

MINUTES**OF THE URBAN MANAGEMENT PORTFOLIO COMMITTEE MEETING OF THE CITY OF CAPE TOWN
HELD IN THE COUNCIL CHAMBERS, 6TH FLOOR, CAPE TOWN ON MONDAY, 03 JUNE 2019 AT 11H00****PRESENT:****DEMOCRATIC ALLIANCE (DA)**

Cllr W Jaftha	(Chairperson)
Cllr C Clayton	(Chairperson: Subcouncil 1) (left the meeting at 13h55)
Cllr B Hansen	(Chairperson: Subcouncil 2)
Cllr H Carstens	(Chairperson: Subcouncil 3)
Cllr C Jordaan	(Chairperson: Subcouncil 4)
Cllr C van Wyk	(Chairperson: Subcouncil 5) (left the meeting at 13h30)
Cllr M Kleinsmith	(Chairperson: Subcouncil 6)
Cllr G Fourie	(Chairperson: Subcouncil 7)
Cllr C Cerfontein	(Chairperson: Subcouncil 8)
Cllr A van der Rheede	(Chairperson: Subcouncil 11)
Cllr S Arendse	(Chairperson: Subcouncil 12)
Cllr B Watkyns	(Chairperson: Subcouncil 15)
Cllr M Kempthorne	(Chairperson: Subcouncil 16)
Ald. G March	(Chairperson: Subcouncil 17)
Cllr S Rossouw	(Chairperson: Subcouncil 18)
Cllr P Francke	(Chairperson: Subcouncil 19)
Cllr I Iversen	(Chairperson: Subcouncil 20)
Cllr J van der Merwe	(Chairperson: Subcouncil 21)
Cllr M Nikelo	(Chairperson: Subcouncil 22)
Cllr E Jansen	(Chairperson: Subcouncil 23)
Cllr S Pringle	(Chairperson: Subcouncil 24)
Ald. G Twigg	(Mayoral Committee Member)

AFRICAN NATIONAL CONGRESS (ANC)

Cllr P Mngxunyeni	(Chairperson: Subcouncil 10)
Cllr R Bazier	(Chairperson: Subcouncil 13)
Cllr N Makasi	(Chairperson: Subcouncil 14)

OTHER COUNCILLORS

C Justus

INTERPRETER

Mr W Thala

ABSENT WITH APOLOGY

Cllr X Sotashe	(Chairperson: Subcouncil 9)
Mrs A van Niekerk	Subcouncil Manager: Subcouncil 4 & 14
Ms P Jansen	Subcouncil Manager: Subcouncil 6
Mr M Sitonga (acting)	Subcouncil Manager: Subcouncil 9 & 10
Mrs M Griessel	Subcouncil Manager: Subcouncil 15
Mrs C Liebenberg	Subcouncil Manager: Subcouncil 17
Mr F Monk	Subcouncil Manager: Subcouncil 18
Mr P Grobler	Subcouncil Manager: Subcouncil 21

OFFICIALS PRESENT

Mr B van Schoor	(Acting Executive Director)
Mrs A Bosman	Director: South
Mr W Solomons Johannes	Director: Central
Mr F Prince	Director: North
Mr L Mdunyelwa	Director: East
Mr W van der Westhuizen	Subcouncil Manager: Subcouncil 1
Mrs A van Rhyn	Subcouncil Manager: Subcouncil 2
Mr J Brand	Subcouncil Manager: Subcouncil 3
Mr A Daniels	Subcouncil Manager: Subcouncil 5
Mrs C Viljoen	Subcouncil Manager: Subcouncil 7
Mrs E Williams	Subcouncil Manager: Subcouncil 8
Ms K Nombakuse	Subcouncil Manager: Subcouncil 11
Mr L Bobo	Subcouncil Manager: Subcouncil 13
Mr M Coetsee	Subcouncil Manager: Subcouncil 16
Mrs D Mentor	Subcouncil Manager: Subcouncil 19
Mr R White	Subcouncil Manager: Subcouncil 20
Mr R Martin	Subcouncil Manager: Subcouncil 23
Mr G Rorwana	Subcouncil Manager: Subcouncil 24
Mr P Williamson	Economic Development
Mr R Kock	IDP
Mr M Koesnell	Finance
Mrs A de Klerk	Finance
Mr C Brown	Finance
Mr S Mayekiso	Human Resources
Mr D Christians	Councillor Support
Mr I Robson	Public Participation Unit
Ms S Sekgonyana	EPWP Coordination
Mr A Arendse	Support Services
Ms C Overmeyer	Support Services
Ms S Kellerman	Support Services
Ms T Moyo	Economic Development
Mr E Scott	CIDS
Mr J Joubert	CIDS
Mrs P Naidoo	Urban Management
Mr M Hugo	Economic Development (East)
Ms Z Siswana	Economic Development (North)
Ms N Lalendle	Economic Development (Central)
Mr M Booï	MURP
Mr J van As	Councillor Support
Mr R Melody	EPWP and CDW
Ms N Cassiem	Legal Services
Ms A Fillis	Executive Support Officer
Mrs A Fernandes	Office of the Executive Director
Ms N Damon	Executive Support
Ms J Cooper	Executive Support

URBM 01/06/19

OPENING / MOMENT OF SILENCE

The Chairperson welcomed all present to the meeting and requested that a moment of silence be observed.

