

# SubCouncil - Matters Receiving Attention Report

## Subcouncil 17

Agenda Item No:	17SUB 12/2/2016	1	MOTION: REVISION OF THE TRADING PLAN FOR LANSDOWNE
Author:	Anthea Green		
How Resolved:	Consensus		
Meeting Date:	2016/02/18		
Outstanding:	0		
Directorate:	TOURISM, EVENTS & ECONOMIC DEVELOPMENT		
Resolution Details: History 210917 RESOLVED RESOLVED			
a)That the Director liaise with Ms Zimlo Lalendle, Manager: Informal Trading regarding the possibility of a feasibility study for a trading plan for the area at the Lansdowne Station.			
b)That the outcome of the feasibility study BE REPORTED to the Subcouncil.			
Action: Ardela van Niekerk Ms Z Lalendle			
History 180817 RESOLVED			
a)Ms Lalendle WILL INVESTIGATE the possibility of a feasibility study for a Trading Plan for the area in Lansdowne.			
b)That the outcome of the feasibility study BE REPORTED to the Subcouncil.			
Action: Ardela van Niekerk / Ms Z Lalendle			
History 220617 RESOLVED that: The SC Manager follow up with the Director on the meeting date.			
Action: Ms A Vittee			
History 180517 RESOLVED that: The SC Manager set up a meeting with Property Management, Transport and Economic Development with the Director, SC Chairperson and Cllrs.			
Action: Ms A Vittee			
History 210417 Cllr Kleinschmidt reported that this process needed to be put on hold as it would be more feasible to look at the greater precinct development. He said that Ms Adams issued permits to the vendors. He requested that the drafting of a trading plan be put on hold.			
RESOLVED that: This item remains on the MRA list.			

History 170317 RESOLVED that:

The Ward Councillor and Ms Adams conduct a site visit to conduct a plot and plan assessment for the trading plan.

Action: Ms J Adams

History 160217 RESOLVED that:

The item remains on the agenda until feedback has been received from Area Based Service Delivery Unit- Business Areas Management (Economic Development).

Action: Ms J Adams

History 190117 The Subcouncil Manager, Ms Vittee, reported that Janice Adams of Economic Development was contacted for a progress update. Ms Adams indicated that she was awaiting input from the Cllr. The SC Manager undertook to follow up on this matter.

RESOLVED that:

The item remains on the agenda until a feedback has been received from Economic Development.

Action: Ms A Vittee

HISTORY 140616 RESOLVED that:

The matter remains on the MRA list until resolved.

ACTION: Mr T Siganda & P Williams

HISTORY 190516 RESOLVED that:

The matter remains on the MRA list until a report has been given by Economic Development

ACTION: Mr T Siganda & P Williams

HISTORY 210416 RESOLVED that: RESOLVED that:

The matter remains on the MRA list until a report has been given by Economic Development

ACTION: Mr T Siganda

Cllr Green submitted the above mentioned motion, which was seconded by Cllr March, and requested the support of the house. (see attached to the minutes as annexure B).

The house supported the above mentioned motion.

RESOLVED that:

The motion be forwarded to the relevant department, Economic Development, to action.

ACTION: Mr E Carolissen

Department	Development Management	Responsible Officer	Thembinko si Siganda	Expected Completion Date	2016/04/21	
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General Comments:

Janice Adams is now responsible

Line Department Comments:

Comment

Date

Department	Informal Trading	Responsible Officer	Janice Adams	Expected Completion Date	2017/02/06	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Enterprise and Investment	Responsible Officer	Janice Adams	Expected Completion Date	2017/04/21	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Enterprise and Investment	Responsible Officer	Janice Adams	Expected Completion Date	2017/04/11	
<b>General Comments:</b>						
Close						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Area 3	Responsible Officer	Anisha Vittee	Expected Completion Date	2017/06/13	
<b>General Comments:</b>						
Responsible person changed						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		

Department	<b>Informal Trading</b>	Responsible Officer	<b>Zimlo Lalendle</b>	Expected Completion Date	2017/09/21	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	<b>Area 3</b>	Responsible Officer	<b>Zimlo Lalendle</b>	Expected Completion Date	2017/10/19	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	<b>Area 3</b>	Responsible Officer	<b>Zimlo Lalendle</b>	Expected Completion Date	2017/10/19	
<b>General Comments:</b>						
<p>From: Zimlo Lalendle  Sent: Monday, 09 October 2017 9:35 AM  To: Ardela van Niekerk &lt;Ardela.vanNiekerk@capetown.gov.za&gt;  Cc: Dilshaan Jagger &lt;Dilshaan.Jagger@capetown.gov.za&gt;  Subject: FW: Sub council: Task Reminder - 17SUB 12/2/2016</p> <p>With regard to below, I would like to advise as follows  There has been an instruction from the department to cut R2,7 million from our budgets and to reprioritise projects. In view of these cuts , the department will not have the resources to undertake the feasibility study as this is not considered to be a life and death matter.  The department will however endeavour to ensure that there is auxiliary and /or law enforcement presence in the area to attend to the matter of vagrants</p> <p>Kind regards,</p> <p>Zimlo Lalendle  Manager: Area Economic Development</p>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		

