



REPORT TO SUBCOUNCIL 16

1. **ITEM NUMBER:** 16 SUB 11/08/19 *to discuss*
2. **SUBJECT**

[LSU K4154]

LIBRARY AND INFORMATION SERVICES' QUARTERLY ACTIVITY REPORT FOR THE PERIOD 2 JANUARY 2019 TO 30 MARCH 2019.

INKONZO ZAMATHALA EENCWADI NEZOLWAZI: ISIHLOKO; INGXELO YARHOQO NGEKOTA EMALUNGA NEMISEBENZI YEENKONZO ZAMATHALA EENCWADI NOLWAZI YESITHUBA ESISUSELA NGOWE-2 KWEYOMQUNGU 2019 UKUYA KOWAMA-30 KWEYOKWINDLA 2019

ONDERWERP: BIBLIOTEEK- EN INLIGTINGSDIENSTE SE KWARTAALLIKSE AKTIWITEITSVERSLAG VIR DIE TYDPERK 2 JANUARIE 2019 TOT 30 MAART 2019

3. **PURPOSE**

The purpose of the report is to inform Subcouncils of the activities of the Department for the period **2 JANUARY 2019 TO 30 MARCH 2019.**

4. **FOR DECISION BY**

This report is for noting by the Sub councils.

5. **EXECUTIVE SUMMARY**

This report provides an overview of the activities of the Library and Information Services Department (LIS) for the period

6. **RECOMMENDATIONS**

It is recommended that the report be noted.

AANBEVELING

Daar word aanbeveel dat daar van hierdie verslag kennis geneem word.

ISINDULULO

Kundululwe ukuba makuqatshelwe le ngxelo.

7. DISCUSSION/CONTENTS

The Department aims for excellence in providing a highly professional and cost-effective lending, reference and community information service. This report deals with the monitoring of service delivery at Central Library, Camps Bay Library, Colin Eglin Sea Point Library, Hangberg Library, Hout Bay Library, Kloof Street Library, Mowbray Library, Observatory Library, Vredehoek Library and Woodstock Library.

7.1.1 Services

Central Library issued block loans to 3 institutions, that is the Ladies Christian Home, the Dominican School for the Deaf, and Fish Hoek High School.

Kloof Street Library issued 128 items to Berghof Retirement Village on block loan.

7.1.2 Programmes (Events and promotions)

An overview of new membership, circulation, gate readings and SmartCape usage at the libraries, as well as an analysis of the types of programmes and the number of attendees per programme per library is **attached** as Annexure A.

The libraries within the subcouncil hosted various programmes and activities during the reporting period and these included holiday programmes, library orientation sessions, information literacy sessions, adult and teen outreach activities, storytelling sessions, book club sessions and events in celebration of various commemorative days.

The libraries in the subcouncil conducted various programs to celebrate the annual South African Library Week of which the highlight was the integrated programme that was held at Hangberg Library. The library partnered with other departments in the Directorate including City Health and Recreation and Parks, as well as Houties, an NGO active in the community of Hangberg. The event was attended by 150 learners and the libraries in the subcouncil collaborated in providing an integrated story telling session for these learners. Recreation and Parks did face painting, games and colour-in sessions while City Health officials demonstrated the value of living a healthy life style by washing their hands all the time.

Central Library hosted various book talks and launches during Library Week including local Chef Fatima Sydow launching her new cookbook, Emery Loukombo of African Youth Inventions doing several sessions of life coaching, and columnist and writer Mike Kawitzky. The library also hosted several programmes for the youth, of which the highlight was the Hip hop event organised by Emile YX? focusing on his Heal the Hood initiative and African bedtime stories. He remixes the art of social change with a Hip Hop approach. The I-Can Centre visited the library to talk to adults with disabilities about their

training and work integration options. The Children's Art Centre, based in Zonnebloem, hosted their annual World Book Day art competition judging at Central Library. Learners who had been part of the programme got the chance to showcase the art they had been working on for this competition. Central Library hosts an ongoing art guidance programme for teens, every second week. They focus on drawing, painting, and photography, but other topics have included empowering the youth to become economically active citizens by turning their art into business.

Some of the libraries in the subcouncil also hosted digital literacy programmes including Woodstock Library, Hout Bay Library, Hangberg Library, Observatory Library and Central Library. Programmes focused on word processing skills for children aged 8-12, sessions focusing on women for change and sessions on the use of different search engines.

