

ENVIRONMENTAL & HERITAGE SCREENING CHECKLIST

FOR ALL ENQUIRIES AND APPLICATIONS RECEIVED

THIS CHECKLIST FORM IS RETAINED WITH THE APPLICATION FOR RECORD PURPOSES



CITY OF CAPE TOWN | ISIXEKO SASEKAPA | STAD KAAPSTAD

THIS CITY WORKS FOR YOU

SECTIONS A TO D1: Please consult **Environmental & Heritage Counter** if there's a 'YES' or 'NOT SURE' to any questions in A-D.

SECTION E: Please consult **Principal Environmental Professional, Principal Heritage Professional, Reg. Manager: Environmental & Heritage Mgt, or District Manager**, if there's a 'YES' or 'NOT SURE' to any of the questions in SECTION E.

PLEASE NOTE - INCORRECT ANSWERS **MAY CAUSE LATER DELAYS** TO YOUR PROJECT IF IMPACT ASSESSMENT ISSUES ARE ONLY IDENTIFIED LATE IN THE PROCESS.
 • THIS CHECKLIST IS A GUIDE & ALERTING MECHANISM - THERE MAY BE OTHER ENVIRONMENTAL / HERITAGE RESOURCES AFFECTED BY YOUR DEVELOPMENT- PLEASE ASK IF IN DOUBT. *Contact details on:*

<http://www.capetown.gov.za/en/EnvironmentalResourceManagement/functions/Pages/EnvironmentalHeritageManagement.aspx>

For definitions and detailed wording of legal conditions/triggers/requirements, please refer to the legislation concerned

PART (i) - OFFICIAL USE ONLY: Strategy and Planning Customer Interface Manager to tick only 1 of the 2 checkboxes below:	
This is a minor activity or an application where it is clearly not necessary for the checklist to be completed to ascertain that there are no relevant environmental or heritage triggers.	Ss.A-E need not be completed: AUTHORISED EXCEPTIONS ONLY
Manager: Signed:.....	
OR : APPLICANT MUST PLEASE FILL IN THE RELEVANT ANSWER TO ALL QUESTIONS A TO E FOR BUILDING PLANS, N.B.R. AND LUPO APPLICATIONS	Ss.A-E to be completed by applicant: ROUTINE APPLICATION

PART (ii) SCREENING CHECKLIST : THIS FORM MAY ONLY BE COMPLETED BY THE SITE OWNER, REGISTERED PROFESSIONAL ENVIRONMENTAL OR HERITAGE PRACTITIONER, REGISTERED ARCHITECT OR DESIGNER

Registered Owner's Name: _____ Tel: _____
 Registered Owner's Address: _____
 Site Address: _____ Erf # _____ Applic.# _____
 Brief description of type of development: _____
 Compiler/Checklist completed by: _____ Date: _____
 Prof. Regist. _____ Signed: _____
 Contact details: Cell # _____ Tel # _____ e-mail _____

PART (ii) SECTION A : NATIONAL ENVIRONMENTAL MANAGEMENT ACT (NEMA)

The following questions relate to whether a basic assessment or full impact assessment is required in terms of the NEMA regulations. Should you answer yes to any of these questions, it is likely that you will require an authorisation in terms of NEMA

Does the activity or intended development involve any of the activities below?

