

**MINUTE**

**OF THE INAUGURAL MEETING OF ACT (AREA CO-ORDINATING TEAM) WYNBERG OF SUBCOUNCIL 20 IN THE NEW COUNCIL CHAMBER, ALPHEN CENTRE, CONSTANTIA MAIN ROAD, CONSTANTIA, ON 7 AUGUST 2019 AT 13:45**

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**PRESENT:**

Cllr Ian Iversen	Ward Councillor: Ward 59
Cllr Liz Brunette	Ward Councillor: Ward 62

**APOLOGIES:**

Ms Lorraine Frost	Social Development
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**OFFICIALS**

Mrs Alesia Bosman	Urban Management: Director – South
Mr Richard White	Urban Management: Subcouncil 20
Mrs Brigitte Francis	Urban Management: Subcouncil 20
Mr Jody Okkers	Urban Management: Subcouncil 20
Mr Alfredo Roman	Solid Waste Management: By-laws
Mr Deon Mc Dillon	Solid Waste Management
Mr R Coetzee	Solid Waste Management
Mr Clinton Overmeyer	Public Buildings Unit
Miss Janice Adams	Area Economic Development: Informal Trading
Mr Siphungile Lingeni	Area Economic Development: South
Ms Beulah Douze	Area Economic Development: South
Ms Asiphe Yakobi	City Health: Community Service and Health
Mr Gavin Heugh	Environmental Health SSD
Mr Gerard Langenhoven	Fire & Rescue
Mr Quentin Carelse	Planning South
Mr Fuad Petersen	Transport: Regulations
Mr Brendon Fortuin	Transport: Roads
Mr Rupert Groenewald	Transport
Mr Ebrahiem Fridie	Transport Planning
Mr Brian Ford	Social Development & Early Childhood Development
Mr James Mhalipi	MURP
Mrs Hillary Goliath	Public Housing Retreat
Mr Randal Skrikker	PTI Management

**EXTERNAL ORGANISATIONS**

Ms Nancy Krisch	Community Police Sub-Forum: Sector 1
Mr Roger King	Wynberg Improvement District

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**1. WELCOME AND OPENING**

The Chairperson, Cllr Iversen welcomed everyone to the Inaugural Meeting of Wynberg ACT. He advised that he was glad that Wynberg was selected for the MURP programme as the area had many challenges.

**2. APOLOGIES**

Mr Richard White, Subcouncil Manager, advised that an apology was received from Ms Lorraine Frost from Social Development.

**Noted**

**3. PRESENTATION OF MURP**

Mr Ivan Anthony, Manager: MURP South gave a PowerPoint presentation on the area selected in Subcouncil 20, namely, Wynberg, filed in the Official Minute as Annexure A.

The following criteria apply when identifying a MURP area:

- A crime spot which required special attention
- An area with poor service delivery and a lack of facilities
- A town centre or a public transport precinct which is run down, but has great potential.
- A precinct which has the potential to reverse apartheid planning and promote integration.

He said that the project must be a catalyst for change within the Subcouncil and to provide hope for marginalised communities. Community safety, quality of life and improvement of the socio/economic situation are aspects that needed to be improved.

Area Co-ordinating Teams (ACTs) are responsible for coordination and oversight of Urban Management within the identified area, with respect to:

- Operations, maintenance and cleansing of public buildings and infrastructure.
- Safety and security and law enforcement operations.
- Informal trader management.
- Integrated community engagement processes.
- Co-ordinated tenant management.
- Integrated baseline analysis.
- Integrated prioritisation and compilation of Community Action Plans and Area Strategies.
- Budget co-ordination in terms of Community Action Plans and Area Strategies
- Area based co-ordination of implementation of capital and operational projects and programmes.

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- Area based monitoring and evaluation of performance and levels of service delivery, both qualitative and quantitative, in terms of agreed criteria and indicators.