Cllr Nikelo requested that the next Urban Management Portfolio Committee meeting be opened with a prayer.

URBM 02/06/19

APPLICATIONS FOR LEAVE OF ABSENCE

RESOLVED that it be noted that the following apologies were received from the Office of the Chief Whip:

C Cllr X Sotashe (Chairperson: Subcouncil 9)

It was further noted that the following apologies were received:

Mrs A van Niekerk	Subcouncil Manager: Subcouncil 4 & 14
Ms P Jansen	Subcouncil Manager: Subcouncil 6
Mr M Sitonga (acting)	Subcouncil Manager: Subcouncil 9 & 10
Mrs M Griessel	Subcouncil Manager: Subcouncil 15
Mrs C Liebenberg	Subcouncil Manager: Subcouncil 17
Mr F Monk	Subcouncil Manager: Subcouncil 18
Mr P Grobler	Subcouncil Manager: Subcouncil 21

Cllr van Wyk informed the members that he will be leaving the meeting at 13h30, due to another commitment.

ACTION: J COOPER

URBM 03/06/19

CHAIRPERSON'S REPORT

A direct translation of the Chairperson's report follows hereunder:

" Awaiting the Chairperson's Report "

URBM 04/06/19

CONFIRMATION OF MINUTES: 1 APRIL 2019

N Cassiem stated that a complaint was logged with Legal Services, regarding item URBM 25/04/19: Urban Management: Vacancy Analysis, as there is a discrepancy regarding whether there was a resolution taken at the meeting and therefore requested a copy of the audio file relating to this item to confirm. She further stated that in terms of section 57 MSA employment contracts are an administrative decision which counsellors cannot be involved in and therefore they are unable to sit on the panel. Legal services further advised that in terms of schedule 1 section 11 of the Code of Conduct of the MSA a counsellor may not interfere with administrative decisions and therefore acted beyond their powers. Legal services further requested the audio files in order to determine whether the resolution was indeed taken and if yes, the committee would need to take steps in order to rectify/amend such action. B. van Schoor was thereafter addressed who advised that this matter has been escalated to the Office of the Speaker.

Cllr Nikelo stated that when the resolution was taken on the above mentioned item, he requested the legal advisor to advise on the legality thereof, but she did not respond to the meeting.

Cllr Watkyns enquired that if a resolution is taken at a meeting which is in conflict with legislation, whether that resolution is deemed as invalid.

Cllrs Nikelo and Jansen queried whether part of the Legal Advisor's duties is to be silent during the course of the meeting and then to un-resolve a resolution taken at the meeting, if it is not legally compliant.

Cllr van der Merwe stated that the audio tapes should be consulted to determine whether a resolution was taken or not.

Cllr van der Rheede stated that it is important that competent Legal Advisors attend the Portfolio Committee meetings to assist with legal advice throughout the meetings.

B van Schoor responded that the matter has been escalated to the Office of the Speaker and the matter is being dealt with by his office.

Cllr van der Rheede stated that the discussion emanated from a service delivery issue, which needed to be resolved, where the administration is unduly prejudice in Subcouncils because of the tardiness of filing of Subcouncil managers posts. He further stated that it is not helpful when the legal advisor tacitly agrees with what the Committee is saying in the meeting and changes the resolution at the next meeting, as it impacts on the timeous resolutions taken at the meeting.

Cllr van Wyk stated that it is not the intention of this committee to interfere with the administration. He further stated that the absence of ad hoc legal advice at Portfolio Committee meetings need to be investigated.

RESOLVED that the minutes of the meeting held on 1 April 2019, was confirmed by Cllr Jordaan seconded by Cllr Fourie, subject to the resolution of item URBM 25/04/19: Urban Management: Vacancy Analysis be investigated and concluded by the Legal Services.

ACTION: N CASSIEM; J COOPER

URBM 05/06/19

CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING HELD ON 16 APRIL 2019

RESOLVED that the minutes of the special meeting held on 16 April 2019, was confirmed by Cllr Jordaan and seconded by Cllr Fourie.

