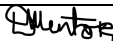
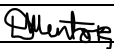


Annexure A: Summary of First Screening Process - Peninsula School Feeding Association

Covid-19 Humanitarian Relief Programme: Phase 1 – First Screening Assessment Form			
Name of Applicant: Peninsula School Feeding Association			
Screened By: André Jordaan		Signature: 	Date: 9 September 2020
Experience : Minimum 3 months required	Yes	No	Comment
	Yes		Established 10 March 1958
Document Checklist	Received & verified	Not submitted	Comment
1. Application Form	Yes		Compliant
2. Business and Project Plan	Yes		Compliant
3. Audited Annual financial statements	Yes		Compliant
4. Income and Expenditure Report	N/A	N/A	Amount applied for is greater than R50 000
5. Minutes of latest AGM	Yes		Compliant
6. Constitution	Yes		Compliant
7. Certificate of Acceptability	Yes		Compliant
8. PBO Registration	Yes		NPO - 002878
9. Latest Municipal Account	Yes		#221183057 – Paid to date
10. VAT Vendor - SARS	Yes		#4840122107
11. Zero Rated Vat Invoice	Yes		Compliant
12. City's SCM Database Registration	Yes		1002864543
13. NTCSD	Yes		MAAA0347475
14. Certified copies of members ID's	Yes		Compliant
15. Proof of bank account	Yes		Compliant
16. Confirmation of Signatories	Yes		Compliant
Assessment of Budget in terms of value for Money as outlined in the Applicant's Business and Project Plan; Number of Locations, Number of Targeted Recipients, Frequency of Distribution, Meal Descriptions, etc :			

Making progress possible. Together.

Annexure B: Summary of Second Screening Process - Peninsula School Feeding Association

Covid-19 Humanitarian Relief Programme: Phase 1 – Second Screening Assessment Form			
Name of Applicant: Peninsula School Feeding Association			
Screened By: DESIREE MENTOR		Signature: 	Date: 21/09/2020
Project or Programme Approach:			
Managing a network of community feeding projects including sourcing, food preparation, distribution of meals			
Screening Criteria based on Business & Project Plan	Points	Score	Reasons supporting the score assigned
17. Completeness of the operational plan related to food handling processes including the sourcing,, storage, preparation supervision of the network of food preparation partners (3.5.1; 3.5.2)	10	9	Use a number of local suppliers. Has a full management team to manage the full value chain from sourcing, warehousing distribution, preparations. Fieldworkers monitor the kitchens, does training and ensures quality on the ground.
18. Assessment of the project schedule and activities related to the management of preparation and on-site distribution of meals (3.5.4; 3.5.8)	5	4	PFSA own 36 vehicles and employs drivers to do the deliveries. It owns warehousing and cold storage facilities that enables proper and safe storage.
19. Completeness of the Beneficiary and Community Stakeholder engagement and communication Processes (3.5.5)	5	3	Ward 61 (Ocean View) are serviced by one kitchen the Subcouncil area Subcouncil not aware of this feeding scheme in Ocean View Only 200 persons will receive food
20. Thoroughness of the precautionary health and safety measures to be implemented during the food preparation operations and during the distribution processes with beneficiary groups/communities (3.5.6)	5	4	Sanitation stations at the warehousing and offices of PSFA. Regular decontamination for COVID-19. Wearing of protective clothing all along the value chain. Clients required to wear masks, maintain social distance and bring own bowls All kitchens individually have COAs Kitchen staff wear appropriate PPE for the food preparation process.
Total (minimum score of 13 points would consider an applicant suitable)	25	20	
Summary of Assessment and Recommendations:			
Application is supported for implementation.			
Final Result based on the outcomes of the First and Second Screening Processes Combined: Recommended for funding			

ANNEXURE C: CONSOLIDATED SCORE SHEET

COVID 19 HUMANITARIAN RELIEF PROGRAMME: PHASE ONE FY20/21					
SUBCOUNCIL NAME AND NUMBER:SOUTH PENINSULA SUBCOUNCIL 19					
REFERENCE NUMBER	NAME OF ORGANISATION	WARD (S) IDENTIFID FOR FOOD DISTRIBUTION	AMOUNT REQUESTED	AMOUNT RECOMMENDED	AMOUNT OF PERSONS TO BE FED
1	Peninsula School Feeding Scheme	61 (Ocean View)	R 42 600.36	R 42 600.36	200