Cape Town Film Permit Office (CTFPO)

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CITY OF CAPE TOWN | ISIXEKO SASEKAPA | STAD KAAPSTAD

REQUEST TO BOOK LOCATION FOR FILM/STILL SHOOT

LOCATION REQUESTED:_____

DATE/S OF PROPOSED SHOOT :_____

TIMES OF SHOOT (FOR EACH DAY) : _____

COMPANY NAME : _____

PERSON MAKING BOOKING : _____ **DESIGNATION :** _____

TELL/CELL: _____ **eMAIL :**_____

DESCRIPTION OF FILM – ACTIVITY:

- **ROAD CLOSURES / TRAFFIC CONTROL REQUIRED ? : YES** ☐ **NO** ☐

** **IF YES PLEASE PROVIDE DETAILS:**

1. **SECTION OF ROAD/S :**_____
2. **TYPE OF CLOSURE : Full** ☐ **Intermittent** ☐ **Single Lane** ☐

IF FULL CLOSURE, (Please attach traffic diversion plan)_____

_____

PLEASE INDICATE: TRAFFIC OFFICERS REQUIRED: YES ☐ **NO** ☐ *(To be confirmed by Traffic Services)*
No of PARKING BAYS REQUIRED: _____

- **SIZE OF SHOOT: TRUCKS/ESSENTIAL VEHICLES** _____ **OTHER VEHICLES :** _____

No of CREW : _____ **#CAST:**_____

- **SPECIAL EFFECTS / STUNTS : YES** ☐ **NO** ☐

IF YES PLEASE PROVIDE DETAILS : _____

_____

_____

- **SET CONSTRUCTION : YES** ☐ **NO** ☐

IF YES PLEASE PROVIDE DETAILS: _____

_____

_____

- **ANY OTHER SPECIAL EQUIPMENT/VEHICLES** *(Specify):*_____

_____

SIGNATURE : _____ **APPLICATION DATE :** _____ [1]

[1] **: PLEASE NOTE: This booking is tentative until you confirm it and received your permit. Confirmation is required 24 hours before commencement of shoot. You will also need to have your permit with you on set .**