



REPORT TO SUB-COUNCIL 14

1. SUBJECT

**REPORT ON MINUTES OF WARD COMMITTEE MEETING HELD FOR WARD
37 AND 45 DURING JULY 2020**

ONDERWERP

**VERSLAG OOR NOTULE VAN WYKSKOMITEE-VERGADERING GEHOU VIR
WYK 37 EN 45 VAN SUBRAAD 14 GEDURENDE JULIE 2020**

ISIHLOKO

**INGXELO ENGEMIZUZU YENTLANGANISO YEKOMITI YEWADI EBANJWE
KWIWADI 37 NO- 45 KUJULAYI 2020**

LSU G2012

2. PURPOSE

To report on the minutes of Ward Committee meetings held for Subcouncil 14.

3. FOR DECISION BY

Subcouncil 14 for assessment:

Delegation 1(1) – To assess the performance of service delivery generally within their area of jurisdiction (outcomes monitoring).

4. EXECUTIVE SUMMARY

This report is submitted in order to monitor the performance of service delivery generally within the jurisdiction of Subcouncil 14.

5. RECOMMENDATION

That the report on the Ward Committee Minutes of Subcouncil 14 **BE NOTED**.

AANBEVELING

Dat daar **KENNIS GENEEM WORD** van die Verslag oor die Wykskomiteenotules van Subraad 14.

ISINDULULO

Ukuba **MAKUQWALASELWE** Ingxelo emalunga nemizuzu yeentlanganiso zeKomiti yeWadi ezichotshelwe kwiBhungana-14.

6. DISCUSSION

None

6.1. Constitutional and Policy Implications

None

6.2. Environmental implications

Does your report have any environmental implications:	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
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6.3. Legal Implications

None

6.4. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

6.5. Other Services Consulted

None

ANNEXURES

ANNEXURE 1: Minutes of the Ward Committee Meeting for Ward 37 –18 July 2020

ANNEXURE 2: Minutes of the Ward Committee Meeting for Ward 45 -09 July 2020

FOR FURTHER DETAILS CONTACT:

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DIRECTORATE	<i>Urban Management</i>


Anthony Daniels

MANAGER : SUBCOUNCIL 14
SUBCOUNCIL 14

Comment:

DATE 15 SEPTEMBER 2020

- MINUTES -

OF THE INFORMAL WARD COMMITTEE MEETING OF WARD 37 OF THE CITY OF CAPE TOWN
ON SATURDAY, 18 JULY 2020 AT 10:00 AT ZOLANI SPORT & RECREATION CENTRE

WARD COMMITTEE MEMBERS

Anthony Daniels	Subcouncil 14	Manager	Present
Cllr Luyanda Nyingwa	Chairperson	Absent with Apology	
Cllr N Makasi	PR Councillor	Absent with Apology	

NAME	SECTOR
Nomkhitha Beauty Matinise	Education
Michael Mayeki	Arts & Culture
Sandile Nomjila	Sport
Theresa Dangazele	Safety & Security
Ntombikayise Nikwani	Education
Wakhe Wanase	Civic Based Organisation
Ntombi Dyosi	DVG

OFFICIALS

Anthony Daniels	Subcouncil 14 Manager
Mrs N. Mbangi	Subcouncil 14 Senior Clerk

37WC 01/07/2020 OPENING & WELCOME

Miss Matinise was elected Chairperson of the meeting due to the absence of the Ward Councillor. Miss Matinise declared the meeting open and requested that a moment of silence be **OBSERVED**. In her opening remarks, she welcomed everybody present in the meeting.

37WC 02/07/20 APPLICATIONS FOR LEAVE / APOLOGIES

Cllr L Nyingwa absent with apology
Cllr N. Makasi absent with apology

It was resolved that the Applications for Leave / Apologies **BE NOTED**.

37WC 03/07/20 CONFIRMATION OF MINUTES: 16 APRIL 2020

Miss Dangazele proposed adoption of the minutes of 16 April 2020. This was seconded by Mr. Wanhase.