ACTION: J COOPER

URBM 06/06/19

CONFIRMATION OF THE MINUTES OF THE WORKSHOP HELD ON 16 APRIL 2019

RESOLVED that the minutes of the special meeting held on 16 April 2019, was confirmed by Cllr Jordaan and seconded by Cllr Fourie.

ACTION: J COOPER

URBM 07/06/19

PROGRESS REPORT: MATTERS RECEIVING ATTENTION**1. CHAIRPERSON'S REPORT – THE POOR STATE OF THE CANALS IN THE HELDERBERG AREA (URBM 03/04/19):**

L Mdunyelwa reported that a meeting was convened with the Water and Sanitation Department where a strategic plan was produced. The capital investment by MURP for the culverts in the river will be funded from 1 July 2019.

Cllr van der Rheede expressed his concern regarding the poor state of the canals, which is a City wide problem and suggested that Subcouncils identify problem areas which could be prioritised.

Ald. Twigg stated that the Department will be engaged with regarding funding to be used for the cleaning of canals.

RESOLVED that the Department will be engaged with regarding funding for the cleaning of canals.

ACTION: A FILLIS

RESOLVED that:

- (a) The Department will be engaged with regarding funding to be used for the cleaning of canals;
- (b) the item on the poor state of the canals in the Helderberg area remain on the Matters Receiving Attention schedule until implementation.

ACTION: L MDUNYELWA**2. PROJECT TIMELINE FOR THE IMPLEMENTATION AND EXPENDITURE OF GRASS CUTTING (R20 MILLION):**

B van Schoor reported that an email was received from D Galant.

Cllr Kleinsmidt enquired whether the Department has received the R20 million allocation as the officials are unaware of the funds.

Cllr van der Rheede requested weekly mowing updates and that a closer oversight should be exercised. He further requested that the funds be distributed fairly throughout the Urban Management areas and that financial updates be provided.

Cllr Jansen stated that a breakdown of mowing within Subcouncil 23 was not received.

Cllr Fourie confirmed that he has received an e-mail where Ward Cllrs have to identify projects for additional mowing and that there is a concern whether Line Department can deliver on the additional mowing.

Cllr Makasi stated that no information was received where and when the mowing will be done. Ald. Twigg indicated that the matter will be taken up with the respective Mayco members for information to the Subcouncils and Portfolio Committee members.

B van Schoor reported that in discussion with the Community Services and Health Directorate, it was never the intention that the funds will be equally divided over all the areas. He further stated that it was requested that each Subcouncil submit the areas which need to be mowed. Notifications were created for each of the areas and forwarded to the Community Services and Health Directorate.

RESOLVED that the project timeline for the implementation and expenditure of the R20 million allocation for grass cutting and the mowing schedule be taken up with the Mayco members of Community Services and the Health Directorate.

ACTION: A FILLIS

3. A CONSOLIDATED REPORT ON THE HISTORIC MATTERS RECEIVING ATTENTION FROM THE PREVIOUS AREA-BASED OVERSIGHT COMMITTEES (NORTH, SOUTH, EAST AND CENTRAL):

RESOLVED that a report on the historic Matters Receiving Attention from the previous Area-Based Oversight Committees is included in the Agenda as item 25/06/19 and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

4. COMMUNITY BASED VENDORS

RESOLVED that the engagements with the insurance company has been finalised and that the Director: Treasury has submitted a report to Council to cover only community based suppliers for a period of 3 years at R10million and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

5. PRESENTATION ON THE 2019/20 TABLED BUDGET: URBAN MANAGEMENT DIRECTORATE

RESOLVED that a workshop to present the 2019/20 Table Budget: Urban Management Directorate was held on 16 April 2019 and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

6. WORKSHOP ON INSTALLATION OF CCTV CAMERAS

RESOLVED that a workshop to discuss the concerns regarding the installation of CCTV cameras at certain Subcouncils was held on 16 April 2019 and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

7. EXPANDED PUBLIC WORKS PROGRAMME (EPWP) IMPLEMENTATION AND SELECTION OF THE EPWP WORKERS

RESOLVED that the information was already forwarded to all Subcouncils and should further information be required, Subcouncils should engage with the Area Directors in this regard. Furthermore, that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

8. URBAN MANAGEMENT: VACANCY ANALYSIS

B van Schoor reported that a meeting was held with the Speaker and he noted that the Portfolio Committee did not have the authority to make the resolution and that the matter will now be dealt with by the Speaker who will be taking it forward.

Cllr Cerfontein was unhappy about the fact that she was informed via an e-mail that her Subcouncil manager will be acting in two Subcouncils. She expressed her concern regarding the slow filling of Subcouncil manager vacancies as it impacts on the administrative processes of the Subcouncil.

