



**HUMAN SETTLEMENTS PORTFOLIO COMMITTEE MEETING:
5 MAY 2021**

ITEM NUMBER: HS 06/05/21

SUBJECT

MATTERS RECEIVING ATTENTION

Annexure A: MRA list

Annexure B: List of regular reports to be submitted to the PC

HSPC 06/05/21

MATTERS RECEIVING ATTENTION
HUMAN SETTLEMENTS PORTFOLIO COMMITTEE
8 APRIL 2021

NO	REPORT REQUESTED	TARGET DATE FOR SUBMISSION OF REPORT	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL	ACTION / COMMENT
1	4 March 2021	In progress	Forensic investigation into illegal occupations and billing of rental stock to be initiated.	N Gqiba	<p>UPDATE</p> <p>The ED reported that the meeting scheduled with the Forensics Unit did take place and that the process commenced. She mentioned that they have interviewed her the previous day. She again encouraged that councillors who may have information on this matter that they would like to disclose, contact Ms Gayle Postings at the office of the City Manager.</p> <p>STATUS</p> <p>In progress.</p>
2	6 May 2021	-	Working Groups	Chairperson	Chairperson to speak on the submission of quarterly instead of monthly reports.
3	4 March 2021	3 June 2021	Address by the ED Human Settlements at the PC meeting of 4 March 2021	ED	<p>Progress report on Paardevlei to be submitted to PC meeting of 6 May 2021.</p> <p>STATUS</p> <p>The Chairperson had agreed to the request for the report to be submitted to the PC meeting of 3 June 2021 in order to enable current consultative processes between the City's Technical Team and National Treasury to be concluded.</p>
4	8 April 2021	Provisionally 6 May 2021	HS 07/04/21: Human Settlements Strategy	A Roux	<p>Human Settlements Strategy Draft Document was circulated to PC members on 9 April 2021 for comments. Comments from PC members to be forwarded directly to Andre Roux by 16 April 2021.</p> <p>UPDATE</p> <p>It will be endeavoured to table the Human Settlements Strategy at the PC meeting of 6 May 2021.</p>
5	8 April 2021	6 May 2021	HS 12/04/21: Housing Database Activity	ED	<p>UPDATE</p> <p>With reference to the resolution taken at the PC meeting of 3 September 2020 in terms of which the ED was tasked to explore the possibility of a survey of the database be done to update applicants' information, utilising the consultants appointed by Council to conduct customer service satisfaction surveys, it was requested that this resolution be added to the MRA again in order for an update to be provided at the next meeting of 6 May 2021.</p>
6	8 April 2021	16 April 2021	HS 16/04/21: Annual Report of the Human Settlements Portfolio Committee for the period January 2020 To December 2020	C Minnaar	<p>Report to be submitted to the Executive Mayor together with the Mayoral Committee for further submission to Council for noting.</p> <p>UPDATE</p> <p>Report was submitted to Godfrey Joseph on 16 April 2021 for inclusion on the next Mayco Agenda.</p>
7	8 April 2021	16 April 2021	HS 17/04/21: Human Settlements Portfolio Committee 2021/22 Annual Oversight Work Plan	C Minnaar	<p>Report to be submitted to the Executive Mayor together with the Mayoral Committee for further submission to Council for noting.</p> <p>UPDATE</p> <p>Report was submitted to Godfrey Joseph on 16 April 2021 for inclusion on the next Mayco Agenda.</p>