Central Library is embarking on a series of events promoting indigenous languages in writing and literacy for 2019. This was kick started by the hosting of a workshop focusing on how to write in IsiXhosa. Representatives from the Pan South African Language Board, Mr. Xolisa Tshongolo and Ms. Lunika from the National Library South Africa, attended the workshop and engaged with patrons advising them on how to write in their own languages and explaining how the publishing grant fund from National Library can be accessed. Prominent authors in the isiXhosa language attended this workshop.

Library orientation sessions, information literacy sessions, reading programme sessions and various storytelling sessions were hosted by the libraries in the subcouncil. Hangberg Library hosted a Spelling-Bee reading program for ages between 10 years and 14 years to encourage reading. Hout Bay Library and Hangberg Library also conduct storytelling sessions in the informal settlement of Imizamo Yethu and Hangberg Heights to instil the culture of reading among the children.

Central Library attended the Mayors Market in February and March to promote membership, reading and the importance of the library to the public. To celebrate the International Jazz Festival event, Central Library hosted a performance by the Kujenga Jazz group.

Most libraries within the sub council hosted holiday programmes which included activities such as games, crafts and scavenger hunts. Woodstock Library hosted the World Read Aloud Day on the 1st February where they hosted grade R's from St Agnes Primary School.

7.1.3 Repairs and Maintenance

There are several repairs and maintenance issues that need attention at Central Library. All these outstanding jobs have notifications.

7.1.4 Security

The challenges related to vagrancy continue to be an issue at Central Library, Kloof Street Library, Mowbray Library, Colin Eglin Sea Point Library and

Woodstock Library. These challenges include vagrants who are sleeping around the library and use the surroundings to relieve themselves. The LIS Department is in the process of fencing off Kloof Street Library to prevent vagrants from sleeping on the premises.

The issues related to the unruly high school children at Central Library on Fridays have been attended to by Law Enforcement and the situation has improved.

7.2. Constitutional and Policy Implications

Not applicable.

7.3. Sustainability implications

Does the activity in this report have any sustainability implications for the City?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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7.4. Legal Implications

Not applicable.

7.5. Staff Implications

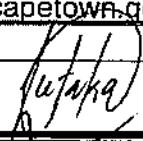
Does your report impact on staff resources or result in any additional staffing resources being required?

7.6. Other Services Consulted

Not applicable.

ANNEXURES

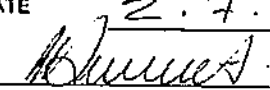
Annexure A – Statistical Analysis Sheet
FOR FURTHER DETAILS, CONTACT:

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 AREA MANAGER
 [DAIRMAID WESSELS]

Comment:

DATE 2.7.2019


 DIRECTOR LIS
 [NINNIE STEYN]

Comment:

DATE 2/7/19

Subcouncil 16

Subcouncil	Subc 016
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Library	Open hours per week	Total new members joined	New Adult	New Juvenile	New SmartCape only	Circulation	Gate Reading	ILL Loans Supplied
Camps Bay	35	0	0	0	0	16611	6589	25
Central	63	0	0	0	0	47809	158732	206
Hangberg	36	0	0	0	0	8134	9207	0
Hout Bay	39	0	0	0	0	21800	21495	6
Imizamo Yethu	0	0	0	0	0	0	0	0
Kloof Street	36	0	0	0	0	12767	6734	8
Mowbray	39.5	0	0	0	0	10602	15688	27
Observatory	35	0	0	0	0	11218	13871	17
Sea Point	35	0	0	0	0	24815	31137	40
Vredehoek	36	0	0	0	0	14711	9102	20
Woodstock	36	0	0	0	0	11503	17435	4
Grand Total	390.5	0	0	0	0	179970	289990	353

Library	SmartCape Total Sessions	Total sessions per Gender		Total sessions per Age Group				
		Male	Female	Age 0 - 12	Age 13 - 17	Age 18 - 25	Age 26+	
Camps Bay	682	453	229	155	9	10	508	
Central	26664	20561	6103	1244	1229	5686	18505	
Hangberg	1067	699	368	89	95	294	589	
Hout Bay	1902	1439	463	114	178	489	1121	
Kloof Street	473	235	238	87	0	110	276	
Mowbray	1284	853	431	102	174	264	744	
Observatory	1358	1060	298	104	101	205	948	
Sea Point	1851	1171	680	357	104	328	1062	
Vredehoek	342	204	138	21	22	57	242	
Woodstock	734	393	341	104	102	103	425	
Grand Total	36357	27068	9289	2377	2014	7546	24420	