It was resolved that the minutes of 16 APRIL 2020 **BE ADOPTED**.

37WC 05/07/20 PROGRESSIVE CAPITAL EXPENDITURE REPORT (PCER) MAY 2020

The Subcouncil Manager reported that the following information regarding the projects on the PCER report.

CAPITAL PROJECTS:

Manager reported that City Health has 2 capital projects in Nyanga. They are busy with designs of the Clinic. The project was delayed because of Covid -19.

Miss Matinise ask that do you think they will start the project end of August 2020 or there will other delays.

Manager responded that we don't have an answer right now we will communicate with the department.

OPERATING PROJECTS:**CAPACITY BUILDING WARD 37:**

Manager reported that 97% has been spent on Capacity Building

It was resolved that the report on Progressive Capital Expenditure Report (PCER) May 2020 **BE NOTED**.

37WC06/07/20 WARD 37 BUSINESS PLAN

The Subcouncil manager explained the ward business plan, indicating how the data in the document could be interpreted. Manager indicated to the attendees that the Business Plan gives an analysis in numbers of the demographic profile, economic profile, household services, facility provisioning, analysis of municipal requests, crime profile, civil society, ward allocation projects, ward priorities, ward projects, monitoring and report. This information comes from census 2011.

Manager emphasized that the importance of this item is for the adoption of the framework, input on priorities as well as projects. He therefore proposed that ward committee members identify their ward priorities for the next financial year

The Subcouncil Manager proposed that the ward committees identify the ward priorities and projects that they want for the next financial year and proposed that they can take the document back to think thoroughly and consult other ward committee members and submit feedback before the 17th of July 2020. The ward priorities and projects were to be Submitted in the next Subcouncil meeting which will be on the 20th of July 2020. Proposed projects will further be evaluated by the relevant department to see if they are doable or not. Communities are invited to input and propose projects.

It was resolved that the report on Ward 37 Business Plan **BE NOTED**
It was resolved that the document be updated to include input from the Ward Committee.

37WC07/07/20 WARD COMMITTEE OPERATIONAL PLAN 2020

The Subcouncil manager requested for this plan to be adopted as it was supposed to be adopted in November 2019.

It was resolved that the Report on Ward Committee Operational Plan 2020 **BE NOTED**.

37WC 08/07/20 WARD ALLOCATION PROJECTS 2021 /2022

This item was covered in the discussion on item 37WC 7/07/2020 Ward 37 Business Plan. The Subcouncil Manager reminded members to submit proposal for the 2021/2022 ward allocation projects.

It was resolved that the Report on Ward Allocation Projects 2021 /2022 **BE NOTED**.

It was resolved that ward committee members in consultation with the Ward Councillor propose projects for ward allocation 2021/2022.

37WC 08/07/20 HOUSING ALLOCATION POLICY-PUBLIC PARTICIPATION

The City of Cape Town is updating its housing policy and is inviting public to comment in this issue. The Subcouncil manager therefore required the ward committee members to submit their response via email or sms. He explained that the policy is a huge document hence it was not printed, it will be shared to the members via email and they are welcomed to share it with other community members for majority comments. However, manager indicated that the due date for this task will be the 17th of July 2020. The policy was sent to organizations registered on the database.

37WC 09/07/20 COVID-19 INTERVENTION

City of Cape Town is part of the Hotspot area Klipfontein intervention. The first thing that forms part of the hotspot strategy is the health response, for isolation and quarantine there are 6000 beds in the Western Cape but people do not want to go to the isolation sites. The second thing is the economic recovery where people must get jobs, the state is disrupting the spread of the virus through social awareness and behaviour change. The third one is the Humanitarian relief

COMMUNITY BASED TEAMS

It has been approved by the Executive Management Team that there should be community based teams consisting of community members, councillors, Faith Based Organisations, NGO, Ward committee members, NPO, anybody who can come and have influence in spreading the message of social distancing, masks and sanitizers and to identify people who are in need of food, identify people of psychosocial support.