Cllr Nikelo stated that the unprofessional manner in which Human Resource matters are being dealt with is inexcusable.

Cllr van der Rhee stated that when a Subcouncil manager exercises a delegation, the political head must be informed across the City.

RESOLVED that the matter will remain on the Matters Receiving Attention list until clarity from the Legal Department has been obtained.

ACTION: N CASSIEM; ~~S MAYEKISO~~

9. WORKSHOP TO DISCUSS THE URBAN MANAGEMENT: DRAFT DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2019/20

RESOLVED that a workshop to discuss the Urban Management: Draft Directorate Service Delivery and Budget Implementation Plan (SDBIP) for 2019/20 was held on 16 April 2019 and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

10. WORKSHOP TO DISCUSS THE URBAN MANAGEMENT: DRAFT DEPARTMENTAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND BUSINESS PLAN FOR 2019/2020

RESOLVED that a workshop to discuss the Urban Management: Draft Departmental Service Delivery and Budget Implementation Plan (SDBIP) and Business Plan for 2019/20 was held on 16 April 2019 and that the matter be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

11. FUNCTIONING AND MANAGEMENT OF WARD COMMITTEES

B van Schoor reported that an e-mail correspondence was forwarded to all Area Directors for them to implement the Ward Committee processes within their Subcouncils.

RESOLVED that the item be removed from the Matters Receiving Attention schedule.

ACTION: J COOPER

URBM 08/06/19

2019/20 BUILT ENVIRONMENT PERFORMANCE PLAN (BEPP)

RESOLVED that the 2019/20 Built Environment Performance Plan (BEPP) report be noted.

ACTION: P AHMAD

URBM 09/06/19

CITY IMPROVEMENT DISTRICT REPORT: QUARTER ENDING 31 MARCH 2019

RESOLVED that the City Improvement District Report: Quarter ending 31 March 2019 be noted.

ACTION: E SCOTT

URBM 10/06/19

EPWP IMPLEMENTATION AND PROGRESS FOR THE 2018/19 QUARTER THREE

Cllr Kleinsmith enquired as to what the abbreviation FTE stand for.

Cllr Jansen stated that the report backs of the EPWP workers are received at a Subcouncil level but that the exclusionary reports are not consistent.

Cllr Pringle enquired whether staff could be employed based on EPWP principles without going through the actual EPWP process.

Cllr van der Rheede stated that areas are filthy and that the Human Settlement Department is not making use of EPWP workers to assist. He further enquired regarding the progress of the centralised randomisation,

which is in the IDP as an objective in order to speed up information. He also stated that funds received need to be divided equally between areas.

Cllr Clayton stated that the EPWP process should be a temporary relieve for workers but that the process in recruiting workers is very slow. She also stated that the communities are unhappy about the state of the flats. Furthermore, that there are certain Departments within the City who neglects to communicate with the Subcouncils in respect of EPWP projects and attention is not paid to issues like overgrown verges.

Cllr Jordaan stated that the current rate for EPWP workers is R1.09 per hour, which is way below the basic condition of employment, and that the minimum wage for a farm worker is R18 per hour and for a domestic worker is R15 and for an EPWP worker according to the National Bill is R 11. If an ad hoc worker is over 25 years of age, he/she is entitled to the National minimum wage which is prescribed in the Act. He further proposed a workshop to investigate the EPWP program, although it is a competency of National Government.

R Melody responded the following, that:

- the abbreviations in the reports will be explained and that the abbreviation FTE stands for Full Time Equivalent (FTE), which is a National Government indicator;
- randomisation is a different report which is the monthly Director's report which serves at Subcouncils which is directly obtained from the Jobseekers database system;
- the recruitment and selection of EPWP workers is a serious matter and that every exclusion report will be forwarded to the relevant Director on a monthly basis, with a summary sheet in order to identify a project upfront where an exclusionary report is not in existence;
- the Department is aiming to have EPWP representatives at every Subcouncil meeting and they will also have the reports to deal with queries;
- the report will be made available to the Subcouncil Chairpersons as well;
- there is no such thing as employing staff based on the principles of EPWP, the tender specifications of the City have been standardised and under those specifications EPWP workers are employed through using the contract participation goal;
- line departments were requested to identify the Wards in which the projects were going to be taking place a few months before the projects commenced, as well as how many workers were required, which was made available to the Area Directors;
- direct employment is when the City has a contract with the worker directly and the wage and designation schedule put the minimum wage at R106. The National Government prescribes a minimum daily wage of R92 per day. The indirect employment, where workers are paid below the
- minimum wage rate, such as areas which falls outside of the sector determination, the Department would welcome those specifics in order to deal with it specifically.

