

MINUTES**OF A MEETING OF SUBCOUNCIL 14 OF THE CITY OF CAPE TOWN HELD IN THE FEZEKA COUNCIL CHAMBERS ON MONDAY, 20 JANUARY 2020 AT 10:00****PRESENT****COUNCILLORS**

Name	Ward	Party	Notes
Cllr Noluthando Makasi	PR	ANC	Sub council Chairperson
Cllr Luyanda Nyingwa	37	ANC	
Cllr Luvuyo Zondani	38	ANC	
Cllr Khaya Yozi	39	ANC	
Cllr Sonwabo Ngxumza	42	ANC	
Cllr Bonita Jacobs	45	DA	
Cllr Mabatho Kumeke	PR	ANC	
Cllr Mlungisi Bafo	PR	PAC	
Cllr Mzubanzi Dambuza	PR	EFF	
Cllr Patrick Ngqu	PR	DA	

OTHER COUNCILLORS

Name	Ward	Party	Notes

ABSENT WITH APOLOGIES

Name	Ward	Party	Notes

ABSENT WITHOUT APOLOGIES

Name	Ward	Party	Notes
Cllr Sharon Manata	41	ANC	

OFFICIALS

[illegible]

ACRONYMS FREQUENTLY USED IN MINUTES

[illegible]

MINUTES

OF A MEETING OF SUBCOUNCIL 14 OF THE CITY OF CAPE TOWN HELD IN THE FEZEKA COUNCIL CHAMBERS ON MONDAY, 20 JANUARY 2020 AT 10:00

STANDARD BUSINESS

14SUB 1/1/2020 OPENING AND PRAYER/MOMENT OF SILENCE

Chairperson opened the meeting at 10h06. Chairperson requested for a moment of silence to be observed.

14SUB 2/1/2020 APOLOGIES/LEAVE OF ABSENCE

The Subcouncil Manager indicated no apologies or leave of absence. Chairperson requested the Subcouncil Manager to confirm leave of absences for the councilors not present

Ald Jacobs arrived at 10h09.

14SUB 3/1/2020 CONFIRMATION OF MINUTES

Cllr Yozi moved for adoption of minutes seconded by Cllr Nyingwa.

14SUB 4/1/2020 CHAIRPERSONS REPORT

Councilors, Sub-Council 14 staff and the community at large, allow me to greet you all. It is such a great pleasure to address this house right after a long recess for councilors. I hope you had a joyous festive season and I also wish to extend my gratitude to those who were working over the festive period, welcome back to you all.

2019 has been a year for greatness, where South Africa won 2019 Rugby World Cup which was hosted in Japan. South African Netball team also won 2019 Africa Netball Cup again as women we acknowledge and recognize Zozibini Tunzi our Miss SA who also took the crown of Miss Universe, Miss Yolisa Matakata (General) who was appointed as Western Cape Provincial Commissioner.

We also lost great heroes and heroines who played a huge and positive role for the country, we salute them all. Noting the loss of the King of AmaXhosa, Nkosi Mpendulo Sigcawu: Ah Zwelonke"

Last year we managed to host different events in different wards, as proof of our dedication in guaranteeing sustainable and continuous service delivery in the community at large and we ready to implement the outstanding programmes as follows: -

Ward Programme Date

37 Men's' Dialogue (expecting 100 Participants) 14th February 2020

38 Elders Table Mountain Outing (expecting 150 Participants) 21st February 2020

41 Senior Citizens Event (expecting 500 Participants) 24th January 2020

I am pleased to announce that today we are going to formally present our Annual Subcouncil plan which will guide us going forward. All councillors are expected to adhere to the timeframes to ensure excellent results. Thank you to our subcouncil manager, Mr

Daniels for the dedication and effort you give to our subcouncil, your work is highly appreciated sir!

Amongst our focus for this year we should ensure that we implement the workshop to capacitate our communities to understand how the city and government in general works, this will be in partnership with MURP as agreed. This w/shop will assist in dealing with what is currently happening in W37 Erf 2849 housing project and prevent it from happening in Gugulethu Erf 8448.

I'm happy that the item on Business Community Vendors is on the agenda today, this will further help us to also capacitate our local service providers on city processes to appoint them and how to benefit for subcontracting work.

Because of the high crime rate, we demand that the Safety and Security directorate prioritize our Subcouncil in servicing all the cameras that are not working within the Subcouncil and make sure that they're working asap.

Cllrs communication with your communities remains key, this will limit any unnecessary protests and unrest. Tell your community about your programs, projects, plans and consult and get buy-in where necessary. This year you are going to face a lot of challenges, be prepared for a bumpy ride!