8	8 April 2021	6 May 2021	HS 18/04/21: Motion in Terms of Rule 18 of the Rules of Order for Council for the scheduled Council Meeting on 31 March 2021	ED's Office	<p>The motion to be referred to Operational Policy and Planning for analysis, consideration and recommendation to the Human Settlements PC, as well as for appropriateness of the motion in relation to the needs and capacity of the City in order for the PC to make an informed recommendation to Council.</p> <p>Operational Policy and Planning to report back to the Human Settlements PC on the outcome of the analysis.</p> <p>UPDATE Report is on the Agenda.</p>
9	4 February 2021	Ongoing	HSIC 03/02/21: Report on Unlawful Occupation in the Rental Units across the City	ED Relevant officials	<p><u>Resolutions from the PC's In-Committee meeting held on 4 February 2021</u></p> <ul style="list-style-type: none"> (a) the Executive Director for Human Settlements initiate an investigation pertaining to the officials who might have failed to apply the current City's Unlawful Occupation Policy and, as such, placed the City at risk by not exercising the administrative duties pertaining to unlawful occupants as contemplated in the Unlawful Occupation Policy; (b) should it be proven that there was indeed a dereliction of duty, possible disciplinary action be considered; (c) a process of evictions be commenced with regards to all property owners who are currently occupying City rental stock illegally; (d) a process be undertaken regarding the allegations of persons who are currently illegally leasing out City owned rental stock to third parties be investigated and that criminal charges of fraud be instituted against the guilty parties at the SAPS in order to reclaim City properties; (e) the Executive Director: Human Settlements explore the relevant statutory resources for the aforementioned should there be a need to do so; (f) all future rental stock unit vacancies be filled immediately in order to avoid illegal or unlawful tenancies; (g) routine inspection by the local Housing Estate Offices be undertaken on a regular basis in order to display visibility within the areas; (h) the Mayoral Committee Member for Human Settlements and the Chairperson of the Human Settlements Portfolio Committee interact with the Executive Mayor to explore the possibility of a deviation from paragraph 8.6 of the current Housing Allocation Policy especially where there is a need, in order to regularise some of the unlawful occupants currently in City rental owned stock, subject thereto that they comply with clauses 1.2 and 1.3 as stipulated on page 29 of the report; (i) in instances where the current occupants are deserving cases, a report be prepared and submitted to the Executive Mayor and the Mayoral Committee Member for Human Settlements, and (j) in instances where the Administration is currently busy with eviction cases (in respect of c and d above where houses were hijacked by gangsters and / or drug houses and illegal shebeens) and in instances where it appears that the City has a good chance in securing an eviction order by the Court, these processes continue and the Human Settlements Portfolio Committee be

					<p>informed accordingly on a regular basis of the successes and or outcomes.</p> <p>UPDATE In respect of resolutions (h), (i) and (j), the Chairperson reported that a meeting was held between herself, Cllr Booi, the ED and the Executive Mayor, where it was agreed that the line department may submit a report for consideration to the Executive Mayor on deviations from paragraph 8.6 of the current Housing Allocation Policy in order to regularise deserving unlawful occupants currently in rental stock who comply with the requirements. The line Department to prepare this report for submission to the Executive Mayor via the office of the ED. The report to serve at the PC meeting of 6 May 2021.</p>
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REGULAR PROGRESS REPORTS TO BE SUBMITTED TO THE HUMAN SETTLEMENTS PORTFOLIO COMMITTEE