**MRA Additional Comments:**

**Comment**

**Date**

From: Zimlo Lalendle  
Sent: Monday, 09 October 2017 9:35 AM  
To: Ardela van Niekerk <Ardela.vanNiekerk@capetown.gov.za>  
Cc: Dilshaan Jagger <Dilshaan.Jagger@capetown.gov.za>  
Subject: FW: Sub council: Task Reminder - 17SUB 12/2/2016

2017/10/09

With regard to below, I would like to advise as follows  
There has been an instruction from the department to cut R2,7 million from our budgets and to reprioritise projects. In view of these cuts, the department will not have the resources to undertake the feasibility study as this is not considered to be a life and death matter.  
The department will however endeavour to ensure that there is auxiliary and /or law enforcement presence in the area to attend to the matter of vagrants

Kind regards,

Zimlo Lalendle  
Manager: Area Economic Development  
Area : Central(3)  
Area Based Service Delivery Directorate  
13th Floor, Standard Bank Building  
2 Hertzog Boulevard  
Cape Town

E-mail received from J.Adams  
The trading plan team met with Councillor Kleinschmidt, Ward Councillor yesterday regarding the trading plan at Lansdowne station and surrounding areas.

2017/04/07

It was decided that the trading plan be placed on hold as there is a major issue with vagrants, crime and grime in the area. Councillor Kleinschmidt requested that a report be submitted to Subcouncil 17, regarding the outcome of this site visit as he was majorly disturbed by the situation.

We will call in all the internal and external stakeholders to have an operation on the area with immediate effect.

From: Janice Adams  
Sent: 19 January 2017 08:46 AM  
To: Dilshaan Jagger  
Cc: Anisha Vittee; Paul Williamson  
Subject: FW: Sub-Council 17 Matters Receiving attention

2017/01/19

Dear Dilshaad

I have received feedback from Hashiem da Costa the previous Area Coordinator for Lansdowne and Surrounds, who was part of the proposed process at the time.

It was requested that the Councillor for the area initiate the process but this did not take place. Since then the Sub Council Manager , who had actioned the matter, has also left the City hence the matter has not been initiated or resolved.

Kind Regards

Janice R Adams

Agenda Item No:	17SUB 15/1/2017	2	MRA Transferred from SC11 - 11SUB 10/6/2016 MOTION TO SUBCOUNCIL 11: SECURING OF THE RIVER BANKS AT THE VYGIESKRAAL RIVER
Author:	Rashid Adams		
How Resolved:	Consensus		
Meeting Date:	2017/01/19		
Outstanding:	0		
Directorate:	AREA-BASED SERVICE DELIVERY		

**Resolution Details: History 210917RESOLVED**

**That the Head of Catchment Planning BE REQUESTED to provide the Subcouncil with a progress report regarding the securing of the riverbanks at the Vygieskraal Canal**

**ACTION: Ardela van Niekerk**

**History 180817 RESOLVED**

**a)That a meeting BE SCHEDULED with the Subcouncil Chairperson, Ward Councillor, Catchment Planning: Water and Sanitation, Acting Subcouncil Manager to discuss the way forward for the construction of a footbridge.**

**b)An ON-SITE INSPECTION will form part of the scheduled meeting.**

**ACTION: Ardela van Niekerk**

**History 220617 RESOLVED that:**

**The matter remains on the MRA list until it has been resolved.**

**ACTION: Ms A Vittee**

**History 180517 RESOLVED that:**

**The matter remains on the MRA list until it has been resolved.**

**ACTION: Ms A Vittee**

**History 210417 Ms Vittee reported that a report will be available in a month or two and said that Abdullah Parker will give an update once the report is complete. Cllr R Adams said that the official need to give a definite timeframe and the river banks is in need of desperate maintenance to resolve the matter of dumping on river banks.**

**RESOLVED that:**

**The item remains on the MRA list until the report has been submitted to the SC.**

**ACTION: Mr Abdullah Parker**

**History 170317 RESOLVED that:**

**•This item remains on the MRA list until the matter has been resolved.**

**•The SC Manager include this site (Vygieskraal River) as part of the Ward visit.**

**ACTION: Ms A Vittee**

**History 160217 RESOLVED that:**

**•This item remains on the MRA list until the matter has been resolved.**

**•The SC Manager arranges a site visit to the Vygieskraal River.**

**ACTION: Ms A Vittee**

**Cllr R Adams informed the meeting that this motion has two issues, the securing of the river banks at the Vygieskraal River and a bridge over Vygieskraal River at Statice Heights. He also reported that parts of Nantes were also affected. He indicated that he would be scheduling a meeting with the stakeholders to discuss these matters given the urgency.**

