

THE CITY OF CAPE TOWN CALLS FOR NOMINATIONS OF PUBLIC PERSONS TO BE APPOINTED AS MEMBERS OF THE MUNICIPAL PLANNING TRIBUNAL

The City of Cape Town intends to establish a Municipal Planning Tribunal in preparation for the new suite of planning legislation. The Tribunal will be responsible for taking decisions on categories of land use and land development applications as designated by the City.

The Municipal Planning Tribunal will consist of members of the public and officials with knowledge and experience of spatial planning, land use management, land development to the law related thereto. Responsibilities will include preparing for meetings by reading reports, attendance and participation at meetings of the Tribunal, attending site inspections and other duties and functions provided for in legislation.

Interested parties are invited to submit nominations for members who have knowledge, experience and/ or qualifications in one or more of the aforementioned fields to be appointed to the City of Cape Town Municipal Planning Tribunal for its first term of office. Members will be appointed for a 3- year term, subject to terms and conditions. For ordinary members it is a part-time position, estimated to take 8 to 16 hours per month, with remuneration at a competitive professional rate. The Chairperson is a full-time position.

The nomination forms are available on: www.capetown.gov.za/careers, click on 'Forms' tab.

Completed nomination forms must be accompanied by a curriculum vitae of the nominee. Any person without internet access (which is available at all municipal libraries), may also fax a request for the information to the number below.

The closing date for this nomination is 27 March 2015 and nominations must be sent to:

**The City Manager
City of Cape Town**

Email: recruitment@capetown.gov.za

Tel: 021 400 9255

Fax: 086 545 6236

Enquiries: Aeysha Hartzenberg



**CITY OF CAPE TOWN
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Making progress possible. Together.



NOMINATION FORM FOR APPOINTMENT AS MEMBER OF CITY OF CAPE TOWN MUNICIPAL
PLANNING TRIBUNAL

PART A: FOR COMPLETION BY THE PERSON MAKING THE NOMINATION
(Part A not required in event of self-nomination)

1. PERSONAL DETAILS OF NOMINATOR

1.1 Full name

1.2 Identity number

1.3 Residential address

Postal code

1.4 Postal address

Postal code

1.5 Telephone numbers Office:

Mobile:

Home or other:

APPLICATION FORM FOR APPOINTMENT AS MEMBER OF CITY OF CAPE TOWN MUNICIPAL PLANNING TRIBUNAL

PART B: FOR COMPLETION BY THE APPLICANT/NOMINEE

1. ACCEPTANCE OF NOMINATION (only to be completed in the event of a nomination)

I,....., whose further particulars are provided below, hereby accept the nomination to serve on the City of Cape Town Municipal Planning Tribunal to be established in terms of section 115 of the Municipal Planning By-Law, 2015.

The nominee is required to attach a letter confirming that he/she accepts the nomination submitted by the nominee.

2. PERSONAL DETAILS OF NOMINEE (to be completed by nominee or applicant)

2.1 Full name

2.2 Identity number

2.3 Gender M F
(for employment equity purposes)

2.4 Race
(for employment equity purposes)

2.5 Residential address

Postal code

2.6 Postal address

ADDITIONAL CRITERIA FOR EVALUATING APPLICATIONS OR NOMINATIONS FOR MEMBERS OF THE CAPE TOWN MUNICIPAL PLANNING TRIBUNAL (MPT)

In addition to the statutory criteria, selection of members of the Municipal Planning Tribunal (MPT) will be based on the following criteria:

	Criteria
1.	Knowledge and understanding of the objects, developmental duties and powers and functions of local government within a metropolitan context
2.	Preferably a qualification in spatial planning, land use management, land development or the law related thereto.
3.	10 years in assessing / advising on / preparing development applications.
4.	Well developed analytical and communication skills.
5.	A valid code EB driver's licence
6.	Computer literacy

Postal code

2.7 Telephone numbers Office

Mobile

Home or other

2.8 Fax number

2.9 E-mail address

3. DISQUALIFICATION OF NOMINEE

3.1 Please check relevant box with an "X"

a) Are you not a citizen or permanent resident of the Republic of South Africa?	YES	NO
b) Are you a member of Parliament, a provincial legislature, a Municipal Council or a House of Traditional Leaders? If yes, your appointment shall not take effect unless you resign from this position.	YES	NO
c) Are you an unrehabilitated insolvent?	YES	NO
d) Have you been declared mentally incompetent by a court of law or have you been detained under the Mental Health Care Act, 2002 (Act 17 of 2002)?	YES	NO
e) Have you ever been convicted of an offence involving dishonesty?	YES	NO
f) Have you ever been removed from an office of trust on account of misconduct?	YES	NO
g) Have you ever been found guilty of misconduct, incapacity or incompetence?	YES	NO

3.2 If any of the questions in paragraph 3.1 (a) to (g) have been replied to in the affirmative, please provide full details.

4. KNOWLEDGE, EXPERIENCE AND QUALIFICATIONS

- 4.1 Please provide full details of your knowledge, experience and/or qualifications. Applicant/nominee must attach a comprehensive curriculum vitae indicating knowledge, experience and/or qualifications of spatial planning, land use, land development or the law related thereto.
- 4.2 Please include certified copies of qualifications and registration certificates indicating registration with a relevant professional body.

5. MEMBERSHIP

If your application or nomination is successful, are you willing to be appointed as:

5.1 a Chairperson (full-time position)

YES	NO
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5.2 an ordinary Member (part time position)

YES	NO
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6. MOTIVATION IN SUPPORT OF APPOINTMENT AND LETTER OF ACCEPTANCE

Please attach a comprehensive motivation why you believe you should be appointed as a member of the City of Cape Town Municipal Planning Tribunal.

I..... declare that -

- a) I am available to serve on the City of Cape Town Municipal Planning Tribunal.
- b) I undertake to sign, commit and to uphold the Code of Conduct which will be applicable to members of the City of Cape Town Municipal Planning Tribunal.
- c) The information provided above is correct and all the required supporting information and documentation are attached.
- d) I agree that the City of Cape Town may verify all information provided by me and I authorise the City of Cape Town to carry out any investigation as may be required.

Please note that failure to comply with the above requirements may result in disqualification of nomination.

SIGNED AT....., this.....day of..... 20

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SIGNATURE: Applicant/Nominee