



REPORT TO SUBCOUNCIL [10]

1. **ITEM NUMBER:** *To be inserted by secretariat*

2. **SUBJECT**

[LSU J1266]

**LIBRARY AND INFORMATION SERVICES' QUARTERLY ACTIVITY
REPORT FOR THE PERIOD 1 JANUARY – 31 MARCH 2019.**

**INKONZO ZAMATHALA EENCWADI NEZOLWAZI: INGXELO YARHOQO
NGEKOTA EMALUNGA NOMSEBENZI WESITHUBA ESISUSELA
NGOWO-1 KWINYANGA YOMQUNGU UKUYA 31 KWINYANGA
EYOKWINDLA 2019.**

**BIBLIOTEEK- EN INLIGTINGSDIENSTE: KWARTAALLIKSE
AKTIWITEITSVERSLAG VIR DIE TYDPERK 1 JANUARIE TOT 31 MAART
2019.**

PURPOSE

The purpose of the report is to inform Subcouncils of the activities of the Department for the period 1 January 2019 to 31 March 2019.

3. **FOR DECISION BY**

This report is for noting by the Subcouncils.

4. **EXECUTIVE SUMMARY**

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period 1 January 2019 to 31 March 2019.

5. **RECOMMENDATIONS**

It is recommended that the report be noted.

AANBEVELING

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

ISINDULULO

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6. DISCUSSION/CONTENTS

The Department aims for excellence in providing a highly professional and cost-effective lending, reference and community information service. This report deals with the monitoring of service delivery.

7.1.1 Services

The libraries in Sub-council 10 namely Harare, Masakhane, Kulani and Kuyasa provided digital literacy training to the community, with particular focus on unemployed women. The training entailed educating participants about basic computer skills, using the internet for jobs seeking, email accounts, printing and e-resources such as Press Reader using the library's Smart Cape computers.

Masakhane Library provided block loans to Joy Educare centre, Zandi's Educare, Masizame Educare centre, Thozama and Aunties Crèche. Harare provided block loans to the Luleka reading programme, Nonceba Preschool and Siyanda Educare. Kuyasa provided a block loan to Siphuhlise Educare Centre.

Harare Library conducted storytelling at eNdlovini informal settlement for senior citizens of Masibambane Old Age home. The library also did storytelling and presented indoor games and outdoor games at Abanqobi and Sizameni Educare centres at Monwabisi Park informal settlement.

7.1.2 Programmes (Events and promotions)

An overview of new membership, circulation, gate readings and SmartCape usage at the libraries, as well as an analysis of the types of programmes and the number of attendees per programme per library is attached as Annexure A.

The Library and Information Association of South Africa (LIASA) celebrated South African Library Week (SALW) with the theme Collaborate @ your Library from 18 - 24 March 2019.

Harare Library celebrated library week with storytelling with Nal'ibali and a youth and adult's writer workshop of short stories by the guidance of a local author. The Masibambane Senior Citizens visited Harare Library for a senior fitness programme which was facilitated by a health promotion officer from Empilisweni who had a talk on how to eat healthy and to do exercises. SASSA had a talk to help senior citizens to avoid scams.

Masakhane Library celebrated library week with Sinovuyo Old age home with the focus on diabetes and the complications thereof.

Kuyasa Library, in collaboration with Cape Town Childhood Museum, hosted a library week programme for the children from the Siphuhlise, Emmanuel and Maroro Educare centres. The library also hosted a programme with seniors from Kuyasa Old Age home.

7.1.3 Repairs and maintenance

None

7.1.4 Security

None

7.2. Constitutional and Policy Implications

Not applicable.

7.3. Sustainability implications

Does the activity in this report have any sustainability implications for the City? No ☒ Yes ☐

7.4. Legal Implications

Not applicable.

7.5. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐


7.6. Other Services Consulted

Not applicable.

ANNEXURES

Annexure A – Statistical Analysis Sheet

FOR FURTHER DETAILS CONTACT:

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AREA MANAGER
Flippie van der Walt

Comment:

DATE 11/6/19



DIRECTOR
Ninnie Steyn

Comment:

DATE 11.6.2019

ANNEXURES

Annexure A – Statistical Analysis Sheet

Subcouncil	Subc 010
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Library	Open hours per week	Total new members joined	New Adult	New Juvenile	New SmartCape only	Circulation	Gate Reading	ILL Loans Supplied
Harare	35	0	0	0	0	9759	42029	8
Kulani	43	0	0	0	0	7260	27451	2
Kuyasa	45	0	0	0	0	9634	43655	0
Masakhane	45	0	0	0	0	7784	27078	0
Grand Total	168	0	0	0	0	34436	140193	10

Library	SmartCape Total Sessions	Total Sessions per Gender		Total sessions per Age Group			
		Male	Female	Age 0 - 12	Age 13 - 17	Age 18 - 25	Age 26+
Harare	8669	5618	3051	1735	1394	2159	3378
Kulani	7031	1482	549	204	327	405	1095
Kuyasa	18249	13534	5315	3353	4781	5665	5045
Masakhane	2277	1748	529	203	413	512	7144
Grand Total	31876	22382	9444	5508	6915	8741	10662

Library	Reading Programmes	Attendees	SmartCape	Attendees
Harare	6	64	4	72
Kulani	1	41	1	60
Kuyasa	2	13	2	9
Masakhane	2	60	2	170
Grand Total	11	181	9	311

Library	Digital Library Sessions	Attendees	Library Online Sessions	Attendees	Formal Book Club Sessions	Attendees
Harare	1	85	50	1397	3	74
Kulani	2	29	5	214	2	70
Kuyasa	2	40	17	132	4	42
Masakhane	2	6	6	90	2	50
Grand Total	7	160	58	1833	11	236

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