Lastly, thank you for your effort and co-operation in submitting your plans for 2020/2021 which is now available on SharePoint.

Thank you,

At this point the Chairperson requested comments from Councillors on her report. No comments were received from Councillors.

In terms of Rule 24.3 of Subcouncil Rules of Order, the Chairperson allowed a delegation of Ward 42 Patrollers an interview with Subcouncil 14.

Million raised concerns about the issue of Neighbourhood Watches in Ward 42 that are not recognized and some of the Neighbourhood Watches were employed and some were not informed about the employment and they are also registered. They also met with their ward Cllr Ngxumza informing him about the project that will start and they need to be informed about it.

Cllr Ngxumza said that he is aware about the problem and he asked the official from Safety Department Mr. Hmani and he was contacted and he also was not informed about the particular project. Cllr Ngxumza heard that Neighbourhood Watch members were employed by a company named Umtha and he was also not contacted by that department.

Cllr Makasi said that there was a delegation for Gugulethu Neighbourhood Watches also requesting information about upcoming projects and also how do they priorities employment issues. She further mentioned that Ald. G Twigg office is busy with process as they have now introduced Auxiliary Officers as Safety Security Department and that has not been communicated with the sub council office.

Cllr Makasi said that the sub council manager was asked to invite all the officials of that department and Cllr Nqavashe who is in the Safety & Security portfolio Committee to come and answer to the concerns and grievances of all Neighbourhood Watches in Sub council 14 and give feedback.

The Subcouncil Manager said that after the engagement with the delegates from the Neighbourhood Watches Federation in relation to Auxiliary Law Enforcement Officers at facilities in Subcouncil 14 an email was sent to the department requesting response regarding recruitment and agreement that was breached and not met. The Federation

claims that criteria that is required by the department is unfair to Patrollers. A meeting will be scheduled next week 22nd January 2020 with Recreation & Parks and Safety & Security.

The Sub council manager also mentioned that the delegation from Khikhi Neighbourhood Watches had requested a meeting with Social Development and MURP regarding the employment for the Festive Season. MURP communicated with the Gugulethu CPF for recruitment and the report of the names will be sent to the subcouncil.

Cllr Jacobs said that she will also requested MURP and the service provider to give the list of names that they recruited for Manenberg she was in a meeting with the Neighbourhood Watches that were trained and did not get the opportunity.

Cllr Makasi said that in future if a community member has grievance they need to submit a written request to the sub council a week before the sub council meeting to be part of the meeting.

14SUB MATTERS RECEIVING ATTENTION 5/1/2020

The Subcouncil Manager made the following comments and recommendations regarding Matters Receiving Attention.

MRA NR	Item Number	Title	Recommendation	Comment
1	14SUB 10/1/2017	PROGRESSIVE CAPITAL EXPENDITURE: NOVEMBER 2016	Open	Tracking implementation progress of the Nyanga PTI upgrade. A follow up request to be sent
2	14SUB 11/8/2019	REPORT ON RELOCATION AND UPGRADING OF MANENBERG AND NYANGA LIBRARIES	Open	Full report outstanding. The comment of the official is captured in the Agenda pack
3	14SUB 20/8/2019	MOTION OF EXIGENCY IN TERMS SECTION 11 OF THE RULES OF ORDER FOR SUBCOUNCIL MEETINGS OF THE CITY OF CAPE TOWN, APPROVED BY COUNCIL: 28 JULY 2010 C69/07/10, TO MEETING OF SUBCOUNCIL 14 TO BE HELD ON FRIDAY, 16TH AUGUST 2019, REQUESTING AN INVESTIGATION AND REPORT INTO THE CAPACITY OF THE SEWER INFRASTRUCTURE IN THE GUGULETHU AND NYANGA AREAS OF SUBCOUNCIL 14	Closed	Report of the investigation was tabled during November 2019 Subcouncil meeting
4	14SUB 14/9/2019	MURP COMMUNITY CAPACITY BUILDING PROGRAMMES IN SUBCOUNCIL 14	Open	Follow up workshop of Strategic planning scheduled for 1 February 2020. Planning with MURP regarding the community capacity workshops is scheduled for February and March 2020. Draft workshop report available - to be circulated.
5	14SUB 15/9/2019	SUBCOUNCIL 14 AND MURP RECREATION PROJECTS	Open	Tracking planning and implementation of the Sports Festival scheduled for 27 April 2020. Ward level tournaments to be arranged.