**RESOLVED that:**

**The item remains on the MRA list until it has been dealt with.**

**11SUB06/10/16**

**Walter Williams of TCT informed the Subcouncil that email dated 23/08/2016 sent to Stormwater & Sustainability department for investigation and feedback. Capital funding required.**

**The Subcouncil NOTED the information.**

**11SUB05/08/16**

**Walter Williams of TCT informed the Subcouncil that email dated 23/08/2016 sent to Stormwater & Sustainability department for investigation and feedback. Capital funding required.**

**The Subcouncil NOTED the information.**

**Cllr Little said in order to avoid the river banks from collapsing it is imperative that the banks be secured.**

**Since the upgrade of the Nantes Park to that of an Urban Park, we have seen the deterioration of the river banks. Some of the footpaths have already fallen into**

the river.

With proper gabions installed we would be able to secure the river bank and prevent further erosion of the area.

I therefore propose that:

- 1.The department sets up a meeting with all the relevant stakeholders to discuss the installation of the gabions from Jakes gerwel Drive to the N2.
- 2.We further request that the department also provide feedback regarding the implementation of Phase 2 of the building of the bridge over Vygieskraal River at Statice Heights.

The Subcouncil Adopted and Supported the motion

Department	Integrated Transport Portfolio	Responsible Officer	Walter Williams	Expected Completion Date	2017/02/06	
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**General Comments:**

From: Walter Williams  
Sent: 01 February 2017 12:39 PM  
To: Dilshaan Jagger  
Cc: Grant Rigby; Jade Oliver; Abdulla Parker; Elias Tukushe; Anisha Vittee  
Subject: RE: Subcouncil Request - 17SUB 15/1/2017

Hi Dilshaan

I have indicated previously that this matter now resides with Abdulla Parker of the Stormwater & Sustainability branch w.r.t the Maintenance Management Plans and environmental authorisation. Please see attached e-mail to Edgar Carolissen regarding this matter.

Abdulla – could you kindly provide any further comment regarding progress on the rehabilitation of concrete lined canal on the Vygieskraal River.

Authorisation for the pedestrian bridge at Statice Heights had apparently been granted but this project now resides with Elias Tukushe responsible for NMT projects. Elias – could you kindly provide further comment on progress.

**Line Department Comments:**

**Comment**

**Date**

Department	Integrated Transport Portfolio	Responsible Officer	Abdulla Parker	Expected Completion Date	2017/02/07	
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**General Comments:**



<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Area 3	Responsible Officer	Anisha Vittee	Expected Completion Date	2017/04/11	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	TDA Business Support	Responsible Officer	Abdulla Parker	Expected Completion Date	2017/08/18	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Area 4	Responsible Officer	Ardela van Niekerk	Expected Completion Date	2017/09/21	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
<b>MRA Additional Comments:</b>				<b>Date</b>		
An invitation was extended to Mr Abdulla Parker, Head: Catchment Planning to attend the October 2017 Subcouncil meeting. The invitation was accepted. Aurecon conducted a Condition Assessment and Preliminary Study on the Scoping of Maintenance and Rehabilitation of Vygiekraal River (Nantes Park). The assessment was admitted during June 2017, a copy of the assessment was submitted to all Cllrs for perusal prior to the October Subcouncil meeting. Mr Parker will address the Subcouncil at the October 2017 Subcouncil meeting regarding the assessment that was conducted.				2017/10/09		

E-mail received from Mr A Parker

2017/04/07

The assessment only commenced in late March 2017 and the assessment report will be completed at the end of this financial year. As explained to Mr Anthony yesterday, the Asset Management & Maintenance District and my Stormwater Planning Office is working on a short, medium and long term solution. We are planning to implement repairs for the short term in the next financial year (from 1st July 2017) – entails repairing stormwater infrastructure.

I will provide regular updates, but repair works will only commence in the new financial year.

From: Elias Tukashe

2017/02/06

Sent: Monday, February 06, 2017 10:30 AM

To: Anisha Vittee; Abdulla Parker; Kamiel Velloo

Subject: RE: Subcouncil Request - 17SUB 15/1/2017

Hello Anisha

The Environmental Impact Assessment (EIA) was completed in 2015 and the project needs to be budgeted for and implemented accordingly.

Kind regards,

ELIAS TUKUSHE

Head: Universal Access and Non Motorised Transport

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From: Anisha Vittee

Sent: Monday, February 06, 2017 10:34 AM

To: Elias Tukashe; Abdulla Parker; Kamiel Velloo

Cc: Dilshaan Jagger

Subject: RE: Subcouncil Request - 17SUB 15/1/2017

Hi Mr Tukashe

Thank you very much for the speedy response.....much appreciated.

