



REPORT TO COUNCIL

22 AUGUST 2024

1. **ITEM NUMBER: C 44/08/24**
2. **SUBJECT / ONDERWERP / ISIHLOKO**
3. **FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE ANNUAL REPORT FOR THE PERIOD JULY 2023 TO JUNE 2024**

*INGXELO YONYAKA YEKOMITI ENGEMICIMBI YEZOCWANGCISO
LWEXESHA ELIZAYO NOBUQILIMA KWISITHUBA ESISUSELA
KWEYEKHALA 2023 UKUYA KWEYESILIMELA 2024*

**JAARVERSLAG VAN DIE PORTEFEULJEKOMITEE OOR
TOEKOMSBEPLANNING EN VEERKRAGTIGHEID VIR DIE TYDPERK JULIE
2023 TOT JUNIE 2024**

[LSU 0069]

4. **RECOMMENDATION FROM THE FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE: 05 AUGUST 2024 (FPR 17/08/24)**

It is **RECOMMENDED** that the Future Planning and Resilience Portfolio Committee Annual Report for the period July 2023 to June 2024, be approved by Council.

Daar word **AANBEVEEL** dat die Raad die jaarverslag van die portefeuljekomitee oor toekomsbeplanning en veerkrachtigheid vir die tydperk Julie 2023 tot Junie 2024 goedkeur.

KUNDULULWE ukuba makuphunyezwe liBhunga iNgxelo yoNyaka yeKomiti engeMicimbi yezoCwangciso lwexesha elizayo nokuLuqilima, esusela kweyeKhala 2023 ukuya kweyeSilimela 2024.

DATE: 16 JULY 2024

REPORT TO: FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE

1. ITEM NUMBER**2. SUBJECT****FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE ANNUAL REPORT FOR THE PERIOD JULY 2023 TO JUNE 2024**

ISIHLOKO:

INGXELO YONYAKA YEKOMITI ENGEMICIMBI YEZOCWANGCISO LWEXESHA ELIZAYO NOBUQILIMA KWISITHUBA ESISUSELA KWEYEKHALA 2023 UKUYA KWEYESILIMELA 2024

ONDERWERP:

JAARVERSLAG VAN DIE PORTEFEULJEKOMITEE OOR TOEKOMSBEPANNING EN VEERKRAGTIGHEID VIR DIE TYDPERK JULIE 2023 TOT JUNIE 2024

LSU 0069

3. DELEGATED AUTHORITY

In terms of delegation

This report FOR DECISION BY
is

- Committee name** : Future Planning and Resilience
- The Executive Mayor together with the Mayoral Committee (MAYCO)
- Council

4. DISCUSSION

In terms of Section 7.2 of the Future Planning and Resilience Portfolio Committee Terms of Reference (TOR), the Chairperson must submit an Annual Report to Council of the functional operations of the Future Planning and Resilience Portfolio Committee. The report should include:

- 7.2.1 A summary of how the Committee executed their assigned functions and responsibilities against the annual work plan;
- 7.2.2 Clarify and justify their decisions or actions;
- 7.2.3 A summary of key cross-cutting issues dealt with together with other Portfolio Committees and how these matters were effectively dealt with;
- 7.2.4 A summary of and explanation of how the Committee went about amending any faults or errors found when exercising their oversight role and what steps were taken to prevent recurrence in future;
- 7.2.5 Details of meetings and the number of meetings attended by each member. This is to include attendance at meetings of Working Groups and Joint Working Groups.

Section 7.3 of the TOR states that the Future Planning and Resilience Portfolio Committee should recommend its Annual Report for approval by the Municipal Council.

Financial Implications None Opex Capex

Capex: New Projects

Capex: Existing projects requiring additional funding

Capex: Existing projects with no additional funding requirements

Policy and Strategy Yes No

Legislative Vetting Yes No

Legal Implications Yes No

Staff Implications Yes No

Risk Implications Yes The risks for approving and/or not approving the recommendations are listed below:

No Report is for decision and has no risk implications.

No Report is for noting only and has no risk implications.

POPIA Compliance Yes It is confirmed that this report and the content of the annexures have been checked and considered for POPIA compliance.

