



CITY OF CAPE TOWN
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REPORT TO URBAN MANAGEMENT PORTFOLIO COMMITTEE

1. **ITEM NUMBER:** URBM 07/06/19
2. **SUBJECT / ONDERWERP / ISIHLOKO**

PROGRESS REPORT: MATTERS RECEIVING ATTENTION
VORDERINGSVERSLAG: AANGLEENTHEDE WAT AANDAG GENIET
INQUBO-NGXELO: INGXELO YEMIBANDELA ENGEKAGQITYWA

3. **PURPOSE**

To inform the Committee of the progress made on the Matters Receiving Attention List.

4. **RECOMMENDATION**

That the report be **NOTED**.


IZINDULULO

Ukuba le ngxelo **IQWALASELWE**

AANBEVELING

Dat die verslag **KENNIS** van geneem word.

FOR FURTHER DETAILS CONTACT:

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SIGNATURE	

**URBAN MANAGEMENT PORTFOLIO COMMITTEE
MATTERS RECEIVING ATTENTION**

3 JUNE 2019

NO	REPORT REQUESTED/ DATE OF MEETING	TARGET DATE FOR SUBMISSION OF REPORT	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL	ACTION / COMMENT
1.	1 April 2019	3 June 2019	<p>URBM 03/04/19 CHAIRPERSON'S REPORT</p> <p>RESOLVED that the urgent matter regarding the poor state of the canals in the Helderberg area will be escalated to Cllr G Twigg: Mayco member.</p> <p>ACTION: B VAN SCHOOR</p>	A FILLIS	<i>That it be noted that the matter was forwarded to the office of Ald. Twigg</i>
2.	1 April 2019	3 June 2019	<p>URBM 06/04/19</p> <p>MATTERS RECEIVING ATTENTION:</p> <p>Project timeline for the implementation and expenditure of grass cutting (R 20 million):</p> <p>RESOLVED that:</p> <p>(a) a breakdown of the funds spent on mowing of grass within all Subcouncils be made available;</p> <p>(b) Cllrs be informed of when their respective areas will be mowed</p> <p>ACTION: V BOTLO; D GALANT</p>	D GALANT	<p><u>E-mail received from D Galant:</u></p> <p>(a) "The information regarding the breakdown of funds spent on mowing of grass within all Subcouncils should be available at the Subcouncil level, where the respective Area Heads have been requested to submit their planned mowing and associated expenditure;</p> <p>(b) heads have been requested to submit their planned mowing programmes to the local Cllrs."</p>

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3.	1 April 2019	3 June 2019	<p><u>URBM 06/04/19</u></p> <p>MATTERS RECEIVING ATTENTION:</p> <p>RESOLVED that:</p> <p>a) the schedule of concerns raised by Subcouncils, which were identified at the workshop on 26 February 2019 and circulated at the meeting (attached to the minutes as Annexure A), form part of the Matters Receiving Attention schedule. These concerns are to be addressed at Subcouncils.</p> <p>b) a consolidated report on the historic Matters Receiving Attention from the previous Area-based Oversight Committees (North, South, East and) be submitted to the next meeting.</p>	B VAN SCHOOR	<i>That it be noted that a report on the matter is included in the Agenda.</i>
4.	1 April 2019	3 June 2019	<p>COMMUNITY BASED VENDORS</p> <p>RESOLVED that a progress report on the status of the insurance cover of R10m public liability insurance be submitted to the next meeting.</p> <p>ACTION: B VAN SCHOOR; B CHINASAMY</p>	B VAN SCHOOR	<p><i><u>E-mail received from B Chinasamy:</u></i></p> <p><i>“The status is that the engagements with the insurance company has been finalised and Director: Treasury has submitted a report to Council to cover only community based suppliers for a period of 3 years at R10m.”</i></p>

