing projects requiring additional funding
- Capex: Existing projects with no Additional funding requirements

4.1. Policy and Strategy

- Yes No

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- 4.2. Legislative Vetting** Yes No
- 4.3. Legal Implications** Yes No
- 4.4. Staff Implications** Yes No
- 4.5. Risk Implications**
- Yes The risks for approving and/or not approving the recommendations are listed below:
- No Report is for decision and has no risk implications.
- No Report is for noting only and has no risk implications.
- 4.6. POPIA Compliance** Yes It is confirmed that this report has been checked and considered for POPIA compliance.

5. RECOMMENDATIONS

- a) It is recommended that the Portfolio Committee consider the 2023/2024 mid-year budget adjustment amendments to the directorate and department scorecards.
Thereafter the Portfolio Committee recommendations must be submitted to the Executive Mayor together with the Mayoral Committee;
- b) It is recommended that the Executive Mayor together with the Mayoral Committee consider and approve the 2023/2024 mid-year budget adjustment amendments to the directorate and department scorecards.

IZINDULULO

- a) Kundululwe ukuba iKomiti yeMicimbi yeSebe mayithathele ingqalelo zombindinyaka kulungelelwaniso lohlahlomali lowama2023/24 kumakhadi amanqaku ecandelo nawamasebe. Emva koko izindululo zeKomiti yeMicimbi yeSebe kufuneka zingeniswe kuSodolophu weSigqeba ekunye eKomiti yeSigqeba sakhe;
- b) Kundululwe ukuba uSodolophu weSigqeba ekunye neKomiti yeSigqeba sakhe makathathele ingqalelo kwaye aphumeze izilungiso zombindinyaka kulungelelwaniso lohlahlomali luka2023/24 kumakhadi amanqaku ecandelo nawamasebe

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AANBEVELINGS

- a) Daar word aanbeveel dat die portefeuljekomitee oorweging skenk aan die halfjaarlikse begrotingaansuiwering wysigings van 2023/2024 aan die direktoraat en departement se telkaarte.
Daarna moet die aanbevelings van die portefeuljekomitee voorgelê word aan die uitvoerende burgemeester tesame met die burgemeesterskomitee.
- b) Daar word aanbeveel dat die uitvoerende burgemeester tesame met die burgemeesterskomitee oorweging skenk aan die halfjaarlikse begrotingaansuiwering wysigings van 2023/2024 aan die direktoraat en departement se telkaarte en dit goedkeur.

ANNEXURES

Annexure A: Mid-Year amendments to the directorate and departmental scorecards for 2023/24

FOR FURTHER DETAILS CONTACT

NAME	Melany Collop	CONTACT NUMBER	021 4004816
E-MAIL ADDRESS	Melany.collop@capetown.gov.za		
DIRECTORATE	Finance		
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Executive Director

NAME	Kevin Jacoby	COMMENT:
DATE		
SIGNATURE	 <p>Digitally signed by Kevin Jacoby Date: 2024.01.18 10:14:44 +02'00'</p>	

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Legal Compliance

REPORT COMPLIANT WITH THE PROVISIONS OF NON-COMPLIANT
COUNCIL'S DELEGATIONS, POLICIES, BY-
LAWS AND ALL LEGISLATION RELATING TO THE
MATTER UNDER CONSIDERATION.

NAME

COMMENT:

DATE

John Laing

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John Laing Smale

SIGNATURE

Smale

Date: 2024.01.18
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Certified as legally compliant based on the
contents of the report.

2023/2024											
FINANCE DIRECTORATE/DEPARTMENT SCORECARD											
MID-YEAR AMENDMENTS TO THE SCORECARDS											
Alignment to IDP Priority / Foundation	Corporate Objective	Programme	Indicator Reference No (CSC,Circular 88, ETC)	Lead (I)/ Contributing(C)Directorate	Indicator (To include unit of measure)	Baseline 30 June 2023 2022/2023	Annual Target 30 June 2024 2023/2024	QUARTERLY TARGETS		Responsible Person	Motivation for update
								31 Mar 2024	30 June 2024		
Finance Directorate Updates											
A Capable and Collaborative City Government	16. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	All Finance Directors	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	All Finance Directors	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	All Finance Directors	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Budgets Department Updates											
A Capable and Collaborative City Government	16. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	Carl Stroud	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Carl Stroud	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	Carl Stroud	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Expenditure Department Updates											
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	Nothemba Lepheana	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Nothemba Lepheana	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	Nothemba Lepheana	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Grant Funding Department Updates											
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	Wayne Muller	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Wayne Muller	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	Wayne Muller	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Revenue Department Updates											

A Capable and Collaborative City Government	16. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage of any given quarter end (%)	New	≤10%	≤10%	≤10%	Blaise Greyling	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Blaise Greyling	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	Blaise Greyling	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Supply Chain Management Department Updates											
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	Bekumuzi Vumase	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Bekumuzi Vumase	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Memorandum of Agreements (MOA) submitted to Legal for vetting prior to BAC (%)	New	95%	95%	95%	Bekumuzi Vumase	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
Treasury Department Updates											
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	David Valentine	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	David Valentine	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
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Valuations Department Updates											
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance - SCM	Average of tenders in slippage at any given quarter end (%)	New	≤10%	≤10%	≤10%	Louise Muller	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Department: CPPPM	Gaps in repeatable tender continuity (average number of days)	New	0	0	0	Louise Muller	Inclusion of indicator and target to align with ED's Scorecard. Additional indicator is to drive the demand plan and improve SCM processes and service delivery
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A Capable and Collaborative City Government	6. A Capable and Collaborative City Government	16.1 Operational Sustainability Programme	Functional indicator	Finance (L)	Management and resolution of General Valuation Objections received (Number)	1500 of valuation based GV2022 objections resolved	Current Target: 27 000 of valuation based GV2022 objections resolved Proposed Target: 14 100 of valuation based GV2022 objections resolved	Current Target: 22 000 of valuation based GV2022 objections resolved Proposed Target: 13 400 of valuation based GV2022 objections resolved	Current Target: 27 000 of valuation based GV2022 objections resolved Proposed Target: 14 100 of valuation based GV2022 objections resolved	Louise Muller	The initial targets were set prior to the actual number of GV2022 objections were known and were estimated at 27 000 based on the previous GV cycle. The actual GV2022 objections (only available after setting the targets) came to 14 574 . By mid-December 2023, at least 13 010 have been resolved. The revised targets for Q3 and Q4, based on the actual number of objections received can now be more accurately be set at 13 400 for Q3 and 14 100 for Q4. The revised targets are set, taking into consideration of other valuation disputes that need to be concluded by the same resources and time frames, eg reviews, supplementary objections and appeals.

<p>Executive Director Signature:  Digitally signed by Kevin Jacoby Name: Kevin Jacoby Date: 2024.01.18 10:15:39 +02'00'</p>	<p>Mayco Member Signature:  Digitally signed by Siseko Mbandezi Name: Councillor Siseko Mbandezi Date: 2024.01.18 10:39:54 +02'00'</p>	
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