



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

CORPORATE SERVICES PORTFOLIO COMMITTEE
IKOMITI YEMICIMBI YESEBE LEENKONZO ZEZIKO
PORTEFEULJEKOMITEE OOR KORPORATIEWE DIENSTE

1. ITEM NUMBER: CRSPC 04/03/23

2. SUBJECT

**CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON
1 FEBRUARY 2023**

*UKUNGQINWA KWEMIZUZU YENTLANGANISO EYAYIBANJWE NGOMHLA
1 EYOMDUMBA 2023*

**GOEDKEURING VAN DIE NOTULES VAN DIE VERGADERING GEHOU OP
1 FEBRUARIE 2023**

3. DISCUSSION

The minutes are attached for confirmation by the Corporate Services Portfolio Committee.

MINUTES

OF A MEETING OF THE CORPORATE SERVICES PORTFOLIO COMMITTEE OF THE CITY OF CAPE TOWN HELD IN MEETING ROOM 2, 6TH FLOOR, PODIUM BLOCK, CAPE TOWN CIVIC CENTRE ON WEDNESDAY, 1 FEBRUARY 2023 AT 11:00

PRESENT: COMMITTEE MEMBERS

DEMOCRATIC ALLIANCE (DA)

Cllr F Ah-Sing (Chairperson)
Ald. S Pringle (joined via Skype)
Cllr N R Adonis (joined via Skype)
Cllr U Barends
Cllr K A Christie
Cllr P East
Cllr E Langenhoven
Cllr F C Walker (joined via Skype)

AFRICAN NATIONAL CONGRESS (ANC)

Cllr M M N Chitha
Cllr X Diniso
Cllr J N Stevens

GOOD

Cllr C Wannenburg

ECONOMIC FREEDOM FIGHTERS (EFF)

None

CAPE COLOURED CONGRESS (CCC)

Cllr D G Jacobs (joined via Skype)

PATRIOTIC ALLIANCE (PA)

Cllr M J Sampson

PAN AFRICANIST CONGRESS OF AZANIA (PAC)

Cllr S Ndamane (early departure at 12:45)

COUNCILLORS ABSENT WITH LEAVE

Cllr L Ntshuntshe (EFF)

COUNCILLORS ABSENT WITHOUT LEAVE

Cllr T Gqada (DA)

MEMBER OF MAYORAL COMMITTEE (MMC): CORPORATE SERVICES

Ald. T Uys

PRESS

None

*Note: Some of the officials were present in the venue while others linked in via Skype.***OFFICIALS**

Mr E Sass	ED: Corporate Services
Mr A Warren	Office Administration Manager, Office Administration
Mr T Bosman	Manager: Telecommunications Broadband Services, IS&T
Ms S Apollis	Head: ITPO and Change Management, IS&T
Ms A Bosman	Regional Manager Subcouncils, South and Acting Regional Manager Subcouncils, East
Ms P Dlamini	HR Business Partner (CS)
Ms E Engelbrecht	Language Services Manager, Executive and Councillor Support Operations
Ms Y Ebrahim	Manager: Fleet Management Services, Fleet Management
Ms A Fernandes	Project Administrator, Fleet Management
Mr J Henn	Manager: Occupational Health & Safety, Human Resources
Mr W Hoffeldt	Senior Professional Officer: SM South, Facilities Management
Ms M Isaacs	Public Participation Unit
Mr K Jacobs	Ops Dashboard Analyst, IS&T
Mr M January	Senior Professional Officer, Citizen Interface
Ms A Janse van Rensburg	Manager: ERP Support Centre, IS&T
Mr R Melody	Director: Facilities Management
Ms B Mothibi	Departmental Support Services Manager, E&CSO
Ms L Ndaba	Acting Director: Executive & Councillor Support Operations
Mr M Ndaba	Manager: Fleet Administration Services, Fleet Management
Ms V Ngcobozi	Manager: Corporate Advisory Services, Legal Services
Ms N Nofingxana	Clerk, Executive and Councillor Support Operations
Ms P Nongqongqo	Manager: Customer Relations
Ms N Ntubane	Manager: Training & Development, Human Resources