May I please have a copy of the EIA report. Also advise if there has been any plans/attempts at securing budget for implementation and the proposed timeframes.

Thanks again

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Hello Anisha

As far as I am aware there is no budget available for detailed design and implementation.

Regards,

EL

From: Walter Williams  
Sent: 01 February 2017 12:39 PM  
To: Dilshaan Jagger  
Cc: Grant Rigby; Jade Oliver; Abdulla Parker; Elias Tukashe; Anisha Vittee  
Subject: RE: Subcouncil Request - 17SUB 15/1/2017

2017/02/01

Hi Dilshaan

I have indicated previously that this matter now resides with Abdulla Parker of the Stormwater & Sustainability branch w.r.t the Maintenance Management Plans and environmental authorisation. Please see attached e-mail to Edgar Carolissen regarding this matter.

Abdulla – could you kindly provide any further comment regarding progress on the rehabilitation of concrete lined canal on the Vygieskraal River.

Authorisation for the pedestrian bridge at Statice Heights had apparently been granted but this project now resides with Elias Tukashe responsible for NMT projects.

Elias – could you kindly provide further comment on progress.

Walter Williams  
Principal Professional Officer: TDA Cape Town

Agenda Item No:	17SUB 15/6/2017	3	SUBCOUNCIL BUILDING
Author:	George March		
How Resolved:	Consensus		
Meeting Date:	2017/06/22		
Outstanding:	80		
Directorate:	AREA-BASED SERVICE DELIVERY		

**Resolution Details: History 210917 RESOLVED**

That a report regarding the relocation and the floor repairs of the Subcouncil Office BE SUBMITTED to the MAYCO Member of Assets and Facilities Management and the ED: ABSD: Dr Louis Scheepers.

**History 180817 RESOLVED**

That the Director: ABSD – Area Central INVESTIGATE THE RELOCATION of Subcouncil 17 to Vygieskraal Stadium.

**Emanating from Chairpersons report (17SUB04/06/17)**

Ald March committed that the SC would request Revenue to do a presentation on indigent grants at the next SC Activity Day. He said that the Cllr in conjunction with the SC should draw up a proposal regarding Dulcie September and forward it to the Mayor.

Cllr A Adams queried the viability of erecting a SC Chamber at the Dulcie September Civic Centre and requested that this matter be placed on the MRA list.

Ald March stated that a risk assessment was done on the SC Building and that the building was declared unsafe for the staff. He reported that the flooring on the first floor was collapsing and that the SC was waiting on space that could accommodate all the SC staff. He said that this item needs to be placed on MRA list for monitoring purposes.

Ms Vittee informed the house that the Director for Parks and Recreation was served with a Section 12 notice which necessitated that the vacation of the building. She reported that there were significant challenges regarding the securing of alternative space and has also involved the Director who was also exploring various options.

**RESOLVED that:**

- 1.The content of the Chairperson's speech and the comments be noted.
- 2.Cllr R Adams in conjunction with the SC should draw up a proposal commemorating Dulcie September and forward it to the Mayor.
- 3.SC would request Revenue to do a presentation on indigent grants at the next SC activity day.
- 4.SC Building be placed on the MRS list for monitoring purposes.

Department	Area 3	Responsible Officer	Ardela van Niekerk	Expected Completion Date	2017/08/18	
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**General Comments:****Line Department Comments:****Comment****Date**

Department	Area 4	Responsible Officer	Ardela van Niekerk	Expected Completion Date	2017/09/21
General Comments:					
Line Department Comments:					
Comment				Date	
MRA Additional Comments:					
Comment				Date	
From: Ardela van Niekerk Sent: Monday, 09 October 2017 2:53 PM To: Wilfred Schrevian Evan Solomons Johannes <Wilfred.Solomons@capetown.gov.za> Cc: Zita Allard <Zita.Allard@capetown.gov.za> Subject: FW: Sub Council 17 Accommodation Layout				2017/10/09	
Dear Director					
With reference to the undernoted email, please be advise that Subcouncil 17 has not yet received a response with regard to the alternative accommodation. Please note that the next Subcouncil meeting is to be held on Thursday, 19 October 2017 and the Chairperson, Alderman George March expects confirmation of where the Subcouncil will relocated to. In my briefing session (Tuesday, 3 October 2017) with the Chairperson, he indicated that a meeting must be scheduled with the City Manager to find remedy to this situation.					
I wait to hear from you.					
Regards					
From: Ardela van Niekerk Sent: Friday, 29 September 2017 9:07 AM To: Louis Adrian Scheepers <Louis.Scheepers@capetown.gov.za> Cc: Wilfred Schrevian Evan Solomons Johannes <Wilfred.Solomons@capetown.gov.za>; Ernest Sass <Ernest.Sass@capetown.gov.za>; Vincent Botto <VincentJames.Botto@capetown.gov.za>; George March <George.March@capetown.gov.za>; Stuart Diamond <Stuart.Diamond@capetown.gov.za>; Elzane Bothma <Elzane.Bothma@capetown.gov.za>; Tejal Singh <Tejal.Singh@capetown.gov.za>; Gideon Slabbert <Gideon.Slabbert@capetown.gov.za> Subject: FW: Sub Council 17 Accommodation Layout				2017/09/29	
Dear Dr Scheepers					