5. RECOMMENDATIONS

It is recommended that:

(a) the Future Planning and Resilience Portfolio Committee support and recommend the 2023/2024 Annual Report to the Executive Mayor together with the members of the Mayoral Committee for onward submission to Council for approval.

(b) The Executive Mayor together with the members of the Mayoral Committee support and recommend the 2023/2024 Annual Report to Council for approval.

(c) Council approves the 2023/2024 Annual Report, attached hereto as annexure A.

IZINDULULO

Kundululwe ukuba:

(a) IKomiti yeSebe loCwangciso lweXesha eliZayo nezoBuqilima mayixhase kwaye yenze isindululo sengxelo yonyaka ka2023/2024, kuSodolophu weSigqeba ekunye namalungu eKomiti yeSigqeba sakhe ukuze idluliselwe kwiBhunga lize liyiphumeze

(b) USodolophu weSigqeba ekunye namalungu eKomiti yeSigqeba sakhe makaxhase kwaye enze isindululo sengxelo yonyaka ka2023/2024 kwiBhunga ukuze liyiphumeze.

(c) IBhunga maliphumeze ingxelo yonyaka ka2023/2024, eqhotyoshelwe njengesihlomelo A.

AANBEVELINGS

Daar word aanbeveel dat:

- (a) die portefeuljekomitee oor toekomsbeplanning en veerkragtigheid die 2023/2024-jaarverslag steun en by die uitvoerende burgemeester tesame met die lede van die burgemeesterskomitee aanbeveel vir verdere voorlegging aan die Raad vir goedkeuring.
- (b) Die uitvoerende burgemeester tesame met die lede van die burgemeesterskomitee die 2023/2024-jaarverslag steun en by die Raad vir goedkeuring aanbeveel.
- (c) Die Raad die 2023/2024-jaarverslag, hierby aangeheg as bylae A, goedkeur.

**ANNEXURES FUTURE PLANNING AND RESILIENCE PORTFOLIO
COMMITTEE ANNUAL REPORT FOR THE PERIOD JUNE 2023
TO JULY 2024**

FOR FURTHER DETAILS CONTACT

NAME	Cllr. Kyle Carls	CONTACT NUMBER	072 494 4127
E-MAIL ADDRESS	Kyle.carls@capetown.gov.za		
DIRECTORATE	Chairperson: Future Planning and Resilience Portfolio Committee		

Approval Form

Supported for inclusion on the agenda



Future Planning and Resilience PC Annual Report 2023/2024

Report Reference: 526251
Meeting: Section 79 Portfolio Committee - Future Planning and Resilience
Meeting Date: 05.08.2024
Meeting Venue: Committee Room D

Contact Person: Eugene Dick
Contact Telephone: 0842102105
Contact Email: EUGENE.DICK@CAPETOWN.GOV.ZA

Item	Section	Approver	Approval	Approved Date	Approver Comments
01	Author	Eugene Dick	Approved	16.07.2024 13:16:48	
02	Director/Directorate Support Manager/Chief	Roberta Knoop	Approved	16.07.2024 13:24:52	
03	Executive Director	Gareth Richard Morgan	Approved	16.07.2024 14:05:46	
04	Legal Compliance	John Laing Smale	Approved with Comments	16.07.2024 15:47:31	Certified as legally compliant based on the contents of the repo

ECS Officer:



**CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD**

FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE ANNUAL REPORT FOR THE PERIOD JULY 2023 TO June 2024

1. INTRODUCTION

This report covers the activities of the Future Planning and Resilience (FPR) Portfolio Committee (PC) for the period July 2023 to June 2024.

The PC has oversight over the FPR Directorate which came into existence on 1 February 2022 following a decision of Council on 15 December 2021.