The Manager highlighted the importance of identifying and reporting people who have tested positive but do not want to isolate so he can be taken to isolation. Manager indicated that ward committees should be key drivers of this program. Officials created a WhatsApp group, they plan every Fridays to address the COVID 19 following up on current interventions, in the week of the 13th of July there is going to be awareness raising in Ward 37 the information will be shared using loudhailers, people will be given masks and pamphlets for information. This is an intelligence driven strategy where the ward committee will engage to identify people in need of help and challenges within the community during this pandemic.

He highlighted that as much as it would be effective to have ward committee members controlling the process but they have a choice to choose if they want to engage or not

It was resolved that the report on COVID-19 INTERVENTION **BE NOTED.**

37WC 10/02/20 WARD COMMITTEE SECTOR REPORT BACK

Manager reported that ward committees should report back; it does not need to be fancy. He added that two reasons he wants this to be done is for legitimacy, to know who the ward councils are and which sectors they belong to. Ward committees should have name tags.

This will be a standing item in all Agendas.

It was resolved that the report on Ward Committee Sector Report Back **BE NOTED** with comments by the Ward Committee.

CLOSURE

Miss Matinise thanked all the members for being present in the meeting.

The meeting adjourned at 14:00

DATE, TIME, VENUE OF NEXT WARD COMMITTEE MEETING

The next ward committee meeting will be held at Zolani Sport & Recreation Centre. The date to be confirmed in August 2020.


CHIR LUYANDA NYINGWA
CHAIRPERSON

05 September 2020
DATE

- MINUTES -

**OF THE WARD COMMITTEE MEETING OF WARD 45 OF THE CITY OF CAPE TOWN HELD
IN THE SUBCOUNCIL 14 MANAGERS OFFICE ON THURSDAY, 09th JULY 2020 AT 09:00**

WARD COMMITTEE MEMBERS**WARD COUNCILLOR PRESENT**

**Cllr Bonita Jacobs
Cllr Mabatho Kumeke**

**Chairperson Present
Absent with no Apology**

NAME	SECTOR
Soraya Samson	Designated Vulnerable Group
Asharaf Bessick	Business
Carlo Gordon	Sport
Victor Pike	Designated Vulnerable Group
Fredericks Munieb	Youth

OFFICIALS:

**Mr A. Daniels
Ms V.Neti**

**Subcouncil 14 Manager
Subcouncil 14**

45WC 1/07/2020**OPENING AND PRAYER/MOMENT OF SILENCE**

The meeting opened at 09h00.

A moment of silence observed.

45WC 2/07/2020**APOLOGIES/LEAVE OF ABSENCE**

There were no apologies received.
Victor Pike arrived at 09h21.

45WC 3/07/2020 CHAIRPERSON REPORT

Cllr Bonita I would like to greet and thank you all for taking time to attend this meeting. Due to the current COVID 19 Pandemic, proceeding with work has been challenging. Majority of people are mostly working from home. The situation impacts service delivery, as complaints takes time to be resolved. Many of these complaints goes to the Sub council manager. I would particularly like to thank him for always being there to help.

There is a high number of non-compliance in our communities, as children and adults walk around without wearing masks. It is frustrating that parents do not want to send their children to school but they let them play outside without masks.

Some of the problems we are facing are illegal dumping, last night I have received about 30 pictures on Thambo village. Some of the problems are with electricity, gang violence, shooting, stolen cables, people are taking advantage of the situation since there is no one to monitor as we are mostly working from home.

45WC 4/07/2020 CONFIRMATION OF MINUTES 16 APRIL 2020

The Subcouncil manager briefly explained that the minutes were a summary of what happened in all wards. Ward committee members were requested to connect through WhatsApp for ward committee meetings. Members indicated that they did not have enough data, some are not technologically advanced hence the request could not be implemented.

Cllr Bonita moved for the adoption of minutes seconded Soraya Samson.