Mr Anthony spoke about the involvement of the community within the ACT jurisdiction to formulate the Community Action Plan. He raised the following points:

- The people who operate within the area know what is needed.
- Discussion about issues must be done collectively and not in isolation.
- A budget has been approved by the MURP department.
- MURP was operating in 13 areas and is now being extended to 24 Subcouncils.
- The intention is to implement the programme in areas where there is a need.
- Subcouncil 20 was seen as having all the infra-structure, however, all infrastructure needed to be maintained as in the case of Wynberg PTI and CBD. It is important to understand that all parts of the City need to be maintained.
- Line departments need to assist and be responsible as the team is unable to work in isolation.
- Presently departments worked towards targets which is an indicator of working in isolation. This must end as there should be teamwork in order to overcome challenges. All technical and specialist expertise must be applied in order to succeed.
- The community must be included in the planning operations.
- Community Action Plans needed to be formulated.
- Line Departments have responsibility to deliver services and MURP is providing the budget.

### **Roles and Responsibilities**

- **Decision Making Powers:** All decisions are made by the Council, and all planning is done by Council. A Tender is drawn up by Council, a project manager is appointed and the contractor is identified. Once the construction is complete, the City takes over the asset and manages it.

To this point there has been no community involvement.

Mr Anthony emphasised that there must be constant engagement with the community, ownership must be shared and Council must not be the only owner of the asset. There must be inclusion when it involved decision-making.

Any Council facility must be planned with the community.

There must be engagement until construction has been completed, as well as operations post-construction. The City needs to share responsibility with communities and not be the only owner.

PTIs were not operating optimally and the objective was to make it a safe space to conduct business. The issue of taxis needed to be policed but in order to implement this, there to be engagement.

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**COMPOSITION OF ACTs**

- City Representation
  - Solid Waste Cleansing and Collections
  - Safety and Security
  - Law Enforcement
  - Spatial Planning and Urban Design
  - Business Areas Management/Economic Development
  - Subcouncil and Urban Management
  - Community Services and Social Services
  - Utilities
  - Housing
  - Transport, Roads and Stormwater
- Representatives from community organisations:
  - Relevant CBOs and NGOs
  - Property owners and businesses
  - Government Departments
  - Other organs of state and institutions such as PRASA, Golden Arrow, the taxi industry, informal trader associations, etc

**STRATEGY**

Mr Anthony showed before and after pictures of MURP projects that were implemented in areas that were neglected and undeveloped.

He also explained how the various Directorates/Departments would interact and the roles they will perform to attain short and medium term goals.

**4. PROPOSED ALLOCATION OF FUNDS TO WYNBERG CBD AREA**

Cllr Brunette gave some background on Wynberg PTI and the CBD area in general. She said that this was not a new request, initially it was denied to be recognised as a MURP project. However, the Subcouncil continued with regular meetings with the line departments and have been running ACT meetings for the past 4 years.

With the assistance of the Solid Waste department a bin audit was undertaken which increased the City's revenue by R230 000 per month. Problem buildings are being addressed with the assisted of the PBU. Representatives from the Wynberg Improvement District (WID) and the SAPS CPF Sub-forum 1 attended the meetings.

She thanked the Line Departments for working with her and for the progress made thus far. She added that during the presentation the Ward Councillor was not mentioned as being part of the role-players but she was excited to see the ACT for Wynberg PTI and CBD being officially launched.

The Chairperson requested that a meeting be set up very soon to establish what Line Departments would be spending on the area.

Mr White said that each Subcouncil received R4m, requesting what type of projects could be identified.

Mr Anthony said that the Ward Councillor will play a major role in the project, he also thanked her for managing the ACT meeting over the years.

He gave the following guidelines:

- Each Subcouncil received R4m.
- Projects identified must have an impact.
- The projects should not be seen as an extension of Ward Allocations.
- Safety and Security.
- Removal of graffiti.
- Fence under bridge falling apart: stabilisation of the area.
- Landscaping.
- Waste removal.
- Taxi terminal: enforce the law where parking is not allowed.
- Deployment of auxiliary LEOs.
- Signage.
- Dealing with vagrancy.
- Redesigning the space and proper planning.

