

MINUTES

OF A MEETING OF THE CORPORATE SERVICES PORTFOLIO COMMITTEE OF THE CITY OF CAPE TOWN HELD IN MEETING ROOM 2, 6TH FLOOR, PODIUM BLOCK, CAPE TOWN CIVIC CENTRE ON WEDNESDAY, 4 MAY 2022 AT 11:00

PRESENT: COMMITTEE MEMBERS

DEMOCRATIC ALLIANCE (DA)

Cllr F Ah-Sing (Chairperson)
Ald. S Pringle
Cllr N R Adonis
Cllr U Barends
Cllr K A Christie
Cllr T Gqada
Cllr H W Jacobs
Cllr E Langenhoven
Cllr F C Walker

AFRICAN NATIONAL CONGRESS (ANC)

Cllr M M N Chitha
Cllr X Diniso
Cllr J N Stevens

GOOD

Cllr J Cupido

ECONOMIC FREEDOM FIGHTERS (EFF)

Cllr L Ntshuntshe

CAPE COLOURED CONGRESS (CCC)

Cllr D G Jacobs

PATRIOTIC ALLIANCE (PA)

Cllr M J Sampson

PAN AFRICANIST CONGRESS OF AZANIA (PAC)

Cllr S Ndamane

COUNCILLORS ABSENT WITH LEAVE

None

COUNCILLORS ABSENT WITHOUT LEAVE

Cllr P East (DA)

MEMBER OF MAYORAL COMMITTEE (MMC): CORPORATE SERVICES

Ald. T Uys

VISITING COUNCILLORS

Cllr D Visagie (Chief Whip)

PRESS

None

Note: Some of the officials were present in the venue while others linked in via Skype.

OFFICIALS

Ms Z Mandlana	Acting Executive Director (ED): Corporate Services
Mr L Bobo	Subcouncil Manager, Subcouncils Area South
Ms A Bosman	Director: Subcouncils Area South
Mr W Claassens	Head: Reporting and Monitoring, Organisational Performance Management
Mr M Fetu	Subcouncil Manager, Subcouncils Area South
Ms M Fillies	Manager: IDP Performance Management, Organisational Performance Management
Ms L Hollander	Senior Project Manager, Information Systems and Technology
Mr T Hollis-Turner	Executive Support Officer, Executive and Councillor Support Operations
Mr K Jacobs	Ops Dashboard Analyst, Information Systems and Technology
Mr T Mangena	Manager: Support Services (CS)
Dr L Mdunyelwa	Director: Area East
Ms D Mentor	Subcouncil Manager, Subcouncils Area South
Mr F Monk	Subcouncil Manager, Subcouncils Area South
Ms O Naidoo	Director: Information Systems & Technology
Ms V Ngcobozi	Manager: Corporate Advisory Services, Legal Services
Ms P Nongqongqo	Manager: Customer Relations
Mr B Nzimande	Director: Facilities Management
Mr T Phakedi	Senior Professional officer: Business C, Risk, Ethics and Governance
Mr V Ramphal	IS&T Operations Manager, Information Systems & Technology
Ms R Sayed	Director: Legal Services

Ms R Razack	Acting Director: Executive and Councillor Support Operations
Mr G Rorwana	Subcouncil Manager, Subcouncils Area South
Mr Z Siswana	Director: Area North
Ms L Sithole	Director: Human Resources
Mr K Smith	Director: Information and Knowledge Management
Mr W Taliep	Manager: Finance (CS), Finance (CS)
Ms A van Niekerk	Subcouncil Manager, Subcouncils Area Central
Mr B Van Schoor	Director: Fleet Management
Mr R White	Subcouncil Manager, Subcouncils Area South

INTERPRETER

None

LEGAL ADVISOR

Ms B Mtati

MEMBERS OF THE PUBLIC

One member of the public

EXECUTIVE COMMITTEE SERVICES

Mr M Carolus
Ms D Daniels

CRSPC 01/05/22 OPENING AND PRAYER / MOMENT OF SILENCE

The Chairperson, Cllr F Ah-Sing, welcomed all those present to the meeting.