45WC 5/07/2020**PROGRESSIVE CAPITAL EXPENDITURE REPORT (PCER) MAY 2020**

Cllr Bonita gave the platform to the Sub council manager to explain about the projects.

The Manager explained that (PCER) gives a summary of projects for monitoring purposes. The report summarises the project description, project title, budget, spend, anticipation for spend, comments from responsible person and names of the responsible person.

Cllr Bonita required an updated report from Thabo Bhidla of CPX.0011523-F1 Upgrade of the Manenberg; she wanted to find out where this project is happening.

It was resolved that Sub council 14 will follow up and provide feedback.

Housing Development project

Manager referred to the housing project as an example. The budget is 406 766, spent 19 038, responsible person is Cecelia Theim. He appealed that members should ask questions about these projects.

Request

Cllr Bonita seconded by the Manager appealed that officials should be invited to Ward committee meetings to answer questions about projects. In addition she requested the Thambo project (backyarders for the Thambo village) to be added as an item in the Sub council meeting.

Thambo Hall- Recreational Equipment project

Referring to page 12 of Agenda the chairperson indicated that the Thambo Hall- Recreational Equipment project would start very soon. The contractor is ready to start but has to first meet with business forum, surrounding community, ward committee members and the leaders to avoid the problems that occurred prior the COVID, they need to check safety warding's, look at the state of the pool and cables.

The balance for this project was R77.

Cleaning Project

Cllr Bonita indicated that the cleaning project was not implemented, it was stopped at the beginning of the lockdown.

Neighborhood watch equipment

Neighborhood watch equipment was delivered. However, more is expected and there is still a balance.

Grant in aid

The Subcouncil Manager indicated that the money for GIA will not be disbursed to the beneficiaries. However, next time the Sub council will do better to make sure that everything happens on time. He indicate that 150 000 is allocated for grant in aids for this financial year, the advert will open on the 27th of July, people will get sufficient time to submit applications. He indicated that the plan is by November or December to disburse the money to the beneficiaries.

Cllr Bonita added that it is so unfortunate that the beneficiaries are not going to get this money. She added that people are not sure of how to fill in the application forms, there is area on their accounts, missing papers. She highlighted that ward committees they will encourage people when the grant in aid is available to come and apply and will also guide them how to apply.

Resolution

It was resolved that there will be a briefing session for small businesses in all wards.

Objectives for GIA and monitoring

Manager indicated that part of the Sub council function is to monitor the money after granting the beneficiaries, however it becomes difficult to monitor because applicants provides unmeasurable objectives.

He added that within the 3 years assets bought by the City of Cape Town for grant in aid beneficiaries should be monitored as per City of Cape Town asset management policy.

Disability awareness

The disability awareness was implemented.

ECD Equipment

The ECD equipment was completed .

Women's Day Event

The Sub council Manager indicated women's day event

items for Cllr Bonita are still available in his office.

Cllr Bonita that she was sick during the time of women's day event, the items were purchased on capex and she indicated that she wants the items to be distributed to women Psychiatric departments.

Recommendations

Mrs Soraya Samson indicated that people living in shelters, old age homes, clubs or centres receive many items and attention than the ones outside these centres. She advised that in the future we must consider giving items to the ones outside those centres who do not get a lot that giving more to the same people.

Cllr Bonita added that it would be advantageous if to make a list of people who received the items, to keep track of who beneficiaries. It was agreed that the list should be given to the manager. However, she added that the members should encourage elders to belong to clubs, so they can benefit.

Request

Cllr Bonita wanted to find out who packed the bags for the kids, certain items were missing in those bags. Resolution to send an email to Aubrey to mention that.

Ward Allocations

The money was not all spent in these projects, Sub council took a decision to take 370 000 savings from different wards and allocate it to COVID 19 interventions, to buy masks and food vouchers with R300 value. The money was transferred to the Mayors emergency fund an NGO was appointed to assist. The Sub council manager indicated that councillors should only give input, observe and monitor but do not directly get involved in giving the vouchers to avoid public pointing fingers. Cllr indicated she opted for the vouchers to avoid conflict and it should be the poorer of the poorest who benefits.

