

ITEM C 73/03/15

ANNEXURE A

QUESTIONS TO THE EXECUTIVE MAYOR IN TERMS OF RULE 22 OF THE RULES OF ORDER:

In the Council meeting on 29 October 2014, five months ago, I requested the City of Cape Town Land Audit Report and your response was *"The City is still busy with the auditing process and the asset register is incomplete."*

I would therefore like to get answers to the following questions:

- (a) When did the auditing process commenced?
- (b) Who is conducting the audit?
- (c) When will the process be completed and;
- (d) What is the progress to date?

Councillor: Bheki Hadebe (ANC)

REPLY FROM THE EXECUTIVE MAYOR TO QUESTION FROM CLLR BHEKI HADEBE FOR COUNCIL MEETING 25 MARCH 2015*Background:*

The City maintains an asset register for accounting purposes – in which property information is historically held at land parcel (erf) level. This level of information has been adequate for historical business and accounting needs.

Modern business management of the City's property portfolio, however, requires a more sophisticated solution to include information on property usage, costs etc.

Thus an Information-Technology (IT) based solution has been developed on the Corporate Enterprise Resource Planning (ERP) and Geographic Information System (GIS) platforms to hold information at a more detailed and segmented level to provide improved management information for monitoring and oversight.

The system solution is called the Immovable Property Asset Register and is in the final stages of live testing.

This new system will hold information at detailed segmented usage level with data on (among other things) location, accountability, usage, available extent and used extent. This detailed, up-to-date data will enhance the management of City assets.

Responses to the questions:

- (a) The data cleaning process pertaining to City-owned property commenced at a land parcel level in 2012/13. This process is complete, but is subject to ongoing maintenance.
 - (b) The development of the system-based solution and the data capture is being carried out by the Property Management Department in consultation with City Departments that use Property assets.
 - (c) In terms of the project plan, the completion of the data capture exercise at the segmented usage area level is 30 June 2017.
 - (d) The following progress has been made to date:
 - (i) Data verification at land parcel level has been completed (for approximately 24 500 erven);
 - (ii) System solution to hold data at a segmented usage area level has been designed and built, and is in final stages of live testing (including verification of usage, allocation to departments and categorisation);
 - (iii) 3 500 single use areas bulk loaded successfully; and
 - (iv) Multi-use assets and buildings usage data is in the process of being captured.
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