B van Schoor responded that the centralised randomisation matter is still under review and that he will engage with the Mayco member regarding the workshop which was requested. He further requested Cllr Jordaan to forward the details of the EPWP anomaly to R Melody.

Ald. Twigg stated that the centralisation matter will be taken up with the Executive Mayor again.

RESOLVED that:

- (a) the EPWP implementation and progress for the 2018/19 Quarter three be noted;
- (b) that a workshop to investigate the EPWP program be discussed with the Mayco member.

ACTION: R MELODY

URBM 11/06/19

PUBLIC PARTICIPATION PROCESSES: 2018/19 THIRD QUARTER REPORT

I Robson informed the meeting that the report covers the processes from January to March 2019. He further stated that budget has become available to roll out the strategy as from 1 July 2019 and that the Subcouncil Chairpersons will be advised of the proposed roll outs in the upcoming weeks.

RESOLVED that the Public Participation Processes: 2018/19 Third Quarter report be noted.

ACTION: I ROBSON

URBM 12/06/19

FUNCTIONING AND MANAGEMENT OF WARD COMMITTEES

RESOLVED that the report on the Functioning and Management of Ward Committees be noted.

ACTION: C OVERMEYER

URBM 13/06/19

URBAN MANAGEMENT: AREA EAST: QUARTERLY REPORT FOR THE PERIOD JANUARY 2019 TO MARCH 2019

RESOLVED that the quarterly report for the period January till March 2019 for the Urban Management Directorate (Area East) be noted.

ACTION: L MDUNYELWA

URBM 14/06/19

WARD ALLOCATION REPORT: APRIL 2019

F Prince, Director: North reported the following:

- 237 ward allocation projects; 228 projects implemented, 9 still outstanding of which 5 is grant in aid projects (which was approved), 4 outstanding projects which is in the process of being concluded at Supply Chain Management;
- Several site meetings were scheduled, where vendors were non responsive and had to re-advertise;
- 90.2% assigned; 65.7% spent; 90.5% in total spent and committed.

L Mdunyelwa, Director: East reported the following:

- 98.9% expenditure;
- Parks & Recreation projects are also performing well.

W Solomons Johannes, Director: Central reported the following:

- 89.4% current spent and committed;
- R28.1 million been budgeted for of which an actual expenditure of R90million, with a commitment of R5.6million to be paid within the next few weeks;
- Subcouncil 4: 93% spent, the balance is on the rental stock;
- Subcouncil 5: series of expenditures, which was processed, expenditure at 99%;
- Subcouncil 6: all work has been done, expenditure above 99%;
- Subcouncil 11: additional workers been appointed, up until 30 June;
- Subcouncil 14: payments will be accelerated;
- Subcouncil 17: major projects completed, expenditure up to 99%..

A Bosman, Director: South reported the following:

- the overall spent and commitment is on 92.9% as of 31 May 2019;
- the grants-in-aid of Subcouncils 19 and 12 had been approved and the figures will change;
- two concerns with social development where journals will be done from the WBS's and EPWP spent in Subcouncil 19 will be doing reposting;
- percentages will change significantly as the commitments are realised, especially the paving in Woodlands.

RESOLVED that the Ward Allocation report: April 2019 be noted.

ACTION: A DE KLERK

URBM 15/06/19

URBAN MANAGEMENT: APRIL 2019 FINANCIAL MONITORING REPORT

B van Schoor reported that up to date 37.4% funds were spent and 97.6% was assigned, taking into consideration that the available funds increased from R12 million to R23 million during the adjustment budget and currently the Urban Management's capital budget of R23 million is at 97.6% spent and committed. He further stated that the additional requests for funds were accepted and that an additional R350 million were received.

Ald. Twigg reported the following, that:

- the Finance Department is dependent on the support of everyone for their role in monitoring;
- R100 million is budgeted for area cleaning and the monitoring and requests will be driven through Subcouncils;
- R50 million for the electrification maintenance of rental stock;
- R50 million for street lighting;
- R10 million for precinct management;
- R7.5 million for iSafety;
- R14 million for title deeds;
- Subcouncils will play a big role in the identification of projects;
- R96 million is budgeted for Subcouncils, therefore R4 million is allocated per Subcouncil for identification of Murp related projects;

- With reference to MURP projects there will be a discussion around the project needs within the various Subcouncils.

Cllr Jordaan enquired as to how much funds will be spent on MURP projects and the core group within Subcouncils.

Cllr van der Rheede stated that the majority of the areas qualify for USDG and EFF funding and that Line Department should not depend on MURP funding to fund projects. He further stated that the funding should be divided equally amongst the four areas. t

RESOLVED that the Urban Management: April 2019 financial monitoring report be noted.