Question

Sports day event

Carlo Gordon wanted to find out if the sport day event is presented in the report

Response

Cllr responded that the money for that event is not presented because it is part of the savings which was taken away. Sub council Manager added that 150 000 savings is not appearing in the budget because it was taken out, furthermore he indicated that he will send an email to the Cllr to show all the monies that were taken away.

45WC 6/07/2020**WARD 45 BUSINESS PLAN**

The Sub council manager explained that the business plan is a statistical analysis from census 2011 that provides a summary of what the ward looks like. It consists of the map of the area, demographic profile, economic profile, household services, facility provisioning. Other items will be explained below;

Analysis of Municipal Service requests

The highest type of complaints are electricity and sewer blockage.

Cllr added that delay in getting reference numbers has a negative impact on service delivery during this time.

Housing related complaints

Cllr and Soraya indicated that they could not report housing related issues because the housing office is still closed. The maintenance personnel only attends emergency services.

Bin collection problem

It was indicated that due to department closing because of staff that tested positive there has been some delays in bin collection.

Crime profile

The highest crimes are drug related crime, which is at 1686 on average. Following is 2642 of drivers driving under the influence of alcohol and 1630 of community-reported serious crimes.

Ward priorities and ward projects

The Sub council manager requested that ward committee identify ward priorities for the next financial year 2021/2022. They had to seek for addition input from the community members; the deadline for this request is

the 17th of July 2020.

45WC 7/07/2020 WARD COMMITTEE OPERATIONAL PLAN 2020

The Sub council Manager explained that ward committee operational plan consists of yearly ward committee activities. He indicated that this plan was presented for noting as it was supposed to be adopted in January.

He appealed for the ward committee operational plan to be designed in the last ward committee meeting for next year.

He added that ward committee members are supposed to submit a quarterly report, it can be in any language, the report can be 2 to 10 sentences.

The Chairperson moved for the noting of this report.

45WC 8/07/2020 WARD ALLOCATION PROJECTS 2021/2022

Question (The right for Ward committee members to enquire about projects)

Soraya Samson indicated that there is a current project for COVID 19 social distancing, some people are benefiting from it. She wanted to find out if they have a right to enquire about projects in their wards.

Response

Cllr responded that they have the right to enquire; she also added that she had a meeting with James who indicated that they have an intake with neighbourhood watch to assist for a month in social distancing at the Clinics, pay points. However, she requested for a follow up meeting with him to address the issue of the same people benefiting, that meeting did not take place.

Manager added that any project complaints should be reported to him.

45WC 9/07/2020 HOUSING ALLOCATION POLICY: PUBLIC PARTICIPATION

Manager explained that the City of Cape Town is amending its housing allocation policy. Members of the public should submit comments by the 17th of July 2020.

Question (People assigned houses but not staying in

them)

Soraya Samson and Julia Maikoo identified that there are 7 houses in their area signed to people who have house keys but never moved in.

Response

Cllr Bonita indicated that those houses were not built by the City of Cape Town. She added that some people who are in the City dwellings are refusing to move out because if they do they must pay and they do not want to pay the council houses. Others are renting out their houses for R3000. She added that after the lockdown these issues should be addressed. She appealed that the City of Cape Town should first resolve the current housing problems before amending the policy.

Question (Poor built structure of the houses that do not match the allocated subsidy amount)

Soraya Samson indicated that the housing subsidy allocated might be 200 000 but the house quality is less than half of the subsidy money as they are poorly built, with poor structure.

Response

Mr Pike indicated that after one house has been built there should be an inspector to check the quality of the house.

Lack of commitment from housing

Cllr Bonita indicated that there is a lack of commitment from housing as the upgrade of the park and the field for children for new development never happened.

Question (What happens when someone rented out the place for more than 15 years)

Julia Maikoo wanted to find out if it is possible to claim back the house if someone rented it out for more than 15 years.

