



ECONOMIC GROWTH PORTFOLIO COMMITTEE
PORTEFEULJEKOMITEE OOR EKONOMIESE GROEI
IKOMITI YESEBE LOHLUMO LOQQQOSHO

03 MAY 2023

1. **ITEM NUMBER: EG 04/05/23**

2. **SUBJECT / ONDERWERP / ISIHLOKO:**
CONFIRMATION OF MINUTES
BEKRAGTIGING VAN NOTULE
UKUQINISEKISWA KWEMIZUZU

3. **DISCUSSION**

The minutes are submitted for confirmation.

MINUTES

OF THE MEETING OF THE ECONOMIC GROWTH PORTFOLIO COMMITTEE OF THE CITY OF CAPE TOWN, HELD IN COMMITTEE ROOM A, 5TH FLOOR, PODIUM BLOCK, CIVIC CENTRE, CAPE TOWN ON WEDNESDAY, 05 APRIL 2023 AT 10:00.

PRESENT**DEMOCRATIC ALLIANCE (DA)**

Ald C Justus (Chairperson)
Cllr A J Jansen
Cllr I McMahon
Cllr A Adams
Ald G D Fourie
Cllr E Linde
Cllr S L Stacey
Cllr S Taliep
Cllr G Timm
Cllr W Akim

AFRICAN NATIONAL CONGRESS (ANC)

Cllr T I Pimpi
Cllr T Mjuza

GOOD

Cllr S F August

AFRICAN INDEPENDENT CONGRESS (AIC)

Cllr D Ngubelanga

OFFICIALS

R Gelderbloem
 C Benjamin
 P Williamson
 L Greyling
 P Naidoo
 E Walters
 R Henning
 A Klein
 R Schnackenberg
 M Mtyiwazo
 R Sparks
 S Ho-Kim
 A Attwood
 C Vizzi
 S Levy
 Y Schalk
 S Daniels
 M Bestha
 M Joseph-Scheepers
 H van der Ross
 D Joubert
 A Klingenberg
 J Hugo
 D Cloete

EXECUTIVE COMMITTEE SERVICES

C Franz
 M Moses

EG 01/04/23**OPENING / MOMENT OF SILENCE**

The meeting was formally opened by the Chairperson, Ald C Justus who welcomed everybody present and requested that a moment of silence be observed.

EG 02/04/23**APOLOGIES/LEAVE OF ABSENCE**

RESOLVED that:

(a) It be noted that the following applications for leave of absence from Portfolio Committee members were submitted through the Chief Whip's office:

- Cllr P Jacobson (FF+)
- Ald M Nieuwoudt (DA)
- Ald J Vos (DA)
- Cllr N Stuurman (EFF)

(b) It also be noted that the following apologies was rendered at the meeting:

- Cllr A Z Elyas (DA)
- Cllr Z Sophazi (ANC)

ACTION: C FRANZ

EG 03/04/23

CHAIRPERSON'S REPORT

The Chairperson delayed his report to the end of meeting in the interest of time. Staff members making the presentations need to attend another portfolio committee. Both the Succession planning and the Cape Winelands airport presentations will be prioritised to allow for committee members to attend the "world travel market" scheduled on 05 April 2023 at the Cape Town International Convention Centre. This event delivers the leading global events for the travel industry. The Chairman welcomed newly appointed Director: Property Management, Mr Dawid Joubert to the directorate and wished him a very successful leadership role in the Property Management department.

RESOLVED that the Chairperson's address be **DELAYED**.

EG 04/04/23

CONFIRMATION OF MINUTES OF THE MEETING HELD ON 02 MARCH 2023

RESOLVED the acceptance of the minutes of the meeting held on 02 March 2023, proposed by Ald G Fourie and seconded by Cllr G Timm.