Mr T Phakedi	Senior Professional Officer: BCM – Risk, Ethics and Governance
Mr B Rawoot	Head: Telecoms Fixed Networks, IS&T
Ms R Razack	Manager: Executive Committee Services
Ms R Sayed	Director: Legal Services
Ms Y Scholtz	Manager: Strategic Staffing, Human Resources
Ms H Seyffert	Senior Professional Officer, Customer Relations
Mr Z Siswana	Regional Manager Subcouncils, North and Acting Regional Manager Subcouncils, Central
Mr K Smith	Director: Information and Knowledge Management
Mr L Smitsdorff	Senior Professional Officer: Customer Ac, IS&T
Mr W Taliep	Manager: Finance (CS)
Ms S Titus	Manager: Project Management Office, PMO - Corp Services
Mr B Van Schoor	Director: Fleet Management
Ms M Van Wyk	Assistant Professional Officer, Organisational Performance Management

INTERPRETER

None

LEGAL ADVISOR

Ms X Msabala

MEMBERS OF THE PUBLIC

None

EXECUTIVE COMMITTEE SERVICESMr M Carolus
Ms D Daniels**CRSPC 01/02/23 OPENING AND PRAYER / MOMENT OF SILENCE**

The Chairperson, Cllr F Ah-Sing, welcomed all those present to the meeting.

CRSPC 02/02/23 APOLOGIES / LEAVE OF ABSENCE

An application for leave of absence was received by the Office of the Chief Whip for Cllr L Ntshuntshe.

An apology was received from Ms O Naidoo (Director: Information Systems and Technology).

It was further noted that apologies were received for Cllr S Ndamane (early departure at 12:45), Cllr C Wannenburg (late arrival), Ald. S Pringle, Cllr N R Adonis, Cllr F C Walker and Cllr D G Jacobs (joined the meeting via Skype).

RESOLVED that the application for leave of absence received for this meeting, be noted.

ACTION: M CAROLUS

CRSPC 03/02/23 CHAIRPERSON'S ADDRESS

The Chairperson addressed the meeting as follows:

“Good morning everybody and welcome to our first Corporate Services Portfolio Committee meeting for 2023.

Thank you to our Mayoral Committee Member: Corporate Services, Ald Theresa Uys and our Executive Director: Corporate Services, Mr Ernest Sass for joining us today.

I really hope that 2023 will be a wonderful and blessed year for you all and that we will be able to build on the successes we achieved last year.

This year I would like us to take our oversight visits another step up as we did exceptional work last year as reflected by the presentations attached to the Matters Receiving Attention list on the Agenda. The members of the Corporate Services Portfolio Committee has learnt a lot by seeing what is happening in the various departments. The members have also made some suggestions to improve service delivery and these will be submitted to the respective departments for consideration and feedback.

It is my firm belief that we should always strive to do better and therefore it is my hope that we will be able to increase our budget spend even further. I urge the members of the Corporate Services Portfolio Committee to spend more time monitoring our demand plan to ensure that mechanisms are in place to avoid breaks in service delivery. The quarterly report on the Supply Chain Management and Contract Management Performance Reports for the Corporate Services Directorate has been compiled to assist the members in their important oversight role.

Thank you.”

CRSPC 04/02/23 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 2 NOVEMBER 2022

RESOLVED that the minutes of the Corporate Services Portfolio Committee meeting held on 2 November 2022, be confirmed.

ACTION: M CAROLUS

CRSPC 05/02/23 MATTERS ARISING FROM MINUTES

RESOLVED that it be noted that there were no matters arising from the minutes of the previous Corporate Services Portfolio Committee meeting.

ACTION: M CAROLUS

CRSPC 06/02/23 MATTERS RECEIVING ATTENTION**1. CRSPC WORKSHOP ON SUPPLY CHAIN MANAGEMENT**

The Chairperson informed the members that the workshop on Supply Chain Management took place on 23 November 2022 and proposed that the Matter Receiving Attention be closed.

The above proposal was duly supported.

RESOLVED that the Matter Receiving Attention, be closed.

ACTION: M CAROLUS

2. CRSPC OVERSIGHT VISITS

The Chairperson proposed that a summary of the input received during the oversight visits be compiled and submitted to the respective departments for consideration and feedback.

It was further noted that in view of the potential impact of Stage 8 loadshedding, Mr E Sass informed the members that the City's fuel supply will be prioritised to mitigate the impact of Stage 8 and this could impact the logistical arrangements of future oversight visits.

RESOLVED that a summary of the input received during the oversight visits be compiled and submitted to the respective departments for consideration and feedback.

