



1. ITEM NUMBER: 14SUB

2. SUBJECT

**REPORT ON UPDATE ON AUDIT OF SUBCOUNCIL 14 COMMUNITY
ORGANISATION DATABASE**

ONDERWERP

**VERSLAG OOR VORDERING MET OUDIT VAN SUBRAAD 14 SE
GEMEENSKAPSORGANISASIEDATABASIS**

ISIHLOKO

**INGXELO EMALUNGA NOPHICOTHO KUVIMBA ONGEENKCUKACHA
WOMBUTHO WOLUNTU WEBHUNGANA 14**

3. PURPOSE

The purpose of the report is to inform Subcouncil about the progress of the Community Organization Database (COD) audit of Subcouncil 14 conducted.

4. FOR DECISION BY

Delegation 24 (1): General

- (1) To assess the performance of organizations generally within their area of jurisdiction.

Delegation 5 (2): Public Participation

- (1) To establish and maintain a database of organizations within the area of the Subcouncil as a vehicle for public participation and to facilitate the liaison between civic organizations, ratepayer's associations and related, within Subcouncil areas of jurisdiction.

5. EXECUTIVE SUMMARY

An audit of Community Organization Database was conducted, only 3 organizations on Subcouncil 14 Community Organization Database are deemed active at 1 November 2019.

Communication for submission of required documents namely Annual General Meeting (AGM) minutes, signed Attendance Register of those minutes and Constitution of organization was made to all Chairperson of organizations. 24 organizations submitted documents and 27 organizations were updated on the community organization database system by 15 November 2019.

On 11 November 2019 an email was sent to all ward clerks notifying them that we need the Ward Committee Members to visit/inform those organizations that we could not get hold of.

Head office called all main contact of organizations to remind them about the submission that needs to be made by 13 November 2019.

6. RECOMMENDATIONS

It is recommended that the contents of this report on the Sub council 14 community organization database **BE NOTED**.

AANBEVELING

Daar word aanbeveel dat daar kennis geneem word van die inhoud van hierdie verslag oor subraad 14 se gemeenskapsorganisasiedatabasis.

IZINDULULO

Kundululwe ukuba makuqwalaselwe okuqulathwe kule ngxelo ngokumalunga novimba ongeenkcukacha wombutho woluntu weBhungana 14.

7. DISCUSSION/CONTENTS

Community based organization are nonprofit groups that work at a local level to improve lives for residents within communities. The focus is to build equality across society in all streams-health care, sports, environment, quality of education, access to technology, access to civic spaces and information for the disabled.

The Standard Operating Procedure for Community Organization Database:

- **Constitution of interest group**
- **Minutes of the last annual general meeting held within the last 18 months**
- **Map of boundary of operation- only for Civic Based Organization sector**

- **Any other form of proof of being active (only applies to Business/Faith-Based Organizations/Schools)**
- **Updated contact details**

On 1 November 2019 the Subcouncil 14 Manager instructed that an audit of organization database be conducted.

Communication received from the Director Area Central outlining decisions of meeting held with the Speaker of City of Cape Town and Chief Whip of council strikes the following:

1. Every organization reflected on the COB in the relevant Subcouncil must be contacted to update their information
2. Should the telephone numbers be non-existent or their email addresses not responded to, physical visits must be done to the Chairperson or secretary of such organisations
3. If at all possible, the Ward Committee members should be used to assist (in terms of the sector group they represent to assist you in the field) to ensure that updated information is obtained
4. That if a member has not attended three (3) consecutive Ward Committee Meetings, the strike three (2) approach must be actioned and Catherine Overmeyer must be advised to follow the prescribed processes
5. A report must be submitted to the November Subcouncil Meeting by the relevant Subcouncil Manager to change sector and/or or seat representation per sector, after executing and completion of Points 1 – 4.

Communication for submission of required documents Annual General Meeting (AGM) minutes, signed Attendance Register of those minutes and Constitution of organization was made to all Chairperson of organizations. 24 organizations submitted and 27 organizations were updated on the community organization database system by 15 November 2019.

Audit findings at 1 November 2019

Primary findings

- 3 active organizations on Sub council 14 files, but not captured on COD system.
- 738 organizations on the system including community vendors.
- 155 organizations on Sub council 14 files.

Secondary findings

- 27 ward committee members are inactive.
- Three ward committee sectors across all 6 wards have active organizations.

Next step:

Ward committee members

- Letter of removal to be issued to all ward committee members of organizations that are not compliant.
- 30 days' notice for removal of ward committee members

Community organization database

- Call and remind all chairperson of organizations about the update.
- Do quarterly audits.

Ward Committees

- Recommend seats and sectors per ward committee.
- Filling vacancies.

7.1. Constitutional and Policy Implications

None

7.2. Sustainability implications

Does the activity in this report have any sustainability implications for the City?

No ☒

Yes ☐

7.3. Legal Implications

Rules for the operation of ward committees in the metropolitan area for the City of Cape Town. Approved by council: 26 October 2016 C19A/10/16

Code of conduct for members of ward committees. Approved by council: 26 October 2016 C19A/10/16

Rules for the election and establishment of ward committees. Approved by council: 26 October 2016 C19A/10/16

7.4. Staff Implications

Does your report impact on staff resources or result in any additional staffing resources being required?