CRSPC 02/05/22 APOLOGIES / LEAVE OF ABSENCE

At the start of the meeting, no applications for leave of absence were received from the Office of the Chief Whip.

It was noted that apologies were received for Mr T Bosman (Manager: Telecommunications Broadband Services, IS&T); Mr W Claassens (Head: Reporting and Monitoring, Organisational Performance Management) and Dr L Mdunyelwa (Director: Subcouncils Area East) for late arrival.

RESOLVED that it be noted that no applications for leave of absence were received for this meeting.

ACTION: M CAROLUS

CRSPC 03/05/22 CHAIRPERSON'S ADDRESS

The Chairperson addressed the meeting as follows:

“Good morning everybody and welcome to our Corporate Services Portfolio Committee meeting.

The month of April 2022 has been a busy month. We had our Portfolio Committee meeting and two workshops. The Service Delivery and Budget Implementation Plan (SDBIP) workshop held last week was intensive. If you notice the flow of things, we started working on our Integrated Development Plan (IDP); the IDP closing date came and we made sure our committee members were involved. Then we started the budget process and we made sure our communities were involved. Now the budget comment period has closed and the inputs will be included in the budget wherever possible.

At the end of May 2022, we will approve the budget for the 2022/23 financial year, and that is where the SDBIPs come in. The SDBIPs speak to the IDP and Budget, and it articulates how the City will realise its objectives outlined in the IDP for the next 5 years. This is why it is so important for the Portfolio Committee to see what every department is going to do and what their projects are. You can see whether these projects speak to what we as a City want to do. That is what we as councillors are going to do on a monthly basis through our oversight role.

I hope you all gained a lot out of the SDBIP workshop and I really want to thank our officials who have really come to the table for all of us. We have requested a lot from them with all our workshops and they have really gone the extra mile.

I want to thank the Acting ED, Ms Zukiswa Mandlana. We are going to miss you once you step down as Acting ED, you are just the best. We really value having you with us; it has really made my job easier as a new Chairperson. Thank you for everything and we look forward to working with you in your substantive role.

It is my hope that the Corporate Services Portfolio Committee will perform its duties to ensure excellent service delivery. I really want us to strive for excellence in everything we do. We won't always get there, we won't always agree, but I want us as a committee to always strive for excellence, because I believe that is what our residents need from us in order to create the communities we want.

Thank you to the Human Resources Department for their latest achievement recorded in their Staff Establishment report, included on the agenda. The Strategic Staffing Project has to date at the end of quarter 3, made 3191 appointments to the City staff establishment, an average of 355 per month or 18 appointments a day. This is a wonderful achievement and even though we are always concerned about the City's vacancy rate, I really want to thank the Human Resources Department and give them a big round of applause.

On our agenda today, we have one more item emanating from our SDBIP workshop and that is the presentation of the Subcouncils Departmental Business Plan and Scorecard for 2022/23. Facilities Management, Fleet Management and Subcouncils are new to the Corporate Services Portfolio Committee and the members are urged to apply their minds and ask the necessary questions to ensure that we are up to date on the work that we need to do.

Thank you."

CRSPC 04/05/22 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6 APRIL 2022

RESOLVED that the minutes of the Corporate Services Portfolio Committee meeting held on 6 April 2022, be confirmed subject to the following corrections:

- (a) Cllr L Ntshuntshe (EFF) and Cllr X Diniso (ANC) be noted as absent with leave, subject to confirmation from the Office of the Chief Whip in terms of Delegation 4.1.1 of the System of Delegations.
- (b) The party affiliation of councillors be included under the lists of councillors absent with- or without-leave.

ACTION: M CAROLUS

CRSPC 05/05/22 MATTERS ARISING FROM MINUTES

RESOLVED that it be noted that there were no matters arising from the minutes of the Corporate Services Portfolio Committee meeting held on 6 April 2022.

