

COMMUNITY DEVELOPMENT - LIBRARY AND INFORMATION SERVICES

No	SERVICES RENDERED	UNIT	REMARKS	2006/07	2006/07	VAT	2007/08	2007/08	EFFECTIVE DATE	AUTHORITY
				Recalculated excl. VAT	R incl. VAT	Yes/No	Recalculated excl. VAT	R incl. VAT		
1	LIBRARY CARDS									
	Persons living outside the metropolitan area i.e. paying members both adult and juvenile	One card	Card valid for one year	60.00	68.40	y	65.79	75.00	01-Jul-07	
	Persons temporarily living in the metropolitan area, i.e. holiday visitors both adult and juvenile	Per book borrowed at a time	Visitors may opt for a card permitting one item @ R45, or one permitting two @ R90, or one permitting three @ R135. The maximum permitted will be three items.	35.00	39.90	y	39.47	45.00	01-Jul-07	
2	REPLACEMENT OF LOST CARDS									
	Computer membership card	per card		15.00	17.10	y	13.16	15.00	01-Jul-07	
	Manual membership card	per card		2.02	2.30	y	1.75	2.00	01-Jul-07	
3	OVERDUE ITEMS									
	Fine for overdue items (except video cassettes and special loans)									
	Overdue for the:									
	1st week (or part thereof)	per item				n	0.50		01-Jul-07	
	2nd week (or part thereof)	per item				n	1.00		01-Jul-07	
	3rd week (or part thereof)	per item				n	2.00		01-Jul-07	
	4th week (or part thereof)	per item				n	3.00		01-Jul-07	
	5th week (or part thereof)	per item				n	4.00		01-Jul-07	
	6th week (or part thereof)	per item				n	5.00		01-Jul-07	
	7th week (or part thereof)	per item				n	6.00		01-Jul-07	
	8th week (or part thereof)	per item				n	7.00		01-Jul-07	
	9th week (or part thereof)	per item				n	8.00		01-Jul-07	
	10th week (or part thereof)	per item				n	9.00		01-Jul-07	
	11th week (or part thereof)	per item	Maximum fee			n	10.00		01-Jul-07	
	Fine for each overdue video cassette or special loan	Per item per day	Maximum Fine - R15.00			n	3.00		01-Jul-07	
	Fine for each overdue DVD	Per item per day	Maximum Fine - R21.00			n	3.00		01-Jul-07	
	Fine for each overdue special loan	Per item per day	Maximum Fine - R15.00			n	3.00		01-Jul-07	
4	RESERVATION ITEMS	Per reservation		2.98	3.40	y	2.63	3.00	01-Jul-07	
5	LOST OR UNUSABLY DAMAGED MATERIAL									
	All library material	Per item	All items charged at cost price as indicated by the computer.		cost price	y	cost price	cost price	01-Jul-07	
	Minor damage excluding damage to DVD's and CD / DVD cases	Per item		10.00	11.40	y	10.53	12.00	01-Jul-07	
	Damage to CD/DVD cases	Per item		3.51	4.00	y	4.39	5.00	01-Jul-07	
	Partial damage to DVD's	Per item		20.00	22.80	y	21.93	25.00	01-Jul-07	
6	PHOTOCOPIES									
	A4	Per copy	In those libraries which own their photocopiers	0.26	0.30	y	0.26	0.30	01-Jul-07	
	A3	Per copy	In those libraries which own their photocopiers. The charge for A3 needs to be 2X that of A4 because the coin boxes only be calibrated for equal units.	0.61	0.70	y	0.53	0.60	01-Jul-07	
7	PRINTOUTS FROM PCs									
	Two tone printing	Per page	In those libraries able to offer printouts done by staff; includes SmartCape printing	0.26	0.30	y	0.26	0.30	01-Jul-07	
	Laser printer	Per page	Delete: not different from other two tone printing.		Delete				01-Jul-07	
	Colour printer	Per page	In those libraries able to offer printouts done by staff	5.00	5.70	y	5.26	6.00	01-Jul-07	
8	Faxes									
	Outgoing - local, first page	Per page	In those libraries able to offer this service	2.98	3.40	y	3.51	4.00	01-Jul-07	
	Outgoing - local, second and subsequent pages	Per page	In those libraries able to offer this service	0.96	1.10	y	1.32	1.50	01-Jul-07	
	Outgoing - national	Per page	In those libraries able to offer this service	5.00	5.70	y	5.26	6.00	01-Jul-07	
	Outgoing - national, second and subsequent pages	Per page	In those libraries able to offer this service	2.02	2.30	y	2.19	2.50	01-Jul-07	
	Incoming	Per page	In those libraries able to offer this service	0.96	1.10	y	1.32	1.50	01-Jul-07	
9	HIRING OF HALLS									

COMMUNITY DEVELOPMENT - LIBRARY AND INFORMATION SERVICES

No	SERVICES RENDERED	UNIT	REMARKS	2006/07	2006/07	VAT	2007/08	2007/08	EFFECTIVE DATE	AUTHORITY
				Recalculated	R	Yes/No	Recalculated	R		
				excl. VAT	incl. VAT		excl. VAT	incl. VAT		
9.1	Milnerton Lecture Theatre		Facility available for use from 1 July 2007							
	Business / commercial organisations									
	Lecture Theatre / Auditorium	Per session	Per Session is defined as a morning, or a afternoon, or a evening session.		0.00	y	438.60	500.00	01-Jul-07	
	Audio-visual / sound equipment	Per session				y	175.44	200.00	01-Jul-07	
	Kitchen	Per session				y	21.93	25.00	01-Jul-07	
	Cultural / community organisations									
	Lecture Theatre / Auditorium	Per session			0.00	y	87.72	100.00	01-Jul-07	
	Audio-visual / sound equipment	Per session			0.00	y	65.79	75.00	01-Jul-07	
	Kitchen	Per session				y	21.93	25.00	01-Jul-07	
9.2	All other Library Halls		Library halls / activity rooms are not designed as lettable facilities as are community halls and so are not used for social (e.g. celebrations of birthdays), political (e.g. rallies) or religious (e.g. church services) events. Their primary purpose is to provide a venue for cultural or community events. There is no charge for official use. Kitchen facilities are excluded and the normal tariff is applicable when used by cultural/community organisations. Cultural/community organisations do not pay for the use of these facilities.							
	Business / commercial organisations					n	no charge	no charge	01-Jul-07	
	Committee Room, Bellville and Somerset West only	Per session		65.00	74.10	y	70.18	80.00	01-Jul-07	
	Kitchen (where available)	Per session		35.00	39.90	y	35.09	40.00	01-Jul-07	
	Audio-visual / sound equipment (where available)	Per session		20.00	22.80	y	21.93	25.00	01-Jul-07	
		Per session		65.00	74.10	y	65.79	75.00	01-Jul-07	