ACTION: M CAROLUS

3. SAP CRM SERVICE REQUEST ENHANCEMENT PROJECT

The Chairperson referred the members to Item CRSPC 11/02/23 on the agenda.

RESOLVED that the progress report on the SAP CRM Service Request Enhancement Project, be noted.

ACTION: H SEYFFERT; P NONGQONGQO

4. OCCUPATIONAL HEALTH & SAFETY: VENTILATION OF THE COUNCIL CHAMBER, CAPE TOWN CIVIC CENTRE

Mr J Henn provided feedback on the investigation of Corporate Occupational Health and Safety in response to the concern raised by Cllr J Cupido on 2 November 2022 relating to the ventilation of the Council Chamber, Cape Town Civic Centre due to a number of councillors allegedly taking ill after the Council meeting held on 27 October 2022.

It was noted that Facilities Management performed the necessary tests of the ventilation system and found the system functional.

Cllr U Barends proposed that the Matter Receiving Attention, be closed.

The above proposal was duly supported.

RESOLVED that the Matter Receiving Attention, be closed.

ACTION: M CAROLUS

5. LEGAL SERVICES ACTIVITY REPORT FOR THE PERIOD 1 JULY 2022 TO 30 SEPTEMBER 2022

The Chairperson informed the members that the report will be submitted to the next Corporate Services Portfolio Committee meeting on 1 March 2023.

RESOLVED that the report be submitted to the next Corporate Services Portfolio Committee meeting on 1 March 2023.

ACTION: M CAROLUS

**CRSPC 07/02/23 PROPOSED TARIFFS FOR BROADBAND FIBRE OPTIC
INFRASTRUCTURE SERVICES & RADIO TRUNKING SERVICES:
2023/2024**

Mr T Bosman spoke to the report on the agenda and highlighted the following:

- The purpose of the broadband tariffs is to lease spare capacity on the City's broadband infrastructure to external internet service providers to create extra income.
- In May 2021, Council approved the adoption of the Broadband Infrastructure Project (BIP) Business Plan, and associated Operating Model, Operational Readiness structure/positions and governance system.
- The rendering of Telecommunication BIP services to any external party will be replaced with a sales partner contract, which plans to be awarded as a result of an open market RFP/tender process.
- The 2023/24 financial year may therefore be the last year that Telecommunication BIP services form part of the City's general tariff process.
- The radio trunking infrastructure tariffs similarly involve the leasing of spare capacity on the radio trunking infrastructure by other government and municipal users in the metropolitan area, these include South African National Parks, Stellenbosch Municipality, Drakenstein Municipality and the Western Cape Government Emergency Medical Services.
- The proposed increase of 5% to both the broadband and radio trunking infrastructure tariffs is based on the anticipated increase in maintenance and operational costs as well as to incorporate the average Consumer Price Index (CPI) increase of 4,8%.

In response to a question about the City's radio network capacity in the event of Stage 8 loadshedding and the impact on emergency services, Mr E Sass explained that planning is in process to mitigate the impact of Stage 8 loadshedding and beyond.

It is **RECOMMENDED** that the proposed 2023/24 tariffs for Use of Telecommunications Infrastructure & Radio Trunking Services as set out in Annexure A and B to the report on the agenda, be approved.

ACTION: J SWARTZ; T BOSMAN; O NAIDOO; E SASS

CRSPC 08/02/23 2022/2023 QUARTERLY PROGRESS REPORT ON CORPORATE PERFORMANCE

In response to a question about the delays in the award of Tender 131Q/2021/22 (Construction of optic fibre civils infrastructure), it was noted that no bidders were received, which resulted in the tender being re-advertised.

The target for the Key Performance Indicator (KPI), 16.H Kilometres of fibre infrastructure for broadband connectivity installed, was 13.9% and the actual achievement was 5%. The Components affected by the delay of the tender was re-phased during the January 2023 Adjustments Budget in order to bring forward other projects.

It was further noted that the KPI target for 16.H will be adjusted for quarter three and four while the five-year corporate scorecard target remains unaffected.

It is **RECOMMENDED** that the 2022/23 second quarter progress report on corporate performance, be noted.