SUBCOUNCIL 14**20 JANUARY 2020**

6	14SUB 2/9/2019 SM	REPORT ON AMENDMENT OF SECTORS AND AMENDMENT OF SEAT ALLOCATIONS OF WARD COMMITTEES IN SUBCOUNCIL 14	Open	Report in February 2020 meeting. Instruction from ED to continue with filling of vacancies. Dates as per circulated list. Please confirm.
7	14SUB 3/9/2019 SM	HOUSING MATTERS IN SUBCOUNCIL 14	Open	Report on Manenberg PHP outstanding as well as Informal Settlement Upgrades
8	14SUB 4/9/2019 SM	CONSULTATION: WARD ALLOCATIONS 2020/2021	Open	The final report not ready. Will need to schedule Special SC. Proposing 30 January 2020.
9	14SUB 5/9/2019 SM	RE-ACTIVATION OF NUNU AND GUNYA MURP STRUCTURES AND PROCESSES	Open	Report expected during the February SC meeting. Update regarding Community Action Plans expected
10	14SUB 7/9/2019 SM	PLANNED PROJECTS IN SUBCOUNCIL 14 FOR IMPLEMENTATION OF THE R4 MILLION MAYORAL URBAN REGENERATION PROGRAMME (MURP) FUNDING ALLOCATION	Open	Implementation is ongoing till end of the financial year
11	14SUB 8/10/2019	ROLL-OUT NATIONAL SOLAR WATER HEATER PROGRAMME BY THE DEPARTMENT OF MINERAL RESOURCES AND ENERGY (DMRE) AND CETRAL ENERGY FUND (CEF) IN CITY OF CAPE TOWN: SOCIAL FACILITATION FOR TECHNICAL FERSIBILITY ASSESSMENT	Open	Implementation is ongoing. Confirmed use of sites proposed by Human Settlements.
12	14SUB 12/10/2019	REPORT ON SERVICE REQUEST IN SUB COUNCIL 14 FOR AUGUST 2019	Closed	Officials addressed the Activity Day in November 2019
13	14SUB 14/10/2019	PROGRESSIVE CAPITAL EXPENDITURE:SEPTEMBER 2019	Closed	Updates received regarding Masincedane, Millers Camp, Street Lighting, Nyanga Library funding
14	14SUB 18/10/2019	SOCIAL DEVELOPMENT AND EARLY CHILDHOOD DEVELOPMENT REPORT BY CENTRAL AREA FOR PERIOD 01 JULY 2019 TO 30 SEPTEMBER 2019	Open	Tracking implementation of the ECD registration drive and Career Expo
15	14SUB 11/11/2019	REPORT ON INVESTIGATION INTO THE CAPACITY OF THE SEWER INFRASTRUCTURE IN THE GUGULETHU AND NYANGA AREAS OF SUB COUNCIL 14	Open	Feedback emailed to Councillors. Follow up meeting required
16	14SUB 4/12/2019 SM	CALENDER OF SUBCOUNCIL MEETINGS AND ACTIVITY DAYS: JANUARY TO DECEMBER 2020	Open	Dates of Ward Committee meetings to be tabled at next Subcouncil meeting
17	14SUB 5/12/2019 SM	REPORT ON UPDATE ON AUDIT OF SUBCOUNCIL 14 COMMUNITY ORGANISATION DATABASE	Open	Report being prepared for February Subcouncil meeting
18	14SUB 6/12/2019 SM	WARD ALLOCATIONS:2019/20 SUBCOUNCIL	Closed	Submitted the necessary documents

Cllr Nyingwa indicated he is still unclear about what happened with the R9m for Nyanga Library. Subcouncil Manager indicated he will forward communication in this regard.

The Subcouncil Manager proposed the following dates for ward committee nomination meetings for filling of vacancies.

AREA	SUBCOUNCIL	WARD	DATE	VENUE	TIME
Nyanga	14	37	23	Zolani Centre	16:00
Gugulethu	14	38	28	Endlovini Community Hall	16:00

Nyanga	14	39	27	KTC Hall	14:00
Gugulethu	14	42	28	Druivevlei	13:00
Manenberg	14	45	23	Thambo Community Hall	14:00
Gugulethu	14	41	24	Ikwezi Hall	16:00

Cllr Ngxumza indicated that the venue depends on which side of the ward the meeting will be held. If in Gugulethu the meeting should be held at Gugulethu Civic. If in Manenberg the meeting should be held at The Downs Community Hall.

Cllr Zondani said that there was communication sent to their offices from the sub council of Ward committee members who will be terminated because they did not submit the required documents.

He also mentioned that some of the community are not clear about what is expected from them and if we can get an official that will give them training on what is expected from them.

Cllr Ngxumza indicated that he had a meeting in Manenberg where some community members asked on how to apply to be part of the ward committee member and also how do they get to apply to get funding for Grants in Aid.