With regard to your question below, no this is not what was agreed to.  
The following documents are attached:

- a) The floor plan of the proposed accommodation at Vygieskraal Stadium;
- b) Cllr Stuart Diamond's comments on the proposals for alternative accommodation for Subcouncil 17;
- c) A presentation indicating the existing accommodation at Vygieskraal Stadium and Athlone Stadium.
- d) Dulcie September Civic Centre Floor Assessment

The situation is as follows.

- 1. Subcouncil 17 must be temporarily relocated from its accommodation at the Athlone Civic Centre due to the top floor offices being declared unsafe due the structural integrity of the upstairs floor. A Section 12 Notice was served on the Director Parks (Vincent Botto) in this regard on 2 June 2017.
- 2. The Chairperson of Subcouncil 17 is adamant that the Subcouncil will not be relocated to the Vygieskraal Stadium as the space identified for this purpose is totally insufficient for the Subcouncil to operate effectively. The venue's aesthetics and the purpose that it is currently being used for, is also not conducive as the face of the City's Customer Centricity model.
- 3. The Chairperson prefers that the Subcouncil to be relocated to the Athlone Stadium.
- 4. Facilities Management is of the opinion that the Subcouncil cannot be accommodated in the Athlone Stadium.
- 5. An assessment was done by a Structural Engineer on the unsafe floor and the Cost estimate for the repairs to the top floor amounts to approximately R328,000 (three hundred and twenty eight thousand rand).
- 6. It is not clear how long the repairs to the floor will take.
- 7. No funding has been identified to do the repairs.
- 8. It must be mentioned that the top floor extension to the Subcouncil offices was funded through VPUU funding – at the request of the Subcouncil Management and the concurrence of Sports and Recreation at that time.
- 9. At this point in time Subcouncil 17 staff are still occupying the top floor – which was declared unsafe in terms of the Section 12 Notice.

The following must be finalised;

- 1. Funding must be identified to do the repairs to the floor.
- 2. Alternative accommodation arrangement must be sourced for the Subcouncil staff and their furniture for a period to be determined.
- 3. The Chairperson is of the opinion that the Subcouncil can be accommodated at the Athlone Stadium, sharing office space with Social Development.
- 4. If no alternative accommodation can be found to accommodate the Subcouncil as a whole, the Subcouncil staff will have to be split up and can as a last resort be accommodated at the adjoining Subcouncils at Subcouncil 5 (Bonteheuwel) and possibly at the Fezeka Building (Subcouncils 11, 13 and 14).
- 5. The Chairperson requires a guarantee that Subcouncil 17 will be allowed to return to its current accommodation at the Athlone Civic Centre and that Recreation and Parks will not assign the current Subcouncil 17 accommodation to address its own accommodation needs.

This matter has now been in discussion since June 2107, i.e. for the past three months, with no finality. The Chairperson is seriously aggrieved that this matter has been delayed so long whilst putting the staff and the City at a daily risk.

It is of paramount importance that this matter be addressed as a matter of urgency. The Chairperson has indicated that he will request a meeting with the City Manager and the relevant parties to get finality on this matter. The Chairperson respectfully therefore request that the Executive Director: ABSD set up the envisaged meeting with the City Manager and all the role players.

Regards

From: George March

2017/09/13

Sent: Wednesday, 13 September 2017 10:53 AM

To: Louis Adrian Scheepers <Louis.Scheepers@capetown.gov.za>; Wilfred Schrevian Evan Solomons Johannes <Wilfred.Solomons@capetown.gov.za>; Siyabulela Mamkeli <Siyabulela.Mamkeli@capetown.gov.za>; Bonita Jacobs <Bonita.Jacobs@capetown.gov.za>; Ardela van Niekerk <Ardela.vanNiekerk@capetown.gov.za>; Stuart Diamond <Stuart.Diamond@capetown.gov.za>

Cc: Patricia De Lille <Patricia.DeLille@capetown.gov.za>; Achmat Ebrahim <Achmat.Ebrahim@capetown.gov.za>;

Dirk Smit <Dirk.Smit4@capetown.gov.za>; Shaun August <Shaun.August@capetown.gov.za>

Subject: RE: Athlone Stadium - No go for Sub Council 17

Dear All,

I hereby request for an urgent meeting on the above matters as well as all other outstanding matters of Subcouncil 17 that is long overdue to be resolved.