2. COMMITTEE MEMBERSHIP

Membership list of councillors who served on the Future Planning and Resilience Portfolio Committee for some period during the 2023/2024 Financial Year:

Chairperson: Cllr K. Carls	DA
Executive Mayor G. Hill-Lewis	DA
Cllr U Barends	DA
Cllr R Cameron	DA
Cllr R Davids	DA
Cllr F Lombard	DA
Cllr M Kempthorne	DA
Cllr A Moses	DA
Cllr K Kama	ANC
Cllr C Janse van Rensburg	DA
Cllr N Sono	PA
Cllr C Esau	DA
Cllr M Booï	DA
Cllr N Lombi	ANC
Cllr E Madikane	ANC
Cllr B Yeko	EFF
Cllr G Joachims	GOOD

3. COMMITTEE MEETINGS

The Future Planning and Resilience Portfolio Committee held **8 quorate meetings** for 2023/2024 as set out below:

- ✓ **07 August 2023**
- ✓ **04 September 2023**
- ✓ **02 October 2023**
- ✓ **06 November 2023**
- ✓ **05 February 2024**

- ✓ 04 March 2024
- ✓ 08 April 2024
- ✓ 06 May 2024 (online)

The June PC meetings were cancelled across the organisation.

4. COMMITTEE WORKSHOPS AND/OR ACTIVITIES

The FPR PC facilitated the following Committee Workshops and Activities during the period July 2023 to June 2024:

Committee Workshops and/or Activities	Total
FPR Workshops	4

- ✓ **A Workshop on the DHL Stadium Pitch Replacement Project was held on 29 September 2023**

The FPR PC members attended an interactive workshop on the project to replace the DHL Stadium pitch. This project was led by the Corporate Portfolio, Programme and Project Management (C3PM) Department.

The councillors were briefed about how the project was planned and executed in very strict timelines. The workshop proved very fruitful and informative to all who attended, and councillors gained practical knowledge of the City's approach to project management.



✓ **A Workshop on the importance of Economics for Evidence-based Decision-making was held on 27 October 2023**

A workshop with the FPR Committee was held in the Ray Alexander Board Room, Civic Centre. This workshop addressed the following issues:

- How Economic Analysis can be used throughout the Project Life-Cycle
- Economic Appraisal: Cost Benefit Analysis & related Techniques (+Practical Activity)
- Macro-Economic Impact Modelling
- General Programme Evaluation

Councillors gained in-depth knowledge of the economic analysis capacity that the City is building in-house.

✓ **A Workshop on the Infrastructure Report and its contents was held on 23 February 2024**

A workshop with the FPR Committee was held in Committee Room D on the 5th Floor Podium, in the Civic Centre.

The workshop was conducted in the form of a World Café format of four sessions. Councillors explored the fullness of the planned 10-year infrastructure portfolio, and did a deep-dive into one area of the city.

✓ **A Workshop on the Draft 2024/20245 Directorate Service Delivery and Budget Implementation Plan (SDBIP) and Executive Summary, including Departmental Service Delivery and Budget Implementation Plans (SDBIPs) and Business Plans was held on 26 March 2024**

Meeting happened via skype.

The FPR PC members interrogated the Directorate and Departmental SDBIPs by requesting clarity on specific information, proposing additional Indicators and also giving input on proposed indicator targets for the 2024/2025 financial year. The councillors also discussed how they will exercise oversight over the performance progress of the Directorate and the Departments.

5. **COMMITTEE ORIENTATION AND TRAINING**

Councillor Support provides ongoing Councillor training on among other things, the Code of Conduct, Rules of Order and Terms of Reference. Training needs will continue to be assessed and actioned as training opportunities become available.