ACTION: S ABASS; M FILLIES; C JANUARY; G MORGAN

CRSPC 09/02/23 CORPORATE SERVICES DIRECTORATE: DECEMBER 2022 FINANCIAL MONITORING REPORT

Mr W Taliep spoke to the report on the agenda and highlighted the amendments to the capital budget as a result of the January 2023 Adjustments Budget.

It was noted that the capital budget of the Facilities Management Department increased significantly in order to respond to the energy crisis. Provision has been made for the acquisition of generators, inverters and solar panels at certain facilities to ensure continued service delivery.

RESOLVED that the financial monitoring report of the Corporate Services Directorate as at December 2022, be noted.

ACTION: W TALIEP; E SASS

CRSPC 10/02/23 QUARTERLY SUPPLY CHAIN MANAGEMENT AND CONTRACT MANAGEMENT PERFORMANCE REPORTS FOR CORPORATE SERVICES

Ms S Titus delivered a presentation on the quarterly Supply Chain Management and Contract Management Performance Reports for the Corporate Services Directorate and highlighted the following:

- Tenders completed and completion rate overview
- Still-in-progress and awaiting BIF/Spec overview
- Total Tender awards from July - December 2022
- Total Tender awards quarterly from July - December 2022
- Total Tender awards 2 month intervals from July - December 2022
- Tender Completion Rate Trend FY 22/23
- Behind Schedule and Overdue Status Trend FY 22/23
- Part 1: Department completion rate trend (November - present)
- Part 2: Department completion rate trend (November - present)
- Department on Track Trend (November - present)
- Department Overdue Trend (November - present)
- Department Behind Schedule Trend (November - present)

A copy of the presentation is attached to the official minutes as **Addendum A**.

RESOLVED that the Supply Chain Management and Contract Management Performance Reports for the Corporate Services Directorate as at the end of quarter two of the 2022/23 financial year, be noted.

ACTION: S TITUS; E SASS

CRSPC 11/02/23 PROGRESS UPDATE ON THE SAP CRM SERVICE REQUEST ENHANCEMENT PROJECT

Ms H Seyffert presented the main objectives of the Web Service Request Enhancement Project as reflected on page 198 of the report on the agenda and responded to questions for clarification.

RESOLVED that the progress update on the SAP CRM Service Request Enhancement Project, be noted.

ACTION: H SEYFFERT; P NONGQONGQO; E SASS

CRSPC 12/02/23 FLEET MANAGEMENT: ACTIVITY REPORT FOR THE PERIOD 01 OCTOBER TO 31 DECEMBER 2022 (QUARTER 2)

Mr B Van Schoor presented the Fleet Management Activity Report for the period 1 October to 31 December 2022 during which the following salient points were noted:

- There is a shortage of some spares for Fleet due to Global Supply Chain Management disruptions and backlogs. The situation continues to be monitored and poses no risk to service delivery at this stage.
- Although the Indicator for Absenteeism of all staff (%) is within target, there has been a noted increase in absenteeism. The Department will continue to engage with staff to determine the reasons for sporadic leave or absenteeism in order to implement corrective action.
- The Indicator for the Percentage of the planning work deliverables in preparation of the centralisation of the Fleets is on track. The Department has appointed consultants to help drive the planning process and it is anticipated that a progress report will be available before the end of the financial year.
- In terms of managing the City's fuel reserves and mitigating the impact of fuel shortages, the Department continues to engage its service providers for on road fuelling and bulk fuel supply. At this stage, there is no indication of disruption in fuel supply; however, planning is in process to mitigate the potential impact of Stage 8 loadshedding.

RESOLVED that the Fleet Management Department's Activity Report for the period 1 October 2022 to 31 December 2022, be noted.

ACTION: B VAN SCHOOR; E SASS

CRSPC 13/02/23 LEGAL SERVICES ACTIVITY REPORT FOR THE PERIOD 01 OCTOBER 2022 TO 31 DECEMBER 2022

A discussion ensued during which the ongoing practice of submitting legal services activity reports to the Corporate Services Portfolio Committee was queried.

It was noted that the Office of the City Manager does not report to any specific Portfolio Committee and the practice in the past for reports from that office has always been for consideration by the Corporate Services Portfolio Committee.

It was proposed that the ED: Corporate Services be tasked to engage with the Office of the City Manager to clarify the ongoing practice for legal services reports to serve before the Corporate Services Portfolio Committee.

The above proposal was duly supported.

