



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

Making progress possible. Together.

**FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE
IKOMITI YESEBE LOCWANGCISO LWEXESHA ELIZAYO NEZOBUQILIMA
PORTEFEULJEKOMITEE OOR TOEKOMSBEPANNING EN VEERKRAGTIGHEID**

1. ITEM NUMBER: FPR 05/10/24

2. SUBJECT

CONFIRMATION OF MINUTES: 2 SEPTEMBER 2024

UKUQINISEKISWA KWEMIZUZU: 2 EYOMSINTSI 2024

BEKRAGTIGING VAN NOTULE: 2 SEPTEMBER 2024

3. DISCUSSION

To confirm the minutes of the previous meeting.

MINUTES

OF THE MEETING OF THE FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE HELD VIA THE CITY'S DIGITAL PLATFORM (SKYPE) AND ON-SITE IN COMMITTEE ROOM D, 5TH FLOOR PODIUM BLOCK ON MONDAY, 02 SEPTEMBER 2024 AT 10:00.

PRESENT: COMMITTEE MEMBERS**DEMOCRATIC ALLIANCE (DA)**

Cllr K Carls (Chairperson)
 Cllr U Barends
 Cllr R Cameron (*Arrived at 10:09*)
 Cllr R Davids
 Cllr C Janse Van Rensburg
 Ald M Kempthorne
 Cllr T Le Goff (*Arrived at 10:09*)
 Cllr F Lombard (via SKYPE)
 Cllr A Moses

AFRICAN NATIONAL CONGRESS (ANC)

Cllr N Lombi
 Cllr K Kama (*Arrived at 10:32*)

COUNCILLORS ABSENT WITH APOLOGY:

Cllr E Madikane (ANC)

COUNCILLORS ABSENT WITHOUT APOLOGY:

Cllr A Notywala (GOOD)
 Cllr B Yeko (EFF)

OFFICIALS:

G Morgan	ED: Future Planning and Resilience (FPR)
T Alcock- Smith	Human Resources
H Cole	Policy and Strategy
E Dick	FPR Support Services
M Fillies	Organisational Performance Management
S Kellerman	FPR Support Services
M Kgolane	FPR Finance
Z Mdyesha	Human Resources
B Morris	Organisational Effectiveness and Innovation
B Peters	Corporate Project Programme and Portfolio Management
M Pregnolato	Organizational Effectiveness and Innovation
P Reddy	Communications

A Roux	Policy and Strategy
D Sullivan	Risk and Resilience
D Van Schalkwyk	International Relations
G Van Schalkwyk	FPR Office of the ED

EXECUTIVE COMMITTEE SERVICES:

M Moses
L McGregor

LEGAL SERVICES:

T Ables
N Rahim

INTERPRETER:

None

PRESS:

None

FPR 01/09/24 OPENING

The Chairperson, Cllr K Carls, welcomed everybody present at the meeting, whereupon a moment of silence was observed.

FPR 02/09/24 APPLICATIONS FOR LEAVE OF ABSENCE

No apologies were received for this meeting.

NOTED**FPR 03/09/24 CHAIRPERSON'S REPORT**

The Chairperson, Cllr K Carls addressed the meeting as follows:

Good afternoon Alderman, Councillors, ED and FPR team.

Cllr K Carls announced that this would be his last time chairing the Future Planning and Resilience Portfolio Committee as he has been elected Chairperson of Subcouncil 2 in Kraaifontein.

Cllr K Carls reflected on his journey from when the Future Planning and Resilience directorate was established. The key stand out point was to think differently about our day-to-day job and delivering services in this City of Hope. Special thanks to the Executive

Director: G Morgan for the professional relationship, openness and guidance. Cllr K Carls further thanked the officials and portfolio committee members for working so well together.

Comments by the Executive Director: G Morgan:

- *Thanked Cllr K Carls for his unique leadership style and good working relationship with FPR officials.*
- *City of Cape Town handed over the audit documents to the Auditor General of South Africa on 31 August 2024.*
- *Thanked Director: M Fillies, Director: B Peters and their team for their involvement in the preparation for the external audit.*
- *Draft Integrated Annual Report - final draft to be ready in November 2024.*
- *Sexual Harassment and Bully Campaign commenced*
- *Successfully managed the integration of Data Science to Policy and Strategy: H Cole to provide a status update in October or November 2024.*
- *The City Manager and the Executive Mayor approved the Strategic Management Framework produced by Strategic Planning within Policy and Strategy.*

RESOLVED that the chairperson's report, be noted.

