

REPORT TO SUBCOUNCIL [09]

1. **ITEM NUMBER:** *To be inserted by secretariat*

2. **SUBJECT**

[LSU J1266]

**LIBRARY AND INFORMATION SERVICES' QUARTERLY ACTIVITY
REPORT FOR THE PERIOD 1 JANUARY – 31 MARCH 2019.**

**IINKONZO ZAMATHALA EENCWADI NEZOLWAZI: INGXELO YARHOQO
NGEKOTA EMALUNGA NOMSEBENZI WESITHUBA ESISUSELA
NGOWO-1 KWINYANGA YOMQUNGU UKUYA 31 KWINYANGA
EYOKWINDLA 2019.**

**BIBLIOTEEK- EN INLIGTINGSDIENSTE: KWARTAALLIKSE
AKTIWITEITSVERSLAG VIR DIE TYDPERK 1 JANUARIE TOT 31 MAART
2019.**

PURPOSE

The purpose of the report is to inform Subcouncils of the activities of the Department for the period 1 January 2019 to 31 March 2019.

3. **FOR DECISION BY**

This report is for noting by the Subcouncils.

4. **EXECUTIVE SUMMARY**

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period 1 January 2019 to 31 March 2019.

5. **RECOMMENDATIONS**

It is recommended that the report be noted.

AANBEVELING

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

ISINDULULO

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6. DISCUSSION/CONTENTS

The Department aims for excellence in providing a highly professional and cost-effective lending, reference and community information service. This report deals with the monitoring of service delivery.

7.1.1 Services

Khayelitsha Library did a membership drive and an outreach to Eluxolweni Primary school, Masincediswe Senior Club and Noah Old Age Home to open membership cards for these institutions. Books and magazines are now provided to them twice a month, to promote a culture of reading.

Moses Mabhida Library provided a block loan service of books to the Seniors of Nolukholo Seniors Club.

7.1.2 Programmes (Events and promotions)

An overview of new membership, circulation, gate readings and SmartCape usage at the libraries, as well as an analysis of the types of programmes and the number of attendees per programme per library is attached as Annexure A.

The Library and Information Association of South Africa (LIASA) celebrated South African Library Week (SALW) with the theme Collaborate @ your Library from 18 - 24 March 2019.

Khayelitsha Library invited the capacity building section for education and training from the Environmental Management Department to show the children how to recycle cardboard and how to save water by using a 2 litre bottle with a straw as a tap to wash the hands.

Moses Mabhida Library celebrated library week with a presentation on access to information as a human right to library users. There was a discussion on the rights of education and the responsibility towards their own education. Staff members and library users promoted library week on the streets by holding placards and talking to people about the services and the types of books available at the library. The main theme for the day was "There is something written for every problem you might have" and that you can find it in the library.

In celebrating World Read Aloud day on 1st February 2019, Moses Mabhida Library also held a read aloud day for the youth to encourage young people to read and more importantly to read aloud. Khayelitsha Library celebrated the day at the children's ward in the Site B Clinic with storytelling. The library also celebrated with Sikhuseleni Educare Centre in the library with storytelling and fun activities.

7.1.3 Repairs and maintenance

None

7.1.4 Security

None

7.2. Constitutional and Policy Implications

Not applicable.

7.3. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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7.4. Legal Implications

Not applicable.

7.5. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

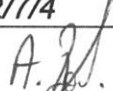
7.6. Other Services Consulted

Not applicable.

ANNEXURES

Annexure A – Statistical Analysis Sheet

FOR FURTHER DETAILS CONTACT:

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AREA MANAGER
Flippie van der Walt

Comment:

DATE

11/6/19



DIRECTOR
Ninnie Steyn

Comment:

DATE

11.6.2019

Annexure A - Statistical Analysis Sheet

Subcouncil	Subc 009
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Library	Open hours per week	Total new members joined	New Adult	New Juvenile	New SmartCape only	Circulation	Gate Reading	ILL Loans Supplied
Khayelitsha	42	0	0	0	0	9594	21865	0
Moses Mabhida	43	0	0	0	0	8441	37056	0
Grand Total	85	0	0	0	0	18035	58921	0

Library	SmartCape	Total sessions per Gender		Total sessions per Age Group		
	Total Sessions	Male	Female	Age 0 - 12	Age 13 - 17	Age 18 - 25
Khayelitsha	4292	3174	1118	693	669	817
Moses Mabhida	4250	3217	1033	905	399	1272
Grand Total	8542	6391	2151	1598	1068	2089

Library	Reading Programmes	Attendees	Information Literacy Gr. 6	Attendees	Story Telling	Attendees
Khayelitsha	0	0	6	241	13	558
Moses Mabhida	4	42	1	53	13	240
Grand Total	4	42	7	294	26	798

Library	Digital Literacy Session	Attendees	Library Orientation	Attendees	Formal Book Club Sessions	Attendees
Khayelitsha	1	22	30	1025	4	116
Moses Mabhida	3	10	20	517	2	17
Grand Total	4	32	50	1542	6	133

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