6. **CHAIRPERSON'S OVERVIEW REPORTS TO COMMITTEE**

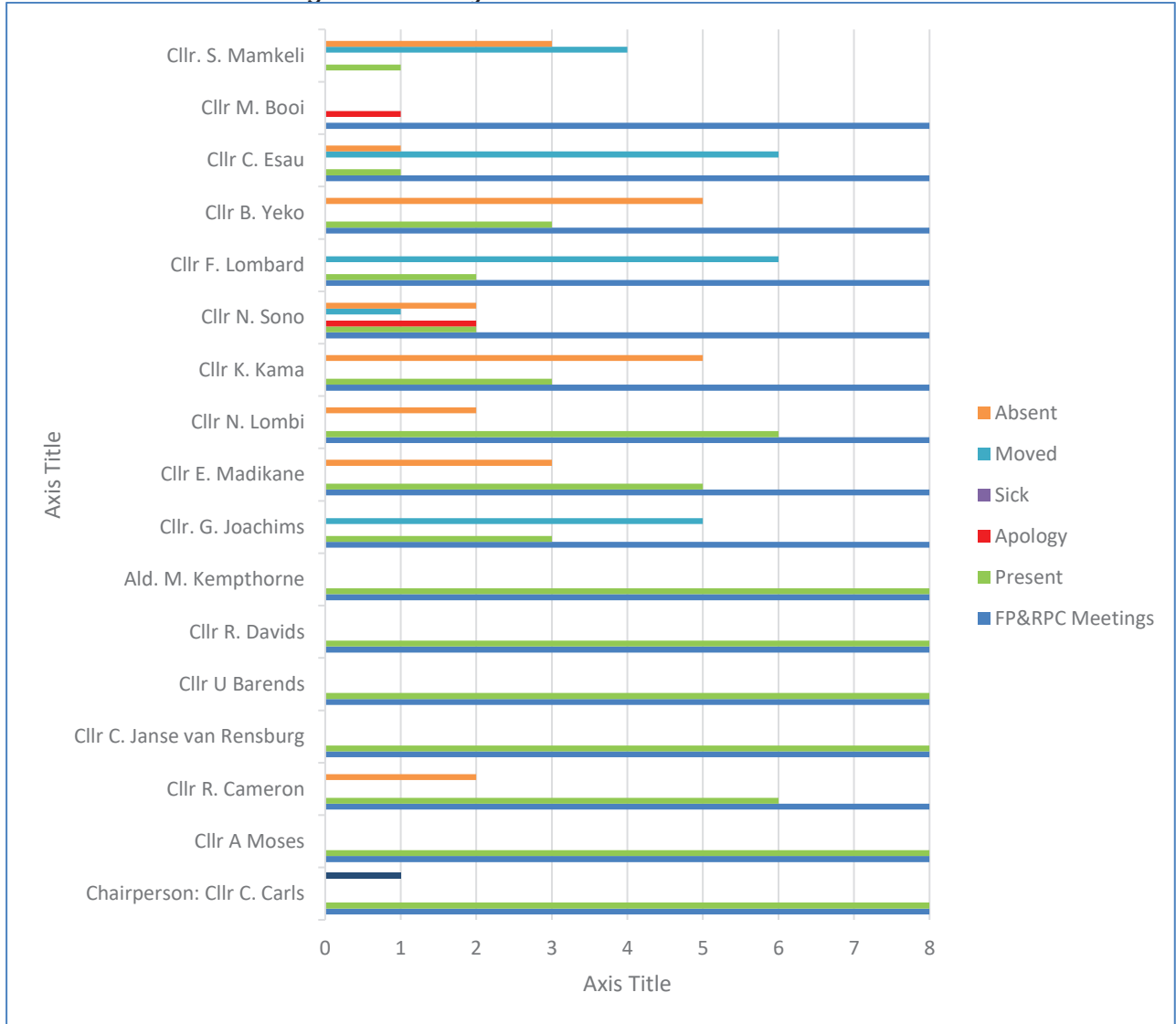
Section 6.2 of the Future Planning and Resilience Portfolio Committee Terms of Reference, requires the Chairperson to develop an Annual Oversight Work Plan (derived from the relevant Service Delivery Budget Implementation Plans [SDBIPs]) for each year, based on the Committee's assigned functions and responsibilities, ensuring that such plan is aligned to all relevant strategies and governance priorities for service delivery and operational implementation, as well as to ensure that all relevant matters are covered by the agendas of the meetings planned for the year.

The FPR PC 2023/24 Annual Oversight Work Plan was adopted on 07 August 2023:

ITEM NUMBER	REPORT AND RESOLUTION DETAILS
FPR 0708/23	<p>FUTURE PLANNING AND RESILIENCE PORTFOLIO COMMITTEE 2023/24 ANNUAL OVERSIGHT WORK PLAN</p> <p>RESOLVED that the 2023/24 Annual Oversight Work Plan for the Future Planning and Resilience Portfolio Committee, be adopted.</p>

There was a standing item under Matters Arising at each PC meeting during which the ED FPR had to report on the extent to which the Directorate was reporting to the PC according to the approved Plan.