Cllr Makasi said that each and every Ward Committee member that received the letters of termination need to visit the sub council office to request for further assistance before we can get an official from other department for assistance.

Ald. Jacobs indicated that there some people that submitted their documentation to the sub council office and when they come for updates to be informed that those documents are missing or misplaced and they are reluctant to submit again the documentation.

Cllr Yozi requested the nomination meeting in his ward to start at 16h00 not at 14h00.

The Subcouncil manager indicated that if a Community Organisation requires to be on the CBO database it is not required to have a NPO Certificate. It is only a requirement when the organization wants to apply for Grants in Aid. This request will be accommodated in partnership with MURP department to facilitate and assist them on how to apply for Grant in Aid and also what documentation is required.

14SUB 6/1/2020 MINUTES OF A SPECIAL MEETING OF SUBCOUNCIL 14 HELD ON 4 DECEMBER 2019

Cllr Zondani made corrections of Cllr Ngqu surname and also Ald Jacobs is not captured as present in the meeting.

RESOLVED

It was resolved that the Minutes of a Special sub council meeting that adjourned on the 4 December 2019 that be adopted by Cllr Zondani seconded by Cllr Nyingwa

It was resolved that the continuation minutes of the Special sub council meeting that held on the 9 December 2019 that be adopted by Ald Jacobs seconded by Cllr Ngxumza

Action: ANTHONY DANIELS

14SUB **MATTERS ARISING FROM THE MINUTES**
7/1/2020

None

RESOLVED

Action: ANTHONY DANIELS

MONTHLY/QUARTERLY REPORTS, EXCLUDING FINANCIAL REPORTS

14SUB **LIBRARY AND INFORMATION SERVICES: QUARTERLY ACTIVITY REPORT FOR**
8/1/2020 **THE PERIOD 01 JULY 2019 TO 30 SEPTEMBER 2019**

The Subcouncil Manager introduced the report from Library and Information Services.

Cllr Yozi welcomed the report.

Ald Jacobs also welcomed the report and raised concerns about the Library for Ward 45 as to when are will they commence with building the library.

There was unanimous agreement with the resolution.

RESOLVED

It was resolved that the Report on Library and information services: Quarterly activity report for the period 01 July 2019 to 30 September 2019 **BE NOTED**.

Action: ANTHONY DANIELS

14SUB **QUARTERLY REPORT: DISASTER RISK MANAGEMENT CENTRE: 1 OCTOBER TO**
9/1/2020 **31 DECEMBER 2019**

The Subcouncil Manager introduced the report reflecting on Quarterly report: Disaster Risk Management Centre: 1 October to 31 December 2019.

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the Quarterly report on: Disaster Risk Management Centre: 1 October to 31 December 2019 **BE NOTED**.

Action: ANTHONY DANIELS

FINANCIAL REPORTS AND IDP

14SUB PROGRESSIVE CAPITAL EXPENDITURE: DECEMBER 2019
10/1/2020

The Subcouncil Manager reported the following comments from various project managers on different projects.

Project	Budgeted Amount	Comment from line department/Project Manager
CPX.0015587-F1 Ekhwezi Centre - Upgrade	1,000,000	Awaiting for adjudication results from SCM
CPX.0015530-F1 Tambo Hall - Recreational Equipment	40,000	Pieces of recreational equipment has been delivered and handed to the ward Cllr. Balance to purchase other items
WPX.0011371 Sports Festival - Ward 45	50,000	Event will take place on Easters however wider consultation has been done including additional funds submitted for adjustment budget
CPX.0015535-F1 J Nontulo Stadium - Tarring	50,000	Awaiting for a quotations from the vendor on tender and confirmation of additional funding from MURP.
CPX.0015522-F1 Upgrade Parks - Ward 38	320,000	Received purchase order for supply and install Gym Equipment (R70 450.00) . Balance will be used for supply and install Tarmac bases to ward 38 POS. Awaiting for Hard surface Tender (288 Q) to commence.
CPX.0013841-F1 Upgrade Parks - Ward 42	11,227	Completed , waiting for vendor to submit the invoice.
CPX.0015533-F1 Develop POS - Ward 45	300,000	Received purchase order for supply and install play Equipment, picnic benches (R103 100.00). Request for Quotation has been submitted to SCM for Supply and Install Multipurpose court
WPX.0011369 Job Creation - Ward 45	30,000	Request was sent to the Subcouncil, waiting for names from the database. Interviews were scheduled for the 14.01.2020, no candidates attended. New request has been sent to the sub council
WPX.0011624 Heritage Day Event - Ward 45	20,000	RFQ completed and signed off by ETD. Updated RFQ to be re-uploaded today the 15 th January 2020. Event date and day TBA, to take place at Kei street park
WPX.0011741 Youth Summit - Ward 45	40,00	RFQ completed and signed off by ETD. Updated RFQ to be re-uploaded today the 15 th January 2020. Event date and day Saturday, the 22 nd February 2020, to take place at Druivewlei Community Centre