	NO	YES	NOT SURE
1. Construction of electricity plant with output of > 10mW or transmission and distribution of electricity of >33kV?			
2. Construction of resort, hotel or tourism facilities in protected natural areas?			
3. Construction of lawns, playing fields or sports tracks of ≥3ha, or sport spectator facilities of ≥8000 spectators			
4. Construction of abattoirs, aqua-culture or mari-culture facilities with output of more than 10 000kg/year			
5. Construction of agri-industrial (>1000m ²) outside industrial areas			
6. Construction of bulk transportation of sewerage, water or stormwater with pipe of >0.36m or peak throughput of 120 litres/second			
7. Construction for any purpose within the 1:10 year flood line of a river or stream or within 32m of top of bank of a river or stream where the 1:10 year flood line is not known, including canals, channels, bridges, dams and weirs, but excluding purposes associated with existing residential use.			
8. Construction of dams, reservoirs >50 000m ³ or decommissioning of a dam with dam wall higher than 5 meters			
9. Recycling of waste with capacity of more than 20m ³ /day, or temporary storage of hazardous waste			
10. Construction of parking, landing, fuelling and maintenance facilities of any aircraft including helicopters, and construction of outdoor racing facilities for vehicles, motorcycles, trucks, boats, quad-bikes			
11. Marinas, watercraft launching, cable ways, funiculars			
12. Outdoor Advertisements e.g. billboards, sky signs, roof signs			
13. Construction or earth moving in the sea or 100m inland of the high-water mark, including planting/stabilising of dunes, removal/damaging indigenous vegetation of 10m ² or more.			
14. Dredging, excavation, infill or removal of soil, sand or rock exceeding 5m ³ from a river, lagoon, dam, flood plain or wetland.			
15. Above ground storage of dangerous goods and liquids including petrol, diesel in of more than 30m ² or the bulk transportation of any dangerous goods			
16. Mining activities, prospecting			
17. Establishment of cemeteries			
18. Transformation/removal of indigenous vegetation of 3 ha or more, or any transformation/removal of listed critically endangered/endangered ecosystem (such as milkwoods, yellow woods, endangered fynbos, renosterbos, strandveld, forest or thickets)			

19. Construction of masts/telecommunication infrastructure excluding flag poles	NO	YES	NOT SURE
20. Construction of road wider than 4 m or reserve ≥ 6 m excluding roads ≤ 30 m long; the route determination of national and provincial roads, road reserve wider than 30 m or ≥ 1 lane traffic in either direction.	NO	YES	NOT SURE
21. Transformation of undeveloped vacant or derelict land for infill development covering more than 5ha.	NO	YES	NOT SURE
22. Transformation for residential, mixed use, retail, commercial, industrial or institutional use of undeveloped vacant or derelict land which is <u>not</u> infill development covering more than 1ha.	NO	YES	NOT SURE
23. Any development activity and associated infrastructure where the total >20 ha.	NO	YES	NOT SURE
24. Subdivision of portions of land >9 ha into portions of less than 5ha.	NO	YES	NOT SURE
25. Development of industrial activities of larger than 1000m^2 outside existing industrial zoned areas	NO	YES	NOT SURE
26. Transformation of an area zoned for use as public open space or conservation purposes	NO	YES	NOT SURE
27. Construction of petrol filling stations or any other facility for underground storage of dangerous goods, fuel, including petrol, diesel paraffin or gas.	NO	YES	NOT SURE
28. Expansion or changes to existing facilities which requires an amendment/new permit/license in respect of release of emissions, pollution, effluent.	NO	YES	NOT SURE
29. Does the proposal involve genetically modified organisms, biological pest control or intensive farming (500 cattle, 1000 sheep, 250 pigs, 250 poultry, rabbits or 50 ostriches)	NO	YES	NOT SURE
If you answered "yes" to any of the questions IN SECTION A above, please refer application to E&HM counter#6:			
30.1 Have you submitted a Basic Assessment or Scoping application to the Provincial Department of Environment and Development Planning (DEA&DP)? If not, please do so and furnish a copy to Environmental & Heritage Branch. If yes, please inform the City's local Environmental & Heritage Branch.	NO	YES	
30.2 Do you have notice of authorisation from the DEA&DP? If so, please attach decision and conditions	NO	YES	

PART (ii) SECTION B : NATIONAL HERITAGE RESOURCES ACT (NHRA)

The following questions relate to whether a notification of intent to develop needs to be submitted to Heritage Western Cape (HWC) or the City's Heritage Resource Section (HRS) or whether any other application is required in terms of the NHRA which should be considered by the National or Provincial Heritage Authorities. Should you answer yes to any of these questions, it is likely that you will require an authorisation in terms of NHRA