7. The number of meetings attended by each member:



8. CHAIRPERSON'S QUARTERLY SECTION 63 REPORTS TO COUNCIL

Section 63 of the Local Government: Municipal Systems Act, Act 32 of 2000, as amended, requires a political structure, political office bearer, councillor or staff member of a municipality to whom a delegating authority has delegated or sub-delegated a power or duty, to report to the delegating authority on decisions taken in terms of that delegated or sub-delegated power or duty.

All decisions taken by the Section 79 Portfolio Committees in terms of delegated authority are reported to Council on a quarterly basis as set out below.

REPORT TITLE	ITEM NUMBER	COUNCIL MEETING
Decisions taken by the Section 79 Portfolio Committees in terms of delegated authority for the period <u>April to June 2023</u>	C 24/08/23	Thursday, 24 August 2023
Decisions taken by the Section 79 Portfolio Committees in terms of delegated authority for the period <u>July to September 2023</u>	C 106/10/23	Thursday, 26 October 2023
Decisions taken by the Section 79 Portfolio Committees in terms of delegated authority for the period <u>October to December 2023</u>	C 27/03/24	Wednesday, 27 March 2024

9. MAYCO MEMBER/ED REPORTS TO COMMITTEE

(a) The ED: FPR, together with the Executive Mayor, as Mayco Member: FPR signs off on the proposed Directorate and Departmental Service Delivery and Budget Implementation Plans (SDBIPs) for the applicable financial year. The table below reflects all SDBIP-related reports submitted to the FPR PC for the year under review i.e. 2023/2024: **Also**;

(b) The Council approved Organisational Performance Management Framework (Section 6), requires that departmental quarterly scorecards be submitted to the relevant committees. The FPR PC has monitored and evaluated the impact and performance of the Future Planning and Resilience Directorate and Departments' throughout 2023/2024 as set out in the table below.

ITEM NUMBER	REPORT AND RECOMMENDATION DETAILS
FPR 09/09/23	<p>2022_2023 FOURTH QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENT PERFORMANCE</p> <p>It is Recommended that the Portfolio Committee evaluate and review the impact and performance of the 2022/2023 fourth quarter's progress report in relation to its functional area. Thereafter the PC report must be submitted to the Executive Mayor together with the Mayoral Committee.</p>
FPR 12/11/23	<p>2023_2024 FIRST QUARTER'S PROGRESS REPORT ON DIRECTORATE AND DEPARTMENT PERFORMANCE</p> <p>It is Recommended that the Portfolio Committee monitor and evaluate the impact and performance of the 2023/24 first quarter's progress report in relation to its functional area. Thereafter the PC report must be submitted to the Executive Mayor together with the Mayoral Committee.</p>
FPR 18/02/24	<p>DIRECTORATE AND DEPARTMENT AMENDMENTS TO THE SDBIP FOR 2023_24</p> <p>It is Recommended that the Portfolio Committee consider the 2023/2024 mid-year budget adjustment amendments to the Directorate and Department scorecards. Thereafter the Portfolio Committee recommendations must be submitted to the Executive Mayor together with the Mayoral Committee.</p>

ITEM NUMBER	REPORT AND RECOMMENDATION DETAILS
FPR 08/03/24	<p>2023_2024 SECOND QUARTER'S PROGRESS REPORT ON DIRECTORATE AND DEPARTMENT PERFORMANCE</p> <p>It is Recommended that the Portfolio Committee monitor and evaluate the impact and performance of the 2023/24 second quarter's progress report in relation to its functional area. Thereafter the PC report must be submitted to the Executive Mayor together with the Mayoral Committee.</p>
FPR 05/02/24	<p>DRAFT FUTURE PLANNING AND RESILIENCE DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2024/2025</p> <p>It is RECOMMENDED that the Executive Mayor together with the Mayoral Committee review and recommend the contents of the Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2024/25.</p> <p>FURTHER RESOLVED that a workshop be arranged to discuss the Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2024/2025.</p>
FPR 04/05/24	<p>DEPARTMENTAL SDBIPS FOR 2024_2025</p> <p>It is Recommended that the Portfolio Committee review and recommend the contents of the Departmental Service Delivery and Budget Implementation Plan (SDBIP) for 2024/2025, to the Executive Mayor together with the Mayoral Committee for approval.</p>
FPR 03/05/24	<p>DIRECTORATE SDBIP FOR 2024_2025</p> <p>It is Recommended that the Portfolio Committee review and recommend the contents of the Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2024/2025 to the Executive Mayor together with the Mayoral Committee.</p>

Once considered by the PC, the reports were submitted to the Executive Mayor together with the Mayoral Committee for review and evaluation and onward submission to Council for noting.