WPX.0011622 Heritage Day Event - Ward 42	40,000	Event completed on the 30 th November 2019. GRN'd waiting for GRN to be processed so that service provider can pay artists. Catering invoice has been GRN'd as well.
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Cllr Nyingwa asked the manager to follow with the New Library Regional library if he can get the report.

The Subcouncil Manager will forward the comment to Cllr Nyingwa.

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the report on Progressive Capital Expenditure : December 2019 **BE NOTED**

Action: ANTHONY DANIELS

GENERAL

14SUB 11/1/2020 REPORT ON MIGRATION OF BUSINESSES ON COMMUNITY ORGANISATION DATABASE TO COMMUNITY BASED VENDORS IN SUBCOUNCIL 14

The Subcouncil Manager introduced the report indicating that all Community Vendors were registered incorrectly and we as the sub council we are busy migrating them from Community Based Organizations to Community Based Vendors on the report we had 252 and when we confirmed with SCM we as the sub council only had 18 on the database.

He also mentioned that we would like to have a minimum of 10 vendors per ward in order to able to utilize those Vendors when we have funding as the sub council.

Cllr Yozi welcomed the report and said that they will inform the community to visit the office.

Cllr Zondani also welcomed the report and said that they have been complaining in Council about this issue.

Cllr Makasi also welcomed this report and said that the sub council manager need to monitor this issue and make sure that an official that is meant to this is monitored.

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the report on Migration of business on Community Organisation database to Community Based vendors in sub council 14 **BE NOTED**.

Action: ANTHONY DANIELS

14SUB 12/1/2020 REPORT ON MINUTES OF ACTIVITY DAY MEETINGS HELD ON THE 16TH JULY, 16TH AUGUST AND 13TH SEPTEMBER 2019.

The Subcouncil Manager introduced the report on Minutes of Activity day meeting held on the 16th July, 16th August and 13th September 2019

Cllr Zondani mentioned the report is not signed.

Cllr Makasi mentioned that this report was already tabled in the Activity Day meeting this serves as proof that we as sub council 14 we do have these sittings of Activity Day

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the report on minutes if Activity Day Meetings held on the 16th July, 16th August and 13th September 2019 **BE NOTED**.

Action: ANTHONY DANIELS

14SUB 13/1/2020 QUARTERLY REPORT ON DELEGATIONS EXERCISED AND RESOLUTIONS PASSED BY SUBCOUNCIL 14 FOR THE PERIOD JULY 2019 TO DECEMBER 2019

The Subcouncil Manager introduced the report relating on Delegation Exercised and resolutions passed by sub council 14 for the period July 2019 to December 2019.

Cllr Manata requested that the report be included in the agenda on a quarterly basis

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the Report on Delegation Exercised and Resolution passed by Subcouncil 14 for the period July 2019 to December 2019 **BE NOTED**

Action: ANTHONY DANIELS

14SUB 14/1/2020 REPORT ON SERVICE REQUESTS IN SUBCOUNCIL 14 FOR NOVEMBER 2019

The Subcouncil Manager introduced the report relating on Service Request in sub council 14 for November 2019

There was unanimous agreement with the resolution

RESOLVED

It was resolved that the report on Service Request in subcouncil 14 for November 2019

BE NOTED.

Action: ANTHONY DANIELS

LATE ITEMS

14SUB 15/1/2020	REPORT ON SUBCOUNCIL 14 ANNUAL PROGRAMME FOR 2020 CALENDER YEAR
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The Subcouncil Manager introduced the report indicating that the Subcouncil did not have a sub council manager for a while and since he commenced in July 2019 he observed and monitored how the Subcouncil office operated. He further looked at Council System of Delegations for how the Subcouncil office should operate and prepared the Draft Annual Programme as a mechanism to monitor the work done, report to Subcouncil and align all staff effort.

Cllr Zondani wanted to find out if this report has any policy implications.

There was unanimous agreement with the resolution.

RESOLVED

It was resolved that the report on Subcouncil 14 Annual Programme for 2020 Calendar Year **BE NOTED**

Action: ANTHONY DANIELS

CLOSING ITEMS

NEXT MEETING DATE

17 February 2020

MEETING CLOSING

The meeting ended at 14h00