ACTION: M CAROLUS

CRSPC 06/05/22 MATTERS RECEIVING ATTENTION

1. CRSPC WORKSHOP ON SUPPLY CHAIN MANAGEMENT (CRSPC 09/05/21 AND CRSPC 06/02/22)

The Chairperson informed the members that the in person workshop has been scheduled for Friday, 27 May 2022 from 09:00 to 11:00 in Meeting Room 2, 6th Floor, Podium Block, Cape Town Civic Centre.

The Chairperson proposed that the matter remain on the matters receiving attention list until the workshop is completed.

The above proposal was duly supported.

RESOLVED that the Corporate Services Portfolio Committee workshop on Supply Chain Management (Tender Process and Deviations from Procurement Processes) to be held on 27 May 2022, be noted.

**ACTION: M CAROLUS; A THORNÉ; B VUMASE; P DE VRIES;
B CHINASAMY**

2. CRSPC WORKSHOP ON THE BROADBAND INFRASTRUCTURE PROGRAMME (BIP) AND THE CORE APPLICATION REVIEW (CAR) PROGRAMME (CRSPC 22/02/22)

The Chairperson thanked the IS&T Department for the successful workshop held on 14 April 2022 and proposed that the matter be closed.

The above proposal was duly supported.

RESOLVED that the matter receiving attention, be closed.

**ACTION: M CAROLUS; L HOLLANDER; N KLOPPER;
T BOSMAN; B KOWO; K SMITH; V RAMPHAL;
O NAIDOO**

3. OVERSIGHT VISITS OF FACILITIES WITHIN THE FUNCTIONAL AREAS OF THE CORPORATE SERVICES PORTFOLIO COMMITTEE (CRSPC 06/04/22)

The Chairperson informed the members of the intention to conduct at least five oversight visits in the second half of the year. A request was submitted to all directors for a list of all facilities

over which the Portfolio Committee has oversight. The finalised list will be presented to the members in order to set-up the oversight visits.

The Chairperson proposed that the matter remain on the matters receiving attention list.

The above proposal was duly supported.

RESOLVED that the Corporate Services Portfolio Committee be provided with a list of all the facilities over which the Portfolio Committee has oversight, in order to set-up oversight visits.

ACTION: M CAROLUS; Z MANDLANA

4. PROGRESS UPDATE ON THE SAP CRM SERVICE REQUEST ENHANCEMENT PROJECT (CRSPC 14/03/22)

The Chairperson thanked the Acting ED, Ms Z Mandlana, for her assistance in the approval and publication of the City Manager's Directive 2 of 2022 – *Service requests and notifications should only be closed once the work has been completed.*

As the processing of service requests falls within the ambit and functional area of the line departments, all ED's are required to ensure that:

1. No service request is closed before the work is done; and
2. Customers are informed of the reasons for closure of service requests, when the work cannot be performed as requested.

The Chairperson proposed that the matter remain on the matters receiving attention list in order for the Portfolio Committee to continue with its oversight of the SAP CRM Service Request Enhancement Project.

The above proposal was duly supported.

RESOLVED that:

- (a) the SAP CRM Service Request Enhancement Project remain on the matters receiving attention list in order for the Corporate Services Portfolio Committee to continue with its oversight of the project;

- (b) the Customer Relations Department continues to submit progress reports on the SAP CRM Service Request Enhancement Project.

ACTION: W MOSAVAL; H SEYFFERT; P NONGQONGQO

5. DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2022/2023 (CRSPC 16/03/22)

The Chairperson thanked the Acting ED and Directors for the successful workshop held on 29 April 2022. The presentation of the Subcouncils Departmental Business Plan and Scorecard for 2022/23 could not take place at the workshop, but the presentation has been included on the agenda under Item CRSPC 07/05/22.

The Chairperson proposed that the matter be closed.

The above proposal was duly supported.

RESOLVED that the matter receiving attention, be closed.

ACTION: S ZIBI; T MANGENA; Z MANDLANA

CRSPC 07/05/22 PRESENTATION: SUBCOUNCILS – DEPARTMENTAL BUSINESS PLAN AND SCORECARD 2022/23

Ms A Bosman and Mr Z Siswana delivered a presentation on the Subcouncils Departmental Business Plan and Scorecard for the 2022/23 financial year.