This meeting need to occur before my Subcouncil meeting on the 21 September 2017.

Long outstanding matters to be resolved with timelines:

- The Relocation of Subcouncil administration to a safe and comfortable space.
- Vygieskraal Informal Settlement Relocation
- Securing of the Vygieskraal River Banks
- Induland Eco Park
- Chucker Road Eco Park
- Trading plan for Landsdowne
- Blomvlei Canal Culvert
- Chairperson's Survey (refer to attachment)

Your urgent response to this request would be highly appreciated.

Kind Regards



From: Ardela van Niekerk

2017/08/22

Sent: Tuesday, 22 August 2017 9:19 PM

To: Fadielah Richards <Fadielah.Richards@capetown.gov.za>

Cc: Wilfred Schrevian Evan Solomons Johannes <Wilfred.Solomons@capetown.gov.za>; George March <George.March@capetown.gov.za>; Le Che Martha Rossouw <LeChe.Rossouw@capetown.gov.za>; Donnell Kleyn <Donnell.Kleyn@capetown.gov.za>

Subject: FW: sub-council 17 accomodation

Dear Fadielah

With reference to the undernoted email, as well as my briefing session with the Subcouncil Chairperson, held on Tuesday, 22 August 2017, I would like to enquire whether your office has considered a date for the site visit to the offices of Subcouncil 17 and Vygieskraal Stadium.

Please note that the Subcouncil is in receipt of an eviction notice and is currently not in compliance due to the building being unsafe. Your assistance to schedule the said site inspection as a matter of urgency is therefore appreciated.

I await your reply.

Regards

From: Carien Stegmann  
Sent: 09 June 2017 11:04 AM  
To: 'eespach@gibb.co.za'  
Cc: Robert van Rooyen  
Subject: Fee structure for Turfhall Stadium - ingeneur assessment of roof

2017/06/09

Dear Erika

I have been provided the quote as per City tender to assess the wooden floor at the Athlone civic centre as per Section 12 issued by the Building inspector:

Natmie Daniels  
Building Inspector : Development Management  
1st floor Ledger House, Athlone  
P O Box 283, Athlone, 7760

T 021 6844321  
F 021 6844440

We require thus an engineer to assess and advise on repairs, as per Athlone Civic.

Approval was granted by the Director and Executive director. We are following the required administrative processes in order to give you the instruction to proceed.

The fee structure for Athlone civic has been provided, but in order to fast track the Turfhall stadium, may I please request your fee structure.

Agenda Item No:	17SUB 17/1/2017	4	MRA Transferred from SC11 - 11SUB 12/6/2016 MOTION TO SUBCOUNCIL 11: TRANSFER OF PUBLIC OPEN SPACE IN THIRD AVENUE BOKMAKIERIE TO COMMUNITY SERVICES SPORT AND RECREATION
Author:	Rashid Adams		
How Resolved:	Consensus		
Meeting Date:	2017/01/19		
Outstanding:	0		
Directorate:	AREA-BASED SERVICE DELIVERY		

**Resolution Details: History 210917RESOLVED**

That the Acting SC Manager to follow up with Recreation and Parks regarding the mesh fence at the public open space and would request that they submit a PROGRESS REPORT to the Subcouncil.

**ACTION:** Mrs A Van Niekerk  
Carien Stegmann  
Lynn January

**History 180817 RESOLVED**

That Recreation and Parks would ERECT A MESH FENCE at the public open space and that they would SUBMIT A PROGRESS REPORT to the Subcouncil.

**ACTION:** Carien Stegmann / Lynn January

**History 220617 RESOLVED that:**

The item remains on the agenda until feedback has been given by Parks and Recreation.

**ACTION:** Ms L January

**History 180517 RESOLVED that:**

Ms Vittee would meet with the new line manager regarding this matter.

**ACTION:** Ms A Vittee

**History 210417** Ms Vittee reported that Mr Baart made a commitment to send an application to the Planning Department for the rezoning of the open space.

**RESOLVED that:**

This item remains on the MRA list.

**History 170317 RESOLVED that:**

The SC Manager would arrange a site visit with the officials to discuss the matter.

**ACTION:** Ms A Vittee

**History160217 RESOLVED that:**

The SC Manager and Ward Cllr would meet with the official on site to discuss a way forward.

**ACTION:** Ms A Vittee

**17SUB170117**

Cllr R Adams stated that currently there is no maintenance at the open space and no sporting facility. He said that the community of the area would like this facility to be transferred to Sports & Recreation (Recreation and Parks) to ensure that the facility is upgraded and fully utilised by this community.

**RESOLVED that:**

This item remains on the MRA list until the matter has been resolved.