ACTION: A DE KLERK

URBM 16/06/19

DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2019/20

It is **RECOMMENDED** that the Portfolio Committee review and recommend the contents of the Directorate SDBIP for 2019/20 to the Executive Mayor together with the Mayoral Committee.

ACTION: E DICK

URBM 17/06/19

URBAN MANAGEMENT: 2018/19 THIRD QUARTER'S PROGRESS REPORT ON THE DIRECTORATE AND DEPARTMENTS' PERFORMANCE

It is **RECOMMENDED** that:

- (a) the Portfolio Committee monitor and evaluate the impact and performance of the 2018/19 third quarter's progress report in relation to its functional area. Thereafter the PC report must be submitted to the Executive Mayor together with the Mayoral Committee;
- (b) the Executive Mayor together with the Mayoral Committee evaluate and review the 2018/19 third quarter's progress report and submit the report to Council for noting;
- (c) Council note the 2018/19 third quarter's progress report.

ACTION: E DICK

URBM 18/06/19

PROGRESSIVE CAPITAL EXPENDITURE REPORT: APRIL 2019

F Prince, Director: North reported the following:

- Bosmansdam duelling (R21 million): nil expenditure to date, funding will be paid over to the developer in terms of the SLA entered into between the City and the developer, the deviation report is being finalised and the funds will then be transferred to the developer;

- CCTICC Basement parking (R14.5 million): nil expenditure to date, its subject to Council approving the proposals submitted by the butting owner, according to the approved plans;
- Durbanville non-motorised transport (R8 million): nil expenditure to date, appeal has been resolved in April 2019 and the signing of the contract has been completed, the application to start the work has been submitted to the Department of Labor, contractor expected to start in the current month;
- Atlantis aquifer (R235 million): 25% of the budget spent to date, 48 boreholes drilled, only 15 tested to date, additional 5 boreholes at the nature reserve must also be drilled, awaiting a response from Cape Nature for approval, 18 boreholes at Eskom property, work has been suspended, as the water from the test pumping eroded the road and part of the dunes, expected to spend R76 million;
- Scottsdene Depot upgrade (R10.9 million): assigned R8.5 million, the delays with the permits and plan approvals has been resolved, 78% of the work assigned;
- Ndabeni vehicle pound upgrade (R7.5 million): 99% assigned, contractor is on site;
- Green Point urban park upgrade (R5 million): 100% assigned;
- Conradie Housing development (R5 million): 100% assigned.

L Mdunyelwa, Director: East reported the following:

- Roads upgrades at Sir Lowry pass village: the developer was requested to reduce the scope of the project, deviation report was submitted;
- Nomzamo pedestrian footbridge: the project is dependent on the MOU agreement between Provincial, the City and Sanrall;
- ECD informal settlement: awaiting on finalisation of office accommodation, building has been completed, deviation report approval, construction of the Belhar main road, pending deviation which will implemented
- Penhill sewer installation: project will start July 2019, depending on deviation report;
- Construction of Belhar Main Road: project will be implemented in July 2019, depending on deviation report;
- Public Transport facility in Macassar: professional services were approved by the City Manager on 27 February 2019;
- Morkel's cottage strand housing project: unrest resulted in delay of the project;
- 10 hector Somerset West housing project: R900 00 will be expended in the current financial year, the rest of the funding will be utilised within the Department.

W Solomons Johannes, Director: Central reported the following:

- Jan van Riebeeck roads upgrade project (R10 million): multi-funded USDG grant project has been reduced to R1 million which will be committed in the current financial year, balance will be rolled over to make provision for contingencies;
- Roads rehabilitation for Heideveld – Area 5: deviation report subsequently been approved; anticipated for commencement of construction as indicated is scheduled for beginning of financial year;
- CCTV cameras – Subcouncil 5: budget been split into three for Delft, Wetton and Bishop Lavis, infrastructure development completed, cabling and kiosk to be installed;
- Delft community centre upgrade: consultants been appointed, master plan will be completed at the end of June 2019, this will include the entire concepts for the site, cost estimation is R300 000;

- Rental stock upgrades: 50% of the work completed for Elsie's River, anticipated to have the work 100% realised, contractors appointed;
- Mulderscamp sportfield upgrade – orders have been placed, challenges and risks been identified and addressed, rezoning to be authorised;
- St Vincent clinic upgrade: project has been delayed as a result of the tender processes, the balance of the funds will be utilised for the payment of the consultant fees; funding will be utilised for internal works, completion end June 2019;
- Valhalla Park integrated housing development project: project was delayed due to gang violence, consultants and contractors been appointed, negotiations been completed, tenderers recommended for appointment which was affected late February, payments been realised;
- Upgrade to the clinic in Vuyani: Funding will be utilised for the procurement of medical equipment, awaiting on approval of deviation report, R1.5 million will now be verimented to the project in the new financial year.
- Water and waste equipment: have received revised program, to only include the EIA specialist, fund will be spent during the month of June

