



**HUMAN SETTLEMENTS PORTFOLIO COMMITTEE MEETING:  
3 JUNE 2021**

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**ITEM NUMBER: HS 06/06/21**

**SUBJECT**

**MATTERS RECEIVING ATTENTION**

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Annexure A: MRA list

Annexure B: List of regular reports to be submitted to the PC

**MATTERS RECEIVING ATTENTION**  
**HUMAN SETTLEMENTS PORTFOLIO COMMITTEE**  
**3 JUNE 2021**

NO	REPORT REQUESTED	TARGET DATE FOR SUBMISSION OF REPORT	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL	ACTION / COMMENT
1	6 May 2021	In progress	Forensic investigation into illegal occupations and billing of rental stock to be initiated.	N Gqiba	Matter is in progress. ED to provide update at next PC meeting of 3 June 2021.
2	6 May 2021	3 June 2021	Emanating from the address by the ED at the PC meeting of 4 March 2021.	ED	Progress report on Paardevlei to be submitted to PC meeting of 3 June 2021.
3	6 May 2021	3 June 2021	Working Groups	Chairpersons of Working Groups	Quarterly Reports of Working Groups for the period January to March 2021 to be submitted to PC meeting of 3 June 2021.
4	8 April 2021	In progress	HS 12/04/21: Housing Database Activity	ED	<p>Explore possibility of utilising consultants appointed by Council to conduct customer service satisfaction surveys, to undertake a survey of the housing database in order to update applicants' information.</p> <p><b>UPDATE</b></p> <p>(a) The ED reported that the scope of the tender in question does not extend to Human Settlements and that the Directorate will appoint its own service provider via a tender, which process will be undertaken. The ED requested to provide an update on the progress of the procurement process at the PC meeting of 2 September 2021.</p> <p>(b) The ED to report at next PC meeting of 3 June 2021 on whether the procurement process for the appointment of the service provider can be fast tracked.</p>
5	6 May 2021	June 2021	PC Orientation Workshop	C Minnaar	Orientation workshop that was arranged for 30 April 2021, to be rescheduled to a date in June / July 2021.
6	6 May 2021	6 May 2021	HS 07/05/21: 2020/21 Third Quarter's Progress Report on Corporate Performance	C Minnaar	PC's recommendations were submitted to OPM and was included in collated report that served before Mayco on 18 May 2021.
7	6 May 2021	6 May 2021	HS 08/05/21: Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022	C Minnaar	PC's recommendations served before Mayco meeting of 18 May 2021.
8	6 May 2021	6 May 2021	HS 09/05/21 Departmental Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022	C Minnaar	PC's recommendations served before Mayco meeting of 18 May 2021.
9	6 May 2021	May 2021	HS 11/05/21: Human Settlements' Financial Monitoring Report (FMR) – March 2021	Office of the ED C Minnaar	<p>(a) The concerns raised by the PC regarding the lack of funding for fire kits be escalated to the Executive Mayor and the Members of the Mayoral Committee to, if in support, submit a request for a special case to Treasury for consideration of funding by Treasury for floods and fires outside the Disaster Management Act.</p> <p>(b) The Secretariat to enquire from the office of the Chief Whip whether the PC can undertake site visits under the current national lockdown level 1.</p> <p><b>UPDATE</b></p> <p>With regards to (b), the Chief Whip indicated that PC site visits can be undertaken provided that all the required Covid-19 protocols are adhered to. Potential dates for site visits to the projects will be submitted to the Chairperson for consideration, after which the arrangements will be finalised and communicated to the members.</p>

10	6 May 2021	May 2021	HS 13/05/21: Report on the Ownership Regularisation Programme	S Grobler	<p>The report be forwarded to the various affected subcouncils for information purposes.</p> <p><b>UPDATE</b> Mr Grobler submitted the reports below to the respective subcouncils on 25 May 2021</p> <ol style="list-style-type: none"> <li>1. Report on the progress of transfers in historic RDP developments over the last financial year, for noting.</li> <li>2. A report setting out what exactly the City's backlog is in transfers of historic RDP units, and how it is calculated.</li> <li>3. A report setting out what the Ownership Regularisation Programme is, and what has been achieved since 2016.</li> </ol>
11	6 May 2021	17 June 2021	HS 17/05/21: Social Housing Companies Quarterly Reports	C Minnaar	<p>(a) The possibility of a follow up site visit to Steenvilla and other Social Housing projects be explored, and</p> <p>(b) The report be referred to the relevant Working Group for monitoring purposes.</p> <p><b>UPDATE</b> A site visit to the following social housing projects has been arranged for Thursday, 17 June 2021</p> <ol style="list-style-type: none"> <li>1. Bothasig</li> <li>2. Glenhaven</li> <li>3. Belhar</li> <li>4. Steenvilla</li> </ol> <p>With regards to (b), the report was submitted to the Chairperson of Working Group 3 on 25 May 2021.</p>
12	4 February 2021	Ongoing	HSIC 03/02/21: Report on Unlawful Occupation in the Rental Units across the City	S September G Blouw X Fula	<p><b>UPDATE</b></p> <p>The progress of the action plan that was drafted to give effect to the execution of the resolutions taken by the PC at its in-committee meeting of 4 February 2021, be monitored via the quarterly progress reports that will be tabled to the PC.</p>