A discussion ensued during which the following comments were raised:

- (a) Cllr T Gqada enquired if Subcouncils are sufficiently capacitated in terms of staff and building resources to fulfil their commitment as the face of the City.
- (b) Subcouncils strive for excellence and any concerns about the performance of staff can be directed to the Subcouncil Managers. There is a collaborative approach between Facilities Management and Subcouncils to ensure that needs are communicated and solutions are sought. The proposed capital budget for 2022/23 is not sufficient for infrastructural development and therefore serves as a top-up to assist Facilities Management.

- (c) The Chairperson reiterated the importance of applying the same collaborative approach across all Subcouncils to ensure that communication takes place and interventions are facilitated. The Portfolio Committee, in conjunction with the Mayco Member, will evaluate the impact and performance of service delivery in this regard.
- (d) Cllr T Gqada enquired about the significant increase in the projected draft capital budgets for the outer financial years of 2023/24 and 2024/25.
- (e) Subcouncils still need to unpack and discuss its critical needs for the outer financial years and therefore, no information can be provided at this stage.
- (f) Cllr N R Adonis referred to the Jobseeker Database and highlighted the challenges experienced with the registration, randomisation and transfers of jobseekers between wards.
- (g) The Chairperson indicated that the concerns raised by Cllr N R Adonis is prevalent in many areas and is duly noted.
- (h) This is a concern due to the challenges experienced with the migration of wards from one Subcouncil to the next. The EPWP Corporate Office was alerted of the change in ward boundaries and the impact it has on the system. This is an urgent matter that needs to be addressed.
- (i) Cllr U Barends enquired about the timeframes for the resolution of the migration problem in the Jobseeker Database and if there is a backup plan in this regard.
- (j) The Chairperson indicated that the EPWP and CDW Department resides within the Urban Waste Management Directorate and requested further guidance on how to address this matter.
- (k) The Acting ED, Ms Z Mandlana, indicated that the challenges experienced with the migration of wards in the Jobseeker Database will be addressed with the Subcouncils Area Directors with a view to facilitate a solution and provide feedback at the next Portfolio Committee meeting.
- (l) Cllr L Ntshuntshe highlighted that the problem with the Jobseeker Database is not system-related, but more behaviour-related. The human behaviour must be addressed to ensure that the objectives of the system are achieved.

- (m) The Chairperson reiterated that the EPWP and CDW function resides within the Urban Waste Management Directorate and that the concerns will be escalated accordingly. In terms of the behavioural problem, staff need to be held accountable to their job descriptions and the change in culture will permeate from that.
- (n) Any concerns about the performance of staff can be directed to the relevant Subcouncil Managers or Area Directors. Officials are required to perform their job descriptions in accordance with the relevant policies and remain apolitical.
- (o) Cllr S Ndamane enquired if the infrastructure, capacity and challenges of areas are considered before the allocation of resources in support of service delivery.
- (p) The presentation refers to the staff component and the infrastructure of municipal facilities where staff are based. The proposed capital budget is not intended for community infrastructure, but rather departmental areas.
- (q) The Chairperson indicated that the realities of different areas are considered in the budgets for the different departments and emphasis is placed on areas of greater need, but the Subcouncils draft capital budgets refer specifically to the departmental budgets.
- (r) Ald. S Pringle referred to Delegation 25.2 and raised his concern about the overemphasis on Ward Allocation budgets as the primary means to fulfil the requirements of the said delegation. He enquired about other mechanisms that can be used to make input on budget items, e.g. motions.
- (s) Delegation 25.2 is extensive and Subcouncils need to use their ward plans and business plans to drive their long term objectives through the Strategic Management Frameworks (SMFs) of line departments whereby line departments start allocating projects for community development instead of waiting on ward allocations. In the case of the Recreation and Parks Department, they have a Community Services and Health Infrastructural Plan, and Subcouncils can tap into that plan via their SMF so that even in the outer years, the Subcouncils can plan for projects that align to its ward plans and business plans.
- (t) Cllr U Barends and Cllr E Langenhoven enquired about the discrepancies in the Resources and Organogram (Staff and

Financial), i.e. between the report on the agenda and the presentation.