**11SUB06/10/16**

Status quo remains waiting on reports from Line department

The Subcouncil NOTED the information.

**11SUB05/08/16**

Mr Bam sent an email dated 21 June 2016 informing the Subcouncil that the important issue here is the principle which Community Services has adhered to and

City Parks is aware of this. The ED has been very clear in giving direction to the departments within Community Services that the directorate will not accept additional responsibilities or facilities unless there is the budget to deliver the services.

This is something which therefore requires serious deliberation with the role players to identify where the budget will come from. Mr Desmond Baart was requested to engage the Cllr Little on this matter and inform the Subcouncil Manager on the decision made

The Subcouncil NOTED the information.

Cllr Little mentioned that for a period of over 40 years the POS (public open space) in question was never maintained nor upgraded.

The community of Bokmakierie has been requesting our assistance for decades. They have continuously requested that the Public Open Space be transferred to Sport and Recreation so that the facility can be upgraded and fully utilised by this community.

This community struggles with all types of social crime, drugs, gangs and social ills and this field is the only space, which can be used as a sports facility. Once the facility is upgraded, it can be utilised by the Primary School as well.

I therefore propose:-

- That the Public Open Space between First Avenue, Third Avenue, Bokmakierie Avenue and Circuit Street, be reserved by Community Services, Sports and Recreation.
- That a full assessment be undertaken to establish the upgrades required.
- The community to be consulted in connection with these upgrades, and implementation of same.

The Subcouncil Adopted and Supported the motion

Department	Recreation and Parks	Responsible Officer	Chantal Michaels	Expected Completion Date	2016/08/08	
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General Comments:

Line Department Comments:

Comment

Date

Department	Recreation and Parks	Responsible Officer	Desmond Baart	Expected Completion Date	2017/02/06	
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General Comments:

Line Department Comments:

Comment

Date

This pos has been over the years been maintained as any other public space. This means that only services like mowing, the maintenance of play equipment as well as tree maintenance. As far as I'm concern history has shown that the community took it upon themselves to use the space for soccer. One must understand that in terms of utilizing such space only certain activities are allowed. By saying this, I mean that only children that would like to kick any ball be allowed to do so.

2017/02/03

Having said all that, it is therefore problematic to change the zoning of such space for formal sporting activities. The City does have sporting facilities for communities to use specially when they belong to registered clubs. This space is more for your kick-about informal sport for kids.

Department	Area 3	Responsible Officer	Anisha Vittee	Expected Completion Date	2017/04/11	
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**General Comments:**

**Line Department Comments:**

**Comment**

**Date**

Department	Area 3	Responsible Officer	Anisha Vittee	Expected Completion Date	2017/06/13	
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**General Comments:**

**Line Department Comments:**

**Comment**

**Date**

Department	Recreation and Parks	Responsible Officer	Desmond Baart	Expected Completion Date	2017/05/12	
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**General Comments:**

**Line Department Comments:**

**Comment**

**Date**

Department	<b>Recreation and Parks</b>	Responsible Officer	<b>Lynn Melissa January</b>	Expected Completion Date	2017/08/22	
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**General Comments:**

**Line Department Comments:**

**Comment**

**Date**

Department	<b>Recreation and Parks</b>	Responsible Officer	<b>Carien Stegmann</b>	Expected Completion Date	2017/09/21	
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**General Comments:**

**Line Department Comments:**

**Comment**

**Date**

**MRA Additional Comments:**

**Comment**

**Date**

Agenda Item No:	17SUB 20/1/2017	5	MRA Transferred from SC11 - 11SUB 15/6/2016 MOTION TO SUBCOUNCIL 11: FINALISATION OF THE LEASE AGREEMENT FOR THE TEA ROOM AT NANTES PARK
Author:	Rashid Adams		
How Resolved:	Consensus		
Meeting Date:	2017/01/19		
Outstanding:	190		
Directorate:	AREA-BASED SERVICE DELIVERY		

**Resolution Details: History 210917 RESOLVED**

**a)That an Information Session regarding the Community Based Vendors Programme with the community of Ward 49 BE SCHEDULED by Recreation and Parks.**

**ACTION: Mr Jacques Cedras**

**Ardela van Niekerk**

**History 180817 RESOLVED**

**That the Director: ABSD – Area Central and the Department: Informal Trading to FACILITATE A WORKSHOP with local vendors within Subcouncil 17 to capacitate**

them on how to apply for projects under R30 000.

**ACTION:** Wilfred Schrevian Evan Solomon-Johannes / Ardela van Niekerk

History 220617 Ms Vittee said that she would continue to pursue this matter as she could not get hold of Yumna from SCM.

**RESOLVED that:**

The item remains on the MRA list until the matter has been dealt with.

**ACTION:** Ms A Vittee

History 180517**RESOLVED that:**

1.The Subcouncil Manager communicates with SCM to provide the responses to the tender to the SC.