Mrs Alesia Bosman, Director: Urban Management, reminded Mr Anthony about the R2m that had been allocated for capital projects for precinct management. In Area South, Wynberg PTI has been identified, concurring it was long overdue for improvements. She was glad to see Rupert Groenewald at the meeting as he was the official to inform Area Economic Development (AED). Planning was required on how to spend the funding. Transport Directorate will also give a capital injection. She welcomed the initiative.

Mr Rupert Groenewald advised as follows:

- Both sides of the station were to be renovated.
- In June, issues as listed were brought to his attention:
  - Leases with PRASA have expired at these facilities.
  - Security matters to be addressed.
  - Informal trading matters to be addressed.
  - Where do the City's boundaries start and Prasa's boundaries end?

It was requested that the Transport or/and Spatial Planning Department give a presentation on what was being planned for Wynberg.

Mr Ebrahim Fridie advised that the department was busy with plans for Wynberg PTI upgrade and that it would be discussed at the next ACT meeting.

The Chairperson requested that at the first ACT meeting, the Subcouncil Manager to obtain the plans for the area and the funds that are available.

Cllr Brunette reminded Officials that the community needed to be involved.

## 5. ACTION PLAN ON WAY FORWARD

The Chairperson invited Officials to raise questions or to comment on the way forward.

### a) Mr Brian Ford: Social Development & ECDs

Mr Ford expressed the following concerns:

- The big picture could be seen, including the intent, however the institutional arrangements with regards to the right people not attending these meetings and not being able to make decisions will delay matters because permission must be obtained from Management. Therefore, the attendance at these meetings must be restricted to senior level staff.
- Another factor of concern is being realistic about what can be achieved. The 20/80 principle was explained and focus on 20% be taken and broken down into short, medium and long term achievements.
- When the ACT meets the team must have a clear definition of what is required, delegated authority, and decision making powers. Thus far this has been absent.
- The committee must not vacillate, and not meet for long hours; they should have a clear plan and measurable targets.
- When attending the meeting there should only be report backs on progress or blockages, and the politicians will assist in unblocking issues.
- Officials serving on ACT should be issued with letters from the Mayor reflecting that the incumbent is serving on the committee and has the delegated authority to take decisions, otherwise it will become a "talk-shop".
- It was good to involve as many people as possible but this had to be managed around the table.
- PRASA should be present at the meeting but from past experience, they never attended when invited.
- There should be focus, officials must know what they are buying into.
- The point of departure is a Subcouncil Plan and how the MURP fitted into the plan. Budget alignment should also become easier.
- The intent of MURP is good.

### b) Mrs Hillary Goliath from Housing: Tenancy Management

Mrs Goliath advised that she worked with tenancy matters. She would not be able to respond to budgets and repairs. Mr Alistair Stanbill is the contact person.

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**RECOMMENDATION:**

- a) Subcouncil 20 to confirm the Minutes of the Inaugural Meeting of Wynberg PTI and CBD ACT held on 7 August 2019.
- b) Subcouncil 20 to endorse that a meeting be convened with role-players to determine the boundaries of the PTI and CBD area of Wynberg.
- c) Subcouncil 20 to endorse that a meeting be convened to identify projects for the ACT area.
- d) Subcouncil 20 to endorse that a list of PRASA leases at Wynberg PTI be forwarded to the Subcouncil Manager.
- e) Subcouncil 20 to endorse that the Spatial Planning Department presents a presentation at the next ACT meeting on what was being planned for Wynberg.
- f) Subcouncil 20 to endorse that cognisance of the comments made by Mr Ford of Social Development and ECD.

**Action: Richard White**

**6. CLOSING**

Cllr Brunette said she was thrilled to be at this point of the ACT meeting with all the officials present.

She agreed that the decision-making of those attending needs to be sorted out when the action plans and operating plans are addressed. She also thanked the Mayor the initiating this MURP project. A special thanks was extended to all the line departments.

She thanked the departments, the Displaced Peoples Unit, and the Problem Buildings Unit.

In conclusion she thanked Mr Anthony for assisting to launch the ACT of Wynberg PTI and CBD.

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**Cllr Ian Iversen**

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**Date**