- (u) An updated presentation containing the correct data on the Resources and Organogram (Staff and Financial) of the Subcouncils Departmental Business Plan and Scorecard for 2022/23 will be circulated to the members.
- (v) Cllr D G Jacobs highlighted the high numbers of jobseekers registered in Subcouncil 12 and enquired if it would be more beneficial to close the Jobseeker Drives in order to prioritise those jobseekers who are already registered and thereafter reopen the process.
- (w) To close off Jobseeker Drives and restrict persons who have become unemployed and never registered on the Jobseeker Database would be restrictive. The registered jobseeker is required to update their registration details annually and this includes updating their skills. Although there are high numbers of registered jobseekers, many are dormant due to a lack of updating their skill sets, contact information or other relevant information.
- (x) The City's Jobs Connect programme run by the Enterprise and Investment Department also plays an important role in providing the necessary support structures for jobseekers and small businesses to access knowledge, training and employment opportunities.
- (y) The Chairperson emphasised that the City of Cape Town will continue to create an enabling environment in order to scale-up work opportunities and skills for people without jobs, which is evident in the work currently being done by the Economic Growth Directorate.

The Chairperson reiterated that the updated presentation will be circulated after the meeting and members are advised to direct any questions on the updated presentation to his office for response.

RESOLVED that the presentation of the Subcouncils Departmental Business Plan and Scorecard for the 2022/23 financial year, be noted.

FURTHER RESOLVED that:

- (a) The Acting ED, Ms Z Mandlana, addresses the challenges experienced with the migration of wards in the Jobseeker

Database with a view to facilitate a solution and provide feedback at the next Portfolio Committee meeting.

- (b) An updated presentation containing the correct data on the Resources and Organogram (Staff and Financial) of the Subcouncils Departmental Business Plan and Scorecard for 2022/23 be circulated to the members.

**ACTION: A BOSMAN; L MDUNYELWA; Z SISWANA;
Z MANDLANA**

**CRSPC 08/05/22 CORPORATE SERVICES DIRECTORATE: MARCH 2022
FINANCIAL MONITORING REPORT**

Mr W Taliep spoke to the report on the agenda and the following comments were raised:

- (a) The information contained in this report is based on the Adjustments Budget, approved by Council in January 2022, and the actual expenditure as at March 2022 reflected in SAP.
- (b) The capital spend is at 53,4% to date and the planned expenditure plus committed is at 94,7% with further orders to be placed. The corporate target is 90% and the Directorate is on track to achieve it.
- (c) The Chairperson enquired if the current commitments are on track.
- (d) At the end of March 2022, the Directorate analysed the commitments in terms of its applicability together with the Project Management Office (PMO) and looked at a realistic outcome in terms of what can be spent. For those values at risk, the Directorate did virements and reallocations to projects that can be implemented by 30 June 2022. This process was undertaken to ensure that the Directorate maximises its expenditure by end June.
- (e) The Chairperson enquired if the Corporate Services Directorate projects listed on the Top 100 projects of the organisation are on track.
- (f) The Broadband improvement project forms part of the top 100 projects, which is on track to achieve the 90% in this financial year.

- (g) The recent floods in KwaZulu-Natal, Durban affected the City's orders in terms of vehicles and the Directorate continues to mitigate all risks as part of the ongoing management and monitoring of the Capital Budget.

RESOLVED that the financial monitoring report of the Corporate Services Directorate as at March 2022, be noted.

ACTION: W TALIEP; Z MANDLANA

CRSPC 09/05/22 LEGAL SERVICES ACTIVITY REPORT FOR THE PERIOD 01 JANUARY 2022 TO 31 MARCH 2022

Ms R Sayed was present to speak to the report on the agenda.

The Chairperson reiterated that the Corporate Services Portfolio Committee does not have oversight of the Legal Services Department and that the report on the agenda is submitted for information and noting.

