



Meeting : SC23 Ward Allocation: Project Management Progress Meeting – FY2020/21

Date : 15 September 2020

Venue : Virtual Meeting (Skype)

Time : 14:00 to 15:00

Summary Minute		
Item Number	Item Description	Discussion
1	Opening & Welcome	Cllr Jansen opened the meeting and welcomed everyone present
2	Apologies	No apologies were tabled
3	Report Back by Project Managers	<p>Social Development & Early Childhood Development - Moefeeda Salie Kagee</p> <p><u>Ward 33</u></p> <ul style="list-style-type: none"> <u>Women's Empowerment Project</u> - Due Covid 19 regulations, the implementation of the project will commence in February 2021. <p>City Parks - Jacqueline Van Der Poel</p> <p><u>Ward 43</u></p> <ul style="list-style-type: none"> Implementation of wooden structure and gym equipment in Korvette Park has commenced. Implementation of the gym equipment and the remaining identified sites will commence by the 21 September 2020. <p><u>Ward 75</u></p> <ul style="list-style-type: none"> Implementation of gym equipment at Rosa Hope & Frans Oerder Park has commenced. <p><u>Ward 76</u></p> <ul style="list-style-type: none"> Currently awaiting Purchase Order (PO) before the implementation of the basketball turf at Bloubekkie Park can commence The re-allocation of the R80 000 savings need to be effected before implementation of equipment in Mont Claire Park can commence. Mrs Bosman advised the



	Report Back by Project Managers	<p>official to veriment funds to the different cost centre budget.</p> <p>Recreation - Megan King & Grandwill Johnson</p> <p><u>Ward 33</u></p> <ul style="list-style-type: none"> <u>Weltevredan Recreation Hall:</u> No feedback for project received, responsible official Ricardo Samuels not present to report back. <p><u>Ward 43</u></p> <ul style="list-style-type: none"> <u>Strandfontein Hall Upgrade:</u> Recreation official was not present at the meeting. Ms Marilyn Meyer reported that feedback was received from recreation officials Ricardo & Deidre advising that quotations for the upgrade of the Strandfontein facility has been requested. When quotations are received the department will revert to Subcouncil for further engagement. <p><u>Ward 76 - Megan King</u></p> <ul style="list-style-type: none"> <u>Recreation Equipment Project:</u> Specifications for the project were finalised and the department is obtaining quotations from vendors. <p>City Health- Faizel Holliday, Anzil Sampson & Andile Tshaka</p> <p><u>Ward 33 – Anzil Sampson</u></p> <ul style="list-style-type: none"> <u>Weltevredan Clinic Medical Equipment:</u> Zero expenditure for the project was reported. Department awaiting plan from the clinic manager to elucidate how funding will be spent at the facility. Director Bosman requested that the plan be submitted to the acting manager Raquel Tahnee Harrison by the week of 22 September 2020. <p><u>Health Awareness Programme: Andile Tshaka</u></p> <ul style="list-style-type: none"> Project has commenced and anticipating delivery of items in the first week October 2020 <p><u>Ward 75</u></p> <p><u>Elderly Dignity Programme: Andile Tshaka</u></p> <ul style="list-style-type: none"> Project has commenced and anticipating delivery of items in the first week October 2020.
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**Safety & Security - Marco Boer**Ward 33

- Project in progress, RFQ has been generated and department anticipates delivery of all NHW equipment by December 2020.

Library & Information Services - Ntombegugu MpofuWard 33

- Project on track, awaiting purchase order and delivery of library equipment & furniture

Ward 76

- Project on track, awaiting purchase order and delivery of library equipment & furniture

Roads & Infrastructure Management- Sameera Parker & Gregg FaulmannWard 43 – Sameera Parker

- In planning phase as scheduled. Unable to outline programme due to tender unavailability. Anticipating commencement of project in December 2020.

Ward 33 – Gregg Faulmann

- Requisition was created and awaiting purchase order. Department is in process of registering the EPWP project to source local labour before implementation of the project can commence. The commencement of the project is estimated for the first week in October 2020.

Ward 75- Gregg Faulmann

- Requisition was created and awaiting purchase order. Department is in process of registering the EPWP project to source local labour before implementation of the project can commence. The commencement of the project is estimated for the first week in October 2020.

Ward 76- Gregg Faulmann

- Requisition was created and awaiting purchase order. Department is in process of registering the EPWP



		project to source local labour before implementation of the project can commence. The commencement of the project is estimated for the first week in October 2020.
4	Closure & Vote of Thanks	Cllr Elton Jansen closed the meeting and thanked everyone present.
Next Meeting Date: <i>To be confirmed</i>		