



**REPORT TO SUBCOUNCIL 8,9,10,21,22 &24**

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**1. ITEM NUMBER:**

**2. SUBJECT**

2ND PHASE WARD COUNCILLOR OUTREACH PROGRAMME (WCOP)  
INCORPORATING THE 2020/21 BUDGET PUBLIC PARTICIPATION  
PROCESS

**ONDERWERP**

2DE FASE VAN WYKSRAADSLID-UITREIKPROGRAM (WCOP) MET  
INKORPORERING VAN DIE OPENBAREDEELNAMEPROSES OOR DIE  
2020/21-KONSEPBEGROTING.

**ISIHLOKO**

ISIGABA SESIBINI SENKQUBO YOKUFIKELELEKA KOOCEBA BEWADI  
(WCOP)EQUKA INKQUBO ENGENTATHO-NXAXHEBA YOLUNTU  
KUHLAHLO-LWABIWO-MALI LOWAMA-2020/21

**3. PURPOSE**

The purpose of this report is to inform the Subcouncil of the 2nd phase of the Ward Councillor Outreach Programme that will incorporate the public participation process for the 2020/21 Draft Budget.

**4. FOR DECISION BY**

For Noting

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**5. RECOMMENDATIONS**

It is recommended that the Subcouncil note the process to be followed in engaging communities on the 20/21 Draft Budget

**AANBEVELINGS**

Daar word aanbeveel dat die subraad kennis neem van die proses wat gevolg moet word vir gemeenskapskaking oor die 20/21-konsepbegroting.

## **IZINDULULO**

Kundululwe ukuba iBhungana maliqwalasele inkqubo eyakuthi ilandelwe ekubandakanyweni koluntu kuHlahlo-lwabiwo-mali oluLuyilo lowama2020/21.

## **6. DISCUSSION/CONTENTS**

The Executive Mayor endorsed the 2<sup>nd</sup> phase Ward Councillor Outreach Programme that will combine the public participation process with the 2020/21 draft Budget. The engagement process is outlined below:

### **1. Preparation**

The public participation process will start on the 27 March 2019 and concludes on the 28 April 2020. Area Practitioners would have met with Ward Councillors to discuss suitable venues and the preferred communication method to communities residing within their wards.

### **2. Communication**

The following communication platforms will be utilized to inform the public of the process:

#### **Advertising**

- Argus, Burger, Son and Voice
- Community Newspapers

#### **Face to Face engagements**

- 116+ Ward meetings (27 March – 28 April 2020) - presentation will be done by Ward Councillor

#### **Information Distribution**

- Pamphlets / flyers
- Posters
- Loudhailing
- Invitations to Ward Committee members and Organizations listed on Subcouncil Database
- Cash offices

#### **Electronic Media**

- City's website
- City's Social media platform
- Ward Councillor Social Media Platform
- Electronic notices boards at cash offices

#### **Other Channels**

- E-billing

- Bulk sms

### 3. Capturing of comments

The Public Participation Unit will capture comments received and forward these to the relevant Line Department for action / consideration in their budgets. Subcouncil staff will capture all C3 related complaints.

#### 6.1. Constitutional and Policy Implications

None

#### 6.2. Sustainability implications

Does the activity in this report have any sustainability implications for the City? No ☒ Yes ☐

#### 6.3. Legal Implications

In terms of Section 22 of the Municipal Finance Management Act 56 of 2003 –

“Immediately after an annual budget is tabled in a municipal council, the accounting officer must-

(a) In accordance with Chapter 4 of the Municipal Systems Act 32 of 2000 –

- (i) Make public the annual budget and documents referred to in section 17(3); and
- (ii) Invite the local community to submit representations in connection with the budget...”

Section 23(1) and (2) of the MFMA requires Council to give the mayor an opportunity to;

1. to respond the submissions on the budget; and
2. if necessary to revise the budget and table amendments for consideration by council.

#### 6.4. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

## 6.5. Other Services Consulted

All Directorates

### ANNEXURES

Annexure A: Schedule of venues will be distributed at the Subcouncil meeting

### FOR FURTHER DETAILS, CONTACT:

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DIRECTORATE	Urban Management
FILE REF No	2 <sup>nd</sup> phase WCOP

*[Handwritten signature and date 26/2/2020 over the table]*

### DIRECTOR: URBAN MANAGEMENT (AREA EAST)

NAME Luzuko Mdunyelwa

COMMENT:

DATE 26/02/2020

SIGNATURE

*[Handwritten signature]*

*[Handwritten signature]*

EXECUTIVE DIRECTOR  
Mr. Philemon Mashoko

Comment:

DATE

26/2/20