



**SAFETY AND SECURITY PORTFOLIO COMMITTEE  
IKOMITI YEMICIMBI YESEBE LEZOKHUSELEKO NOKHUSELEKO  
PORTEFEULJEKOMITEE OOR VEILIGHEID EN SEKURITEIT**

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**SS 05/11/20**

**MATTERS RECEIVING ATTENTION  
INGXELO ESAFUMANA INGQWALASELA  
AANGELEENTHEDE WAT AANDAG GENIET**

**H/O 4/3/2/1  
L von Molendorff  
Executive Support and  
Committee Services  
(021) 400-2310  
26 October 2020**

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The list of Matters Receiving Attention is hereto attached for consideration.

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**SAFETY AND SECURITY PORTFOLIO COMMITTEE  
MATTERS RECEIVING ATTENTION  
4 NOVEMBER 2020**

ITEM	REPORT REQUESTED/ DATE OF MEETING	TARGET DATE FOR UPDATE/ REPORT/ PRESENTATION	SUBJECT / RESOLUTION	RESPONSIBLE OFFICIAL/ PHONE NO.	ACTION / COMMENT
1	May 2018	4 November 2020	<p><b>DRAFT TRAFFIC BY-LAW</b></p> <p>The Mayco Member, Ald Smith commented that the powers of the officers stem from the by-law, alternatively the premier can be requested to grant officers additional powers in terms of national legislation.</p> <p>The chairperson advised that the portfolio committee will be invited to an engagement on the by-law with the premier once a date has been agreed to.</p> <p><b>RESOLVED</b> that the final draft Traffic By-law be considered and recommended for adoption during the next Safety and Security PC meeting.</p>	A NEL	
2	June 2018	3 March 2021	<p><b>QUARTERLY REPORT FROM THEFT LOSS FORUM</b></p> <p>The portfolio committee noted that going forward reports from the Theft Loss Forum will be submitted on a quarterly basis and the next report from the Theft Loss Forum is due for submission in March 2021.</p> <p><b>RESOLVED</b> that the next report from the Theft Loss Forum be submitted to the portfolio committee in March 2021.</p>	R BOSMAN	FREQUENCY: QUARTERLY SUBMISSIONS

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3	8 Feb 2019	26 November 2020	<p><b>METRO POLICE TRAINING COLLEGE SITE VISIT TO BURGER STRAND HUIS MUIZENBERG</b></p> <p><b>RESOLVED</b> that a Safety and Security Portfolio Committee follow-up site visit to the Training Facility in Muizenberg be combined with a site visit to the Muizenberg Training College and be scheduled to take place during November 2020.</p>	R BOSMAN W LE ROUX B LACKAY	
4	3 April 2019	7 April 2021	<p><b>QUARTERLY PRESENTATION BY WESTERN CAPE OMBUDSMAN / BAIL APPLICATION INVOLVING A SUSPECT IN A SHOOTING INCIDENT WITH A METRO POLICE OFFICER</b></p> <p>Mr. J Brand (Ombudsman) referred to the Philippi bail application matter and mentioned that it has been decided not to continue with the matter at this stage as it appears from the complaint form that the SAPS has not been consulted.</p> <p>Mr Ngele advised that the matter is currently with the NPA and that the Ombudsman has recommended that the matter be referred to the Provincial Commissioner, noting that feedback is currently being awaited in that regard.</p> <p>The chairperson requested that going forward, the Ombudsman be invited to address the portfolio committee on a quarterly basis.</p> <p><b>RESOLVED</b> that the Western Cape Ombudsman be invited to address the portfolio committee on a quarterly basis, next date being 7 April 2020.</p>	N NGELE	FREQUENCY: QUARTERLY PRESENTATIONS