RESOLVED that the quarterly report of Legal Services for the period 1 October 2022 to 31 December 2022, be noted.

FURTHER RESOLVED that the ED: Corporate Services be tasked to engage with the Office of the City Manager to clarify the ongoing practice for legal services reports to serve before the Corporate Services Portfolio Committee.

ACTION: M SETI; V NGCOBOZI; R SAYED; A WARREN; E SASS

CRSPC 14/02/23 LIQUOR LICENCE APPLICATIONS FOR THE PERIOD 2022/10/01 - 2022/12/31

RESOLVED that the report on liquor licence applications processed by Subcouncils for the period 1 October 2022 to 31 December 2022, be noted.

ACTION: M JANUARY; G FOULDIEN; A BOSMAN; E SASS

CRSPC 15/02/23 FEEDBACK ON THE INTERNATIONAL/OUTSIDE THE BORDERS OF THE RSA TRIP UNDERTAKEN FROM 5 TO 13 NOVEMBER 2022 UNDERTAKEN BY ALDERMAN THERESA UYS TO ATTEND THE GARTNER IT SYMPOSIUM/XPOTM 2022 BARCELONA IN SPAIN AND A VISIT TO THE DEPUTY MAYOR OF BARCELONA

RESOLVED that the feedback report on the trip to attend the Gartner IT Symposium/Xpo™ Conference in Barcelona, Spain undertaken by Alderwoman Theresa Uys, be noted.

ACTION: R MOFFITT; D VAN SCHALKWYK

CRSPC 16/02/23 CORPORATE SERVICES: CITIZEN INTERFACE [SUBCOUNCILS AREA CENTRAL] ACTIVITY REPORT FOR THE PERIOD OCTOBER 2022 UNTIL DECEMBER 2022

RESOLVED that the activity report of the Corporate Services: Citizen Interface (Subcouncils Area Central), including highlights and achievements, for the period October to December 2022, be noted.

ACTION: M SAMUELS; G FOULDIEN; Z SISWANA; E SASS

CRSPC 17/02/23 CORPORATE SERVICES: CITIZEN INTERFACE [SUBCOUNCILS AREA NORTH] ACTIVITY REPORT FOR THE PERIOD OCTOBER 2022 UNTIL DECEMBER 2022

RESOLVED that the activity report of the Corporate Services: Citizen Interface (Subcouncils Area North), including highlights and achievements, for the period October to December 2022, be noted.

ACTION: M SAMUELS; G FOULDIEN; Z SISWANA; E SASS

CRSPC 18/02/23 SUBCOUNCILS: SOUTH QUARTERLY ACTIVITY REPORT FOR THE PERIOD OCTOBER 2022 TO DECEMBER 2022

Ms A Bosman responded to questions of clarification during which the following salient points were noted:

- The variance on ward allocation spend is attributed to inter alia capital balances of the previous financial year as well as new proposed projects and budget increases funded from previously unallocated funds which was recommended to the January 2023 Adjustment Budget.
- There remains a challenge with the migration of wards in the Jobseeker Database, which has an impact on the randomisation of prospective jobseekers for a particular project linked to a particular ward.

A discussion ensued during which it was proposed that Ms A Bosman be tasked to meet with the Manager: EPWP & CWP, Public Empowerment & Development to discuss the progress of linking historical data to the correct geographical areas and thereafter provide feedback to the Office of the MMC: Corporate Services.

The above proposal was duly supported.

RESOLVED that:

- (a) The quarterly activity report for the period October 2022 to December 2022 for Subcouncils: Area South, be noted.
- (b) The implementation of departmental projects and programmes relating to the impact and performance of services, be noted.

FURTHER RESOLVED that the Regional Manager Subcouncils, South and Acting Regional Manager Subcouncils, East – Ms A Bosman be tasked to meet with the Manager: EPWP & CWP, Public Empowerment & Development to discuss the progress of linking historical data to the correct geographical areas and thereafter provide feedback to the Office of the MMC: Corporate Services.

ACTION: A BOSMAN; E SASS

CRSPC 19/02/23 CORPORATE SERVICES: CITIZEN INTERFACE [SUBCOUNCILS AREA EAST] ACTIVITY REPORT FOR THE PERIOD OCTOBER 2022 UNTIL DECEMBER 2022

Ms A Bosman responded to questions of clarification during which the following salient points were noted:

- The variance on ward allocation spend is attributed to inter alia budgetary amendments recommended to the January 2023 Adjustment Budget.
- There remains a challenge with the migration of wards in the Jobseeker Database, which has an impact on the randomisation of prospective jobseekers for a particular project linked to a particular ward.

