



CITY OF CAPE TOWN
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**CORPORATE SERVICES PORTFOLIO COMMITTEE
IKOMITI YEMICIMBI YESEBE LEENKONZO ZEZIKO
PORTEFEULJEKOMITEE OOR KORPORATIEWE DIENSTE**

1. ITEM NUMBER: CRSPC 06/05/22

2. SUBJECT

MATTERS RECEIVING ATTENTION

IMIBA ENIKWA INGQWALASELA

ONAFGEHANDELDE SAKE

3. DISCUSSION

The list of Matters Receiving Attention is attached for consideration by the Corporate Services Portfolio Committee.

**MATTERS RECEIVING ATTENTION
CORPORATE SERVICES
4 MAY 2022**

| NO. | REPORT REQUESTED | TARGET DATE FOR SUBMISSION OF REPORT | SUBJECT / RESOLUTION | RESPONSIBLE OFFICIAL | ACTION / COMMENT |
|-----|------------------|--------------------------------------|--|--|---|
| 1. | 6 April 2022 | 4 May 2022 | <p>CRSPC WORKSHOP ON SUPPLY CHAIN MANAGEMENT (CRSPC 09/05/21 AND CRSPC 06/02/22)</p> <p>The Chairperson proposed that the following workshops be grouped together and added to the list of matters receiving attention:</p> <ul style="list-style-type: none"> - SCM tender process (concerns and shortfalls) - Deviations from Procurement Processes <p>The above proposal was duly supported.</p> | <p>Mr M Carolus Ms A Thorné Mr B Vumase Mr P De Vries Mr B Chinasamy</p> | <p>A request for the workshop to be held on Friday, 27 May 2022 was submitted to the Office of the Chief Whip. Awaiting authorisation.</p> |

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| 2. | 6 April 2022 | 4 May 2022 | <p>CRSPC WORKSHOP ON THE BROADBAND INFRASTRUCTURE PROGRAMME (BIP) AND THE CORE APPLICATION REVIEW (CAR) PROGRAMME (CRSPC 22/02/22)</p> <p>The Chairperson proposed that the following workshops be grouped together and added to the list of matters receiving attention:</p> <ul style="list-style-type: none"> - Broadband Infrastructure Programme (BIP) - Core Application Review (CAR) Programme <p>The above proposal was duly supported.</p> | <p>Ms L Hollander Mr N Klopper Mr T Bosman Ms O Naidoo</p> | <p>The workshop was held on 14 April 2022.</p> |

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| 3. | 6 April 2022 | 4 May 2022 | <p>OVERSIGHT VISITS OF FACILITIES WITHIN THE FUNCTIONAL AREAS OF THE CORPORATE SERVICES PORTFOLIO COMMITTEE (CRSPC 06/04/22)</p> <p>RESOLVED that the Corporate Services Portfolio Committee be provided with a list of all the facilities over which the Portfolio Committee has oversight, in order to set-up oversight visits of at least two to three facilities at a time.</p> | Mr M Carolus Ms Z Mandlana | <p>A request was submitted to all directors for a list of all facilities over which the Portfolio Committee has oversight in order to set-up oversight visits.</p> <p>The deadline for the submission of the lists is Wednesday, 18 May 2022.</p> |

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| 4. | 6 April 2022 | 4 May 2022 | <p>PROGRESS UPDATE ON THE SAP CRM SERVICE REQUEST ENHANCEMENT PROJECT (CRSPC 14/03/22)</p> <p>FURTHER RESOLVED that:</p> <p>(a) The Acting ED: Corporate Services be tasked to follow up on the proposal for a City Manager Directive to inform all service departments not to close duplicate C3 notifications until the work is confirmed to be done.</p> <p>(b) Feedback on the progress of this matter be provided at the next Corporate Services Portfolio Committee meeting to be held on 6 April 2022.</p> | Ms Z Mandlana | <p>The Acting ED, Ms Z Mandlana, indicated that the request for a directive that service requests and notifications should only be closed once the work has been completed, was submitted to the City Manager for consideration, approval and publication.</p> <p>The Chairperson thanked the Acting ED for her response and proposed that the matter remain on the matters receiving attention list until the directive is published.</p> <p>The aforementioned directive has since been published via the Staff Newsletter dated Friday, 8 April 2022.</p> |

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| 5. | 6 April 2022 | 4 May 2022 | <p>DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2022/2023 (CRSPC 16/03/22)</p> <p>FURTHER RESOLVED that a workshop be arranged to review the draft business plan and scorecard for the Corporate Services Directorate for 2022/23.</p> | <p>Mr M Carolus Mr S Zibi Mr T Mangena Ms Z Mandlana</p> | <p>The workshop was held on 29 April 2022.</p> |