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5.	1 April 2019	3 June 2019	<p><u>URBM 18/04/19</u></p> <p>PRESENTATION ON THE 2019/20 TABLED BUDGET: URBAN MANAGEMENT DIRECTORATE</p> <p>RESOLVED that a workshop be held to present the 2019/20 Tabled Budget: Urban Management Directorate.</p> <p>ACTION: B VAN SCHOOR</p>	B VAN SCHOOR	<i>That it be noted that a workshop was held on 16 April 2019</i>
6.	1 April 2019	3 June 2019	<p><u>URBM 20/04/19</u></p> <p>PROGRESSIVE CAPITAL EXPENDITURE REPORT: FEBRUARY 2019</p> <p>RESOLVED that:</p> <p>(a) that a workshop be held to discuss the concerns regarding the installation of CCTV cameras at certain Subcouncils.</p> <p>ACTION: A DE KLERK; C BROWN; B VAN SCHOOR</p>	B VAN SCHOOR	<i>That it be noted that a workshop was held on 16 April 2019</i>

7.	1 April 2019	3 June 2019	<p><u>URBM 23/04/19</u></p> <p>EXPANDED PUBLIC WORKS PROGRAMME (EPWP) IMPLEMENTATION AND PROGRESS FOR THE 2018/19 QUARTER TWO</p> <p>RESOLVED that:</p> <p>(a) the Area Directors will be requested to report back to the Subcouncils on the selection of the EPWP workers.</p> <p>ACTION: R MELODY</p>	B VAN SCHOOR	<p><i>That it be noted that the information was already forwarded to all Subcouncils and should further information be required, Subcouncils should engage with the Area Directors in this regard</i></p>
8.	1 April 2019	3 June 2019	<p><u>URBM 25/04/19</u></p> <p>URBAN MANAGEMENT: VACANCY ANALYSIS</p> <p>RESOLVED that:</p> <p>(a) the Subcouncil Chairpersons form part of the selection panel of all future Subcouncil Manager positions;</p> <p>(b) that a report be submitted to the Urban Management Portfolio Committee indicating the reasons why it will be challenging for the Subcouncil Chairpersons to be involved in the recruitment and selection processes of staff below Section 57.</p> <p>ACTION: S MAYEKISO</p>	B VAN SCHOOR	<p><i>That it be noted that feedback will be provided by the Acting Executive Director: B van Schoor</i></p>

9.	1 April 2019	3 June 2019	<p><u>URBM 26/04/19</u></p> <p>RESOLVED that a workshop be scheduled to discuss the Urban Management: Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2019/20.</p> <p>ACTION: E DICK</p>	B VAN SCHOOR	<i>That it be noted that a workshop was held on 16 April 2019</i>
10.	1 April 2019	3 June 2019	<p><u>URBM 27/04/19</u></p> <p>URBAN MANAGEMENT: DRAFT DEPARTMENTAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND BUSINESS PLAN FOR 2019/2020</p> <p>RESOLVED that a workshop be scheduled to discuss the Urban Management: Draft Departmental Service Delivery and Budget Implementation Plan (SDBIP) and Business Plan for 2019/20.</p> <p>ACTION: E DICK</p>	B VAN SCHOOR	<i>That it be noted that a workshop was held on 16 April 2019</i>

11.	1 April 2019	3 June 2019	<p><u>URBM 28/04/19</u></p> <p>FUNCTIONING AND MANAGEMENT OF WARD COMMITTEES</p> <p>RESOLVED that:</p> <p>(a) the minutes of the Ward Committee meetings not only serve before Subcouncil, but that the relevant action points within the minutes of the Ward Committee meetings be extracted for action by the Subcouncil;</p> <p>(b) that one or two meetings per year be scheduled between the Subcouncil Chairperson, the relevant Ward Cllr and the Sector Representatives of Ward Committees, in order to exercise oversight</p> <p>ACTION: C OVERMEYER</p>	<p>C OVERMEYER A ARENDSE</p>	<p><u>E-mail received from C Overmeyer:</u></p> <p><i>“The understanding is that it should already be the practice regarding matters arising from ward committee meetings.”</i></p>
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