A Bosman, Director: South reported the following:

- Upgrade of Vuyiseka multi-purpose centre: R6.8million assigned, to be completed at end June 2019;
- Retreat low lift pump station: project will not commence this year due to tender issues in terms of the local content which is required in some of the infrastructural works;
- Security fending in MURP areas: over R4.9 million assigned, project will be completed in the current financial year;
- Noordhoek LV Depot: changes to the sub divisional plan on the site was submitted to the Municipal Planning Tribunal On 21 September, the purchase order was deleted as the Department will not be spending the funding due to land issues, will re-prioritise to next financial year;
- New Pelikan Park clinic: R2.8 million assigned, balance of R58 735 will be utilised to procure medical equipment and deviation report was submitted in this respect;
- Professional services at Monwood: all statutory approvals in place, 800 families to be relocated from this area, vacant land is not available, a minor construction of TRA to relocate families is underway, anticipated completion is August 2019;
- De Waal Road project: report submitted to Mayco and Council, might affect the allocation spent as the report is subject to appeals,
- Switch battery project: the tender expired, replacement tender is in preparation, expected to be ready July 2019;
- Retreat Depot: heritage issues, the Municipal Planning Tribunal rejected the subdivision proposal, construction of this project will be escalated to the 2020/21 or 2021/22 financial years;
- Sheffield Road project: the land availability agreement served before Council on 30 May 2019, the ED will be able to sign off on the LAA if approved, funding to design work to the value of R1,2 million can be rendered by end June 2019;

RESOLVED that the Progressive Capital Expenditure Report for April 2019 be noted.

ACTION: A DE KLERK

URBM 19/06/19 **URBAN MANAGEMENT DIRECTORATE ANNUAL WORK PLAN AS FROM 1 JULY 2019 TO 30 JUNE 2020**

RESOLVED that the Urban Management Directorate annual work plan as from 1 July 2019 to 30 June 2020 be noted.

ACTION: A ARENDSE

URBM 20/06/19 **URBAN MANAGEMENT (NORTH) QUARTERLY REPORT AS AT END MARCH 2019**

RESOLVED that the Urban Management (North) Quarterly report as at end March 2019 be noted.

ACTION: F PRINCE

URBM 21/06/19 **URBAN MANAGEMENT: VACANCY ANALYSIS**

B van Schoor reported that 86 positions have been filled since 1 July 2019 in Urban Management, of which was 5 Subcouncil manager positions, which will improve the acting arrangements. He further reported that 12 positions have been filled in May 2019, but more than 50% of the positions filled were internal which results in consequential vacancies.

Cllr Jordaan expressed his concern regarding the slow filling of vacancies within the entire City and requested a workshop with the Corporate Services Department to address the filling of vacancy issue.

B van Schoor responded that Corporate Services has acknowledged the slow process of filling of vacancies and have undertaken a business improvement process to improve results, and HR should be in a position to provide progress in this regard by the next Portfolio Committee meeting.

Cllr Makasi enquired whether the process of the appointment of the Subcouncil Manager at Subcouncil 14 is underway.

B van Schoor responded that the Area Director has submitted the documentation and it was approved.

Cllr Cerfontein expressed her concern regarding the sharing of Subcouncil Managers between Subcouncils as it has a huge implication in terms of the projects and programs within Subcouncils, which affects both Subcouncils as the Subcouncil manager has to act in both Subcouncils.

L Mdunyelwa informed the meeting that a person was identified to act in one of the Subcouncils, when the matter was pursued with the HR Department, it was discovered that this person did not meet the requirements, which was only identified in the last few days before the Subcouncil manager retired. A quick solution was for one of the Subcouncil managers to act in that particular Subcouncil, whilst the post was advertised internally.

Cllr Nikelo stated that his concern is that when the Subcouncil Chairperson is not informed of the process as he previously dealt with a situation where he was not involved or informed of the person who will be acting in the Subcouncil.

Cllr March stated that the problem with an acting Subcouncil manager is that the manager cannot give their full attention to that particular Subcouncil as there are important issues to focus on.

Cllr Fourie stated that it is important to understand that there is delegated authority and legal responsibilities assigned to Subcouncil managers, therefore decisions should be taken in conjunction with the Subcouncil Chairperson, as well as the Ward Cllr. An acting Subcouncil manager should be used when a Subcouncil manager is on leave or sick leave, not as a permanent solution.

