

Date/Datum/Urnha: 13/06/19

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REPORT TO SUBCOUNCIL: 08,24

1. ITEM NUMBER: **24SUB 22/8/2019**
2. SUBJECT

**RECREATION AND PARKS DEPARTMENTAL QUARTERLY REPORT:
HELDERBERG: 1 JANUARY - 31 MARCH 2019**

ONDERWERP:

**ONTSPANNING EN PARKE: GEBIED 2 – KWARTAALVERSLAG AAN
SUBRAAD: 1 JANUARIE TOT 31 MAART 2019**

ISIHLOKO:

**EZOLONWABO NEEPAKI: UMMANDLA 2 – INGXELO YARHOQO NGEKOTA
EYA KWIBHUNGANA: UKUSUSELA NGOWO - 1 KWEYOMDUMBA 2019 UKUYA
KOWAMA- 31 KWEKWINDLA 2019**

3. PURPOSE

To inform the Subcouncils of the operational activities of Recreation and Parks Area 2.1 and 2.2. for the third quarter; 1 January – 31 March 2019.

The sub area depots, over the said quarter, were responsible for servicing 7 wards namely 15, 83, 84, 85, 86, 100, 109. These wards comprise the two Sub councils 08 and 24.

4. FOR DECISION BY

For noting by the Subcouncil, as per Delegation 1 (6) 00600 – 1(6): To request reports from the relevant line functionaries on activities planned to be executed within the Subcouncil area.

5. EXECUTIVE SUMMARY

The report is intended to outline the progress of Area 2: Recreation and Parks Department within Subcouncil 08 and 24 with regards to Repairs and Maintenance, Programs and Events on Recreation, Vandalism and Burglaries.

Making progress possible. Together.

6. RECOMMENDATIONS

That the Subcouncils note the contents of the report.

AANBEVELING

Dat die subrade kennis neem van die inhoud van die verslag.

ISINDULULO

Ukuba iBhungana maliqwalasele okuqulathwe yingxelo.

7. DISCUSSION/CONTENTS

This is the body of the report in which the background and purpose is expanded on. The following sub-headings should be used:

7.1 Quarterly Report Parks Operations

The information provided gives an indication of functions performed in the Wards. Operational teams are not allocated per Ward and in many cases teams work across Subcouncil boundaries.

Operational funding spent to date is allocated for the total Area and is not available per ward (see Annexure A).

7.1.1 Review

7.1.1.1 Staff

| Area: Depot | Staff | Males | Females | Youth | Vacancies |
|----------------------------------|-------|-------|---------|-------|-----------|
| 2.1: Strand Depot | 47 | 43 | 04 | 08 | 01 |
| 2.2: Somerset Depot | 36 | 30 | 06 | 06 | 02 |
| 2.1 & 2.2: Recreation Facilities | 87 | 44 | 43 | 10 | 23 |

The positions of Specialist clerk for both Somerset West Horticultural depot and the Recreation Office is still vacant. The filling of these two critical vacancies and other posts are in process.

7.1.1.2 Operational Projects: Parks

| Function | Comment/ Update |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Trees</u> | Trees maintained and removed are logged on maintenance register. Pro-active and Re-active tree maintenance is continuously undertaken by our internal team and appointed tenderers. |
| <u>Mowing</u> | 100% of mowing performed by internal teams (mainly road reserves). POS and Road Reserves are maintained and cut as Recreation and Parks Department Minimum Maintenance Standards. |
| <u>Park Equipment</u> | The repair to play equipment is continuous and it remains a challenge due to high usage and vandalism. Major repairs are performed by a contractor using existing tender, 457G/2015/2016 and minor repairs are serviced by the internal team. All play Equipment are inspected monthly and maintained as per service required and in line with Recreation and Parks Department Minimum Standards. |

7.1.1.3 Operations Projects: Recreation

| Function | Comment/ Update |
|----------------------------------|-----------------------------------------------------------------|
| <u>Mowing</u> | Mowing of Sports fields , Halls and Resorts. |
| <u>Cricket Pitch Maintenance</u> | All 10 cricket pitches were maintained according set standards. |
| <u>Fencing Maintenance</u> | Fences were repaired where and when needed. |

7.1.1.4 Job Creation

The department creates local job opportunities mainly through various EPWP programs and projects. The table below highlights job opportunities that were created in SC 8 & SC 22 for the period 1 January – 31 March 2019.

| JOB CREATION & PARTNERSHIPS | DIRECT EPWP APPOINTEES |
|----------------------------------------|-------------------------------|
| 2.1: Strand Depot | 24 |
| 2.2: Somerset Depot | 32 |
| 2.1 & 2.2 Recreation Facilities | 46 |

7.1.1.5 C3 Notifications

The summary of the C3 notifications for the reporting period 1 January – 31 March 2019 is outlined in the table below.

| C3 NOTIFICATIONS | TOTAL NOTIFICATIONS CREATED | CLOSED NOTIFICATIONS | BACKLOG |
|----------------------------------|-----------------------------|----------------------|---------|
| 2.1: Strand Depot | 75 | 74 | 1 |
| 2.2: Somerset Depot | 99 | 73 | 26 |
| 2.1 & 2.2: Recreation Facilities | 5 | 5 | 0 |

7.1.1.6 Events and Programs

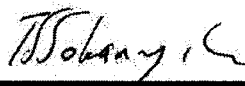
The sub area 2.2 hired Public Open Spaces for a short period, events and as contractor campsites.

ANNEXURES

Annexure A: 2018/19 Repairs and Maintenance (Primary) – Area Summary per Area per Function.

Annexure B: Events and Programs

FOR FURTHER DETAILS, CONTACT:

| | |
|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NAME | Mr S. Mbusi; Ms Z. Rigala & Mr TD Booysen |
| CONTACT NUMBERS | 021444 2731; 021 4446883 & 021 417 4909 |
| E-MAIL ADDRESS | Sipumelele.Mbusi@capetown.gov.za ; Ziyanda.Rigala@capetown.gov.za & Theo.Booyesen@capetown.gov.za |
| DIRECTORATE | Community Services & Health |
| SIGNATURE: RECREATION & PARKS AREA MANAGER: TENGO SOKANYILE |  |

Comment:

EXECUTIVE DIRECTOR
[Compulsory to Insert name]

NAME

DATE

[Note : Legal Compliance signature is not applicable if the report is for information only.]

☐ REPORT COMPLIANT WITH THE PROVISIONS OF COUNCIL'S DELEGATIONS, POLICIES, BY-LAWS AND ALL LEGISLATION RELATING TO THE MATTER UNDER CONSIDERATION.

LEGAL COMPLIANCE

[Compulsory to Insert name]

☐ NON-COMPLIANT

NAME

Comment:

TEL

DATE

RECREATION AND PARKS QUARTERLY SERVICE DELIVERY REPORT: Jan to March 2019

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