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5	4 April 2019	4 November 2020	<p><b>A) ROLL OUT OF WI-FI ON EPIC</b>  <b>B) ROLL OUT OF FIBRE NETWORK PLAN PER SUBCOUNCIL AND THE IMPACT ON THE SAFE CITY</b></p> <p>Mr. P Munnik, Head: Telecoms Development &amp; Planning presented to the PC on 7 October 2020 a status update on Broadband Infrastructure.</p> <p><b>RESOLVED</b> that the Safety and Security Portfolio Committee be kept updated on progress with the roll-out of Broadband Infrastructure.</p>	<p><b>P MUNNIK</b>  <b>T BOSMAN</b>  <b>R BOSMAN</b></p>	
6	May 2019	4 November 2020	<p><b>UPDATE ON FILLING OF SENIOR MANAGEMENT POSITION: CONTROL ROOM POST</b></p> <p>Mr Mortimer reported that the position of Head: Control Room Operator has been re-evaluated and the title has been changed to Head: EPIC Command Centre, currently awaiting approval by the City Manager after which the recruitment and selection process will follow.</p> <p><b>RESOLVED</b> that the status report be noted and the portfolio committee be kept updated in respect of filling the position of Head: EPIC Command Centre.</p>	<p><b>R BOSMAN</b></p>	
7	23 Sept 2019	4 November 2020	<p><b>EVENTS DEPARTMENT:</b></p> <ul style="list-style-type: none"> <li>• <b>PROPOSALS FOR INFRASTRUCTURAL MODERNISATION</b></li> <li>• <b>BUSINESS PLAN FOR FILM CAPE TOWN</b></li> </ul> <p>Mr Bosman reported that the focus is currently on CBD revitalisation in order to get events and processes going again.</p>	<p><b>L DE SOUZA-ZILWA</b>  <b>R WILLIAMS</b>  <b>J ARNOLDUS</b></p>	

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			<p><b>RESOLVED</b> that the Safety and Security Portfolio committee be kept updated on progress with infrastructural modernisation.</p>		
8	5 June 2019	4 November 2020	<p><b>REPORT ON PROGRESS WITH CERTIFICATION OF DRONE SYSTEM</b></p> <p>Mr. Schuller reported that a meeting was held with the Civil Aviation Authority on 29 September 2020 with the ED representing the City Manager. The next step would be to review and draft an operations manual for the directorate. He further mentioned that there would be certain crucial positions that need to be filled.</p> <p><b>RESOLVED</b> that the portfolio committee receive an update in this regard during the November 2020 cycle of portfolio committee meetings.</p>	R BOSMAN B SCHULLER	
9	7 Sept 2019	4 November 2020	<p><b>UPDATED LIST OF SAFETY AND SECURITY DIRECTORATE POLICIES/BYLAWS FOR REVIEW AS WELL AS SUBMISSION DATES</b></p> <p><b>RESOLVED</b> that the status of outstanding Safety and Security PC policies/bylaws attached as <b>ANNEXURE A</b> hereto be noted.</p>	R BOSMAN A NEL L WENTZEL S SMITH	
10	1 Aug 2019	3 March 2020	<p><b>MOTION RECEIVED FROM COUNCILLOR A ADAMS (TABLE MOUNTAIN)</b></p> <p>Dir Robberts reported that his proposal in terms of the priority committees, as emailed to the members of the portfolio committee, was tabled during a meeting held with Cllr Adams and the Parks Manager, Mr van Rooyen.</p>	P ROBBERTS R BOSMAN	

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			<p><b>RESOLVED</b> that the status update provided by Dir Robberts be noted and the portfolio committee received the next status report in March 2021.</p>		
11	7 November 2019	4 November 2020	<p><b>PROCUREMENT OF SPECIALISED VEHICLES</b></p> <p>Deputy Chief Nel advised that in terms of the tender for specialized towing vehicles they were unsuccessful on two occasions to obtain responses to the tenders and have managed to cancel the previous tender through Provincial Treasury. He further reported that a new bid initiation form has been submitted in an attempt to obtain responders to the tender again.</p> <p>Mr. Bosman further reported that the last two nyalas will be delivered at the end of October 2020 and will be distributed between Law Enforcement Services and Metro Police Services.</p> <p><b>RESOLVED</b> that the portfolio committee receive an update from Traffic Services in November 2020 in terms of procurement and delivery of the specialised towing vehicle.</p>	R BOSMAN	
12	7 November 2019	26 November 2020	<p><b>MARINE UNIT SITE VISIT: ENVIRONMENTAL LAW ENFORCEMENT</b></p> <p>The ED: Safety and Security Services proposed that this site visit be combined with the site visit to the Muizenberg Training College.</p> <p><b>RESOLVED</b> that a follow-up visit to the Marine Unit be scheduled during November 2020.</p>	L WENTZEL S SMITH	