RESOLVED that the Legal Services Activity Report for the period 1 January 2022 to 31 March 2022, be noted.

ACTION: V NGCOBOZI; R SAYED

CRSPC 10/05/22 STAFF ESTABLISHMENT

Ms L Sithole spoke to the report on the agenda and highlighted that the report on the Staff Establishment is submitted on a quarterly basis for committee oversight in terms of the City's staffing needs and vacancies as aligned to its business strategies and available budget.

The Chairperson congratulated the Human Resources Department for their achievements in terms of the Strategic Staffing Project that has to date at the end of quarter three, made 3191 appointments to the City staff establishment, an average of 355 per month or 18 appointments a day.

RESOLVED that the quarter three report on the Staff Establishment, be noted.

ACTION: R POLLARD; L SITHOLE; Z MANDLANA

CRSPC 11/05/22 BROADBAND INFRASTRUCTURE PROGRAMME (BIP)

Ms L Hollander spoke to the report on the agenda during which the following comments were raised:

- (a) The report on the agenda serves as the Broadband Infrastructure Programme (BIP) governance and status report, which is submitted to the Portfolio Committee for information and noting.
- (b) The Transition Project Management Office (PMO) and Technical PMO are progressing well, being 65% complete.
- (c) The capital spending as at 14 April 2022 shows that there is only 3% of the budget to be spent across the six capital projects for the current financial year, which are all on track.
- (d) In terms of BIP Governance, the Programme's Technical Advisory Committee (TAC) meets every two weeks, chaired by the Director: IS&T.
- (e) In addition, the Steering Committee meetings are held every quarter, chaired by the Executive Director: Corporate Services.
- (f) A workshop was held on 14 April 2022, which focussed on the BIP and Core Application Review (CAR) Programme in order to clarify the scope of the programmes.
- (g) Preparations are currently underway for the BIP to undergo the first annual Corporate Stage Gate Review for the Execution Stage, which will take place in July 2022.
- (h) The report on the agenda recommends firstly, that the contents of the report be noted and secondly, that the progress of BIP be provided every six months in future, as the BIP is a long project, so incremental progress over the short term is small and bi-annual reports are therefore more appropriate.
- (i) Cllr K A Christie enquired via the Chairperson if bi-annual reports are sufficient.
- (j) The information provided in quarterly reports is minimal and from an execution perspective, more progress can be reported bi-annually for committee oversight. While the report can be submitted quarterly, the intention is to standardise the BIP report to align with the Core Application Review (CAR) Programme, which is also reported bi-annually. This will tie into future updates to the Portfolio Committee as well as the annual reports submitted to Council.

In view of the above, the Chairperson proposed that the recommendations to the report on the agenda be supported.

The above proposal was duly supported.

RESOLVED that:

- (a) the Broadband Infrastructure Programme (BIP) governance and status report, be noted.
- (b) the progress of the BIP be provided every six months in future, as the BIP is a long project, so incremental progress over the short term is small and bi-annual reports are therefore more appropriate.

ACTION: T BOSMAN; O NAIDOO; Z MANDLANA

CRSPC 12/05/22 SUBCOUNCILS: AREA NORTH QUARTERLY REPORT FOR THE PERIOD JANUARY TO MARCH 2022

Mr Z Siswana spoke to the report on the agenda and informed the Portfolio Committee of the Subcouncils Area North functional activities, capital budget spend and project implementation as extrapolated in the following categories: Budgets; Expanded Public Works Programme (EPWP); Community Based Vendors (CBVs) and Subcouncil Achievements and Highlights.

In terms of the Capital Budget, the only project not yet implemented, i.e. the Mamre Hives Fencing is due to the unavailability of a clearvue-fencing tender for both the fence and the gate. The delay in approving the transversal tender by the relevant department and advice by the SCM not to pursue a Request for Quotation (RFQ) route means that the funds will have to be rolled-over to the next financial year.

In terms of Subcouncil Projects, the Department experienced a challenge in the implementation of Urban Agriculture projects in Subcouncils and the funds have since been reprioritised to other projects. The Department is confident that the funds will be spent by the end of the financial year.

