

Covid-19 Humanitarian Relief Programme: Phase 1 – Second Screening Assessment Form			
<b>Name of Applicant:</b> Community Women Action			
<b>Screened By:</b> Subcouncil Manager – Roxanne Moses		<b>Signature:</b> <i>Roxanne M Moses</i>	<b>Date:</b> 6.10.2020
<b>Project or Programme Approach:</b>			
Managing a network of community feeding projects including sourcing, food preparation, distribution of meals			
Screening Criteria based on Business & Project Plan	Points	Score	Reasons supporting the score assigned
1. Completeness of the operational plan related to food handling processes including the sourcing,, storage, preparation supervision of the network of food preparation partners (3.5.1; 3.5.2)	10	8	Proposal is clear. Allocated amount has been suggested by Budgets Department Sourcing of resources is structured and acquired in bulk supply for the provision of the soup kitchens in Ward 14, 17 and 16 of Subcouncil 22.
2. Assessment of the project schedule and activities related to the management of preparation and on-site distribution of meals (3.5.4; 3.5.8)	5	4	Three month period (1 November 2020 – 31 January 2020) 5850 beneficiaries One meal a day for 5 days A schedule of meals and ingredients have been provided which deemed nutritious
3. Completeness of the Beneficiary and Community Stakeholder engagement and communication Processes (3.5.5)	5	4	Organization partnered with local soup kitchens and feeding schemes, therefore conduit for the distribution of food. 34 soup kitchen 5850 beneficiaries
4. Thoroughness of the precautionary health and safety measures to be implemented during the food preparation operations and during the distribution processes with beneficiary groups/communities (3.5.6)	5	3	All dry stock 6 month shelf life. Daily screening Provision of PPE & precautionary measures plan in place
<b>Total (minimum score of 13 points would consider an applicant suitable)</b>	<b>25</b>	<b>19</b>	
<b>Summary of Assessment and Recommendations:</b>			
Application is supported for implementation			
<b>Final Result based on the outcomes of the First and Second Screening Processes Combined:</b>			
Application is complaint and is supported by Finance & Subcouncil Manager			