ACTION: C FRANZ

EG 05/04/23

MATTERS RECEIVING ATTENTION

HIGHLY TARGETED DIGITAL CAMPAIGN: MADE IN THE CAPE US", A COLLABORATION BETWEEN THE WESTERN CAPE GOVERNMENT, THE CITY OF CAPE TOWN AND WESGRO

In terms of the collaboration between the Western Cape Government, the City of Cape Town and WESGRO a 6 monthly report on the progress and success of this initiative is to be provided to the Portfolio Committee from the Executive Director's office.

CAR PROJECT

This progress report will be combined with the property transaction management system (PTMS) progress report and be presented in the next PC on 03 May 2023.

PROPERTY TRANSACTION MANAGEMENT SYSTEM (PTMS)

This progress report will be combined with the CAR progress report and be presented in the next PC on 03 May 2023.

FINANCIAL DASHBOARD

A workshop will be arranged to discuss and provide inputs on 2023/2024 the Budget. The suggested date is 21 April 2023.

ECONOMIC GROWTH DRAFT DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2023/2024 AND DEPARTMENTAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLANS (SDBIPS) FOR 2023/2024

A workshop will be arranged to discuss and finalize the SDBIPS reports. The suggested is date is 21 April 2023.

EG 06/04/23**CAPE WINELANDS AIRPORT PRESENTATION**

Mr D Cloete provided an update to the Committee in terms of this item.

The Committee engaged in discussions and the following questions and comments were raised:

- Do you have any job creation strategies and what are some of the figures?
- What are your social obligations in terms of this project?
- How is this airport going to affect the Cape Town International airport? How will it affect the already existing capacity at the Cape Town International Airport?

The responses are as follows:

- The socio-economic aspect of the project has been considered, such as how to work with the surrounding communities; how and when will the initiation of projects commence and how will it translate into actual jobs for those who reside within surrounding communities. Engagements have commenced with these communities as well as the surrounding land owners to understand their plans in order to successfully integrate for the broader economic benefit.
- As soon as the figures are available in terms of job creation it will be made available to the Committee.

- In terms of Cape Town International Airport, air space compatibility was done as this was a requirement and Cape Winelands Airport currently aligns with Cape Town International Airport's runway and will continue to do so for future purposes.
- It has to be taken into consideration that Cape Winelands Airport is not a new airport, it is an already licenced airport.
- The main aim and purpose of this airport is to serve the people of Cape Town in conjunction with Cape Town International airport.

RESOLVED that the Cape Winelands airport presentation be noted.

ACTION: J HUGO; L GREYLING; R GELDERBLOEM

EG 07/04/23

PROPERTY MANAGEMENT BUSINESS PROCESS FOR SALES AND LEASES

Ms R Schnackenberg introduced and presented this item to the Portfolio Committee.

The Committee engaged in discussions and raised the following comments, questions and concerns:

- Outreach programmes should really be considered to educate our communities.
- Local newspapers should be used for publications to create awareness amongst residents / communities.
- What avenues can sub-councils use to assist residents when they have identified land for small business purposes?
- Is there any possibility of creating a special icon and a link that would take you to a site where audio visuals, videos and such kinds of materials are available to make it more interactive?
- The Cape Town zoning scheme regulations and other iterations must be applied in terms of illegal dumping.
- Access must be granted to records of zoning and where small parcels of land have been identified by Ward Councillors and others the request must be made to the department in order to get a response as to who the owner is and what the problem is. The Legal department then needs to follow through in getting redress in this regard.

Responses were provided to the Committee as follows:

- Where there are specific needs per ward, engagements should be done with the department in order to respond accordingly.

RESOLVED that the property management business process for sales and leases be noted.

ACTION: R SCHNACKENBERG; R GELDERBLOEM

EG 08/04/23 CITY-WIDE OUTCOMES-BASED WORKFORCE DEVELOPMENT PROJECT (JOBSCONNECT CT)

Mr L Greyling introduced this item. Ms E Walters presented the report to the Committee.