Cllr Bazier stated that if the organogram indicates that 309 vacancies need to be filled and only 70 were filled it becomes a problem because it means that the wheel in the City of Cape Town in terms of employment opportunities is very slow, therefore the workshop is important.

Cllr Nikelo expressed his concern regarding the fact that the Subcouncil Chairpersons should be treated the same and that it occurs that Cllr Makasi was involved in a process of formulating a particular way of doing things as far as the Subcouncil manager at Subcouncil 14 is concerned. He requested clarity from the Executive Director and Cllr Makasi in terms of her involvement of the Subcouncil Manager process of Subcouncil 14 as it seems that the processes are being applied selectively.

B van Schoor responded that Cllr Makasi was consulted, hence her request whether he supported the request for the Subcouncil manager of Subcouncil 14.

Cllr Makasi stated that the matter was an internal process and at some point there was mention by the Area Director that internal candidates will be appointed. Subcouncil 14 was without a Subcouncil manager for three years and an acting Subcouncil manager could not give Subcouncil 14 the full attention, which was problematic. After investigating the matter, she was told that there was no suitable candidate even though there were interviews done. She opted to agree on those who qualified internally, instead of those who had applied, which she was consulted on. Upon agreement, it was communicated that the process will go through the Executive Director for approval, as the matter was rather urgent.

B van Schoor responded and clarified his position and stated that the Subcouncil Chairperson of Subcouncil 14 accepted and agreed to the transfer of a current Subcouncil Manager to her Subcouncil. The acting ED considered the application and approved it, as the delegated authority. The vacancy that arises out of this transfer will be filled by the concluded recruitment and selection process finalised in May 2019.

This was an approved administrative process of the City – which entails - an employee initiating to transfer, the delegated authority can consider it, in consultation with the relevant Area Director, Subcouncil Chairperson and whether they would be happy to accept it. He further stated that effective communication channels with Subcouncil Chairpersons will be addressed with all Area Directors and Subcouncil Managers.

Cllr Nikelo responded that the same arrangement as with Cllr Makasi was negotiated and the matter was then escalated to the Speaker as it seemed that the Subcouncil Chairpersons wanted to get involved in administration issues. The process of changing the acting Subcouncil manager at

Subcouncil 22 was concealed from the Subcouncil Chairperson, as if it was a top secret and that it was embarrassing to him to discover the news in a Council meeting. As a matter of principle, Subcouncil Chairpersons cannot be treated differently. He further stressed that the matter should be investigated and a report be submitted to the next meeting, as clearly double standards has been applied.

B van Schoor responded to Cllr Bazier's request for a workshop and stated that it would be premature to request a workshop on the filling of vacancies as the Human Resources Department is in the process of concluding the business improvement which will only derive results in July.

Cllr van der Rhee there is a history and understand the frustration of the administration.

RESOLVED that:

- (a) the report on the Urban Management: Vacancy analysis be noted;
- (b) the communication with Cllr Makasi regarding the Subcouncil Manager at Subcouncil 14 be investigated.

ACTION: BE TAKEN UP WITH THE SPEAKER

URBM 22/06/19

URBAN MANAGEMENT SOUTH: QUARTERLY REPORT AS AT THE END OF MARCH 2019

RESOLVED that the Urban Management South: Quarterly report as at the end of March 2019 be noted.

ACTION: A BOSMAN

URBM 23/06/19

URBAN MANAGEMENT: AREA CENTRAL: QUARTERLY REPORT FOR THE PERIOD JANUARY 2019 UNTIL MARCH 2019

RESOLVED that the Urban Management: Area Central: Quarterly report for the period January 2019 until March 2019 be noted.

ACTION: W SOLOMONS JOHANNES

URBM 24/06/19

URBAN MANAGEMENT: MURP: QUARTERLY REPORT FOR THE PERIOD JANUARY 2019 TO MARCH 2019

RESOLVED that the Urban Management: MURP: Quarter report for the period January 2019 to March 2019 be noted.

ACTION: A GRAHAM

URBM 25/06/19

PROGRESS REPORT ON MATTERS RECEIVING ATTENTION

RESOLVED that the progress report on matters receiving attention be noted.

ACTION: F PRINCE

URBM 26/06/19

**DEPARTMENTAL SERVICE DELIVERY AND BUDGET
IMPLEMENTATION PLAN (SDBIP) FOR 2019/20**

It is **RECOMMENDED** that the Portfolio Committee consider and recommend the contents of the Departmental Service Delivery and Budget Implementation Plans (SDBIPS) for 2019/20, to the Executive Mayor together with the Mayoral Committee.

ACTION: E DICK

The Chairperson thanked

THE MEETING CONCLUDED AT 14h30

**COUNCILLOR W JAFTHA
(CHAIRPERSON)**

DATE