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13	3 March 2020	4 November 2020	<p><b>STATUS REPORT ON LAW ENFORCEMENT ADVANCEMENT PLAN (LEAP)</b></p> <p>The ED: Safety and Security Services advised that confirmation has been received that funding for the current 500 staff members have been secured for the next three financial years.</p> <p>Mr. M Schoeman presented to the portfolio committee a status update on the Law Enforcement Advancement Plan (LEAP), copies of which have been emailed to the portfolio committee members and addressed various points for clarification as listed below:</p> <ul style="list-style-type: none"> <li>• Deployment areas: Nyanga, Delft, Khayelitsha (Site C), Philippi (Inclusive of Hanover Park, Bishop Lavis</li> <li>• None of the funded LEAP positions are affected by job freezing. The number of funded positions is however limited to 500 at this point in time.</li> <li>• It was noted that there are currently only 110 EPIC devices based on ratios.</li> <li>• A motivation to increase the number of EPIC devices in the current financial year has been put forward, based on additional income that would be generated. It was emphasized that at least each unit needs to be provided with an EPIC device in order to comply with reporting provincial requirements.</li> </ul> <p><b>RESOLVED</b> that the Safety and Security Portfolio committee be kept informed of the status of the Law Enforcement Advancement Plan (LEAP).</p>	S SMITH P ROBERTS	

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14	5 August 2020	ED TO ADVISE DATE	<p><b>FUNCTIONING OF THE MUNICIPAL COURTS FOR THE PERIOD JANUARY 2020 TO MARCH 2020 / ENGAGEMENT WITH ED: CORPORATE SERVICES</b></p> <p>Mr. L Bungane, acting on behalf of Mr. M Basson advised that the new Manager: Municipal Courts appointed with effect 1 October 2020 is currently on induction and unable to attend the meeting.</p> <p>With regard to the awaited engagement between the Safety and Security Portfolio Committee and the ED: Corporate Services to look at concerns raised in respect of statistical reporting that appears to be incorrect as well as to look at statistical record keeping, Mr. Bosman undertook to engage with Corporate Services to arrange a presentation during the next meeting.</p> <p><b>RESOLVED</b> that arrangements be made for the Corporate Services Directorate to address the Safety and Security Portfolio committee on 4 November 2020 on concerns raised in respect of statistical reporting that appears to be incorrect as well as to look at statistical recordkeeping.</p>	<p><b>R BOSMAN C KESSON M BASSON L BUNGANE</b></p>	
15	7 OCTOBER 2020	4 NOVEMBER 2020	<p><b>FROZEN POSITIONS: SAFETY AND SECURITY DIRECTORATE</b></p> <p>During consideration of a report on the vacancy analyses of the Safety and Security Directorate the portfolio committee requested information on the impact of frozen positions within the directorate. Mr. Bosman undertook to provide the members of the portfolio committee with information on which positions have been frozen; also indicating the impact and value thereof.</p>		



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			<b>RESOLVED</b> that the portfolio committee be provided with information on positions within the Safety and Security directorate which have been frozen; also indicating the impact and value thereof.		

**ANNEXURE A TO LIST OF MATTERS RECEIVING ATTENTION**

**OUTSTANDING POLICIES/BY-LAWS OF THE SAFETY AND SECURITY  
PORTFOLIO COMMITTEE**

NO.	POLICY/BY-LAW	STATUS UPDATE	DUE DATE FOR SUBMISSION TO THE PC & RESPONSIBLE OFFICIAL
1	<b>Traffic By-law</b>	By-law to come to PC for recommendation to Council.	<b>D. Sullivan/A Nel</b>  Status update to be provided
2	<b>Animal Keeping By-law &amp; Animal Welfare Policy</b>	By-law and policy to go for public participation.	<b>S. Smith L. Wentzel P. Ndinisa</b>  A follow-up workshop to be scheduled with Community Services and Health <b>Drafts to highlight proposed changes.</b>  Status update to be provided
3	<b>Streets and Public Places By-Law</b>	Legal discussions ongoing at the moment.  Legal opinion awaited on LE powers.	<b>S. Smith L. Wentzel</b>  Status update to be provided.

4	<b>Unlawful Occupation of Land</b>	Still in concept note stage, awaiting legal opinion.	<b>S Smith</b> <b>L. Wentzel</b>  Status update to be provided.
6	<b>Trading By-law</b>	Still in concept note stage. Expected to come to the Safety and Security PC during September 2020 for a workshop. <ul style="list-style-type: none"> <li>• Transversal interaction is required.</li> <li>• Include Planning Department</li> <li>• Include Community Services and Health PC</li> </ul>	<b>S. Smith</b> <b>L. Wentzel</b>  Status update to be provided.
7	<b>Auxiliary Policy</b>	Formal reports to come to PC for recommendation to Council.	<b>L. Wentzel</b>  Status update to be provided.