



18 SUB 19/01/2020

Annex B

Making progress possible. Together.

**MINUTE OF SUBCOUNCIL ACTIVITY MEETING HELD ON TUESDAY 21 JANUARY 2020
AT SUBCOUNCIL 18, CORNER OF BUCK ROAD AND 6TH AVENUE, LOTUS RIVER**

ITEM NO.	ITEM	ACTION
18/SUB1/01/2020	<p>OPENING AND PRAYER/ MOMENT OF SILENCE</p> <p>Mr Monk welcomed all to the first meeting of 2020 and wishes all Cllrs a fruitful year.</p>	
18/SUB2/01/2020	<p>APOLOGIES/ LEAVE OF ABSENCE</p> <p>Cllr S Rossouw Cllr W Akim Cllr P Van der Ross Cllr C Williams</p>	
18/SUB3/01/2020	<p>MURP WORKSHOP</p> <p>Mr Monk gave an update on the R4 million MURP projects:</p> <ul style="list-style-type: none"> • Purchase order for the economic corridor was created and is expected to start in the next week • J Maistry will contact the Cllrs regarding the R50 000 for capacity building • Mr Monk stated that there currently four auxiliary officers available and requested that Cllrs send the names of trained auxiliary officers in their Wards and he will find out if they are eligible for the contract. • Health and Safety packs will be purchased in the next month with the diapers and sanitary pads and if there is a balance, Cllrs will be engaged on how to spend it. <p>Cllr Gordon wanted clarity on the amount of auxiliary officers Subcouncil 18 and how this will be divided per Ward.</p> <p>Mr Monk stated that Subcouncil 18 will be receiving 13 auxiliary officers and each Ward will receive two officers.</p> <p>Cllr Petersen requested that the list of auxiliary officers be sent to her in order for her to identify community members who has received training as auxiliary officers but whose name does not appear on the list.</p> <p>Cllr Petersen supports this decision on condition that the diapers and sanitary pads be given to the local Clinics and Day Hospitals. She advises that a media release be published stating that Subcouncil 18 has procured sanitary products for those in need and it would be available at the identified health care facilities.</p> <p>Cllr Gordon adopted the proposal made by Cllr Peterson.</p> <p>Ald Moodley second the proposal and suggested working through the the Clinics, Day Hospitals, Frail Care and Old Age Homes.</p>	

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	Mr Monk requests that the Cllrs provide a list of proposed schools, Old Age Homes and Health Care facilities within their Wards.	
	<p>ACT WORKSHOP</p> <p>Mr Monk highlighted the MURP areas as Vrygrond, Seawinds and Lavender Hill. He further advised that the Cllrs identify what lives in the area and its needs.</p> <p>Ald Rau stated that the Cllrs would need to:</p> <ul style="list-style-type: none"> • identify the crime and grime, • engage the community • translate their findings to a Community Action Plan (CAP) • Arrange a briefing meeting with Cllrs and officials <p>Ald Rau added that a Mayoral Urban Regeneration Committee (MURC) derives from the MURP projects which discusses the MURP minute from each Subcouncil. This committee is chaired by the Mayor to hold the Mayco members of each directorate accountable for progress on these projects. Ald advised that Subcouncil would need to establish whether this committee has been formed as yet and what the proposed meeting schedule is. She added that this would with identifying timeframes.</p> <p>Cllr Gordon advised that Ntutu, through Hilda Oosthuizen's office could assist with the documentation from the VPUU for the previous project in The Heights which could be used as a resource to aid MURP projects and form part of the guideline.</p> <p>Mr Monk advised that he will request the documents from Alistair Graham and Hilda Oosthuizen.</p>	
	<p>WAY FORWARD</p> <ol style="list-style-type: none"> 1. Mr Monk to get a letter of authority from the Mayor to establish the ACT 2. Mr Monk to request the VPUU documentation for the Heights, Kuyasa, Mannenberg and Hanover Park to work from 3. Establish: <ul style="list-style-type: none"> • Who will pay for the stakeholder engagements • The date, venue and facilitator • The amount of stakeholder allowed to attend each engagements 4. Stakeholder engagements as follows: <ul style="list-style-type: none"> • Lavender Hill (Ward 68 & Ward 110) • Seawinds and Vrygrond: Ward 67 to have separate engagements • The corridor joint stakeholder engagements: Ward 67 and Ward 68 	

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	<ol style="list-style-type: none">5. Mr Monk to arrange dynamic facilitators through Ivan Anthony and the Public Participation Department to be part of these engagements6. By-weekly update meetings be held with the MURP area Cllrs, Subcouncil Manager and Chairperson7. Department Heads to attend the engagements and that8. Department to be clustered together when attending meetings. <p>Meeting closed</p>	
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