A discussion ensued during which it was proposed that Ms A Bosman be tasked to meet with the Manager: EPWP & CWP, Public Empowerment & Development to discuss the progress of linking historical data to the correct geographical areas and thereafter provide feedback to the Office of the MMC: Corporate Services.

The above proposal was duly supported.

RESOLVED that the activity report of the Corporate Services: Citizen Interface (Subcouncils Area East), including highlights and achievements, for the period October to December 2022, be noted.

FURTHER RESOLVED that the Regional Manager Subcouncils, South and Acting Regional Manager Subcouncils, East – Ms A Bosman be tasked to meet with the Manager: EPWP & CWP, Public Empowerment & Development to discuss the progress of linking historical data to the correct geographical areas and thereafter provide feedback to the Office of the MMC: Corporate Services.

ACTION: A BOSMAN; E SASS

CRSPC 20/02/23 INVITATION TO SUBMIT WRITTEN COMMENTS IN CONNECTION WITH THE CITY'S INTEGRATED ANNUAL REPORT 2021/22

It was noted that comments, inputs or recommendations may be submitted from 30 January 2023 to 28 February 2023 via the online platform.

RESOLVED that the opportunity to submit written comments on the electronic copy of the City's Integrated Annual Report as part of the public participation process, be noted.

ACTION: W CLAASSENS; M FILLIES; G MORGAN

CRSPC 21/02/23 QUARTERLY FEEDBACK REPORT ON THE UTILISATION OF CONTRACTED LANGUAGE PRACTITIONERS: OCTOBER TO DECEMBER 2022

Ms L Ndaba provided an overview of the report on the agenda and highlighted the following:

- Utilisation of interpreters at Council, PC and Subcouncil meetings
- Utilisation of interpreters at other events
- Utilisation of contracted translators

In response to an enquiry about a sound disruption observed during the Council meeting on 26 January 2023, it was noted that due to a technical glitch, the simultaneous interpreting provided at the Council meeting became audible. The problem was identified and resolved.

RESOLVED that the quarterly feedback report on the utilisation of contracted language practitioners for the period October to December 2022, be noted.

ACTION: E ENGELBRECHT; L NDABA, E SASS

CRSPC 22/02/23 WORKPLACE SKILLS PLAN 22 (WSP) PROGRESS REPORT AS AT 31 DECEMBER 2022

Ms N Ntubane spoke to the report on the agenda and highlighted the External Financial Support Award Ceremony held on 30 November 2022 where the City awarded 50 Financial Support beneficiaries in various City approved scarce skills qualifications. The participation and support from line departments continues to contribute to the successful implementation of these opportunities.

In response to an enquiry about the need to identify additional skills that the City requires for the future, it was noted that the Workplace Skills Plan will enable the City to achieve its organisational strategy through focused skills development.

RESOLVED that the Workplace Skills Plan 22 (WSP) progress report as at 31 December 2022, be noted.

ACTION: N NTUBANE; Y SCHOLTZ; E SASS

CRSPC 23/02/23 FACILITIES MANAGEMENT TARIFFS AND CHARGES FOR THE 2023/2024 FINANCIAL YEAR

Mr W Taliep provided an overview of the report on the agenda and highlighted that the parking for Artscape patrons is to be made zero for the 2023/24 financial year. He further explained that this is to allow the department sufficient time to install the necessary infrastructure and equipment as well as develop a system and procedure in collaboration with Artscape for the use of the parking.

It was further noted that the Alphen Hall may possibly be transferred to the Recreation and Parks Department. The members raised concern about the responsibility and management of the facility in the event of such a transfer and proposed that the concern be recorded as set out below.

The above proposal was duly supported.

It is **RECOMMENDED** that:

- (a) The proposed tariff structure as set out in Annexure A to the report on the agenda, be approved.
- (b) The concern of the Corporate Services Portfolio Committee be noted in respect of the proposed transfer of Alphen Hall to the Recreation and Parks Department.

ACTION: W HOFFELDT; R MELODY; E SASS

THE MEETING CONCLUDED AT 13:52

CHAIRPERSON: CLLR F AH-SING

DATE