10. **BUDGET CYCLE AND IDP YEAR PLAN**

The IDP and Budget process plan is published annually to ensure the proper management of the plan:

- [IDP AND BUDGET TIME-SCHEDULE 1 July 2023 - 30 June 2024](#)
- [IDP AND BUDGET TIME-SCHEDULE 1 July 2024 - 30 June 2025](#)

The FPR PC continues to have an important oversight role especially with regard to the IDP, budgets, Integrated Annual Report, policies, rendering of services, strategic objectives, priorities, and by-laws as outlined by the table below.

ITEM NUMBER	REPORT AND RESOLUTION DETAILS
FPR 08/10/23 [Item 08]	<p>INTEGRATED DEVELOPMENT PLAN (IDP) ANNUAL AMENDMENT PROCESS</p> <p>It is Recommended that:</p>

ITEM NUMBER	REPORT AND RESOLUTION DETAILS
	<p>a) All section 79 Portfolio Committees note the commencement of the Integrated Development Plan (IDP) annual amendment process.</p> <p>b) Proposals to amend the IDP be submitted on the approved template (Annexure A) by 16:00 on 31October 2023.</p> <p>c) All Subcouncil Chairpersons who serve on a Section 79 Committee inform their respective Subcouncils of the process.</p> <p>RESOLVED that:</p> <p>(a) the commencement of the Integrated Development Plan (IDP) annual amendment process, be noted.</p> <p>(b) proposals to amend the IDP be submitted on the approved template, attached as Annexure A to the report on the agenda, by 16:00 on 31October 2023.</p> <p>(c) all Subcouncil Chairpersons who serve on a Section 79 Committee inform their respective Subcouncils of the process.</p> <p>ACTION: J YSLIE / H COLE</p>
<p>FPR 10/02/24</p>	<p>INVITATION TO SUBMIT WRITTEN COMMENTS IN CONNECTION WITH THE CITY'S INTEGRATED ANNUAL REPORT 2022_23</p> <p>RECOMMENDATION:</p> <ol style="list-style-type: none"> Portfolio- and Subcouncil committees be provided the opportunity to submit written comments on the electronic copy of the City's Integrated Annual Report as part of the public participation process by 4 March 2024. All Subcouncil Chairpersons who serve on a Section 79 Committee inform their respective Subcouncils of the public participation process. All Councillors must make use of the electronic copy on the website:www.capetown.gov.za/annualreports. <p>RESOLVED that:</p> <ol style="list-style-type: none"> Members may submit written comments, as part of the public participation process, on or before 4 March 2024; The Invitation to submit written comments in connection with the City's Integrated Annual Report 2022/23 BE NOTED. <p>ACTION: W CLAASSENS</p>
<p>FPR 09/10/23 [Item 09]</p>	<p>ANNUAL REVIEW OF ORGANISATIONAL PERFORMANCE MANAGEMENT SYSTEM</p> <p>RECOMMENDATIONS</p> <p>The portfolio committees note the process for the review of the Organisational Performance Management system and provide input, if necessary and recommend it to the Executive Mayor together with Mayco for submission to Council as part of the annual review process.</p> <p>Resolved that:</p>

ITEM NUMBER	REPORT AND RESOLUTION DETAILS
	<p>The portfolio committee note the process for the review of the Organisational Performance Management system and provide input, if necessary and recommend it to the Executive Mayor together with Mayco for submission to Council as part of the annual review process.</p> <p>ACTION: C January / M Coto</p>

11. POLICIES/STRATEGIES TO BE MONITORED

The [Policy Coordinating Committee \(PCC\)](#) under the FPR Directorate plays a facilitation role and provides a medium for policy stakeholders to review proposed policies, by-laws, standard operating procedures (SOPs), propose additional information, evidence or amendments, ensuring integration of policy frameworks across the organisation and alignment with the IDP and strategic policy objectives.