RESOLVED that the City-Wide Outcomes-Based Workforce Development Project (JOBSCONNECT CT) be noted.

ACTION: L GREYLING; E WALTERS; R GELDERBLOEM

EG 09/04/23 PERFORMANCE REPORT FOR THE BUSINESS HUB SERVICE FOR PERIOD 1 JANUARY 2022 TO 31 DECEMBER 2022

Mr C Vizzi introduced and presented this item to the Portfolio Committee.

RESOLVED that the Performance Report for the Business Hub Service for period 1 January 2022 to 31 December 2022 be noted.

ACTION: C VIZZI; R GELDERBLOEM

EG 10/04/23 ECONOMIC GROWTH (EG): FINANCIAL DASHBOARD REPORT

Mr A Attwood introduced and presented this item to the Portfolio Committee.

- In terms of strategic assets, the department is confident that a 100% spent will be achieved.
- In terms of the property management, at the moment there is no risks identified so the committed 99% spent will still be achieved.
- In terms of enterprise and investment, it is being monitored.

RESOLVED that:

- a) The Economic Growth (EG): Financial Dashboard Report be noted;
- b) A workshop be arranged to discuss and provide inputs on 2023/2024 the Budget.

EG 11/04/23

ECONOMIC GROWTH DRAFT DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2023/2024

Mr C Benjamin introduced and presented this item to the Portfolio Committee.

IT IS RECOMMENDED that:

- a) The Economic Growth Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2023/2024 be noted and supported;
- b) The Executive Mayor together with the Mayoral Committee review and recommend the contents of the Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2023/2024;
- c) A workshop be arranged to discuss and finalize the Economic Growth Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2023/2024.

ACTION: C BENJAMIN; R GELDERBLOEM; C FRANZ

EG 12/04/23

DEPARTMENTAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLANS (SDBIPS) FOR 2023/2024

Mr C Benjamin introduced and presented this item to the Portfolio Committee.

IT IS RECOMMENDED that:

- a) The Departmental Service Delivery and Budget Implementation Plans (SDBIPS) for 2023/2024 be noted and supported;
- b) Executive Mayor together with the Mayoral Committee review and recommend the contents of the Departmental Draft Service Delivery and Budget Implementation Plan (SDBIP) for 2023/24;
- c) A workshop be arranged to discuss and finalize the Departmental Service Delivery and Budget Implementation Plans (SDBIPS) for 2023/2024.

EG 13/04/23

SUCCESSION PLANNING

Ms Y Scholtz introduced and presented this item to the Portfolio Committee.

The Committee engaged in discussions and raised the following comments, questions and concerns:

- Clarity needs to be provided in terms of the statement around the equity issues.
- What methodology is used to fill vacancies, specifically referring to advertising platforms to reach a City wide audience?
- Where does the Directorates role start and end in this process? Where does Corporate Human Resources' role start and end in the process?
- Are delays in the process due to the Directorates that are involved in the process or is the whole process managed by Corporate Human Resources?
- In terms of data information, is it stored and available?
- Has a service level agreement in terms of the 6 month benchmark been discussed or is it in the pipeline?
- Will the Directorate be looking at a work force plan in future?

Responses were provided as follows:

- In terms of employment equity there are no issues, it is the consideration in every appointment that has to be taken into account. When an appointment is done, there are targets that has been agreed to in terms of the employment plan.
- Multiple platforms are used to advertise vacancies which includes all advertising websites as well as our internal City of Cape Town website. There is currently not a tender in place which allows the City of Cape Town to advertise through recruitment agencies.
- It needs to be taken into consideration that there are vacancies that are being advertised in-house as well.
- The responsibility is a collaboration between Corporate Services and the Directorates.
- All the data information is received from SAP and it is stored and available.

RESOLVED that:

- a) The succession planning presentation be noted.

ACTION: Y SCHOLTZ; R HENNING; R GELDERBLOEM

The meeting terminated at 12H53.

Ald C Justus
Chairperson

Date