No ☒

Yes ☐

7.5. Other Services Consulted

Urban Management Support Services

ANNEXURES

Annexure A: List of active organizations on Subcouncil 14 files on 1 November 2019, not captured on the Community Organization Database system.

Annexure B: List of Organizations active from 15 November 2019.

Annexure C: List of Correction of sectors assigned to Organizations.

Annexure D: List of Ward Committee Members whose Organizations are non-compliant.

FOR FURTHER DETAILS, CONTACT:

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DIRECTORATE	Urban Management
FILE REF NO	

Comment:

SUBCOUNCIL MANAGER: SUBCOUNCIL 14

AREA CENTRAL (3)

NAME ANTHONY DANIELS

SIGNATURE

DATE

04/12/2019

**ANNEXURE A: LIST OF ACTIVE ORGANIZATIONS ON SUB COUNCIL 14 FILES
ON 1 NOVEMBER 2019, NOT CAPTURED ON THE COMMUNITY ORGANIZATION
DATABASE SYSTEM**

Ward	Organization	Sector
42	Sherwood Park Residents & Rate Payers Association	Civic based organizations
37	Nyanga Development Forum	Designated vulnerable groups
38	Meals on Wheels	Designated vulnerable groups
Total: 3		

ANNEXURE B: LIST OF ORGANIZATIONS ACTIVE FROM THE 15 NOVEMBER 2019

Ward	Organization	Sector
39	Lityathanga Labafazi Multipurpose	Civic based organizations
39	Masinedane Ministries	Faith Based organizations
38	Sunflower Senior Club	Designated vulnerable groups
38	Asijiki Neighbourhood Watch	Safety & Security organizations
38	Meals on Wheals	Designated vulnerable groups
38	Foundation of Apostol	Faith based organizations
38	Siyakhulisa Educare	Education
37	Hlumani Projects	Designated vulnerable groups
37	Nyanga Development Forum	Civic based organization
37	Emasthandane Educare	Education
37	Eyona	Education
37	Sesikhona Development	Sport
41	Masijongane Bahlali	Designated vulnerable groups
41	Lukhanyo Senior Club	Designated vulnerable groups
41	Realistic	Civic based organization
41	Abemi	Designated vulnerable groups
41	Usiba Loluntu	Youth
41	Philani Senior Club	Designated vulnerable groups
42	Lizo Nkonki Crime Prevention	Safety & Security organizations
42	Lizo Nkonki Development Forum	Civic based organizations
42	Masizakhe Youth Project	Arts & Culture
42	Senzumehluko ECD	Education
42	Abishai Kingdom Ministries	Faith based organizations
42	Sherwood Park Residents & Rate Payers Association	Civic based organizations
42	Progressive Youth Women Network	Designated vulnerable groups
45	Manenberg Health	Designated vulnerable groups
45	Manenberg People Centre	Civic based organizations
Total: 27		

ANNEXURE C: LIST OF CORRECTION OF SECTORS ASSIGNED TO ORGANIZATIONS

Ward	Organization	Previous sector	Current sector
38	Meals on wheels	Business	Designated vulnerable groups
39	Liyathanga labafazi multipurpose	Business	Civic based organizations
Total: 2			

ANNEXURE D: LIST OF WARD COMMITTEE MEMBERS WHOSE ORGANIZATION ARE NON-COMPLIANT

Ward	Organization	Sector	Name
37	Nyanga Arts Forum	Arts & Culture	Michael Mayeki
37	Sesikhona Community Development	Sport	Sandile Nomjila
38	Uqoqosho Community Development Project	Youth	Babalwa Mbongo
38	GUSDO	Sport	Luthando Dyeshana
38	Mama-Afrika Ithemba Labahlali	Designated vulnerable group	Christina Phika
38	Gugulethu Womens Circle	Designated vulnerable group	Joyce Malebo
38	Nkunzi Organization for Disabled	Designated vulnerable group	Oscar Tokwana
38	Siyema Community Project	Community based organization	Humphrey Ntuli
39	Siyasiza Community Project	Community based organization	Thabo Theodore Maboe
39	Ward 39 Development Forum	Community based organization	Mandisi Coki
39	Mvula Primary School	Education	Khayaletu Ninzi
39	Lukhanyiselo Christian Association	Faith based organization	Siziwe Getrude Mbuqe
41	Federation of Neighbourhood Watches	Safety & Security organization	Ntsikelelo Msweswe
41	Western Cape Diverse Traditional Leaders	Youth	Noluthando Fadana
41	Masijongane Bahlali	Community based organization	Noel Khambule
41	Litha Cleaning & Projects	Business	Joel Sokrowa
41	Ikamva Lekapa	Arts & Culture	Nkosentsha Hlohla
42	Emanuel Church	Faith based organization	Nomveliso Speelman
42	Kungentando Cultural Group	Arts & Culture	Siphokazi Nomshwaka
42	Lotus Youth Movement Committee	Youth	Anita Mabeta
42	Might City Netball Club	Sport	Olwethu Xhinti
45	Ashbes Construction & Project PTY LTD	Business	Ashraf Bessick
45	Helping Hand	Designated vulnerable groups	Soraya Sampson
45	Sikhokhele Old Age Community Development	Faith based organizations	Mahlubandile Plaatjies

Total: 24			
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