To further strengthen policy development and improvement, the FPR PC will strive to continually ensure that directorate specific policies are updated, relevant and ensure the strengthening of services to the residents of Cape Town.

12. COMMITTEE MOTIONS TO BE MONITORED

“**Motion**” means a matter submitted by a member in terms of **Rule 15** of the Rules of Order Regulating the Conduct of Meetings of Section 79 and 80 Committees of the Council of the City of Cape Town (Latest version as approved by Council on 15 December 2021 – C08/12/21).

No motions were received by the FPR PC for the period July 2023 to June 2024.

13. KPAS EXTRACTED FROM DIRECTORATE/DEPARTMENTS SDBIPS

In terms of the Annual Oversight Work Plan, the FPR PC extracted a number Key Performance Areas (KPA) derived from the relevant Service Delivery and Budget Implementation Plans (SDBIPs) to monitor the implementation of Council’s IDP, budget, business plans, strategic objectives, policies and programmes in relation to their functional area.

The below indicators were monitored either through monthly reports (eg Finance and HR reports), through programmed update presentations, or quarterly reporting on scorecards.

Future Planning and Resilience Directorate SDBIP Indicators – 2023/2024	
1	<p>Project managers that are trained in the CCT Project Management Courses (Competence Training / PMBOK / PM Basics) across the organisation. (%)</p> <p>Monitored via quarterly reports on the Directorate scorecard</p>
2	<p>SAP PPM users that are trained and enabled in the SAP PPM Course across the organisation. (%)</p>

	Monitored via quarterly reports on the Directorate scorecard
3	<p>Annual Infrastructure Reports (Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard. Additionally a dedicated workshop was organised for the FPR PC (see above).</p>
4	<p>Annual report/s on the implementation of the Resilience Strategy (Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard. Additionally an item was dedicated to this topic at the November 2023 PC meeting.</p>
5.	<p>Annual reports on the implementation of the Climate Action Plan (Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard. Additionally an item was dedicated to this topic at the November 2023 PC meeting.</p>
6.	<p>Executive missions abroad to promote Cape Town as a globally competitive business city (Cumulative)(Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard</p>
7.	<p>Business improvements reviewed, developed and/or implemented for operational efficiency (Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard</p>
8	<p>Opinion of the Auditor-General on PDO (2022/2023)(Pre-determined Objectives)</p> <p>Monitored via quarterly reports on the Directorate scorecard</p>
9.	<p>Roll-out of the Community Satisfaction Survey (%)</p> <p>Monitored via report on the Corporate Scorecard</p>
10.	<p>Departments with completed Strategic Workforce Plans (Number)</p> <p>Monitored via quarterly reports on the Directorate scorecard</p>
11.	<p>Annual review and amendments of the IDP (%)</p> <p>Monitored via a report to the PC</p>
12.	<p>Progress on milestones towards the launch of the City App</p> <p>Monitored via three presentations to the PC during the FY</p>
13.	<p>Communication Campaigns run (cumulative) (Number)</p> <p>Monitored via two presentations to the PC</p>
14.	<p>Communication initiatives aimed at local community level per annum. (Number)</p>

	Monitored via quarterly reports on the Directorate scorecard
15.	Increase of organisational maturity for Project, Programme Portfolio and Engineering Management (%) Monitored via a presentation to the PC
16.	Contract managers/ administrators trained in the CCT contract management framework and guide (%) Monitored via a presentation to the PC
17.	Quarterly Advocacy Status Report (cumulative)(Number) Monitored via a presentation to the PC
18.	Budget spent on implementation of Workplace Skills Plan (%) (WSP) (Proxy for NKPI) Monitored through a report at each PC meeting
19.	Vacancy rate (%) Monitored through a report each PC meeting
20.	Spend of capital budget (%) (16.D) Monitored through a report at each PC meeting
21.	Operating budget spend (%) Monitored through a report at each PC meeting

14. ANNUAL COMMITTEE EFFECTIVENESS ASSESSMENTS

The FPR PC will conduct the Annual Committee Effectiveness Assessments during the month of August 2024. This will inform continuous improvement efforts.