ACTION: L MCGREGOR

FPR 04/09/24 CONFIRMATION OF MINUTES: 05 AUGUST 2024

RESOLVED that the minutes of the ordinary meeting of the Future Planning and Resilience Portfolio Committee held on 05 August 2024, be **APPROVED** and **CONFIRMED** subject to the below amendment :

- **Cllr A Moses referred to item FPR 14/08/24 and requested that the following sentence be added to the item :**

“Various questions were raised in the meeting, a separate email would be sent to PC members with the answers”.

(Proposed by Cllr A Moses and seconded by Ald M Kempthorne)

ACTION: COMMITTEE SERVICES

FPR 05/09/24 PROGRESS REPORT: MATTERS RECEIVING ATTENTION

1. MONTHLY FEEDBACK ON THE PROGRESS TOWARDS ACHIEVING THE ITEMS IN THE PC ANNUAL WORK PLAN

RESOLVED that the progress on the annual work plan, be noted.

ACTION: CLLR K CARLS

2. MONTHLY WORKSHOPS

G Morgan informed the committee that all workshop invitations for the rest of the year are in the diaries.

RESOLVED that the feedback on the monthly workshops, be noted.

ACTION: G MORGAN

FPR 06/09/24 FUTURE PLANNING AND RESILIENCE: JULY 2024 FINANCIAL MONITORING REPORT

M Kgolane presented the July 2024 Financial Monitoring report to the committee. M Kgolane provided the members with an update on the Directorate's actual expenditure against both the capital and operating budgets.

RESOLVED that the Future Planning and Resilience: July 2024 Financial Monitoring Report, be noted.

ACTION: M KGOLANE

FPR 07/09/24 VACANCY ANALYSIS AS AT 31 JULY 2024 FOR THE FUTURE PLANNING AND RESILIENCE DIRECTORATE

T Alcock- Smith presented the report and gave an overview of the previous financial year. T Alcock-Smith provided feedback on the number of appointments and vacancies. T Alcock- Smith and G Morgan further answered questions raised by Councillors for clarity.

RESOLVED that the vacancy analysis as at 31 July 2024 for the Future Planning and Resilience Directorate, be noted.

ACTION: T ALCOCK - SMITH

FPR 08/09/24 ANNUAL REVIEW OF ORGANISATIONAL PERFORMANCE MANAGEMENT SYSTEM

M Fillies presented the annual review of Organisational Performance Management System report to the committee.

G Morgan explained the importance of Circular 88 indicators imposed on the City of Cape Town to report on to National Government.

RESOLVED that the process for the review of the Organisational Performance Management System be noted and that, if necessary, committee members provide input into the Organisational Performance Management System by 30 September 2024.

It is **FURTHER RECOMMENDED** that the reviewed Organisational Performance Management System be submitted to Council as part of the IDP annual review process.

ACTION: M COTO, M FILLIES, L MCGREGOR

FPR 09/09/24 POLICY PIPELINE REVIEW 2023/24 PERFORMANCE REPORT (DECEMBER 2023 – JULY 2024)

A Roux presented the Policy Pipeline Review 2023/24 Performance report (December 2023 – July 2024) to the committee.

RESOLVED that the Policy Pipeline Review 2023/24 Performance report (December 2023 – July 2024), be noted.

ACTION: A ROUX

FPR 10/09/24 FUTURE PLANNING AND RESILIENCE: 2023/24 FOURTH QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENTS' PERFORMANCE

G Morgan presented the directorate and departmental scorecards to the committee and explained in detail, which targets were not achieved.

RECOMMENDED that the impact and performance of the 2023/24 fourth quarter's progress report in relation to its functional area, be noted.

ACTION: E DICK, G JOSEPHS, M CAROLUS, L MC GREGOR

FPR 11/09/24 CITY OF CAPE TOWN RESIDENT SATISFACTION SURVEY

B Morris gave a presentation on the City of Cape Town resident satisfaction survey and explained the responses received from residents.

Cllr R Davids commented that communication to residents should be clear and there should be different ways of communication for residents to understand.

RESOLVED that presentation on the City of Cape Town resident satisfaction survey, be noted.

ACTION: B MORRIS

FPR 12/09/24 PRESENTATION: INTERNATIONAL RELATIONS OVERVIEW: JANUARY TO JUNE 2024

RESOLVED that the presentation on International Relations Overview: January to June 2024, be noted.

ACTION: D VAN SCHALKWYK

THE MEETING CONCLUDED AT 11:48

Signature: Cllr K Carls Chairperson	
Date	