## REGULAR PROGRESS REPORTS TO BE SUBMITTED TO THE HUMAN SETTLEMENTS PORTFOLIO COMMITTEE

NO	SUBJECT	RESPONSIBLE OFFICIAL	ACTION / COMMENT
<b>MONTHLY REPORTS</b>			
1	Human Settlements Replacement Tenders <i>Next progress report due at PC meeting of 3 June 2021.</i>	Johann Dreyer	Monthly progress reports on the replacement tenders to be submitted to the PC.
<b>BI-MONTHLY REPORTS</b>			
2	Rental Stock Maintenance & Repairs Programme <i>Bimonthly progress report to be tabled at PC meetings once programme is implemented.</i>	Siphokazi September	Once the programme commences, bimonthly progress reports to be submitted to the PC for monitoring purposes.
3	Ownership Regularisation Programme <i>Progress report to be tabled at PC meeting of 5 August 2021.</i>	Stephen Grobler	Bi-monthly progress to be submitted to PC meetings of <ul style="list-style-type: none"> <li>• 4 February 2021</li> <li>• 11 April 2021</li> <li>• 3 June 2021</li> <li>• 5 August 2021</li> <li>• 7 October 2021</li> </ul>
4	Housing Database: Bi-monthly Progress Reports <i>Progress report to be tabled at PC meeting of 5 August 2021.</i>	Michael Goodwin	
5	The Housing Allocation Oversight Committee: Agenda and Minutes of Meetings <i>Next report due at PC meeting of 5 August 2021.</i>	Lwazi Nobaza	
<b>QUARTERLY REPORTS</b>			
6	Unlawful Occupation in the Residential Units (CRU'S) <i>Next report due at PC meeting of 5 August 2021.</i>	Celeste Pregnolato Grace Blouw	<b>Reporting Periods</b> Quarter 1: July to September Report to be submitted to PC meeting of October / November  Quarter 2: October to December Report to be submitted to PC meeting of February  Quarter 3: January to March Report to be submitted to PC meeting of April / May  Quarter 4: April to June Report to be submitted to PC meeting of August
7	Imizamo Yethu Emergency Project Report <i>Next report due at PC meeting of 5 August 2021.</i>	Riana Pretorius Waleed Adams	
8	Legal Services Quarterly Progress Reports on Finalised and Active High Court Cases <i>Next report due at PC meeting of 5 August 2021.</i>	Derrick Dlamini	
9	Quarterly Progress Reports on EPWP <i>Next report due at PC meeting of 5 August 2021.</i>	Joey Fillies	
10	Quarterly Progress Report: Social Housing Projects <i>Next report due at PC meeting of 5 August 2021.</i>	Pogiso Molapo	
11	Quarterly Vacancy Analysis Reports <i>Next report due at PC meeting of 5 August 2021.</i>	Gerard Joyce	
12	Quarterly Training Performance Reports <i>Next report due at PC meeting of 5 August 2021.</i>	Gerard Joyce	

**REPORTS TO BE SUBMITTED BY CHAIRPERSONS OF WORKING GROUPS**

1	<p>Working Groups' Quarterly Feedback Reports</p> <p><i>Quarterly report due at PC meeting of 3 June 2021.</i></p>	<p>Cllr C Pophaim: WG 1</p> <p>Ald S Moodley: WG 2</p> <p>Cllr M Petersen: WG 3</p>	<p><b>Reporting Periods</b></p> <p>Quarter 1: July to September Report to be submitted to PC meeting of October / November</p> <p>Quarter 2: October to December Report to be submitted to PC meeting of 11 February 2021</p> <p>Quarter 3: January to March Report to be submitted to PC meeting of 3 June 2021</p> <p>Quarter 4: April to June Report to be submitted to PC meeting of 5 August 2021</p>
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**REPORTS TO BE SUBMITTED BY CHAIRPERSON**

1	<p>Quarterly Report of the Human Settlements Portfolio Committee</p> <p><i>Next report due at PC meeting of 5 August 2021.</i></p>	<p>Cllr Beverly van Reenen</p>	<p><b>Reporting Periods</b></p> <p>Quarter 1: July to September Report to be submitted to PC meeting of October / November</p> <p>Quarter 2: October to December Report to be submitted to PC meeting of February / March</p> <p>Quarter 3: January to March Report to be submitted to PC meeting of April / May</p> <p>Quarter 4: April to June Report to be submitted to PC meeting of August</p>
2	<p>Human Settlements Portfolio Committee's Self-Assessment of Performance for the period January to December 2020</p>	<p>Cllr Beverly van Reenen</p>	<p>To be submitted during the 3<sup>rd</sup> or 4<sup>th</sup> quarter of the year</p>
3	<p>Human Settlements Portfolio Committee 2021/22 Annual Oversight Work Plan</p> <p><i>Report was submitted to PC meeting of 8 April 2021.</i></p>	<p>Cllr Beverly van Reenen</p>	<p>PC's Annual Oversight Work Plan was tabled at PC meeting of 8 April 2021</p>
4	<p>Annual Report of the Human Settlements Portfolio Committee for the period January to December 2020</p> <p><i>Report was submitted to PC meeting of 8 April 2021.</i></p>	<p>Cllr Beverly van Reenen</p>	<p>Annual Report was tabled at PC meeting of 8 April 2021.</p>