NO	SUBJECT	RESPONSIBLE OFFICIAL	ACTION / COMMENT	
MONTHLY REPORTS				
1	Human Settlements Replacement Tenders <i>Next progress report due at PC meeting of 6 May 2021.</i>	Johann Dreyer	Monthly progress reports on the replacement tenders to be submitted to the PC.	
BI-MONTHLY REPORTS				
2	Rental Stock Maintenance & Repairs Programme <i>Bimonthly progress report to be tabled at PC meetings once programme is implemented.</i>	Siphokazi September	Once the programme commences, bimonthly progress reports to be submitted to the PC for monitoring purposes.	
3	Ownership Regularisation Programme <i>Progress report to be tabled at PC meeting of 6 May 2021.</i>	Stephen Grobler	Bi-monthly progress to be submitted to PC meetings of <ul style="list-style-type: none"> • 4 February 2021 • 11 April 2021 • 3 June 2021 • 5 August 2021 • 7 October 2021 	
4	Housing Database: Bi-monthly Progress Reports <i>Progress report to be tabled at PC meeting of 3 June 2021.</i>	Michael Goodwin		
5	The Housing Allocation Oversight Committee: Agenda and Minutes of Meetings <i>Report that was due at PC meeting of 8 April 2021 was not tabled.</i> <i>Next report due at PC meeting of 3 June 2021.</i>	Lwazi Nobaza		
QUARTERLY REPORTS				
6	Unlawful Occupation in the Residential Units (CRU'S) <i>Next report due at PC meeting of 6 May 2021.</i>	Celeste Pregnolato Grace Blouw		Reporting Periods Quarter 1: July to September Report to be submitted to PC meeting of October / November Quarter 2: October to December Report to be submitted to PC meeting of February Quarter 3: January to March Report to be submitted to PC meeting of April / May Quarter 4: April to June Report to be submitted to PC meeting of August / September
7	Imizamo Yethu Emergency Project Report <i>Next report due at PC meeting of 6 May 2021.</i>	Riana Pretorius Waleed Adams		
8	Legal Services Quarterly Progress Reports on Finalised and Active High Court Cases <i>Next report due at PC meeting of 6 May 2021.</i>	Derrick Dlamini		
9	Quarterly Progress Reports on EPWP <i>Next report due at PC meeting of 6 May 2021.</i>	Joey Fillies		
10	Quarterly Progress Report: Social Housing Projects <i>Next report due at PC meeting of 6 May 2021.</i>	Pogiso Molapo		
11	Quarterly Vacancy Analysis Reports <i>Next report due at PC meeting of 6 May 2021.</i>	Gerard Joyce		
12	Quarterly Training Performance Reports <i>Next report due at PC meeting of 6 May 2021.</i>	Gerard Joyce		

REPORTS TO BE SUBMITTED BY CHAIRPERSONS OF WORKING GROUPS

REPORTS TO BE SUBMITTED BY CHAIRPERSONS OF WORKING GROUPS			
1	<p>Working Groups' Quarterly Feedback Reports</p> <p><i>Quarterly report due at PC meeting of _____.</i></p>	<p>Cllr C Pophaim: WG 1</p> <p>Ald S Moodley: WG 2</p> <p>Cllr M Petersen: WG 3</p>	<p>Reporting Periods</p> <p>Quarter 1: July to September Report to be submitted to PC meeting of October / November</p> <p>Quarter 2: October to December Report to be submitted to PC meeting of 11 February 2021</p> <p>Quarter 3: January to March Report to be submitted to PC meeting of 6 May 2021</p> <p>Quarter 4: April to June Report to be submitted to PC meeting of 5 August 2021</p>
REPORTS TO BE SUBMITTED BY CHAIRPERSON			
1	<p>Quarterly Report of the Human Settlements Portfolio Committee</p> <p><i>Next report due at PC meeting of 6 May 2021.</i></p>	Cllr Beverly van Reenen	<p>Reporting Periods</p> <p>Quarter 1: July to September Report to be submitted to PC meeting of October / November</p> <p>Quarter 2: October to December Report to be submitted to PC meeting of February / March</p> <p>Quarter 3: January to March Report to be submitted to PC meeting of April / May</p> <p>Quarter 4: April to June Report to be submitted to PC meeting of August / September</p>
2	<p>Human Settlements Portfolio Committee's Self-Assessment of Performance for the period January to December 2020</p>	Cllr Beverly van Reenen	<p>To be submitted during the 3rd or 4th quarter of the year</p>
3	<p>Human Settlements Portfolio Committee 2021/22 Annual Oversight Work Plan</p> <p><i>Report was submitted to PC meeting of 8 April 2021.</i></p>	Cllr Beverly van Reenen	<p>PC's Annual Oversight Work Plan was tabled at PC meeting of 8 April 2021</p>
4	<p>Annual Report of the Human Settlements Portfolio Committee for the period January to December 2020</p> <p><i>Report was submitted to PC meeting of 8 April 2021.</i></p>	Cllr Beverly van Reenen	<p>Annual Report was tabled at PC meeting of 8 April 2021.</p>