Response

Cllr Bonita responded that since a private property, council can not intervene to say who should stay or leave. She added that to answer these types of questions we must get Pauline Hollit who is the main project manager for these developments to investigate and get

answers.

Question (Melon Houses)

Julia Maikoo indicated that she has a plot number for a melon house but is no longer staying in that area, she wanted to find out what happens in that case.

Soraya indicated that CLO's exchange houses for people.

45WC 10/07/2020

COVID-19 INTERVENTION

City of Cape Town is part Klipfontein intervention or strategy. The aim of this strategy is awareness raising, humanitarian relief and psychosocial support to curb the spread of corona virus. In doing so, Community Based Teams were established to deliver the abovementioned goals.

COMMUNITY BASED TEAMS

These teams consist of community members, councillors, faith Based organisations, NGO, Ward committee members, NPO, anybody who can come and have influence in delivering the objectives of the Klipfontein strategy.

Each ward needs to have their CBT, PPE will be made for these teams. The awareness raising will be done through loud hailing, pamphlet distribution and door to door awareness. to advise, guide and direct where resources should be deployed, what should be done in wards and to identify people in need of isolation.

In ward 42 Cllr Ngxumza appealed for the ward committees to lead in the 3 core functions of the strategy.

Manager indicated that PPE was bought for all the ward committees, to issue to all the community bases team members to eliminate the risk. He indicated that members should participate voluntarily in these, however, he added that for ward 42 Cllr Ngxumza indicated that ward committees be involved in each of the 3 core functions. Furthermore, the provincial government has requested two influencers per ward who can put together a message, record and send it via WhatsApp.

Cllr indicated that it is up to the members to decide, she indicated that the programme must benefit the poor children in her ECD. She indicated that the Sub council should inform the ward committees of anything that will happen in the wards because they have to answer for things they do not know for example the issue of VPUU money and database for backyarders.

Soraya Samson indicated that the food vouchers that are going to be given to 200 children from different ECD's, Jonathan is liaising with Alessor Graihm, There is another project coming on the Merlon side to do a database where people get paid R300 daily but nobody knows about these projects.

Soraya added that some members do not stay in Manenberg but benefits in every project.

Cllr indicated that they need to have a meeting with Ivan, Allesor and Ward Committee members.

Soraya indicated that in the Console trust there are no longer CPF members,

The Manager indicated that in the Community Action Plan should be adopted then projects can be implemented because they were supported by the project steering committees. The role of ward committee members is missing.

45WC 11/07/2020

WARD COMMITTEE SECTOR REPORT BACK

This item was not discussed, as Mrs Mbangi was absent.

However, the manager referred back on what he said earlier that ward committees should report. He also added that there should be name tags for ward committees to identify the wards and sectors they belong to.

General discussion

Blockage of drains

Carlo had a concern that there is a storm coming and it affects drains.

Response

Manager indicated that there is a winter readiness program to identify hotspots for these issues, the Sub council has submitted information, now it needs to track to make sure the people come and clean. He added that, today they were supposed to go to Nyanga for flooded informal settlements. Officials state that the abuse of the system by objects is causing the blockage. When there is rain the amount of sewer blockages increases.

Cllr Bonita indicated that the infrastructure is old, but the officials are indicating they anticipate for future when building so there is sufficient infrastructure.

Cllr Bonita indicated that she would like the New development of Thambo village be added as an item on the Agenda in the next sub council meeting.

Cllr Bonita indicated that she will follow up with the cleaning department to enquire about the delay of blue bags.

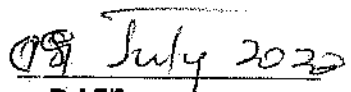
CLOSURE

Cllr Jacobs thanked all the members for being present in the meeting and encouraging the support of working together.

The meeting adjourned at 11:15

DATE, TIME, VENUE OF NEXT WARD COMMITTEE MEETING

The next ward committee meeting will be communicated.


Cllr BONITA JACOBS
CHAIRPERSON
DATE