2.That the tender be readvertised in the local newspapers.

**ACTION:** Mrs A Vittee

History 210417 Cllr R Adams requested that this item remains on the MRA list until the end of June as there was a commitment to have the lease signed and returned from the officials.

**RESOLVED that:**

The item remains on the MRA list.

History 170317 Ms Vittee reported that the advert to tender will be published in two weeks' time and that the SC would get feedback on this matter by June as well.

**RESOLVED that:**

The item remains on the MRA list.

History160217 Cllr R Adams reported that the tender would be completed by end of June and that he was in close communication with Jacques Cedras.

**RESOLVED that:**

The item remains on the MRA list until resolved.

17SUB200117

Cllr R Adams reported that he has been in continuous consultation with the relevant officials and he was informed that tenders have gone out.

**RESOLVED that:**

The item remains on the MRA list until the matter has been resolved.

11SUB06/10/16

Chantal Michaels of Parks Department informed the Subcouncil that reports to be forwarded to first Subcouncil meeting.

The Subcouncil NOTED the information.

11SUB05/08/16

Chantal Michaels of Parks Department informed the Subcouncil that reports to be forwarded to next Subcouncil meeting.

The Subcouncil NOTED the information.

Cllr Little requested that the relevant Line Department take an urgent decision to finalise the matter.

Since the opening of the Nantes Park, the Athlone community has been waiting to utilise the Tea Room at the Park. However, this has taken some time and yet not finalised.

The Museum is also not visited by the community, as there is no way of accessing this facility, as it has been closed for most of the time.

I therefore propose:-

- That Subcouncil 11 approve this motion and recommend that Council approve this submission
- That the sub council be provided with an updated report in terms of the lease agreement of the Tea Room.

The Subcouncil Adopted and Supported the motion

Department	Recreation and Parks	Responsible Officer	Chantal Michaels	Expected Completion Date	2016/08/08	
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General Comments:

Line Department Comments:

Comment

Date

Department	Recreation and Parks	Responsible Officer	Jacques Cedras	Expected Completion Date	2017/02/06	
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General Comments:

Line Department Comments:

Comment

Date

The SCM -BSC meeting was held 31 Jan'17 for the advertising of the Tender for the lease of the tearoom/kiosk at Nantes Park.

2017/02/01

The related timelines are:

- \* finalization of the specifications and the SCM documents - two weeks
- \* the actual preparation of the SCM site meeting and advert placement - two / three weeks
- \* the actual site meeting around mid March 2017
- \* Closing of this tender end March / beginning April 2017
- \* Adjudication and reviewal of all submissions / proposal
- \* Possible awarding of successful tender 1 June 2017

Department	Area 3	Responsible Officer	Anisha Vittee	Expected Completion Date	2017/06/13	
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General Comments:



<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Recreation and Parks	Responsible Officer	Lynn Melissa January	Expected Completion Date	2017/08/18	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Department	Recreation and Parks	Responsible Officer	Jacques Cedras	Expected Completion Date	2017/08/22	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		
Nantes Park Facility Manager, Jacques Cedras and Councillor Adams are to meet and to identify potential LOCAL interested parties / vendors that have shown interest or are willing to submit tender pricing for the Tearoom at Nantes Park.				2017/08/08		
Department	Area 4	Responsible Officer	Ardela van Niekerk	Expected Completion Date	2017/09/21	
<b>General Comments:</b>						
<b>Line Department Comments:</b>						
<b>Comment</b>				<b>Date</b>		

**MRA Additional Comments:**

**Comment**

**Date**

From: Jacques Cedras  
Sent: 10 July 2017 08:09 AM  
To: Dilshaan Jagger  
Cc: Lynn Melissa January; Rashid Adams  
Subject: RE: Subcouncil Request - 17SUB 20/1/2017

2017/07/10

Dear Dilshaan,  
Access denied, nevertheless my comments below;

- Only one submission was revived for to the Nantes Park tender for the tearoom lease
  - The submission didn't have ANY costing or price offering in the document
  - At the BEC meeting Monday 3 July 2017 the committee declared the tender invalid and cancelled the tender
- It was suggested that an alternative process be pursued and to start from the beginning with a tender for the lease of the Nantes Park tearoom.

From: Jacques Cedras  
Sent: 04 July 2017 08:36 AM  
To: Rashid Adams  
Cc: George March; Donnell Kleyn  
Subject: RE: Nantes Park Tearoom lease agreement

2017/07/04

Dear Councillor,  
It is with regret that I have to inform you of the cancellation of this lease tender as per yesterday's SCM BEC meeting. Only one submission was received and this person / company did not comply and was duly rejected( no pricing was noted on their submission).

We will have to start all over again.  
I'd like to discuss the way forward.  
regards

Jacques Cedras