RESOLVED that:

- (a) the quarterly report for the period January to March 2022 for the Subcouncils Area North, be noted.
- (b) the implementation of the departmental projects and programmes relating to the impact and performance of service delivery, be noted.

ACTION: M SAMUELS; Z SISWANA; Z MANDLANA

CRSPC 13/05/22 SUBCOUNCILS: AREA SOUTH QUARTERLY REPORT FOR THE PERIOD JANUARY TO MARCH 2022

Ms A Bosman spoke to the report on the agenda and informed the Portfolio Committee of the Subcouncils Area South functional activities, capital budget spend and project implementation as extrapolated in the following categories: Budgets; Expanded Public Works Programme (EPWP); Subcouncils: Area South Ceremonies, Workshops and Outreaches; Community Based Suppliers (CBVs); Service Notifications (C3's) and Ward Committees.

The capital budget expenditure for Area South to date is 13.22% with a total of 90.19% budget assigned. The Department is currently on track to complete the upgrades to an office in Diep River for the Director's support staff, which will contribute to a significant improvement in the capital spend.

The operating projects, which was previously called Mayoral Urban Regeneration Programme (MURP) projects, is at 54.77% spend.

The Ward Allocation Budget overall percentage spend to date equates to 64.1% and the Department has undertaken action to accelerate the expenditure in this regard.

RESOLVED that:

- (a) the quarterly report for the period January 2022 to March 2022 for Subcouncils: Area South, be noted.
- (b) the implementation of the departmental projects and programmes relating to the impact and performance of service delivery, be noted.

ACTION: A BOSMAN; Z MANDLANA

CRSPC 14/05/22 2021/2022 THIRD QUARTER'S PROGRESS REPORT ON CORPORATE PERFORMANCE

Mr W Claassens spoke to the report on the agenda during which the following comments were raised:

- (a) The Corporate Services Directorate reports on the following corporate scorecard indicators:

- (i) *1.D Approved business and management review of the Broadband Infrastructure Programme (BIP)*
 - (ii) *1.F Percentage budget spent on implementation of Workplace Skills Plan (WSP) (NKPI)*
 - (iii) *3.F Percentage adherence to Citywide service requests*
- (b) The Chairperson enquired about the status of the following indicator for Corporate Services: *1.D Approved business and management review of the Broadband Infrastructure Programme (BIP)*.
- (c) The Acting ED, Ms Z Mandlana, indicated that the following indicator resides within the Future Planning and Resilience Directorate: *3.A Community satisfaction survey (Score 1-5)-city wide (AT)*.
- (d) The Chairperson referred to page 202 of the report on the agenda and requested that the reporting period be corrected to reflect 1 January 2022 to 31 March 2022.

The Chairperson requested that the corrections to the report on the agenda be finalised before submission to the Executive Mayor together with the Mayoral Committee and Council for noting.

The above proposal was duly supported

It is **RECOMMENDED** that the 2021/22 third quarter's progress report on corporate performance, be noted.

FURTHER RESOLVED that the corrections to the report on the agenda be finalised before submission to the Executive Mayor together with the Mayoral Committee and Council for noting.

ACTION: M ABASS; M FILLIES; C JANUARY; G MORGAN

CRSPC 15/05/22

PRESENTATION: CORPORATE SERVICES PORTFOLIO COMMITTEE ANNUAL OVERSIGHT WORK PLAN 2022/23

The Chairperson informed the members that the Annual Oversight Work Plan will be aligned to the 2022/23 financial year and proposed that the presentation of the draft Corporate Services Portfolio Committee Annual Oversight Work Plan for 2022/23 be deferred to the next Portfolio Committee meeting.

The above proposal was duly supported.

RESOLVED that the presentation of the draft Corporate Services Portfolio Committee Annual Oversight Work Plan for 2022/23 be deferred to the next Portfolio Committee meeting.

ACTION: M CAROLUS

THE MEETING CONCLUDED AT 12:55

CHAIRPERSON: CLLR F AH-SING

DATE