1. Is the building/structure/site/feature graded, an old National monument, a provincial heritage site or protected in terms of the NHRA?	NO	YES	NOT SURE
2. Does the building/structure/site/feature have a formal Heritage Protection? (e.g. declared or on Register)	NO	YES	NOT SURE
3. Is the building/structure/site/feature graded? i.e. Grade I, Grade II or Grade III	NO	YES	NOT SURE
4. Is the existing building/structure older than 60 years?	NO	YES	NOT SURE
5. Does the property fall within a protected heritage area designated in terms of the NHRA?	NO	YES	NOT SURE
6. Are there any graves, burial grounds or cemeteries on the site which may be affected by development?	NO	YES	NOT SURE
7. From available knowledge of the site and area, is it likely for the site to contain any archaeological, paleontological or meteoritic deposits or middens?	NO	YES	NOT SURE
8. Does the intended development involve the construction of a road, wall, powerline, canal or other linear development/barrier exceeding 300m in length?	NO	YES	NOT SURE
9. Does the intended development involve the construction of a bridge or similar structure ≥ 50 m in length?	NO	YES	NOT SURE
10. Does the intended development/activity change the character of a site $> 5000\text{m}^2$	NO	YES	NOT SURE
11. Does the intended development/activity change the character of a site involving 3 or more existing erven or subdivisions thereof	NO	YES	NOT SURE
12. Does the intended development/activity change the character of a site involving 3 or more erven or divisions thereof which have been consolidated in the past 5 years?	NO	YES	NOT SURE
13. Does the intended development/activity require the rezoning of a site exceeding 10000m^2 ?	NO	YES	NOT SURE
14. If your answer to any of the above is YES, is your application accompanied by either a LUPO application or a Zoning Scheme consent ?	NO	YES	NOT SURE
If you answered "yes" to any of the questions IN SECTION B above, please refer application to E&HM counter#6:			
14.1 In the case of Questions 1-13, have you already submitted the required application to HWC ? ... Or to DEA&DP in cases where there is also a 'yes' to any question in SECTION A?	NO	YES	
14.2 In the case of Question 14, your Notification of Intent to Develop (NID) must be submitted to the City's HRS as they may be the consenting authority. Has your NID been submitted to HRS ? If Yes to Questions 1-13, please inform the City's local Environmental & Heritage Branch. If not, please do so and furnish a copy to Environmental & Heritage Branch.	NO	YES	
14.4 Do you have a Record of Decision or permit from HWC? If so, please attach the approval and the conditions	NO	YES	

PART (ii) SECTION C : OTHER ENVIRONMENTAL RELATED LEGISLATION WHICH MAY REQUIRE AUTHORISATIONS FROM VARIOUS AUTHORITIES

The following questions relate to whether approval is required in terms of other heritage and environmental related legislation. Should you answer yes to any of these questions, it is likely that you will require an authorisation from the department shown in terms of the relevant legislation.

1. Are there coastal dunes, coastal forests or coastal thickets on the site? (Seashore Act/Integ. Coastal Mgt, Dept MCM)	NO	YES	NOT SURE
2. Are there any slopes steeper than 1:4 on the site? (Approval required from PGWC to deviate from Guide Plan provisions)	NO	YES	NOT SURE
3. Mining & Quarrying: Does the development affect any mineral deposits on the site such as sand, clay kaolin or any other mineral deposits? (Approval required from Department of Mineral and Energy)	NO	YES	NOT SURE
4. Are there any protected tree species on or immediately abutting the site (e.g. milkwoods, yellowwoods)? (Approval required from Department of Water Affairs & Forestry)	NO	YES	NOT SURE
If you answered "yes" to any of the questions IN SECTION C above, please refer application to E&HM counter#6:			
5.1. Have you already submitted the required application to the relevant department? If Yes, please inform the Environmental & Heritage Branch. If not, please do so and furnish copy to E&HM.	NO	YES	
5.3 Do you have a decision from the department? If so, please attach the approval and any applicable conditions	NO	YES	

PART (ii) SECTION D : HERITAGE AND ENVIRONMENT RELATED REQUIREMENTS IN ZONING SCHEMES OR WHERE COUNCIL HAS OTHER JURISDICTION

The following questions relate to whether an application is required in terms of the applicable zoning scheme or other legislation in terms of which Council has jurisdiction or an obligatory administrative role and which may affect the building plan or LUPO application.

1. (a) Are there any previously imposed conditions of approval of a heritage/environmental nature which have	NO	YES	NOT SURE
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